



## Santa Fe Metropolitan Planning Organization

*"Promoting Interconnected Transportation Options"*



### STAFF MEMORANDUM

**Date:** May 12, 2016  
**From:** Erick Aune, MPO Transportation Planner  
**To:** All Eligible Lead Agencies (including Municipality, County, Tribal Governments and School Districts)  
**Re:** **FFY2018 and FFY2019 Recreational Trails Program – Call for Projects**

The Santa Fe MPO is soliciting applications for projects to be considered for Federal Fiscal Year (FFY) 2018 and 2019 Recreational Trails Program (RTP) Funding within the MPO Planning Area (See the Planning Area Map on the Website). All project applications that are located within the MPO Planning Area must be submitted to the Santa Fe MPO. All supporting documents and forms for this process are available for download from the MPO Website at: <http://santafemmo.org/documents/tip/recreational-trails-program/>

The New Mexico (NM) Recreational Trails Program (RTP) is a federal reimbursement program funded through the Moving Ahead for Progress in the 21st Century Act (MAP-21) enacted July 1, 2012, as codified in 23 U.S.C. 206 and continues under section 1109 of the FAST Act, signed into law in December of 2015.

The RTP provides funding authority to the states to develop and maintain recreational trails and trail related facilities for both non-motorized and motorized recreational trail uses. Examples of trail uses include hiking, bicycling, in-line skating, equestrian use, cross-country skiing, snowmobiling, off-road motorcycling, all-terrain vehicle riding, four-wheel driving, or using other off-road motorized vehicles.

The goals of the NM RTP are to:

1. Improve the health and quality of life for New Mexicans by increasing trail-related recreational opportunities within and around communities.
2. Provide funding through a transparent, accessible program to communities and government agencies for the development of recreational trails and related educational programs for a variety of users.
3. Fund projects that result in "on-the-ground" benefits to users.
4. Meet the federal requirements regarding expenditure of 30% of funds on non-motorized trails, 30% on motorized trails and 40% on diversified trails.

**In New Mexico, the estimated set aside of RTP funding amount for FFY18 and FFY19 is \$1,356,910 each year.**

30% of funds must be used for non-motorized trails (Cat.1&2) NM Estimate = \$407,073 each year  
30% for motorized trails (Cat. 4&5) NM Estimate = \$407,073 each year  
40% for diverse-use trails (Cat. 2, 3&5) NM Estimate = \$542,764 each year



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**PROCESS:** All Agencies are required to complete and submit electronically a Project Feasibility Form (PFF) to the Santa Fe MPO prior to submitting a RTP Application. Following receipt of the PFF the MPO will set up a meeting with the Agency and NMDOT representatives to determine the project eligibility and feasibility to meet the funding deadlines. If the project meets these criteria, then the Agency may submit a RTP Application Package to the MPO. The Deadline to submit a PFF electronically to Erick Aune at [ejayne@santafenm.gov](mailto:ejayne@santafenm.gov) is **Friday July 1st, 2016 at 5:00PM** (PFF's can be submitted at any time before this deadline).

Project Applications **must** follow the New Mexico Recreational Trails Program Guide and include a Project Identification Form (PIF), RTP Application, Resolution of Sponsorship, Letter(s) of support regarding right(s) of way (if needed) and a basic map of the project location. The deadline to submit RTP Project Applications is **Friday October 28th at 5:00PM** with applications submitted electronically to Erick Aune at [ejayne@santafenm.gov](mailto:ejayne@santafenm.gov). This will allow MPO Staff to review applications and request additional information if needed before submitting the Applications to NMDOT by November 30<sup>th</sup>, 2016.

MPO Staff is available to meet or assist with the completion of the PFF and Project Applications (See staff contact information at end of memo).

### **Application Schedule Summary**

**Thursday May 12, 2016** – Release of Call for Projects

**Friday July 1st, 2016** – Deadline to Submit Project Feasibility Form Electronically to the Santa Fe MPO at [ejayne@santafenm.gov](mailto:ejayne@santafenm.gov) (5:00PM)

**Monday July 11<sup>th</sup> - Friday July 15<sup>th</sup>** – Technical Review & Support of submitted PFFs with MPO & NMDOT staff – Meeting will be set up and scheduled by the MPO.

**Friday October 28th, 2016** – Deadline for Agencies to Submit RTP Project Application Electronically to the Santa Fe MPO at [ejayne@santafenm.gov](mailto:ejayne@santafenm.gov) (5:00PM)

**Friday November 30th, 2016** – Deadline for the Santa Fe MPO to Submit RTP Project Applications to the NMDOT TAP Coordinator (5:00PM)

**Documents to Download from <http://santafemppo.org/documents/tip/recreational-trails-program/>**

- Santa Fe MPO Planning Area Map
- NMDOT Recreational Trails Project Selection Guide
- RTP Project Feasibility Form (PFF)
- RTP Application Form
- NMDOT Project Identification Form (PIF)
- RTP Sample Resolution of Sponsorship

**MPO Staff Contact:** Erick Aune

MPO Transportation Planner

[ejayne@santafenm.gov](mailto:ejayne@santafenm.gov) or 505-955-6664