

SUMMARY INDEX
SANTA FE MPO TRANSPORTATION POLICY BOARD
July 8, 2010

ITEM	ACTION TAKEN	PAGE(S)
Call to Order	Convened at 4:00	1
Roll Call	Quorum Present	1
Approval of Agenda	Approved as presented	1
Approval of Minutes		
January 24, 2007	Approved as presented	1-2
June 10, 2010	Approved as presented	2
A. MATTERS FROM THE PUBLIC	None	2
B. ITEMS FOR DISCUSSION AND POSSIBLE ACTION		
3. Revised MTP	Discussion	2-3
2. MTP Revised Schedule	Discussion	3
1. UPWP Amendment	Approved	3-5
C. MATTERS FROM THE BOARD	Discussion	5
D. MATTERS FROM MPO STAFF	Announcement	5
E. COMMUNICATIONS FROM NMDOT/FHWA	None	5
F. ADJOURN - Next Meeting - August 12, 2010	Adjourned at 4:50 p.m.	5-6

**MINUTES OF THE
SANTA FE MPO
TRANSPORTATION POLICY BOARD
July 8, 2010**

CALL TO ORDER

A regular meeting of the Santa Fe MPO Transportation Policy board was called to order on the above date by Commissioner Liz Stefanics at approximately 4:00 p.m. in the Nambé Room at the Santa Fe Community Convention Center, Santa Fe, New Mexico.

ROLL CALL

Roll call indicated the presence of a quorum as follows:

MEMBERS PRESENT:

Commissioner Liz Stefanics, Chair
Mayor David Coss, Vice Chair
Commissioner Kathy Holian for Commissioner Michael Anaya
Councilman Mark Mitchell
Mr. Lawrence Barreras for Deputy Secretary Max Valerio

MEMBERS EXCUSED:

Councilor Patti Bushee
Commissioner Virginia Vigil
[One Vacancy]

STAFF PRESENT:

Mr. Mark Tibbetts, MPO Officer
Mr. Keith Wilson, MPO Planner

APPROVAL OF AGENDA

Mr. Tibbetts requested to reverse the order of the items in B.

Commissioner Holian moved to approve the agenda as amended. Mayor Coss seconded the motion and it passed by unanimous voice vote.

APPROVAL OF MINUTES – January 24, 2007, June 10, 2010

Mr. Wilson explained that there was no record of the approval of the January 24, 2007 minutes although they were signed. The City Clerk said it was okay for the Board to approve them at this meeting.

Mayor Coss moved to approve the minutes of January 24, 2007 as presented. Mr. Barreras seconded the motion and it passed by unanimous voice vote.

Commissioner Holian moved to approve the minutes of June 10, 2010 as presented. Mayor Coss seconded the motion and it passed by unanimous voice vote.

A. MATTERS FROM THE PUBLIC

There were no matters from the Public.

B. ITEMS FOR DISCUSSION AND POSSIBLE ACTION

3. Update on the development of the 2010-2035 Metropolitan Transportation Plan

Mr. Tibbetts recalled from the meeting last month the discussion of the need for an extension for submission of the MTP. He had an interim plan to carry the MPO through December, 2010. NMDOT concurred with the interim plan being in place until the update was completed.

Staff had been meeting with the Planning Division staff at DOT on a weekly basis. As of now, the staff had spoken with a consultant recommended by DOT to complete the MTP document. They were now enmeshed in data collection and needed help for overall packaging.

Through discussions with Parsons Brinckerhoff at their Albuquerque office and Chuck Green, one of their staff in Portland Oregon who has work experience with MPOs. they found he could start right away with packaging. He already reviewed this one, the last one, and one from Las Cruces on his own time. The request for a professional services agreement was in progress and staff would meet with him on Monday. Funds to pay him were available from carryover from last year.

Anne McLaughlin, Greg White, Pat Oliver Wright and Claude Morelli were members of the review team.

Mr. Wilson said they did a good job pulling the information together for how this would impact the transportation system. He didn't propose going through it right now unless the Board wanted to go through it.

Chair Stefanics asked if the census increase that UNM-BBER put out was an accurate total increase - the 151,510.

Mr. Wilson clarified those were estimates for 2010 since the census data was not available yet.

Mr. Wilson said he would clarify that with UNM-BBER.

Chair Stefanics requested that they talk about it a little more at the next meeting.

Mr. Tibbetts said at the next meeting they would present the draft plan based on demographics and the trends. There was more of a slow down in growth but a concentrated increase in the city and they would get into more details with it.

Mr. Wilson said over the next 25 years, the population of people over 65 was projected to double (22%) and there seemed to be a migration of younger people away from Santa Fe. That was a major impact upon the slowing of population growth over the next 25 years. UNM-BBER estimated only 25,000 more in the next 25 years.

Chair Stefanics suggested using an earlier start year for the study like 2005 to show the increase.

Mr. Tibbetts agreed and said they talked about even going back to 2000.

2. Update on the revised schedule for the development of the 2010-2013 MTP

Mr. Wilson handed out the revised schedule that included outreach and updates to the public. He briefly went through it with the Board. Staff felt it was aggressive but doable.

Mr. Barreras thanked the TPB for addressing it in such a timely manner and the staff for their work. The DOT had been monitoring it and agreed that it was doable. So on behalf of DOT, they were good with the plan. He thought the groundwork was laid.

He asked if they were getting good participation from the TCC. Mr. Wilson agreed.

Mr. Barreras emphasized the need for having good minutes of those meetings and perhaps to share the old minutes for the Board for review.

1. Review and Approval of the Amendment to the 2010-2013 Unified Planning Work Program.

Mr. Wilson handed out a budget sheet for the UPWP amendment. He explained that this plan came into effect on July 1. They needed to get it approved. They shifted some things around in the budget because there were only two staff. They added 850 hours to this task with all the public participation. To make it balance they reduced other tasks and tried to spread it out.

Staff felt the UPWP could still be done but exceptions were 6 and 7. They would be at the back end of the work load so they took hours from those tasks and added to the others.

He said they might need consultant hours taken from 2.4 - ITS architecture because they learned that DOT would pick up the ITS consultant services. They shifted the hours from the traffic demand model section.

Chair Stefanics asked which consultants would be paid \$25,000.

Mr. Tibbetts said it was for four consultants from Parsons Brinckerhoff. The contract would be done through the City because the City was the MPO fiscal agent. All they were doing was borrowing from one line item to another or one task to another.

Chair Stefanics was concerned about not having the contract come through the TPB. It was handled differently at other places and she felt it should be consistent.

Mayor Coss explained that the City Manager could sign off because it was under \$25,000 but it could come here first.

Mr. Tibbetts said in the past it was done directly because the City was the fiscal agent. He said they could change the protocol. Staff would be more comfortable running it all through the TPB - at least to notify and discuss it beforehand. Right now they were just trying to expedite this because this consultant had only the next three weeks to do this. Otherwise it would be put it off for a month.

Chair Stefanics said she was just trying to clarify the protocol between County and City. It was handled differently elsewhere. This was an action item. The amendment was in the document as well as the budget.

Chair Stefanics asked if pages 23-24 were the amendments that related to this.

Mayor Coss asked if the PSA would cost about \$25,000.

Mr. Wilson agreed but clarified that the total budget would remain the same.

Mayor Coss moved to approve the Amendment to the 2010-2013 Unified Planning Work Program. Commissioner Holian and Mr. Barreras seconded the motion.

Mayor Coss asked if the Portland consultant would talk with the Board or just with staff.

Mr. Tibbetts said they were trying to do a teleconferences with the Plan Review Team and he would talk with the Board too if that was what the Board wanted. He planned to present Mr. Green's draft at next month's meeting.

Chair Stefanics asked if Council chambers were set up for that.

Mr. Wilson said it could be done here in the Nambé Room or in Council Chambers as a webinar.

Chair Stefanics asked if they could ask questions then.

Mr. Wilson agreed that was possible.

The motion passed by unanimous voice vote.

C. MATTERS FROM THE BOARD

Mayor Coss said he would make some appointments for the TPB because Councilor Ortiz resigned from the Board yesterday.

Chair Stefanics announced that she would not be able to attend the September TPB meeting.

D. MATTERS FROM MPO STAFF

Mr. Wilson noted the memo he gave the Board was a heads up on a TIP amendment to vote on. It concerned \$3 million of federal funding for the Rail Runner in FY 11. It was needed because of a shortfall in GRT revenues. It was advertised that the TCC meeting would be an August 2nd meeting and the next TPB meeting on August 12.

He also announced the quarterly meeting for New Mexico MPOs would be held in Santa Fe on September 30 at the Santa Fe Complex. They did some interesting visualizations on transportation so they wanted to hold it at the Complex.

E. COMMUNICATIONS FROM NMDOT/FHWA

There were no other communications from NMDOT or FHWA.

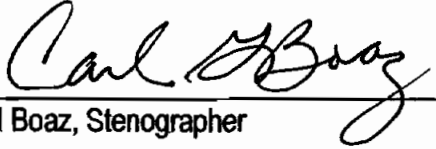
F. ADJOURN - Next Meeting - August 12, 2010

The meeting was adjourned at 4:50 p.m.

Approved by:

Liz Stefanics, Chair

Submitted by:



Carl Boaz, Stenographer