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SANTA FE MPO TECHNICAL COORDINATING COMMITTEE
March 29, 2010

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**MINUTES OF THE
SANTA FE MPO
TECHNICAL COORDINATING COMMITTEE
MONDAY, March 29, 2010**

INTRODUCTIONS:

a. CALL TO ORDER

A meeting of the Santa Fe MPO Technical Coordinating Committee was called to order by Mr. John Romero, Chair at approximately 1:30 p.m., on the above date in the Nambe Room, Community Convention Center, 201 West Marcy Street, Santa Fe, New Mexico.

b. ROLL CALL

Roll Call indicated the presence of a quorum as follows:

MEMBERS PRESENT

John Romero, Chair – City of Santa Fe
Andrew Jandáček – Santa Fe County
Reed Liming – City of Santa Fe
Eric Martínez for Chris Ortega – City of Santa Fe
Joseph Martínez for Robert Martínez – Santa Fe County
Greg Smith – City of Santa Fe

MEMBERS ABSENT

Jon Bulthuis – Santa Fe Trails
Shelley Cobau for Jack Kolkmeier – Santa Fe County
Miguel Gabaldon – NMDOT District 5
Larry Samuel – Tesuque Pueblo
Jack Valencia for Josette Lucero – NCRTD
One Vacancy - RPA

STAFF PRESENT

Mark Tibbetts – MPO Officer [arriving later]
Keith Wilson – Senior Planner

OTHERS PRESENT

Claude Morelli - NMDOT

c. APPROVAL OF AGENDA

Mr. Liming moved to approve the Agenda as presented. Mr. Eric Martinez seconded the motion and it passed by unanimous voice vote.

1. COMMUNICATIONS FROM THE PUBLIC

There were no communications from the public.

2. ITEMS FOR DISCUSSION AND POSSIBLE ACTION:

a. Review and Recommendations on the 2010/2011 Unified Planning Work Program

Mr. Wilson reminded the Committee that he went through the tasks last week that were proposed for the UPWP. They didn't have the budget numbers last week. In discussions with Mr. Morelli, he recommended the Committee should do a two-year UPWP. So most of the tasks remained the same.

Last year the MPO got some extra Section 112 funds so now they would have about \$100,000 to carry over. (Line 1) Local match was \$17,041.

\$205,259 was the estimated amount for distribution of funds for FY 2010-2011 and they expected the same for the following year for a total of \$510,518. He estimated \$20,000 of unspent FTA funds and estimated \$34,889 for each year for total of \$112,223. The grant total was about \$600,296 plus local match of \$109,443 for a total of \$708,739.

Salaries and administration would use about \$280,000.

Mr. Liming asked if the match was from City. Mr. Wilson agreed.

Mr. Wilson went to the budget summary by task.

Section 2012.1 - management and support of planning was budgeted at \$92,500. He identified each line item within it.

Section 2012.2 - data collection and analysis activities was budgeted at \$265,000. The consultant would cost \$105,000. Under Other, the new traffic counters and deductive loop systems were at \$10,500.

Section 2012.3 - Transportation Planning Activities and initiatives @ \$352,239. Consultant cost was \$151,000 and Other expenses totaled \$28,239.

He listed each of the tasks that were outlined in the UPWP handout and asked Mr. Morelli if that met

the DOT requirements.

Mr. Morelli said he had done a really good job. He questioned the staff costs at \$50/hr.

Mr. Tibbetts said it was not required to get that specific but he could give an accurate amount.

Mr. Morelli said the DOT would feel more comfortable if he could do actual. It needed to be reasonable.

Mr. Tibbetts thought this was very reasonable.

Mr. Morelli suggested they beef up the consultant costs for 3.3. He noted that the Las Cruces study was costing about \$70,000.

Mr. Tibbetts explained that the MPO was limited in consultant services and they were partnering with other entities. This was for seed money.

Mr. Morelli asked that he clarify that it was shared costs.

Mr. Tibbetts said it would also be in the MTP.

Mr. Wilson said \$50/hr was very close to what it actually would cost.

Mr. Smith agreed and explained that the ratio of benefits was higher with the City than it was with the State. It took retirement and other benefits into account.

Chair Romero asked if there was any allocated for management of modeling.

Mr. Wilson said that was the \$50,000 under 2.3 - Consultant Services.

Mr. Liming thought that was a fair amount of money going to modeling. It was \$134,500.

Mr. Tibbetts said they would like to do a travel survey. If they did a split for transit or a dynamic model - it might take more for simulation.

Mr. Liming asked if that was a 2-year cost. Mr. Tibbetts agreed.

Mr. Wilson added that they might add more training so they could get up to speed and model the intersections. He thought they were putting a lot in besides staff time.

The Committee briefly discussed past and future modeling efforts.

Chair Romero felt the consultant fees were fairly high and asked if they were going to try to make that model accurate. Mr. Wilson agreed.

Mr. Wilson said some money might go to materials. But the training would be done basically in house. Chair Romero supported that and noted that the only reason developers had to use PT American in the past was because they were required to do so.

Mr. Jandáček said Ms. Cobau had mentioned to him that there was nothing specific for road planning between city and county, including bicycle and pedestrian work.

Mr. Wilson said that should be put under 3.5.

Mr. Tibbetts said the MPO would continue to coordinate through the bicycle/pedestrian study group. They were trying to figure out what issues needed to be discussed.

Mr. Jandáček said in the discussion about road standards, they got bogged down. But the issue remained that there should be some kind of regularly scheduled meeting where projects that were likely to affect both city and county could be dealt with - Whether it was TCC or some other way. When they discussed the annexation area - it was good information but new to the County. There should be a way to bring those plans to the table. Mr. Wilson agreed.

Chair Romero suggested maybe he just needed to give Mr. Jandáček a call when it comes up.

Mr. Jandáček felt that in shared jurisdiction projects there was adequate communication. He was just wondering if it could be part of the UPWP. Mr. Liming thought so.

Chair Romero said the City and County definitely needed to do that together. Those connections were access points. To him it was more a part of the DRT process.

Mr. Smith said his department had been sending those DRT projects to Mr. Romero's department.

Mr. Liming suggested that as those issues came up they could have a presentation to the TCC.

Chair Romero agreed, if there was a liaison from the County.

Mr. Liming stressed that it was especially important where an interchange was part of it because it had regional significance.

Mr. Smith said at some point they might need to modify the major roads network, but he could get in touch with Ms. Cobau on those.

Mr. Wilson added that MPO staff could determine if it had MPO relevance and make it part of the agenda.

Mr. Eric Martínez suggested the same procedure for public projects, too.

Mr. Smith noted that he didn't see the other City tasks reflected in the budget. If he were the department head he would be wondering about why it was just staff salaries.

Mr. Tibbetts said the MR COG did have an agreement on it but the sharing of local match was a whole other discussion.

Mr. Morelli cautioned that indirect costs had to be approved beforehand.

Mr. Tibbetts thought the City should initiate that.

Mr. Morelli added that the consultant services would have to be reduced also.

Mr. Smith pointed out that the City provided a lot of support services to the MPO.

Mr. Tibbetts agreed and added that it would be good to show how much in-kind support came from the City.

The Committee had more discussion about the match calculations.

Mr. Wilson said they had tried to get a handle on how the City handled the financing.

Mr. Liming moved to approve this recommendation to the TPB. Mr. Smith seconded the motion and it passed by unanimous voice vote.

b. Working Session on the Metropolitan Transportation Plan (MTP)

- **Discussion on the Future Roads Network**

Mr. Tibbetts spoke to the spreadsheet on future roads network.

Mr. Wilson handed out a table showing the various projects for the map. It was divided into short term, medium term and long term improvement projects. He went through the highlighted ones. The first was Jaguar Drive; then the St. Francis interchange bridge replacement. The I-25 projects added up to about \$2.5 million. They could move them around or disagree on them. He put the St. Francis Enhanced transit/rail study with costs in red. The County 62 interchange was scheduled for 2014 and St. Francis was in 2014. The Henry Lynch project should be in red at \$350,000.

For the Cerrillos Road reconstruction, Mr. Eric Martinez said they had it projected for 2012 at a cost of \$11 million.

Mr. Wilson said under the Sustainable Land Development Plan, the SE Connector had a potential for County CIP funding as well as the eastern access to SFCC.

Mr. Jandáček said it was a combination of developer-funded and publicly-funded (a cost share project). He added that Richards Ave Extension in 2016 at \$2.75 million could be partially a City CIP project.

- **Discussion of Fiscal Constraints and Project Prioritization**

Mr. Liming was having trouble putting all of this together. He asked if short term was the next five years since that was when they had to update the plan again. He also wondered how much money they expected to get. He asked if that was the \$2.5 million.

Mr. Wilson said on the TIP, the projects for 2010, 2011, and 2012 had been allocated. \$2.5 million for South Meadows Road which was already being built.

Mr. Liming asked for further clarification.

Mr. Wilson said there was about \$7.5 million here and after 2021 they would just lump it all together.

Mr. Tibbetts said they just did a chronological prioritization. There was a lot of flexibility in it. He called it "timing ranking."

Mr. Wilson said this was a working spreadsheet and staff wanted to bring their thought process to the Committee.

Mr. Liming said Jaguar Road would be in the next 5 years but it would be privately funded. So this could have a column for publicly funded.

Chair Romero asked how much of the \$7.5 million would be bridge money.

Mr. Wilson didn't know.

Mr. Tibbetts said they first did the short, medium and long categorizing. Short term was over the 2014-2020 time period. Then they worked on which ones out of the short term list should be ranked highest.

Mr. Liming noted there were 35 projects in here and they wouldn't all get funded.

Chair Romero liked showing all of them for the first cut. If there were short term projects the Committee felt should be medium they should make that note.

Mr. Liming asked for the time spread of the list.

Mr. Wilson said it was 25 years.

Mr. Tibbetts commented that next year they would have to do a new STIP.

Mr. Liming explained that he was just suggesting that they have five year increments.

Mr. Wilson said their intent was to do the first ten years by individual year since that was part of the federal regulations.

Mr. Tibbetts said they were trying to look at it realistically and knew there were too many projects on it

Mr. Liming thanked the staff for all the work they did on this. He was trying to go through and cluster them to determine how much money it would amount to. Many projects appeared to be ranked equally.

Mr. Morelli reminded them that when done, they needed to have some way to explain this to the public.

Mr. Wilson agreed and said they would.

Mr. Tibbetts clarified that staff were not asking the Committee to decide on it today but just to clarify the spreadsheet would be an accomplishment.

Chair Romero suggested they could concentrate on the short term projects and work on them now.

Mr. Eric Martinez thought this was a good start.

Mr. Wilson commented further on how people could review and give feedback on this list of projects. He felt it was too detailed but they had to go there to determine what the requirements were. It was a frustrating process.

Mr. Eric Martinez said it was conceivable that all those projects could be a lot of money and wouldn't leave much for the local projects. He asked how much of the \$7.5 million would go just for DOT projects.

Chair Romero said it was whatever the MPO decided.

Mr. Morelli said the FHWA wanted the DOT to focus on the interstate so it might be a \$10 million allocation instead of \$7.5 million so there would be money for local projects.

Mr. Wilson asked who would know if there would be money for local projects.

Mr. Morelli suggested they do the list with \$7.5 million and then do it with \$10 million and see how it would change. Or do the list with \$7.5 million and be happy with it and move forward.

Mr. Liming thought it was important to know if the priority projects were interstate/corridor projects as opposed to local projects and to know how much money was going to I-25 vs. other places. That could help them move it along in the decision.

Mr. Wilson said they were trying to examine it neutrally and asked the Committee to just look at the projects on their merit.

Mr. Tibbetts said a lot of this had to do with land use projections - where they anticipated growth happening. They had done a lot of scenarios in their head.

Mr. Eric Martinez asked that they come to consensus on the criteria to use for prioritizing and to keep it simple.

Mr. Liming said this was a great start. He would group or summarize the #1 ranks and total up cost and see where they were at.

Chair Romero asked the members to come next Monday with their adjustment proposals.

Mr. Wilson said once they got through the ranks for the short term projects, they needed to figure out what should happen first. The whole point of fiscal constraint was to give a realistic picture to the public.

Mr. Liming said this was the closest they had ever gotten on fiscal constraint.

3. MPO OFFICER REPORT

There was no MPO Officer Report.

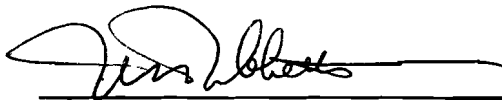
4. COMMUNICATIONS FROM TCC MEMBERS

There were no communications from TCC members.

5. ADJOURN – Next TCC meeting: Monday April 5, 2010

Mr. Eric Martinez moved to adjourn the meeting. Mr. Liming seconded the motion and it passed by unanimous voice vote. The meeting was adjourned at 3:35 p.m.

Approved by:



for John Romero, Chair

Submitted by:



Carl Boaz, Stenographer