

**SUMMARY INDEX**  
**SFMPO-TCC MEETING**  
**April 9, 2012**

<u>ITEM</u>	<u>ACTION</u>	<u>PAGE(S)</u>
ROLL CALL	Quorum Present	1
APPROVAL OF AGENDA	Approved as presented	1-2
APPROVAL OF MINUTES February 27, 2012	Approved as presented	2
1. COMMUNICATIONS FROM THE PUBLIC	None	2
2. ITEMS FOR DISCUSSION AND POSSIBLE ACTION		
a. 2012-2015 TIP Amendments	Approved	2-3
b. 2012-2015 TIP Public Review Release	Approved	3-5
c. TIP Project Updates	Approved	5
d. Draft Bicycle Master Plan Approval	Approved	5-7
e. 2012-2014 UPWP Recommendations	Approved	7-9
f. Crash Data Analysis Presentation	Discussion	9
g. Federal Transportation Bill Update	Discussion	9
3. MPO OFFICER REPORT	None	10
4. COMMUNICATIONS FROM TCC MEMBERS	Discussion	10
5. ADJOURNMENT - Next Meeting: May 7	Adjourned at 4:20 pm	10

**MINUTES OF THE  
SANTA FÉ MPO  
TECHNICAL COORDINATING COMMITTEE  
April 9, 2012**

**CALL TO ORDER**

A regular meeting of the Santa Fé MPO Technical Coordinating Committee was called to order on the above date by Chair John Romero at approximately 1:30 p.m. in the Councilors' Conference Room, City Hall, 200 Lincoln Avenue, Santa Fé, New Mexico.

**ROLL CALL**

Roll call indicated the presence of a quorum as follows:

**MEMBERS PRESENT:**

John Romero, Chair - City of Santa Fé  
Dave Quintana for Miguel Gabaldon – NMDOT District 5  
Adam Leigland – Santa Fé County  
Richard Macpherson for Reed Liming – City of Santa Fé  
Eric Martínez – City of Santa Fé  
Tamara Baer for Greg Smith – City of Santa Fé

**MEMBERS EXCUSED:**

Jon Bulthuis – Santa Fé Trails  
Shelley Cobau – Santa Fé County  
Andrew Jandáček - Santa Fé County  
Tony Mortillaro – NCRTD  
Ryan Swazo-Hinds – Tesuque Pueblo

**STAFF PRESENT:**

Mr. Keith Wilson, Senior MPO Planner  
Mr. Mark Tibbetts, MPO Officer

**OTHERS PRESENT:**

Mr. Claude Morelli, NMDOT  
Mr. Tim Rogers  
Dr. Beth Mills

## **APPROVAL OF AGENDA**

The agenda was accepted as presented unanimously.

## **APPROVAL OF MINUTES - February 27, 2012**

**Mr. Leigland moved to approve the minutes of February 27, 2012 as presented. Mr. Martínez seconded the motion and it passed by unanimous voice vote.**

### **1. COMMUNICATIONS FROM THE PUBLIC**

There were no communications from the public.

### **2. ITEMS FOR DISCUSSION AND POSSIBLE ACTION:**

#### **a. Review and Recommendation on the proposed amendments to the FFY 2012-2015 Transportation Improvement Program**

Mr. Wilson recalled they approved a TIP amendment last March. They accelerated the process by one month for the Washington Street project so it could be funded. This went through the public review and added \$1.35 million to the Washington project (#3) and added federal funds to the local match.

#8 had \$3 million increase for Caja del Rio all funded with county funds.

#9 - NM14 ADA improvements would follow resurfacing on Cerrillos Road all with NMDOT funds.

#10 - Beckner from Crossing at Chamiso was funded by Las Soleras Development.

#20 - Rabbit Road Rail Crossing improvements was a new project at \$264,000.

#21 - Santa Fé Trails funding for Santa Fé Place Transit Center at \$735,000. Those were all approved for public review and received no comment during the 30-day period.

He was looking for a recommendation to the TPB.

Ms. Baer said on #3 there was some public discomfort from city residents. Some councilors thought it was a lot of money and should be voted on by city residents.

Mr. Wilson clarified that it was from the CIP bond.

Chair Romero had not heard about it.

Ms. Baer said some councilors wondered if it was a good idea.

Mr. Wilson said all the NMDOT wanted was to let the public know when it was to take place.

Ms. Baer said maybe she was confused.

Chair Romero said the last he had heard they were chomping at the bit to get it going.

Mr. Wilson said he didn't hear any discontent either.

Mr. Quintana said the funding was all state and federal so you could calm their fears about city funds being wasted.

Ms. Baer asked what improvements were to occur at Santa Fé Place Transit Center and whether that would come to the TCC.

Mr. Wilson thought it would come to the TCC.

Chair Romero explained that they didn't redline them at this level.

Mr. Wilson clarified that the MPO Staff was part of the management team on the NM 14 project with City and County. He was not sure of the process for the Santa Fé Trails project. The funds were from federal FTA funds.

Mr. Martínez said Mr. Bulhuis was coordinating with him on transit connections.

Ms. Baer said Santa Fé Place was trying hard to get a major tenant at the mall and there were concerns with access to the back of the mall.

Mr. Wilson agreed to email Mr. Bulhuis to get with Ms. Baer on it.

Mr. Quintana asked if he got the request from Mr. Gabaldon on the TIP amendment for a STIP change.

Mr. Wilson said some of these changes were already to be in the STIP amendment for June.

**Mr. Martínez moved to recommend the amendment to the TPB. Mr. Quintana seconded the motion and it passed by unanimous voice vote.**

**b. Review and Release for Public Review proposed amendments to the FFY 2012-2015 Transportation Improvement Program**

Mr. Wilson provided a handout with the proposed amendments. In previous conversations they shifted \$100,000 from the Santa Fé Rail Trail to the New Mexico Central Rail Trail and it had to be listed in the TIP. It was for acquisition and recently NMDOT found out they couldn't work on it because it wasn't a state facility. The County wanted to move it to design and the NE and SE Connector had a potential power line at Rabbit Road and they didn't want to duplicate it. They met with District 5 to ask for \$100,000 back to the Santa Fé Rail Trail where construction was moving forward now. District 5 concurred and the County asked for any enhancement funds from federal sources that might be available. It increased by \$201,000 in federal funds and \$52,000 in local match. Dr. Mills was the lead on it.

Dr. Mills said for the Santa Fé Rail Trail she believed the amount was incorrect.

Mr. Wilson explained that they had to show the total cost not just federal funds. Dr. Mills understood.

He reviewed the other changes:

#6 - I-25 at Cerrillos Road Interchange had \$4.7 million allocated in corridor studies and the cost was closer to \$12 million to build it. Mr. Gallegos found \$4.3 million more for it from state sources.

Mr. Morelli noted that FHWA had some concerns putting funds into the TIP. They needed to have a conversation.

Mr. Quintana said they would find the funding. They were still in phase A.

Mr. Wilson said the final amendment was an administrative modification on #2 where the FY 12 money source changed so the local match was reduced. Any such change had to go through the amendment process but the total cost had not changed.

Those were the four proposals to go out for public review and then to TPB on May 10<sup>th</sup> and on June into the STIP.

Ms. Baer asked if TPB would discuss them or just take the TCC recommendation.

Mr. Wilson didn't know.

Ms. Baer asked how they felt about Cerrillos Road.

Chair Romero said they were redesigning it but it still had the five bridges.

Mr. Wilson said they were all listed in the MTP and identified as high priority projects.

Mr. Leigland asked how the MPO public process worked and if the web site would be used.

Mr. Wilson said it was the web site, plus a newspaper ad and an email blast to those who have subscribed to our notices. They would soon be looking at the Public Participation Plan again.

Mr. Tibbetts said Mr. Gabaldon handed the public meetings for state and federal highway projects.

**Mr. Quintana moved to recommend approval to the TPB. Mr. Leigland seconded the motion and it passed by unanimous voice vote.**

### **c. TIP Project Updates**

Mr. Quintana went down the list and briefly commented on them. For the I-25 project the contractor was doing prairie dog removal in order to construct the cross overs by mid-June and then would close the northbound on ramp. Completion was anticipated by the November holidays.

Cerrillos and I-25 we were still in phase A-B stage. The consultant asked to go back and restudy the alternatives. Documentation was due by May. It was funded for 2013 and they didn't want the whole cost in there. Final design would be done by this time next year with construction in summer of 2013. It would be the same time frame for St. Francis.

Jaguar and 599 was in the final design review. They hoped to break ground in the fall but it might be delayed to next spring. Lots of work was needed on the ROW. Interchange construction would begin next summer.

Washington/Paseo was scheduled for this fiscal year with another public meeting in June. Traffic control and closures changed a little so they needed to go back to the public on it. Construction would probably start in February.

Regarding Cañoncito they were in phase B and had the second public meeting a couple of weeks ago. People asked about keeping it open so the DOT might look at replacing the box and closing the ramps altogether although Mr. Gabaldon might not like that idea.

Mr. Leigland said they just had the selection for project representative to coordinate with DOT. He asked who would construct the improvements at St. Francis.

Mr. Quintana said it was Terrero Construction was for St. Francis.

Dr. Mills said the County was winding up phase 1 construction for the Santa Fé Rail Trail and planned to open that by June.

### **d. Review and Recommendation on the Draft Metropolitan Bicycle Master Plan**

Mr. Wilson said they released the Bicycle Master Plan for public review on March 9 and that ended today. They had meetings on March 24 at the Santa Fé Trails Office and March 29 at the main library. The handout showed the proposed changes and the last few pages had the actual comments. MPO Staff met with BTAC and they approved the draft plan with several small changes. They met with District 5 last week and they provided some feedback. The next step was to outline the changes here and hoped the TCC would recommend approval to TPB for Thursday.

Mr. Rogers thought they were very close last month and got some refinements that were necessary. He thought they should have met with District 5 much earlier. He listed the pages that had significant changes. The first was to include an executive summary and would have it by Thursday. There were also some grammatical changes that he didn't include in the handout.

Changes were made to maps in the implementation plan tables and he added a few labels. Changes previously made to the Santa Fé River Trail were put back into the plan. The biggest recommendation was for improved shoulders on county routes.

Possible treatment on St. Francis Drive would combine bike lanes and right turn lanes at certain intersections.

Ms. Baer asked what would be in the executive summary.

Mr. Rogers said it would start with purpose and focus specified; provide the benefits; describe a vision of what it would achieve in 5 years and 20 years; give a quick overview of the plan and the process used.

Ms. Baer recalled the Planning Commission had recommended a cost/benefit study and asked if that was completed.

Mr. Rogers said they talked about the process of prioritizing and addressing the demand for dollars spent. They also compared a few other cities on bikeways systems.

Mr. Wilson said one recommendation was for a more robust data collection process. He said this would be the bicycle portion of the MTP.

Chair Romero asked about how to prioritize trails that didn't get finished.

Mr. Wilson said enhancement funds had been used for that in the past. The city issued a resolution for it. When the MPO developed the last TIP they prioritized those separately. It was really a policy to go to the TPB level.

Mr. Leigland asked what the next steps were in approving them.

Mr. Wilson said the TPB would meet next Thursday with a public hearing on the agenda and would deal with them. Afterward the staff would process them. The TPB had elected membership from both

county and city.

Ms. Baer agreed they should make an effort to do these. It would make sense to achieve a full trail system first. Something that could be measured had more strength.

Mr. Wilson said that up until now they didn't have the data to make that decision. Now they would have a full picture and the TPB members could decide the direction for the next 5 or 20 years. With the information, they could decide what was most important and how to do it.

Mr. Morelli wondered if Mr. Rogers could come up with a list of standards and then build the program on that as a targeted approach. Some entities based their limits on the policy determined. It was just a suggestion but maybe it could provide a more rational basis for funding.

Mr. Martínez agreed. His staff looked at all the projects and tried to prioritize them based on need.

Mr. Wilson felt that was what they did with this. One recommendation was to beef up the data. They could discuss how to meet those objectives in the next MTP.

Mr. Martínez liked the recommendations for infrastructure. Engineering studies were all based on feasibility. They tried to improve based on the standards.

He asked if MPO staff was discussing things with the ADA Coordinator.

Mr. Rogers agreed and they also met with the Mayor's Committee on Disabilities. He was trying to get the recommendations in positive terms. The ADA appendix was improving. 90% percent of what they were working on was agreed between them. One helpful comment out of that meeting was "universal design." We should emphasize that.

Mr. Wilson agreed to meet with Mr. Martínez on possible solutions. He hoped the TCC could still go ahead with a recommendation

Chair Romero thought it was basically wordsmithing.

**Ms. Baer moved to recommend approval to the TPB and follow-up with Mr. Martínez and to request following up on the suggestions made at this meeting. Mr. Leigland seconded the motion and it passed by unanimous voice vote.**

#### **e. Review and Recommendation on the 2012-2014 Unified Planning Work Program**

Mr. Tibbetts provided two handouts. He explained this was the work program specifically tied to the MTP. Everything emanated from the MTP. It was the implementation of the MTP in the UPWP. It included the Bicycle MP, the Public Participation Plan, the Pedestrian Plan and other components. All the funding

sources were estimated and based on what exact funding amounts might be approved.

He reviewed the staff time estimates for each item. This UPWP was to go to 2014.

Mr. Tibbetts went through the list of plans that the MPO must prepare in the future. The process included surveys and analyses. Staff training and development was also mandated for things like the traffic demand model. Part of this came from reauthorization to maintain status as an MPO for communities under 200,000 population to assure FHWA that Santa Fé had the capacity to do these and had the documents in place. Staff would present them to TPB on Thursday.

The Committee discussed the traffic demand model briefly and Mr. Wilson explained how to access it and which intersections were focused on.

Mr. Tibbetts mentioned the MTP vision and some other objectives and goals like Complete Streets.

Mr. Morelli said traffic modeling was absolutely essential and traffic count delivery was also key for the District so other types of data collection should be included. He suggested breaking these up into six month chunks to clarify it better. The Bike plan was a great product but it seemed like this was the only work product people saw. He also was perturbed that they were adopting the UPWP plan on Thursday because it came late.

Mr. Tibbetts said staff submitted it a month ago for DOT comments and it was the intent ever since February to do the modeling.

Mr. Morelli proposed to simply take the planning priority section and break it into six month sections and have it correspond with the table.

He said Ray Matthews might be reassigned to this area. The MPO could take the document forward and say there were minor scheduling changes and later on could amend it. DOT did that routinely with other MPOs. If there was a need for changes this document could be amended throughout the next fiscal year. And because it was a two-year document, the MPO needed to cover the changes.

Mr. Wilson said they had been working on it since January and a month ago Mr. Morelli asked staff to change the format. The May 15<sup>th</sup> deadline he set was what they were working toward. If the May 10 meeting worked better they would do it that way.

Mr. Morelli commented that under planning priorities and challenges it was just a broad statement and asked staff to rewrite it and then break it up into six month sections.

Mr. Wilson thought their Gantt chart showed the progress adequately.

Mr. Morelli thought it would be helpful to share the priorities in the introduction. DOT just needed some assurance that the deliverables were what the MPO was promising.

Mr. Quintana said formatting was not his concern but the allocation of efforts they were looking at. He felt the amount going to things other than traffic demand modeling was skewed. All ADA rules seem to dictate any rehabilitation of any roadway.

Chair Romero thought the Gantt chart was very helpful and very understandable. He appreciated how thin the two MPO staff were spread. They might have to limit their focus more just on transportation planning.

Mr. Tibbetts said it was Mr. Morelli's suggestion to do the Gantt chart. This was a way of budgeting staff time more efficiently. It was based on the MTP which they had to follow.

Mr. Martínez thought it was a great tool and would help staff stay on target and would help staff anticipate the deliverables.

Ms. Baer was struggling not with deliverables but the direction things were going. There were differences. Mr. Quintana wondered why staff were spending so much time on roads and she was wondering why staff didn't spend more on roads.

Mr. Wilson felt such discussion should be in the MTP instead of UPWP. The specifics in the UPWP followed the MTP.

Chair Romero thought it would be helpful to add the specifics in the introduction.

**Ms. Baer moved to approve the 2012-2014 UPWP with the recommendations as clarified by Mr. Martínez. Mr. Martínez seconded the motion and it passed by unanimous voice vote.**

#### **f. Presentation on the Crash Data Analysis Task**

The Worcester Polytechnic Institute students presented their crash data analysis report.

Mr. Leigland, Ms. Baer and Chair Romero provided feedback to them.

Mr. Macpherson suggested improvements to the SFPD crash reports to improve the data. Their biggest obstacle was non-digitized records. Speed and weather conditions were factors that could be pursued further.

#### **g. Update on the status of the Federal Transportation Bill Reauthorization**

Mr. Wilson announced another 90 day extension to June 30. The Senate passed a 2-year bill but the House didn't pass the Senate bill.

**3. MPO OFFICER REPORT**

Nothing more was presented.

**4. COMMUNICATIONS FROM TCC MEMBERS**

Mr. Leigland was grateful to be part of the TCC.

Ms. Baer asked that for development review Mr. Wilson provide the privately funded developments.

**5. ADJOURN - Next TCC Meeting: Monday, May 7, 2012**

The meeting was adjourned at 4:20 p.m.

Approved by:

  
\_\_\_\_\_  
John Romero, Chair

Submitted by:

  
\_\_\_\_\_  
Carl Boaz, Stenographer