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**SFMPO-TCC MEETING**  
**January 3, 2011**

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**MINUTES OF THE  
SANTA FÉ MPO  
TECHNICAL COORDINATING COMMITTEE  
January 3, 2011**

**CALL TO ORDER**

A regular meeting of the Santa Fé MPO Technical Coordinating Committee was called to order on the above date by Chair John Romero at approximately 1:30 p.m. in the City Councilor's Conference Room, City Hall, 200 Lincoln Avenue, Santa Fé, New Mexico.

**ROLL CALL**

Roll call indicated the presence of a quorum as follows:

**MEMBERS PRESENT:**

John Romero, Chair  
Jon Bulthuis – Santa Fé Trails  
Phil Gallegos – NMDOT District 5  
Richard Macpherson for Reed Liming – City of Santa Fé  
Andrew Jandáček – Santa Fé County  
Jack Valencia for Josette Lucero - NCRTD  
Eric Martínez – City of Santa Fé  
Tamara Baer for Greg Smith – City of Santa Fé  
Shelley Cobau for Jack Kolkmeier – Santa Fé County  
Robert Martínez – Santa Fé County

**MEMBERS EXCUSED:**

Larry Samuel – Tesuque Pueblo  
One Vacancy - RPA

**STAFF PRESENT:**

Mr. Mark Tibbetts, MPO Officer  
Mr. Keith Wilson, MPO Planner

**OTHERS PRESENT:**

Mr. Claude Morelli, NMDOT

**APPROVAL OF AGENDA**

**Mr. Eric Martínez moved to approve the agenda as presented. Ms. Baer seconded the motion and it passed by unanimous voice vote.**

## **APPROVAL OF MINUTES - November 22, 2010**

**Mr. Robert Martínez moved to approve the November 22, 2010 minutes as presented. Mr. Eric Martínez seconded the motion and it passed by unanimous voice vote.**

### **1. COMMUNICATIONS FROM THE PUBLIC**

There were no communications from the public.

### **2. ITEMS FOR DISCUSSION AND POSSIBLE ACTION**

#### **a. Review and recommendation on amendments to the FY 2010-2013 Transportation Improvement Program**

Mr. Wilson explained that this was the amendment that went through public review and it received no comments.

The amendment was made because Santa Fé Trails received a federal award for final design for the Sheraton Transit Center. They also made adjustments proposed by Mr. Eric Martínez on the costs of Airport Road (page 3) and cleaned up some of the projects (completed and thus no longer projects). Hopefully this was the final amendment to be made. Depending on the Rail Runner, they might need one more.

Mr. Gallegos introduced two amendments for the next cycle in February and needed to have public review. The first was for the NM599/CR62 interchange and the second was for the intersection of 475 at Washington which was falling apart. The allocation would be \$1.5 million in FY 12 for the 475/Washington project and \$2.3 million for the 599/CR62 project.

Chair Romero asked if it would be okay to postpone this.

Mr. Wilson explained they were trying to get this to the February meeting and be a month ahead on TPB consideration to get it on a pre-list for the DOT Commission.

Mr. Gallegos added that- these adjustments to funding just became available last week.

Mr. Wilson said they could keep the same amendments and do a new 30 day public review for these two and might need to have a quick TCC meeting early in February.

Ms. Baer asked if the road paving had been funded.

Mr. Wilson said no funding had been identified. They were looking at traffic mitigation as a source but

had no more conversations on it. That project was just at conceptual design now.

Mr. Valencia asked if in this fiscal year the latter part of route for Belen to Bernalillo had been spent down.

Mr. Morelli agreed. The first chunk was Belen to Bernalillo and second was Bernalillo to Santa Fé.

Mr. Wilson noted that in the new plan the MPO had Washington as a study.

Mr. Gallegos clarified that it was maintenance because it was falling apart. The environment was significant so 2012 and not 2011. There would be no reconfiguration in it. They were anticipating a cultural resource study first.

Mr. Robert Martínez asked if Mr. Wilson sent an email requesting applications.

Mr. Wilson said he had and they could talk about it

**Mr. Robert Martínez moved to postpone action on this amendment and create a new amendment to put out for 30 day public review for 599/62 and Peralta/Washington projects. Mr. Gallegos seconded the motion and it passed by unanimous vote.**

**b. Review and recommendation on an amendment to the 2010-2012 Unified Planning Work Program Budget**

Mr. Tibbetts reported they were under a two year UPWP. On the first program they were short on administration because they were not sure what to do about benefits. So he made an adjustment. They were also looking at completion of tasks in the first UPWP and felt Bikeways could be done by late spring and get approved by June or July. So they wanted to move some consultant money to Bikeways from Bike/Pedestrian in order to be more realistic. He agreed to provide a handout at the January 24<sup>th</sup> meeting.

Mr. Wilson said staff would bring the budget change to TPB on the 13<sup>th</sup> for the billing. He explained they were over budget because when they prepared the UPWP they apportioned sick and vacation hours under the wrong category and had to apportion it over all tasks. There were still tweaks to be made so he couldn't bring it today.

Mr. Eric Martínez asked about the pedestrian plan change.

Mr. Tibbetts clarified that they were assessing what they could do in the next six months. The TIP had to be done, Bikeways was a specific task and the same with pedestrian. They thought they could do them concurrently but Bikeways had to come to a conclusion and the pedestrian plan would take more time. It was not a single Master Plan but incorporated ADA and safe intersection crossings, schools, etc.

Mr. Bulthuis asked in the Transit Plan if professional services were assigned to the pedestrian plan

Mr. Tibbetts explained the intent was to balance it out if they didn't use all in the bikeways plan

Mr. Wilson added that they had \$65,000 for consultant in transit.

Mr. Bulthuis said he was looking at it for possible City budget cuts.

Mr. Wilson agreed to make hard copies of the UPWP for members. It was also on the web site. It would be presented to the TPB on January 13<sup>th</sup>.

Mr. Tibbetts explained that the amendments were not changing the total amount.

**Ms. Baer moved to recommend approve to the MPO-TPB. Mr. Eric Martínez seconded the motion and it passed by unanimous voice vote.**

### **3. MPO OFFICER REPORT**

Mr. Wilson said staff did look for projects for 2012 through 2015 and it took awhile to get the project information form. Mr. Tibbetts emailed it to members just before Christmas. They set the deadline for applications at January 14<sup>th</sup>. Then at the TCC meeting on January 24<sup>th</sup> the Committee would go through them to develop what the 2012-2015 TIP would be. If the TCC agreed, then a 30 day public review period would begin. Potentially the TCC could finalize it at the late February meeting. Technically, they had until April 15<sup>th</sup>. This was the schedule they were shooting for.

Mr. Wilson didn't think the form was too onerous to complete.

Mr. Tibbetts said the members had been interviewed on the ITS update and they would have another meeting on it later this month. They did one five years ago so this was just an update. They expected the ITS to be deployed before long. It was now a regional program with State responsibility. He proposed they organize a small subcommittee to deal with it.

He agreed with Mr. Wilson on the traffic count program. It had been pushed aside. In September they met at the Santa Fé Complex for the quarterly MPO meeting and did a presentation. The Cloud Computing that didn't need proprietary software was shared. They worked with group from Worcester Massachusetts to create a new traffic program design using a loop system.

Mr. Wilson said the goal was to pool all sources of traffic counting into an MPO database with a web based model for places like Zia Road. It would show traffic counts for the relevant years. They would define the scope at a meeting tomorrow.

**4. COMMUNICATIONS FROM TCC MEMBERS**

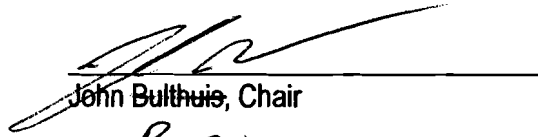
There were no communications from TCC Members.

**5. ADJOURN – Next TCC Meeting: Monday, January 24, 2011**

Mr. Valencia moved to adjourn the meeting. Mr. Macpherson seconded the motion and it passed by unanimous voice vote.

The meeting was adjourned at 2:30 p.m.

Approved by:

  
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John Bulthuis, Chair  
RMSW

Submitted by:

  
\_\_\_\_\_  
Carl Boaz, Stenographer