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SFMPO-TCC MEETING
November 8, 2010

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**MINUTES OF THE
SANTA FÉ MPO
TECHNICAL COORDINATING COMMITTEE
November 8, 2010**

CALL TO ORDER

A regular meeting of the Santa Fé MPO Technical Coordinating Committee was called to order on the above date by Chair John Romero at approximately 1:30 p.m. in the City Council Chambers at City Hall, 200 Lincoln Avenue, Santa Fé, New Mexico.

ROLL CALL

Roll call indicated the presence of a quorum as follows:

MEMBERS PRESENT:

John Romero, Chair
Jon Bulthuis – Santa Fé Trails [arriving later]
Phil Gallegos – NMDOT District 5
Andrew Jandáček – Santa Fé County
Reed Liming – City of Santa Fé
Jack Valencia for Josette Lucero - NCRTD
Eric Martínez – City of Santa Fé
Tamara Baer for Greg Smith – City of Santa Fé
Shelley Cobau for Jack Kolkmeyer – Santa Fé County
Robert Martínez – Santa Fé County
Larry Samuel – Tesuque Pueblo
One Vacancy - RPA

MEMBERS EXCUSED:

STAFF PRESENT:

Mr. Mark Tibbetts, MPO Officer
Mr. Keith Wilson, MPO Planner

OTHERS PRESENT:

Claude Morelli, NMDOT
Sabrina Pratt, Arts Commission
Debra Garcia y Griego
Greg White, NMDOT

APPROVAL OF AGENDA

Mr. Liming moved to approve the agenda as presented. Mr. Gallegos seconded the motion and it passed by unanimous voice vote.

APPROVAL OF MINUTES B October 7, 2010

Mr. Gallegos noted two typos on page 10, 3rd paragraph. It should say DE instead of RE and it should say “our” instead of “are.”

Mr. Eric Martínez said on page 7 - 1st paragraph, last sentence should say - “will provide improvements.”

In the 8th paragraph, the second sentence should say, “in the study of the environmental phase, a full evaluation would be employed.”

On Page 10, 1st paragraph regarding the MOU with the County on Rabbit Road - the discussion was with Mr. Robert Martínez.

Mr. Liming said on page 1 that Richard McPherson was present for Reed Liming. Mr. Liming was not present at that meeting.

Mr. Eric Martínez moved to approve the minutes of October 7, 2010 as amended. Mr. Liming seconded the motion and it passed by unanimous voice vote.

1. COMMUNICATIONS FROM THE PUBLIC

There were no communications from the public.

2. ITEMS FOR DISCUSSION AND POSSIBLE ACTION

a. Review and recommendation of the amendment to the FY 2010-2013 Transportation Improvement Program

Mr. Wilson explained that this was the amendment we discussed in Oct and approved on Oct 7. The public review ended yesterday without and public comments received. It was noticed by newspaper ad and email, web site.

He briefly went through the amendments. The amended TIP was in the packet. He was requesting a recommendation to approve the changes.

Mr. Liming moved to recommend the TIP as amended to the TPB. Mr. Gallegos seconded the

motion and it passed by unanimous voice vote.

b. Review and recommendation of the Memorandum of Agreement between the NMDOT and Santa Fé MPO

The MOA was distributed and attached to these minutes as Exhibit A.

Mr. Tibbetts explained that this was done per regulations. The current one would expire at the end of the year. This new one was currently being reviewed by the City. It needed signature sheets and had to have a recommendation by the TCC for TPB approval and then would go to DOT for final signatures. The MOA would put the contract in place for the next five years.

Mr. Liming asked how it was changed from previous agreements.

Mr. Tibbetts said Section 4 summarized the changes. It would track the progress on their tasks for the next two years and reflected a lot of what was in the MTP.

Mr. Bulthuis arrived at this time.

Mr. Robert Martínez moved to approve the MOA. Mr. Liming seconded the motion and it passed by unanimous voice vote.

c. Review and recommendation of the City of Santa Fé Arts Commission Scenic Byways Funding application

Ms. Sabrina Pratt described the project.

Mr. Tibbetts explained it was a separate program but had to be on the TIP. It would need a letter of recommendation from the TCC.

Ms. Pratt explained it was to use artists for two projects based on Highway 66 history. Camino Lejo and Old Santa Fé Trail would have a piece depicting wagons arriving in Santa Fé. They would like to do something on Route 66 that it once came through Santa Fé. She handed out a map attached as Exhibit B.

Ms. Cobau hoped they could come up with something better than Buffalo Corridor.

Ms. Pratt agreed that was picked without much thought but they now had a better process for it.

Ms. Baer respectfully disagreed. She thought the bridges were campy and the sculpture was appropriate. She asked where it was to happen and if it was part of the right-of-way.

Mr. Tibbetts said one was at the intersection of 599 at Beckner where the rail came through. He suggested the one at the other end could be near Las Vegas Highway. These intersections were logical gateways. 599 was also a pretty major for gateway to northern New Mexico.

Ms. Pratt asked if by the outlet mall would be a good choice.

Mr. Liming thought Camino Lejo was small enough but the others were so huge. He felt it would be difficult to find locations where that didn't get lost. Ms. Pratt agreed.

Mr. Tibbetts noted that both the Las Vegas Highway and Old Pecos Trail had a significant barrier with the slope. Beckner would be heavily used in the next 5 years.

Ms. Baer encouraged making it dramatically reflective of historic 66 and maybe the Rail Runner for something that happened later.

Chair Romero said the locations listed should be submitted before they were too far along with the design.

Mr. Liming moved to write a letter of support by the TCC for this project. Ms. Baer seconded the motion and it passed by unanimous voice vote.

d. Presentation of the STIP development procedures - Phil Gallegos, NMDOT District 5

Mr. Wilson explained that every 2 years a new TIP had to be done so it was good timing to have this presentation.

Mr. Gallegos shared a printout of the power point presentation that showed how they would implement the STIP development at District 5 attached as Exhibit C. He showed the power point, briefly commenting on the slides.

The primary changes were listed. They wanted a lot of scoping and environmental work done first. Each entity would have its own way of doing projects. The workflow chart was too small to read and he agreed to email it to the members. He said the deadline for federal funding was August 15th. The bidding process had to be done by Oct 31. Implementation would follow federal environmental guidelines strictly.

Amendments must be previewed in the previous quarterly DOT Commission meeting. So they needed to be on the TCC agenda two months prior to that. He explained it further and agreed it was a tight schedule. Hopefully, the money would be programmed by the time of the EA. Projects could be expedited if funding was available.

Mr. Wilson asked if they should just the use Project Identification Form or if there was something else they should use.

Mr. Gallegos said that form was still being used and he would send the project checklist that would show potential for readiness.

Chair Romero asked if CE projects could be programmed directly. Mr. Gallegos agreed.

Mr. Wilson asked if the process of developing the TIP for the MPO included a draft for the review and that was submitted to DOT then.

Mr. Gallegos clarified that at this level they needed to see what projects were being proposed into the draft and he would inform the TCC if they realistically could get them into the TIP for funding. Then the TCC would decide which ones to promote.

Chair Romero asked if anything approved on this TIP could later be removed from the STIP.

Mr. Gallegos said the District would work with the MPO on it.

e. Discussion of the proposed schedule of the FY 2012-15 TIP

Mr. Wilson shared the proposed schedule for development of the new STIP. Hopefully by tomorrow they could send a formal request for projects with the PIF. The deadline to submit was January 7, 2011 and have a review of them before the TCC meeting on January 18th. Then starting on January 24th it would have the 30 day public review with at least one public input review meeting near the end of that period.

On February 28th the TCC would make its recommendation to the TPB for their meeting on March 10, 2011. Then final approval would be on April 15, 2011.

Mr. Gallegos said that schedule would fit with the STIP development process for DOT. They present the draft STIP in May. The MPO needed to demonstrate to DOT that they were nearing end of phase B and had no stumbling blocks apparent. Their program was just now starting to stabilize and they needed to continue stabilizing.

3. MPO OFFICER REPORT

Mr. Tibbetts provided a quick rundown of the projects they were working on including the Bikeways Master Plan, ITS work and said they had other things they wanted to work on but many of them would have to be squeezed in.

Mr. Wilson said their work on the TIP amendment would be presented at the November 22nd meeting. Santa Fé Trails was requesting FTA money for bus stops and also they would have the interchange at 599 and CR 62.

Mr. Wilson proposed keeping the meeting schedule at the 4th Monday of the month for the coming year with some flexibility as needed.

4. COMMUNICATIONS FROM TCC MEMBERS

There were no communications from TCC Members.

5. ADJOURN - Next TCC meeting: November 22, 2010

Mr. Valencia moved to adjourn the meeting. Mr. Liming seconded the motion and it passed by unanimous voice vote.

The meeting was adjourned at 2:45 p.m.

Approved by:

John Romero, Chair

Submitted by:

Carl Boaz, Stenographer