**SANTA FE MPO**



**TRANSPORTATION ALTERNATIVE PROGRAM**

**PROJECT FEASIBILITY FORM (PFF)**

For assistance, contact Erick Aune, MPO Transportation Planner, at 505-955-6664 or [ejaune@santafempo.org](mailto:ejaune@santafempo.org)

**Please enter information into the grey boxes. Most boxes will expand automatically if additional space for answers is needed**

**GENERAL INFORMATION**

|  |  |
| --- | --- |
| **Submittal Date:** | **Project Name:** |
| **Requesting Entity:** | **Governing Body Approval (Place X in appropriate box):**  **YES:** **NO:** **PENDING**: |
| **Contact Person:** | **Phone and Email:** |

**PROJECT INFORMATION**

**Project Location (Route Number and/or Street Name if Applicable):**

|  |  |
| --- | --- |
| **From** (Provide Mile points if Applicable)**:** | **To** (Provide Mile points if Applicable)**:** |

**\*\*Please provide a Basic Map showing the Project Location\*\***

**Project Length:**

**Project Description: (Provide a brief description of the Proposed Project. See Page 8 of TAP Guide for Eligible Projects)**

**Is this project included in, or consistent with, Your Agency’s ICIP (Place X in appropriate box)?**

**YES:**  **NO:** **[If yes, please provide Cover Page and page(s) on which the project is identified]**

**Does the Project require Acquisition of Right of Way?**  **YES: NO: Don’t Know:**

**If Yes, do you have or are able to get a letter of support from the property owner(s): YES: NO**:

**What Project Phases are included in request (Place X in appropriate box(es)):**

***PRELIMINARY ENGINEERING: CONSTRUCTION : CONSTRUCTION MANAGEMENT:***

***OTHER (Please Explain):***

**PROJECT COSTS**

**What is the Estimated Total Cost of the Proposed Project?**

$

**Amount of TAP Funds you are expecting to Request?**

$

**Required Local Match Funds (14.56%)**

$

**Amount of non-TAP /non-Local Match Funds?**

$

**Please Send Completed Form and Attachments Electronically to Erick Aune at** [**ejaune@santafenm.gov**](mailto:ejaune@santafenm.gov)

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **DISTRICT REVIEW:** | | | | |
| By: | Date: | Recommended: | Yes | No |

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**Topics to discuss during PFF meetings:**

* Is the Tribal/Local Public Agency (T/LPA) familiar with the NMDOT T/LPA Handbook? Has a representative of the entity attended one of the T/LPA Handbook trainings? The T/LPA must follow the Handbook.
* Is this project included in any other planning documents? (Comprehensive Plan, ICIP, etc)
* Is the project within NMDOT ROW? If so, does the district support the project?
  + Are agreements necessary for maintenance and operations? (Lighting agreements, landscaping, etc.)
* The T/LPA needs to understand the reimbursement process and be prepared to pay all costs up front. The T/LPA must follow district instructions for submitting invoices for reimbursement.
* Discuss the requirements for federal funds including reimbursement process, 90 day closeout after project completion, certified testing during construction, Buy America requirements for steel, etc.
  + These items are reimbursable, but they need to be included in the cost estimate (construction engineering)
* The T/LPA must follow the NMDOT specs unless NMDOT grants permission prior to design for the T/LPA to use other specs.
* Maintenance and Operations costs-does the T/LPA have a plan for these?
* Does the T/LPA have a good track record for responsible use/tracking of federal funds? Have they met closeout deadlines? Have they successfully completed other federally funded projects in a timely manner?
* Has the T/LPA had any issues with design/construction in the past?
* Does the T/LPA have major audit findings that would prevent them from being a responsible fiscal agent?