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 TRANSPORTATION POLICY BOARD (TPB)  
 April 10, 2008

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**MINUTES OF THE  
SANTA FE MPO  
TRANSPORTATION POLICY BOARD  
April 10, 2008**

**CALL TO ORDER**

A regular meeting of the Santa Fe MPO Transportation Policy Board was called to order by Miguel Chavez, Chair, on Thursday, April 10, 2008, at approximately 1:43 p.m., in the City Council Chambers, City Hall, Santa Fe, New Mexico.

**A. ROLL CALL**

**MEMBERS PRESENT:**

Councilor Miguel Chavez, Chair  
Commissioner Michael Anaya  
Mayor David Coss  
Councilor Matthew E. Ortiz  
Commissioner Jack Sullivan

**MEMBERS EXCUSED:**

Commissioner Harry Montoya

**STAFF PRESENT:**

Mark Tibbetts, MPO Officer  
Lucas Cruse, MPO Senior Planner  
Melessia Helberg, Stenographer

There was a quorum of the membership in attendance

**B. APPROVAL OF THE AGENDA**

Mr. Tibbetts said, with regard to Item E(1), it is premature to do this at this time since there wasn't a quorum of the membership in attendance at the special meeting where this was discussed, and there hasn't been an opportunity for a discussion by the full group. He said, with regard to F(4), the letter to the NMDOT from the Santa Fe MPO, regarding the three corridor studies, at the special TCC meeting on Monday, David Quintana advised us that the DOT is putting together a response prior to the recommencement of the corridor studies. He said the intent of the letter was to get clarification, and if that letter is coming from DOT, staff would advise waiting until we get that letter.

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Chair Chavez asked the timeline on this letter. Mr. Tibbetts said within a week or two weeks.

Responding to the Chair, Mr. Tibbetts would like to postpone Item E(1) to the next meeting of the Board, and devote the bulk of the next meeting to this item.

MOTION: Mayor Coss moved, seconded by Commissioner Sullivan, to approve the agenda as amended, deleting Items E(1) and F(4) from the agenda to be postponed to the next meeting of the Board.

VOTE: The motion was approved on a voice vote [Absent: Councilor Ortiz].

**C. APPROVAL OF MINUTES: FEBRUARY 14, 2008**

MOTION: Mayor Coss moved, seconded by Commissioner Anaya, to approve the minutes of the meeting of February 14, 2008, as presented.

VOTE: The motion was approved on a voice vote (5-0) [Absent: Councilor Ortiz].

*Councilor Ortiz arrived at the meeting at this time*

**D. COMMUNICATIONS FROM THE FLOOR**

There were no communications from the floor.

**E. INFORMATION/DISCUSSION ITEMS**

**1. RESPONSE TO THE CONSULTANT-LED SFMPO MEMBERSHIP/STRUCTURE STUDY RECOMMENDATIONS**

This item was postponed to the next meeting of the Committee.

**F. ACTION ITEMS**

**1. APPROVE REQUIRED ANNUAL MPO DOCUMENTS**

**a. FY 2008-2009 UNIFIED PLANNING WORK PROGRAM (UPWP)**

Mr. Tibbetts presented information regarding this matter from the materials in the packet.

Commissioner Sullivan noted on 19 of 20 under "Representative Products" it says "Office location and fiscal agent issues resolved." He thought there were several recommendations on office location and didn't know that had been resolved.

Mr. Tibbetts said he believes these are intentions with that as the end result, and the task is to get it resolved. He said it can be reworded for clarity.

Chair Chavez asked if we can read into this that we have decided the office location will be some sort of neutral ground somewhere in the universe, and that the fiscal agent could be someone other than the current fiscal agent.

Mr. Tibbetts said it will be a staged process. It is easier to find neutral ground, than to resolve whether or not the MPO suddenly could become a free standing entity in itself and be its own fiscal agent. He said for the time being, this is part of the discussions we will have to have as we move forward. He said one of the tasks spelled out in this is to do an assessment of the financial requirements of the MPO, how much each member is contributing at this time, and how much would be projected to somehow split it somehow fairly, as well as to identify any additional funding from the State.

Chair Chavez said that would be just for office space to house staff.

Mr. Tibbetts said it would be an office, functioning as an independent body. He said we had discussed whether it can function independently and still be part of the City fiscal structure.

Chair Chavez asked if it will continue to be staffed by City employees, or would the employees also be employed by a separate agency.

Mr. Tibbetts said one of the issues was if the staff was still employed by the City, the Policy Board could do a performance review of staff annually, as opposed to being involved in the day to day.

Mayor Coss asked the time frame for making Tesuque Pueblo a part of this MPO.

Mr. Tibbetts said his recollection is that Tesuque Pueblo is a part of the MPO, but has not selected a member to represent it on the policy board. He said an essential component of membership is to have a sitting member of the Pueblo on the MPO. He said when he met with the Tesuque Pueblo Governor a year ago, the Governor specifically appointed Larry Samuel to be the representative from Tesuque Pueblo, and Mr. Samuel has been attending the Technical Committee meetings. He when we consider the bylaws later in the meeting, the proposed Bylaws propose that Tesuque Pueblo will be represented by the Governor of the Pueblo or his designated representative. He said they could have an alternate or could designate a permanent Council member, but that is up to the Tesuque Pueblo Governor.

Mayor Coss asked, if we adopt the Bylaws today, if a formal letter then will be written to be signed by the Board Chairman to the Tesuque Pueblo Governor, so that by the June meeting we should have that member on the Board. Mr. Tibbetts said this is correct.

MOTION: Commissioner Anaya moved, seconded by Mayor Coss to amend page 19 to provide that the office location and fiscal agent issues are to be resolved, and to approve the FY2008-2009 Unified Planning Work Program as amended.

VOTE: The motion was approved unanimously on a voice vote.

**b. FY 2009-2014 TRANSPORTATION IMPROVEMENT PROGRAM (TIP)**

Mr. Tibbetts reviewed the draft TIP FY 2008-2011, which will then be incorporated into the State Transportation Improvement Program (STIP). He said two years ago, it was decided to have a two-year cycle and produce a new TIP. He said the two out years, 2012 and 2013, aren't in this packet, because those are considered outer year projects in waiting and haven't been prioritized. He said in Fall 2008, a brand-new TIP cycle will begin. He said before the Board this afternoon, are amendments to the existing TIP we have now, noting we try to do amendments at least once a year, while Albuquerque does amendments quarterly.

Mr. Tibbetts said everything in green are federally funded projects, noting our TIP is required to include all federally funded projects as well as regionally significant projects. Anything in red ink represents modifications/amendments to this TIP. Mr. Tibbetts reviewed the modifications/amendments to the TIP page by page.

Mr. Tibbetts noted that Santa Fe Trails advised him to remove the Santa Fe/Eldorado rail link from this TIP, but it will be kept pending for 2009/2010.

Mr. Tibbetts noted there is a letter in the Board packet from the DOT with regard to GRIP 2 projects, to clarify those which have been awarded bonds, which includes Cerrillos, but Siler Road is pending and we won't know the results on that until December. This also applies to the Agua Fria/ Santa Fe County project on page 5 of 7 in 2010. It is in the same situation as the Siler Road extension, and both will be competing for funding in 2009 with 27 or so other projects.

Mr. Tibbetts said the Airport Road Safety Improvements didn't receive funding, so City Public Works has decided to seek Municipal Arterial Program (MAP) funds. It looks like this project still could happen for 2009, depending on the outcome of the MAP fund awards.

Mr. Tibbetts said the \$3.8 million for Rail Runner operation and maintenance costs are coming from the CMAQ-flex funds, noting this MPO doesn't qualify for these funds, but Albuquerque MR COG does. The \$3.8 is the portion which would be in the Santa Fe MPO area, and would be used for O & M of the Rail Runner. Mr. Tibbetts said everything in black is the same and there are no changes.

Mr. Tibbetts said we need to approve this TIP to send to the State to be included in its STIP.

Commissioner Anaya asked who is responsible for the building the road from Airport Road onto South Meadows, and is this a City or a County road.

Mr. Tibbetts said South Meadows is seeking funding from the GRT, the RPA and other sources, and more than likely will be in this TIP for its regional significance when we do our new cycle. However, all of the funding isn't in place currently, but if it was, it could be included. He said a project for an out year can

be included right up to the current year if the funding is in place and everything is ready to go. He said South Meadows is in 2012/2013. He said it is in the County, but it could be a joint City/County project.

Mayor Coss said he understood the developer who did the De Colores Village is completing South Meadows from Airport road to Agua Fria, and the County was to take it from Agua Fria to #599, and he thought it was mostly funded.

Commissioner Sullivan said the Rufina to Airport Road piece is totally finished to Agua Fria, with a roundabout at Rufina and a signal at Agua Fria. He has the same understanding as the Mayor, and said the County is in the process of seeking funding for the missing piece from Agua Fria to #599.

Commissioner Sullivan asked why Santa Fe Trails would determine that the preliminary design for the Santa Fe/Eldorado rail link be removed.

Mr. Tibbetts said it is under 5309 monies, and understands it's not on anybody's short list for project expenditure for local match money, quality of life funds and such, which Santa Fe Trails uses for that stretch. It is in the County, and probably goes back to when the County initiated the trial run it had with the Rail in Eldorado. He said he was advised it removed because of its readiness for funding. It is still in 2009, which begins in June.

Commissioner Sullivan said it was ready to go and the feds had \$900,000 available. If Santa Fe Trails doesn't have the matching funds, he believes we need to initiate discussions with the County to see if the County wants to provide the matching funds. He said this item has been in the growth management plan for some time.

Chair Chavez asked if the same program already is incorporated in the Regional RTD for services.

Mr. Tibbetts said he doesn't know, and would rather Mr. Martinez address that.

**Donald Martinez, Santa Fe Trails**, said he and Mr. Tibbetts discussed this prior to the staff meeting for the TCC. He said they were unsure how this project had come onto the TIP, and they thought it was already completed and part of the property which was obtained during the purchase from the DOT.

Mr. Tibbetts said he and Mr. Martinez spoke about this, but he understand there was an effort through the one RTD meeting he attended about continuing a demonstration rail service, noting it was at least priced out, but he doesn't know if that is part of this as well. He said it does say "preliminary design," and was on for recurring years, and it was in the earlier TIPs, and probably was brought forward because nobody could say exactly what it was and it was left in the TIP.

Mr. Martinez said he doesn't recall getting the funds from FETEA. He has looked in the federal register for prior years, and he hasn't seen it. He said the information he has goes back to 2004-2005. He said he will have to talk to Jon Bulthuis to find out if these funds exist, where they are, and the proposed use for the funds. His understanding is, when the NCRTD started the bus service from Eldorado to Santa Fe, it was to take the place of this project. This is his recollection.

Chair Chavez said this is for bus transportation until we can determine whether or not we will have rail service. This was a pilot project with which Santa Fe County, Eldorado and the RTD were willing to move forward.

Mr. Martinez believes this is correct, noting when he was with the DOT, this was discussed as part of the Rail Runner service. However, in the meantime, transportation was needed between Eldorado and Santa Fe. This is how Park and Ride got started. He is unsure where this project is in the planning.

Chair Chavez asked Commissioner Sullivan if he would like to leave it in, or leave it out as proposed. He said staff is raising a question as to whether or not we have received the federal match.

Mr. Martinez said these funds are not part of the open grants for Santa Fe Trails, and isn't on the list of grants registered with the FTA. However, he isn't saying it hasn't come up in prior year federal registers.

Commissioner Sullivan said his understanding of the TIP is that these are projects which staff had been directed to implement each year, to apply for, and so forth. He said this Rail Runner one hasn't been, but doesn't mean that it shouldn't be. He asked Mr. Tibbetts if he is saying that federal funding is in place for every single one of these on FY 2008, starting with the \$8.57 million for Cerrillos Road.

Mr. Tibbetts said it is supposed to be, and his understanding is that it is. He said anything past 2009 is a little less definite at this point, because some are based on awards pending as well as amounts which actually are appropriated from the FTA. There still is a small amount of editing and amending, but for the most part, funding is in place for all of the projects in this TIP. He said it can be kept in place as a placeholder, in light of the commencement of Rail Runner service. However, if the \$900,000 isn't identified at all, he doesn't know how we can keep it there, observing that perhaps we can put it back in the future.

Mr. Martinez said the FTA grants for 08/09 are in the federal register, but the year after that isn't listed. He noted the 5307 funds are based on population. He said the only programs which are discretionary are the 5309 funds. He said there are barely any 5309 capital funds for distribution, although we could get funds later in the year in the supplemental federal register.

Commissioner Sullivan said this already is in the STIP as a control number, and asked if we have the authority to remove projects from the STIP by virtue of removing them from the TIP.

Mr. Tibbetts said his understanding is as Mr. Martinez has stated. He said there is an outside chance we would get funds next Spring if there is some kind of appropriation within this fiscal year. This is the reason it wouldn't be taken out, and we would leave it just to see how it develops.

Commissioner Sullivan pointed out that it is the only County project in the five-year program.

Mr. Tibbetts said staff really wants to see that rail service to Eldorado, and the reason he would like to keep it in as a placeholder.

Commissioner Sullivan said the Transportation Secretary indicated there were meetings on the location of the Rail Runner alignment, but basically they didn't want to get involved with the Eldorado alignment because they didn't want to deal with the controversy. He said a number of people would like that service, but others wouldn't.

Mayor Coss said he doesn't see any of the 599 improvements which we discussed previously, the grade separated interchanges.

Mr. Tibbetts said all of those are pending the completion of the corridor studies. He said hopefully there would be clear idea of where we want to go when we begin the new TIP cycle in October for the next two years. He said concurrent with that is the Long Range Plan, and we hope to identify projects through that Plan process which would include improvements on 599 "definitely."

MOTION: Mayor Coss moved, seconded by Commissioner Anaya, to approve the FY 2008-2011 Transportation Improvement Program.

VOTE: The motion was approved unanimously on a voice vote.

**2. APPROVE AMENDMENTS TO THE 2030 METROPOLITAN TRANSPORTATION PLAN (MTP)**

**a. YEAR OF EXPENDITURE INFLATION RATE**

Lucas Cruse presented information regarding this matter to the Board from the materials in the Board packet. He said 2(a) and (b) are requirements to approve 2(c). He said at this point we just need to state that we are developing a reasonable inflation rate to use for all of our future projects.

**b. SAFETY AND SECURITY SECTIONS REQUIRED BY SAFETEA-LU**

Mr. Cruse said to adopt the updated Future Transportation Network Map, we needed to add "Safety" and "Security Sections," as the result of the last Federal Funding Authorization Bill. He said the draft Safety and Security Sections are in the "Santa Fe MPO-MTP Amendment," dated March 26, 2008, which is in the Board packet. He said these were approved by the TCC on March 31, 2008.

Mr. Cruse said he is beginning the process to create the 2035 MTP, so these are essentially placeholders for the content that we will be creating in the next plan.

**c. UPDATED FUTURE TRANSPORTATION NETWORK MAP**

*Items a, b and c were combined for purposes of discussion and voting*



Mr. Cruse said the Map in the packet is an amendment to the existing Long Range Map, and no projects were added or deleted, and this is a status update for what has been completed, and to facilitate the model so we can ensure it is updated to what has been done and for our 2030 network as well.

Commissioner Sullivan said on the map in the legend it says "Rail Runner Station" approved by SFMPO. He said then at Richards and I-25 there is one of those legend marks indicating a rail station approved by the MPO.

Chair Chavez asked if he wants this deleted.

Commissioner Sullivan said yes. He said although it says "site under study," there are other sites under study between Cerrillos and Richards. He said there was clear direction, as stated in the previous minutes, that this would be undertaken once we had actual ridership information. He believes what has been added to the map is confusing.

Chair Chavez asked if this could be a placeholder.

Commissioner Sullivan said no, particularly not if they are going to use it for their transportation modeling, which would indicate a station, and there would be people getting on and off, and that impacts the number of automobiles on Richard and how the model is run.

Chair Chavez asked what we need to do to change the map for that one station location.

Mr. Cruse said he could broaden "area under study" and make an oval broader than the square which has a certain connotation that this location hasn't been determined at this point. He said the latest discussion with the people from Las Soleras is that they want to build it in the middle between Richards and Cerrillos. However, there still is a lot of discussion regarding the grade and access, as well as other issues. He said he can broaden "Area Under Study," and make it less confusing. He said with regard to the designation, it was determined in December 2007 that there would be a station at some point, depending on the economics and the exact location based on the study. He said the location of that station would serve the surrounding neighborhoods, but it is still under study.

Commissioner Sullivan said this isn't his recollection of the motion in the minutes. He said three stations were approved downtown – one at the DOT complex, one at Zia and one at #599. He said the motion further indicated that an additional station would be studied once actual ridership information was available. He doesn't believe it is accurate to characterize that as being approved. His suggestion is to remove this from the map. He said the modeling should tell us, among other things, whether a station is needed at that site. If we indicate a station there now, the model assumes it already is there. If there is nothing there, then the model will tell us the number of cars, etc., for a rail access. He said the MPO has not approved that location nor any location between Richards and Cerrillos.

Mr. Cruse said his recollection is that the Resolution approved the TCC recommendations for designating stations at Zia, somewhere between Richards and Cerrillos, and at 599. We left it at that because we knew we couldn't define a site at Richards because there were too many issues which needed

to be addressed. He said the recommendation was that it is under study, and he said we won't even put a station symbol there, and we could just say area under study for potential station development once ridership information is available.

Commissioner Sullivan said Councilor Ortiz made the motion and he recalls it very well, and he would like the language from the motion.

Commissioner Sullivan referred to the Safety & Security information, on the 7<sup>th</sup> page, Table XII-2, and asked if we are saying that the MPO possibly is going to assume the role of coordinating drills and exercises among transportation providers and funding regional transportation surveillance systems for potential dangers and providing a forum for security/safety agencies to coordinate surveillance and prevention strategies. He asked, with our budget, if we potentially are taking all these assignments and are we expected to do these during the next fiscal year.

Mr. Cruse said the content was adopted from the Middle Rio Grande Council of Governments' ( MR COG) MTP, and it is a placeholder which doesn't obligate anyone, and it does say it's a possible MPO role and doesn't commit us to obligate funds to those efforts.

Commissioner Sullivan said he is always concerned about including items and then having the feds come back and ask what has been accomplished when you say you possibly would accomplish these things but haven't. He said it seems like an expensive undertaking to do the forums, and coordinate transportation surveillance systems and drills and exercises. That is a very high dollar item for us to undertake, commenting he is not sure this is our role, unless it would for the City and County Fire Departments to be involved. He asked what the Middle Rio Grande Council of Governments does.

Mr. Cruse doesn't believe they have undertaken all of these. They are in a similar situation that when SAFETEA-LU came out, they also were told to create a security section of their MTP involving these factors which they needed to consider. He said this language is for possible MPO roles.

Responding to Commissioner Sullivan, Mr. Cruse said the yellow highlighting is for staff as we start developing the 2035 MTP sections which need to be expanding.

Commissioner Sullivan noted that Santa Fe Community College is highlighted and asked what this means.

Mr. Cruse that he thinks this might be an earlier draft, and he wasn't here when this was sent out.

Commissioner Sullivan said then it's just something staff administrative and nothing the Board needs to be concerned about.

Mr. Cruse said this is correct.

Mayor Coss said at the beginning of Existing Safety Condition Analysis, there is highlighted language which says, "Albuquerque used statistics," and asked if this means you will be getting Santa Fe

statistics.

Mr. Cruse said this is a placeholder for this amendment, and through the creation of the next MTP, those sections will be expanded and created.

MOTION: Mayor Coss moved for approval, seconded by Commissioner Sullivan, to amend the proposed Future Transportation Network Map by removing the future station designation at Richards and I-25; to include the text of Councilor Ortiz's motion made at a previous meeting to the effect that this area is under study for potential station development once the ridership information is available; and to approve Items A, B and C, as amended.

VOTE: The motion was approved unanimously on a voice vote.

### **3. APPROVE REVISED SFMPO BYLAWS – ADDITIONS/CHANGES TO TPB & TCC MEMBERSHIP.**

A copy of "Santa Fe Metropolitan Planning Organization Bylaws dated April 10, 2008, which supercedes the draft in the packet dated March 31, 2008, is incorporated herewith to these minutes as Exhibit "1."

A copy of a draft "Santa Fe Metropolitan Planning Organization (SFMPO) Membership," dated April 10, 2008, is incorporated herewith to these minutes as Exhibit "2."

Mr. Tibbetts presented the proposed Revised Bylaws and the additions/changes to the TPB and TCC membership. He said the changes were discussed with the TCC, and these recommended changes also came as recommendations from the Membership and Structure Study. He said staff believes this provides better balance and input for the MPO and the Policy Board.

Mr. Tibbetts said the Bylaws change is on page 2, "Santa Fe Transportation Policy Board Members" which are specific positions – Mayor, City of Santa Fe, Governor, Tesuque Pueblo and the District Engineer, District 5, NMDOT, and these would stay constant. There will be two appointed City of Santa Fe Councilors, and three County Commissioners appointed by the Board of County Commissioners.

Mr. Tibbetts said originally there were three City Councilors, but based on discussions with Board members and the TCC, in order to keep a balance it should be two City Councilors and three County Commissioners, since the Mayor always will be on the Board. He said the total membership will be eight, instead of nine as recommended originally.

Chair Chavez asked if there was discussion about the City's option to have an alternate.

Mr. Cruse said this was discussed, and referred to Exhibit "2," with the specific appointments, noting there are question marks under the alternates column both for the Mayor, Tesuque Pueblo and the

Alternate City Councilor. He said it is at the discretion of the Board as to whether to designate a person or another staff position for the alternate.

Mr. Tibbetts said the intent is that the alternate would be another elected official. He said in January 2008, the Board of County Commissioners selected the current members on the Board: Commissioners Harry Montoya, Mike Anaya and Jack Sullivan, and also appointed Commissioner Virginia Vigil as the alternate. The City has appointed two City Councilors, Councilors Miguel Chavez and Matthew Ortiz, but has not appointed an alternate for the City Council.

Mr. Tibbetts said the intent of all of this is to ensure that we would have quorums when we meet.

Councilor Ortiz asked if there is a requirement to have someone from the DOT on this Board.

Mr. Tibbetts said it isn't a requirement, but it is a recommendation because most of the New Mexico and national MPO's have the state DOT represented. It was felt, rather than having the Governor appointing the District Commissioner, to appoint the District Engineer, because that person works on developing the STIP, and it would be beneficial to have an ally on the Board when we're putting our TIP together.

Councilor Ortiz said then the Governor of Tesuque Pueblo has been appointed to this Board, but he just hasn't made an appointment yet.

Mr. Tibbetts said we have invited them to come and join. What they're done in response, is to send a representative. However, he did hand-carry the letter to the Governor and that was their response at the time. With the approval of these bylaws, we would do another formal visit with the Tribal Council and explain what this would entail.

Mr. Cruse said this is the next step in formalizing Tesuque's membership, and the next step would be a new JPA among the three agencies.

Mayor Coss said he has a similar concern as Councilor Ortiz, and when he looked at this previously, there was a State Transportation Commission member, which he believes is appropriate. He is not as sure that the District Engineer is appropriate, because this is a policy making body, and although the District Engineer is a high-level Transportation position, it is not a policy making position. He believes someone appointed by the Governor, who presumably has the Governor's ear, would be better. He said if we leave the membership at eight, there is the potential for a tie vote. He doesn't know he will vote against this, but he would be more accepting of a Transportation Commission member than the District Engineer, commenting that he would continue to have the concern about a four-four tie vote.

Mr. Cruse said at the last meeting, the DOT said they would rather have the District Engineer on the Board, and this is the reason it was changed. He said the Board could change it to appoint a District Commissioner, or eliminate the DOT representative, or vote to have both the District Commissioner and the District Engineer.

Commissioner Anaya said he has the same concern about tie votes. He suggested giving this to the DOT to appoint someone to serve on this Board.

Mayor Coss said the Commissioner could be made an *ex officio* member, and if he wanted, he could appoint the District Engineer.

Mr. Tibbetts said at the time this was discussed two years ago, the District Engineer said if it was a non-voting position, he wouldn't attend. He said currently the DOT is advisory and non-voting.

Chair Chavez said if DOT suggested its District Engineer, he doesn't know about contesting that. He said if we're worried about tie votes, we could structure the Committee so that doesn't happen and it would make things easier. He said we still will have the problem of lack of quorums, and that means it takes longer to get the work done.

**Brian Degani, NMDOT** gave a history of the Membership and Structure Study, noting the recommendation came out of the workshop. He said most other MPOs generally have either the District Engineer or the Deputy Secretary sitting on the policy board, noting these people know the districts and the projects within the district.

Chair Chavez said there seems to be one sticking point, which is who would be the designee of the State DOT. The other would be finding an alternate for the Councilors.

Commissioner Sullivan said he agrees with appointing the District Engineer which would help us in understanding the STIP and the details of the federal funding allocations. He said the County Legal staff would like to review any bylaws and/or agreements into which the County enters jointly with another governmental unit. He asked if County Legal has reviewed the bylaws.

Mr. Tibbetts said no. Staff had planned to get approval from this Board, and then run it by the legal staff. He said he and Mr. Cruse just attended training last week on the MPO process. He said many MPOs have legal attendance at their policy board meetings which could address many of these things right at the moment. He said as we expand, although he and Mr. Cruse don't think that is needed currently, we could consider having some legal presence to answer questions.

Commissioner Sullivan suggested the City would want City Legal to represent its interests as well.

Mr. Tibbetts said JPA's go through heavy scrutiny, but for bylaws, that is usually done by the group. However, he will run this through County Legal for its input and approval.

**MOTION:** Mayor Coss moved, seconded by Commissioner Sullivan, to approve the proposed SFMPO bylaws as presented, contingent on the City/County/Pueblo legal review.

**DISCUSSION:** Mr. Tibbetts asked, for clarification, if the District Engineer will be appointed to the Board as opposed to the District Commissioner.

Mayor Coss said his motion accepted the District Engineer as the representative of DOT for now.

VOTE: The motion was approved unanimously on a voice vote.

#### **4. LETTER FROM SFMPO TO NMDOT REGARDING THE THREE CORRIDOR STUDIES**

This item was postponed to the next meeting of the Board.

#### **G. MATTERS FROM THE SFMPO TRANSPORTATION POLICY BOARD**

Commissioner Anaya said he would like to decide what time the meetings will start, and once that is done, he would like members to be on time. He said he left his meeting early today to get here, and could have stayed longer if he had known everyone would be 15-20 minutes late. He would appreciate it if everyone, including the Board members and staff, could be here on time.

Chair Chavez said he tries to be on time as much as possible, and would like the meetings scheduled either earlier or later in the day, commenting that the middle of the day is difficult for him.

Councilor Ortiz said earlier in the day would be okay for him.

Mayor Coss said mornings would be better for him.

After discussion, it was the consensus among the Board members in attendance that the next meeting on June 12, 2008, will be scheduled for 10:00 a.m. to 12:00 noon.

Commissioner Anaya said he used to meet with Mr. Tibbetts prior to the meeting which is helpful to him, and would like to continue that meeting for at least thirty minutes.

#### **H. MATTERS FROM THE SFMPO STAFF**

Mr. Tibbetts said the next meeting is June 12, 2008.

Mr. Tibbetts said for the next meeting, there was a comment to have an agenda item to go over the recommendations on the membership structure.

Mr. Tibbetts said the Las Soleras people have requested another discussion on the status of their project sometime, perhaps in June. He has spoken with their attorney, but they didn't want to do a presentation today.

Councilor Ortiz said Las Soleras need to go through a study first.

Mr. Tibbetts said he did mention this to them, and told them he would bring it to the Board. He did tell them that the study is the process right now – the technical review and going through the TCC. If they have something new to present, it might be okay, but if it is the same thing, no.

Chair Chavez said they wanted to come back and present their proposal, and he didn't know whether to say yes or now. However, he did suggest that they go back to the NM DOT and work through the process to see if they could get conceptual approval to know if that station location is viable before we discuss it at this level. He doesn't know that we can keep them off the agenda, but the Board will be kept advised of such requests. He believes it would be for information.

Mr. Cruse said over the past year, staff has been working on a Bikeways and Trails Map, and this will be unveiled on May 12, 2008, during Bicycle to Work Week.

Mr. Tibbetts said this Board approved the formation of a Bikeways and Trails Task Force about two years ago, and one of the tasks was to do a Bikeways Map. That Task Force has evolved and will be changing its name to the Bicycle & Pedestrian Study Group, and that group currently is preparing for the next MTP update. He said there is great attendance consistently. He said they have identified funding to get copies made of the map. He said the map is being run through City Legal prior to issuance.

Councilor Ortiz asked if the map has been approved by the City BTAC Committee.

Mr. Cruse said it has been before BTAC multiple times, and BTAC members show up at the Study Group meetings. He said the Study Group meetings also fulfill the MPO public involvement requirements as well.

**I. COMMUNICATIONS FROM NMDOT AND FHWA**

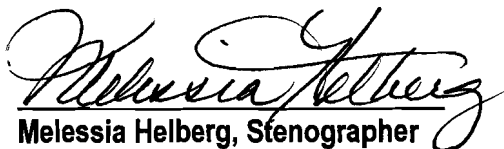
None.

**J. ADJOURNMENT**

There was no further business to come before the Board, and upon completion of the Agenda, the meeting was adjourned at approximately 3:10 p.m.

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**Miguel Chavez, Chair**

  
**Melessia Helberg, Stenographer**