Santa Fe MPO

Santa Fe Metropolitan Planning Organization

"Promoting Interconnected Transportation Options"

Santa Fe MPO Technical Coordinating Committee

Monday November 17, 2014, 1:30 P.M.

City of Santa Fe Offices @ Market Station
500 Market Street, Suite 200, Santa Fe, NM
(Map: http://tinyurl.com/l6kejeq)

AGENDA

CITY CLERK'S OFFICE
11/13/14 TIME 3:24pm
BY Keith Wilson

- Call to Order
- Roll Call
- Approval of Agenda
- Approval of Meeting Minutes from September 22, and October 27, 2014

1. **Communications from the Public**
2. **Items for Discussion and Possible Action:**
   a. Review and Recommendation on Amendment 6 of the FFY2014-2017 Transportation Improvement Program – *MPO Staff*
   b. Recommend approval of the Meetings Schedule for 2015
   c. Metropolitan Transportation Plan 2015-2040: Public Comments – *MPO Staff*
   d. Public Transit Plan Status Report – *MPO Staff*
   e. Pedestrian Plan Status Report – *MPO Staff*
   f. Highway Safety Improvement Program– *MPO Staff*
   g. Transportation Improvement Program: Project Updates – *MPO Staff*
3. **Matters from the MPO Staff**
4. **Matters from TCC Members**
5. **Adjourn** - Next TCC Meeting: Monday December 08, 2014

Persons with disabilities in need of accommodations, contact the City Clerk's office at 955-6520, five (5) working days prior to the meeting date.

SUMMARY INDEX
SFMPO-TCC MEETING
November 17, 2014

ITEM	ACTION	PAGE(S)
ROLL CALL	Quorum present	1
APPROVAL OF AGENDA	Approved as presented	1-2
APPROVAL OF MINUTES		
September 22, 2014	Approved as presented	2
October 27, 2014	Approved as presented	2
1. COMMUNICATIONS FROM THE PUBLIC	None	2
2. ITEMS FOR DISCUSSION AND POSSIBLE ACTION		
a. Amendment 6 to TIP 2014-2017	Recommended Approval	2-3
b. 2015 Meeting Schedule	Approved as amended	3
c. MTP 2014-2040 - Public Comments	Discussion	3-4
d. Public Transit Plan Status Report	Discussion	4
e. Pedestrian Plan Status Report	Reported	4
f. HSIP Status Report	Reported	4
g. TIP Project Updates	Discussion	4-5
3. MATTERS FROM MPO STAFF	Discussion	5-6
4. MATTERS FROM TCC MEMBERS	Discussion	6
5. ADJOURNMENT - Next Meeting: Dec. 8, 2014	Adjourned at 2:30 p.m.	6

MINUTES OF THE
SANTA FÉ MPO
TECHNICAL COORDINATING COMMITTEE
November 17, 2014

CALL TO ORDER

A regular meeting of the Santa Fé MPO Technical Coordinating Committee was called to order on the above date by Mark Tibbetts, at approximately 1:30 p.m. in the Large Conference Room, 500 Market Station, Suite 200, Santa Fé, New Mexico.

ROLL CALL

Roll call indicated the presence of a quorum as follows:

MEMBERS PRESENT:
Rick Devine, for John Romero, City of Santa Fé
Tamara Baer, City of Santa Fé
Erik Aaboe, Santa Fé County
Reed Liming, City of Santa Fé
Eric Martínez, City of Santa Fé
Anthony Mortillaro, NCRTD
Dave Quintana, NMDOT
Ken Smithson, Santa Fé Trails

MEMBERS ABSENT:
Adam Leigland, Santa Fé County
Vicki Lucero, Santa Fé County
Maria Lohman, Santa Fé County
Sandra Maes, Tesuque Pueblo

STAFF PRESENT:
Mark Tibbetts, MPO Officer
Erick Aune, MPO Transportation Planner

OTHERS PRESENT:
Carl Boaz, Stenographer
Jason Coffey, Urban and Regional Planner, NMDOT

APPROVAL OF AGENDA

Mr. Mortillaro moved to approve the agenda as published. Mr. Quintana seconded the motion

and it passed by unanimous voice vote.

APPROVAL OF MEETING MINUTES FROM September 22, 2014

September 22, 2014

Mr. Quintana moved to approve the minutes of September 22, 2014 as presented. Mr. Martínez seconded the motion and it passed by unanimous voice vote.

October 27, 2014

Ms. Baer moved to approve the minutes of October 27, 2014 as presented. Mr. Aaboe seconded the motion and it passed by unanimous voice vote.

1. COMMUNICATIONS FROM THE PUBLIC

There were no communications from the public.

2. ITEMS FOR DISCUSSION AND POSSIBLE ACTION

a. Review and Recommendation on Amendment 6 of the FFY2014-2017 Transportation Improvement Program – *MPO Staff*

Mr. Tibbetts said this was the main action for this meeting. He asked the members to review the spreadsheet which, on the back, gave the details of the actual amendments.

Mr. Quintana said the first state projects were the overlaying of bridge decks and should not take much time to complete. The one on I-25 at mile post 282 (#12) was a bridge hit recently by equipment towed on a truck. It is now a replacement for $1million. Project #13 would probably have construction in 2016.

Mr. Tibbetts said #29, the Acequia Trail underpass, would now use flex funds that once related to #28 an reallocate them from the Santa Fé River crossing at West Alameda and St. Francis.

#30 is the project with Federal Land money the County recently received. It shows the federal portion and is scheduled for 2015 and 2016.

Ms. Baer asked the status of the reallocation of those flex funds.

Mr. Martínez said the Governing Body approval was on September 23, 2014.

Mr. Tibbetts said he was looking for a recommendation so the TPB could approve it on Thursday.

Ms. Baer moved to recommend approval of the amendment to the TPB. Mr. Smithson seconded the motion and it passed by unanimous voice vote.

b. Recommend approval of the Meetings Schedule for 2015

Mr. Tibbetts shared the proposed calendar of meeting dates to be approved by the TPB on November 20, 2014.

Mr. Aaboe said no county representatives could attend the May 25th meeting because of the Board of County Commissioners' meeting to be held on that date in the afternoon.

Mr. Tibbetts asked if that meeting could be changed to May 18th. The Committee agreed.

Mr. Smithson moved to recommend approval of the 2015 meeting schedule to the TPB as amended in May for the TCC to meet on Monday, May 18. Mr. Quintana seconded the motion and it passed by unanimous voice vote.

Mr. Tibbetts asked about whether the TCC should have a December meeting.

After a brief discussion, the Committee decided a December meeting was not needed.

Mr. Tibbetts agreed to send a notice out.

c. Metropolitan Transportation Plan 2015-2040: Public Comments – *MPO Staff*

Mr. Aune announced a contract was awarded to a company in the Denver area to assist the staff in updating the MTP.

Mr. Tibbetts said the firm was located in Centennial, Colorado and has done extensive long range planning in Colorado. They have a good repertoire with 125 staff. They were reasonable in their bid and sounded excited about working with the MPO on this plan.

d. Public Transit Plan Status Report – *MPO Staff*

Mr. Aune said they were moving forward well on the Public Transit Plan. The next step was for KFH to make recommendations on modifying routes for service providers to be reviewed in November and December and, based on that, to make supporting presentations to TPB and TCC in January. There will be two public meetings. The first is December 8 from 2:00 to 4:00 p.m. particularly looking at how the plan relates to the south side.

The second meeting is on December 11 at 10:30 a.m. at Market Station where the tourist industry will

look at Santa Fé Pickup routes. Administration of Santa Fé Pickup recently was moved from Parking to Santa Fé Trails.

Mr. Mortillaro pointed out that the NCRTD funds most of the Santa Fé Pickup costs. Any changes will need to be discussed with NCRTD Board and could mean programmatic amendments. He explained that if it is a fixed route service, it would be a problem. The RTD rates are free and their routes are fare-based.

Mr. Tibbetts thanked him for that information.

Mr. Smithson agreed. He added that there is now a new interest for SFCC weekend service.

e. Pedestrian Plan Status Report – *MPO Staff*

Mr. Tibbetts reported that Design Office is finalizing the documents. The most recent presentation was to COLTPAC and another one will be given at the BTAC meeting this Wednesday. They are still on track to have a draft by year end and will get that out and have a public review very soon.

f. Highway Safety Improvement Program– *MPO Staff*

Mr. Tibbetts referred to the handout. The safety audit was recently approved for St. Mike's and Guadalupe Street from Agua Fria to Paseo de Peralta. Both were in the final stages. The Guadalupe draft is being prepared for final presentation.

He added that the Feral Rail Authority was here recently looking at crossing safety with the New Mexico Rail Runner. The road safety audit was just approved for St. Francis and Cerrillos Road.

g. Transportation Improvement Program: Project Updates – *MPO Staff*

Mr. Tibbetts provided a 2-page handout and said he wouldn't go through all of them as most of it was very familiar to everyone already.

Mr. Quintana summarized the state projects quickly.

Mr. Smithson said the South Side Transit Center was at phase 2 and would consider proposals from the RFP this week. It called for an aggressive schedule to be completed by December 2015.

Mr. Mortillaro asked if the Center would also accommodate NCRTD buses.

Mr. Smithson agreed and also accommodate Park and Ride buses. It would have 8 bays so there would be plenty of room.

Mr. Smithson said for TS 50 that the buses have been delivered and they were getting equipment installed now. They already submitted the reimbursement request.

On page 3 for TS 80, they were in the design phase for the bus shelter projects and the scheduled deadline for replacements was by September 2015. The old ones would either be auctioned or salvage.

Mr. Tibbetts said he got a letter saying they were scrapped because they were unsafe.

Mr. Smithson said that was not true. Santa Fé Trails is re-branding all of the stops. The old shelters could be used at a parking lot but not on a route.

Ms. Baer asked if there were city bus stop at Agua Fria Village.

Mr. Smithson said there were several stops on Agua Fria there.

Mr. Martínez commented on the Cerrillos Road project that DOT ROW and acquisition processes were delaying city construction until 2016.

Mr. Aaboe noted on 120 that they looked at a couple of routes through the matrix again and altered the prioritization of routes. A point was raised by DOT Environmental about crossing a segment of El Camino Real so the County is going to work with NPS folks on that.

For the project shown at the bottom of page3, the County got coop agreements and that was scheduled for approval at the BCC meeting on November 25.

He said project 11-410 was not on this matrix but they got draft agreements from DOT and will bring it to the City for approval.

Mr. Aune said once that is agreed, it will go on this list.

3. MATTERS FROM THE MPO STAFF

Mr. Tibbetts reported that MPO Staff met with NPS and were planning to add these major national trails to the MPO map to show how they cross the MPO area. There are three of them: 1 is Old Santa Fé Trail; 2 is El Camino Real, and 3 is Old Spanish Trail. We will share notifications with NPS on these alignments and take any opportunity to improve it into a viable trail system.

He noted coincidentally that the trail mirrors along the N/S connector, Rabbit Road and the Gail Ryba Trail. So there are opportunities for federal signage and in some areas, an opportunity for major economic development funds with that identification. It is an opportunity that the MPO feels is significant. We won't devote a lot of pages in the MTP but will call attention to them. We can show the overlay when we work on the document. They were very happy just to have us say that. Also, Rufina Street parallels it all the way long. So we were asking for amenities that recognized it. They recognize streets and urban trails.

Mr. Tibbetts said they have a meeting with the City tomorrow for updating the MTP, future road networks, etc. He wanted to set a meeting with the County also in the next two weeks.

4. MATTERS FROM TCC MEMBERS

Ms. Baer shared a need of a woman who had a lot of trouble scheduling rides and also reporting to the TCC those problems. She said she had to schedule her ride 24 hours in advance and was told it could have a half hour lee way either earlier or later. She also had to schedule a return trip but it wasn't available until several hours later. Ms. Baer asked to whom she should address those and get some help with it.

Mr. Smithson offered to help with it. He noted that the Santa Fé Ride program is governed by ADA and can impact service at times. But she should be able to call as late as 7 p.m. for a trip the following day as early as 8 a.m. Santa Fe Ride can't guarantee the time but offers 15 minutes either way and ask them to determine when the return trip might be.

Mr. Quintana announced the DOT got some HSIP funds recently and some is for ROW signs and that will require another amendment. He would provide more information and they might need approval in January.

Mr. Tibbetts understood and would notify members if the December meeting was needed for that approval. If they did not need to meet, he wished everyone happy holidays.

5. ADJOURN – Next Meeting on December 8, 2014

The meeting was adjourned at 2:30 p.m.

Approved by:

_____

John Romero, Chair

Submitted by:

Carl Boaz

Carl Boaz for Carl G. Boaz, Inc.

Santa Fe MPO – Transportation Improvement Program (TIP) Project Status Summary

ROADWAY PROJECTS				
Control Number	**Project Title/ Description**	**Lead Agency**	**Project Cost/ Funding**	**Status**
S100070	NM599/Jaguar Drive Interchange & Ext of Jaguar Drive Construction of a New Interchange and connecting Roadways	NMDOT D5	$9,593,000 100% Privately Funded [FFY 2013]	UNDER CONSTRUCTION Scheduled for Completion Summer 2015
S100120	North-East/South-East Connectors Location Study Study following NMDOT Location Study Procedures. NE Connector from St Francis to Richards Ave. SE Connector from the NE Connector to eastern edge of Windmill Ridge Subdivision, also including extensions of College Dr., Avenida Del Sur and Sunshine Mesa	Santa Fe County	$500,000 $427,200 (Federal) $72,800 (County) [FFY 2012]	Study underway 02/27/13. Phase A Public Meeting Held 06/26/13. Phase B Public Meeting Held 07/30/14. STUDY IN PHASE A/B – Reevaluation of Alignments
S100130	Cerrillos Road Reconstruction Phase IIC Camino Carlos Rey to St Michaels Drive Design, ROW Acquisition and Reconstruction. Improvements include construction of an underground storm water drainage system and multi-modal facility upgrades for vehicles, pedestrians, transit and bicycle use.	City of Santa Fe	$11,000,000 $9,398,400 (Federal) $1,601,600 (State) [FFY 2013, 2014 & 2015]	Public Input Meetings Held 11/21/13 & 04/23/14. Project Website: www.cerrillosroad.com DESIGN PROGRESSING Environmental Clearance Submitted Right of Way Acquisition Commencing Construction scheduled to begin Spring 2015.
S100140	I-25 at Cerrillos Interchange Interchange Improvements, Bridge Replacement/Rehabilitation	NMDOT D5	$20,999,999 $17,839,040 (Federal) $3,160,959 (State) [FFY 2014 & 2015]	**Diverging Diamond Interchange Preferred Alternative.** Public Input Meetings Held 11/16/11 & 12/16/13. DESIGN FINALIZED FFY2014 Funding Obligated and Construction to begin Spring of 2015. Construction Expected to take 17 months.
5100160	I-25 at Canoncito Interchange Bridge Replacement, Drainage and on and off Ramp Improvements	NMDOT D5	$8,400,000 $7,176,960 (Federal) $1,223,040 (State) [FFY 2013]	UNDER CONSTRUCTION Scheduled for Completion June 2015
C5111204	Old Santa Fe Trail Bicycle Lanes Design Project for the addition of Bike Lanes to the existing Bike Lanes from El Gancho Way to 150' South of Mountain Cloud Zen	Santa Fe County	$129,692 100% State MAP Funded [FFY 2012]	Public Input Meetings Held 03/20/13 & 04/17/13. ROAD DESIGN COMPLETED PREPARING FOR RIGHT OF WAY ACQUISITION APPROVALS
L500056	Design of Guadalupe St & Defouri St Bridge Improvements Design of Rehabilitation or Replacement of these two Bridges over the Santa Fe River	City of Santa Fe	$230,000 $150,000 (State MAP) $80,000 (City) [FFY 2013]	Public Input Meetings held 01/31/13 & 10/3/13. CITY COUNCIL APPROVED BRIDGE DESIGN DESIGN COMPLETION EXPECTED IN DECEMBER 2014 CONSTRUCTION FUNDING IN PLACE
S100220	Santa Fe County Pavement Preservation Program To Conduct Chip Seal and Fog Seal Pavement Preservation Treatment on 56.59 miles of Santa Fe County roads, of which 44.61 miles are located within the MPO Planning Area Boundaries	Santa Fe County	$821,860 $657,488 (Federal) $164,372 (County) [FFY 2013]	WORK UNDERWAY

Santa Fe MPO – Transportation Improvement Program (TIP) Project Status Summary

Control Number	Project Title/ Description	Lead Agency	Project Cost/ Funding	Status
5100791	I-25 & US285 Bridge Rehabilitation Bridge Rehabilitation on I-25 Bridges 7175, 7176, 7178, 5530, 8637, 8638 & US285 Bridge 8782 within the MPO Area and I-25 Bridges 7949 & 7950 outside the MPO Area	NMDOT D5	$937,000 $800,573 (Federal) $136,427 (State) [FFY 2013]	CONSTRUCTION UNDERWAY AUGUST 2014 Weekend Lane Closures on I-25 (2 Lanes to Remain Open Labor Day Weekend)
S100270	Pedestrian Signal Head Upgrade Upgrade all 415 pedestrian signal heads at 58 intersections to countdown type. This countermeasure is related to reducing pedestrian related crashes.	City of Santa Fe	$300,000 $277,920 (Federal) $22.080 (State) [FFY2015]	Finalizing Cooperative Agreement with NMDOT Scheduled to be completed by December 2014.
S100300	US84/285 Bridge Maintenance Project Bridge Maintenance on US84/285 Bridges 9311,9181, within MPO Area	NMDOT D5	$232,026 $198,243 (Federal) $33,783 (State) [FFY 2014]	Let for Construction in April 2014 CONSTRUCTION CONTRACT AWARD PENDING
S100310	I-25 Bridge Maintenance Projects Bridge Maintenance on I-25 Bridges 7372, 7373 within the MPO Area	NMDOT D5	$1,203,406 $1,028,190 (Federal) $175,216 (State) [FFY 2014]	ON SCHEDULE TO LET FOR CONSTRUCTION IN OCTOBER 2014.
S100320	I-25 & I-40 Bridge Maintenance Projects Bridge Maintenance on I-25 Bridges 7175, 7176, 8637, 8638 within the MPO Area and I-40 Bridges 7150, 6653, 8855 outside MPO Area	NMDOT D5	$557,149 $476,028 (Federal) $81,121 (State) [FFY 2014]	ON SCHEDULE TO LET FOR CONSTRUCTION Sometime between October 2014 and January 2015
S100340	NM466 (St Michaels Drive) Pedestrian ADA Improvements	NMDOT D5	$323,629 $276,509 (Federal) $47,120 (State) [FFY 2016]	FUNDED IN FFY2016 Preliminary Project Development Underway
S100350	Guadalupe Street Bridge (#6487) Off-Ramp Rehabilitation (Bridge Deck Replacement)	NMDOT D5	$1,500,000 $1,281,600 (Federal) $218,400 (State) [FFY 2017]	FUNDED IN FFY2017 Preliminary Project Development Underway
TRANSIT & RAIL PROJECTS				
TS00040	Santa Fe Place Transit Center Improvements Multi Modal Center Improvements	Santa Fe Trails	$735,000 $588,000 (Federal) $147,000 (City) [FFY 2013]	City Council Approved moving Transit Center from Santa Fe Place to City Owned Land at 2521 Camino Entrada. RFP for Design to be issued in November 2014
TS00050	Santa Fe Trails: STG Transit Bus Replacement Funding to Replace transit buses that have or will soon meet their useful service life	Santa Fe Trails	$2,400,000 $1,920,000 (Federal) $480,000 (City) [FFY 2013]	5 Buses delivered. Awaiting final documentation before officially accepting and putting into service (Expect Nov). 2 replacement vans in the amount of $109,900 have been purchased and delivered.
S100181	Santa Fe Southern Railroad Line At-Grade Crossing Upgrades Upgrade of at-grade crossings to MUTCD Standards on the Santa Fe Southern Railroad Line between the intersection of Cerrillos and St Francis and Lamy Station	NMDOT Transit/ Rail	$70,000 $64,848 (Federal) $5,152 (State) [FFY 2015]	PROJECT READY TO GO TO CONSTRUCTION AS SOON AS FFY2015 CAN BE OBLIGATED THE NOTICE TO PROCEED WILL BE ISSUED

Control Number	Project Title/ Description	Lead Agency	Project Cost/Funding	Status
TS00080 TS00081 TS00082 TS00083	Santa Fe Trails: FTA Section 5339 Funding Funding for Capital Projects to replace, rehabilitate and purchase buses, vans, and related equipment, and to construct bus related facilities. Specific Projects to be identified.	Santa Fe Trails	$187,500 [each year] $150,000 (Federal)[each year] $37,500 (City)[each year] [FFY 2014, 2015, 2016, 2017]	FFY2014 FUNDS INSTALLED BUS STOPS FFY2015 funding for Phase 2 of transit passenger shelter project has been executed. RFP for shelter fabrication to be issued in early 2015.
NON MOTORIZED PROJECTS				
S100040	Santa Fe Rail Trail Construct Multi-use Trail and Trail Facilities from Spur Trail (MP 11.5) to Avenida Vista Grande (MP 6.5)	Santa Fe County	$1,063,934 $390,269 (Federal) $130,089 (County)[FFY 2013] $407,681 (Federal) $135,894 (County)[FFY2014]	**Unobligated FFY2013 Funds reprogrammed to FFY2014.** CONSTRUCTION STARTED SEPTEMBER 2014. EXPECTED COMPLETION BY MAY 2015
S100150	Acequia Trail/Railyard Crossing Design and ROW Acquisition for a Multi-use Trail grade-separated crossing of US84/285 just north of the NM14 (Cerrillos Rd) intersection	City of Santa FE	$400,000 100% City Funded [FFY 2013]	City council approved moving forward with an Open Underpass option. DESIGN SCHEDULED FOR COMPLETION MARCH 2015 FFY2015 CMAQ-FLEX CONSTRUCTION FUNDING AWARDED
W500030	City of Santa Fe Safe Routes to School Pedestrian enhancements including sidewalk, crossing and traffic calming improvements of selected streets around K-8 schools in the City of Santa Fe	City of Santa Fe	$600,000 100% Federal Funded [FFY 2013]	CONSTRUCTION COMPLETE – FINALIZING CLOSEOUT
S100041	Santa Fe Rail Trail Retaining Wall Construction Construction of a Retaining Wall and Slope Stabilization along the eastside of the Santa Fe Rail Trail in the vicinity of the I-25 Overpass	City of Santa Fe	$220,000 $165,000 (Federal) $55,000 (City) [FFY 2013]	CONSTRUCTION COMPLETE – FINALIZING CLOSEOUT
S100280	Santa Fe River Trail – Connections and Improvements Multi-use Trail connections, crosswalks and trail widening, from Camino de Chelly to Defourin St.	City of Santa Fe	$300,000 $250,000 (Federal) $50,000 (City) [FFY 2015]	Public Input Meeting Held May 1, 2014 90% Design Meeting held June 19, 2014 PS&E HELD OCT 14. FINALIZING COST ESTIMATE AND AWAITING COOP AGREEMENT APPROVAL Construction Expected Spring 2015
S100281	Santa Fe River Trail/E. Alameda St Pedestrian Improvements Design and construction of pedestrian improvements including new sidewalk, retaining structures and handrail along East Alameda Steet and the Santa Fe River.	City of Santa Fe	$455,000 $59,808 (Federal) $10,192 (City) [FFY 2014] $328,944 (Federal) $56,056 (City) [FFY2015]	Design funded in FFY2014 Construction Funded in FFY2015 DESIGN NOTICE TO PROCEED ISSUED DESIGN SCHEDULED FOR COMPLETION JULY 2015 Construction Schedule TBD
S100282	Santa Fe Rail Trail – Segment 4 Construction of a natural surface Multi-use Trail parallel to the Santa Fe Southern Railroad from Avenida Vista Grande to Avenida Eldorado	Santa Fe County	$471,213 $57,967 (Federal) $367,797 (County) [FFY 2015] $38,831 (Federal) $6,617 (County) [FFY2015]	Public Input Meeting held 04/01/14 AWAITING COOP AGREEMENT APPROVAL Construction Schedule TBD

Control Number	Project Title/ Description	Lead Agency	Project Cost/Funding	Status
S100283	Gonzales Community School Bike and Pedestrian Safety Improvements & Bike Rack Purchase Construction of a Multi-Use Trail from Camino de las Crucitas into the Gonzales Community School and Purchase of Bike Racks to be placed at some elementary/middle/community schools	Santa Fe Public Schools	$173,242 100% Federal Funded [FFY 2015]	Public Input Meeting held 04/01/14 **PS&E HELD Aug 21.** **COOP AGREEMENT STILL TO BE FINALIZED** **Construction Scheduled to begin March 2014**

Update on the Highway Safety Improvement Program (HSIP)

One HSIP Applications was submitted by NMDOT District 5 for review by the HSIP Safety Selection Committee on November 7th. The application was a request for funding for a Road Safety Audit (RSA) to look at the St Francis Dr/Cerrillos Rd Intersection which was identified as the 4th Most Hazardous Intersection in the MPO Planning Area. The application was approved and $45,000 was allocated to conduct the RSA. No schedule has been set yet to start the RSA.

The HSIP program is now transitioning to the NMDOT Planning and Safety Division and with it a review of the process and schedule for Selection Committee meetings will occur.

Update on past approved HSIP Applications:

St Michaels Dr/Rail Trail Crossing Road Safety Audit (RSA)
This RSA reviewed crossing alternatives for the Rail Trail Crossing of St Michaels Drive. Both at grade and grade separated alternatives were evaluated. The final RSA Report was completed on October 28th with recommendation to conduct a more detailed evaluation of a Pedestrian Hybrid Beacon or Pedestrian Signal (at grade) for the Crossing. This detailed evaluation will determine if this at-grade option can be installed without interfering with the Rail Safety Equipment. If the at grade options cannot be accommodated then a more detailed evaluation of a tunnel will be pursued.

Guadalupe Street Road Safety Audit (RSA)
This RSA is looking at the segment of Guadalupe Street from Agua Fria Street to Paseo De Peralta (north). Guadalupe Street is a four lane facility with little to no median throughout the majority of the section. With no median refuge, pedestrian crossing is very difficult, especially at uncontrolled locations. The lack of median also leads to weaving of vehicles around vehicles wanting to make left turns. With no shoulder along this stretch, there is no buffer between the sidewalk and the adjacent travelled way.

Data collection was completed in early September and a RSA Team walk through was conducted in early October.

A draft of the RSA is expected next week.

Design and Construction of a Roundabout at the Intersection of Agua Fria Street and Cottonwood Drive
This intersection was identified in the MPO analysis of crash data, as the most hazardous intersection in the MPO area. Based on a review of the crash types and additional analysis by the City of Santa Fe a Roundabout has been identified has the best counter measure to resolve the crash problem. This project was awarded $1.2 million in HSIP Funds for design and construction. The funding was added to the TIP and STIP with the last amendment. The city is in the process of finalizing the Cooperative Agreement with NMDOT for the Design Funding before going out with an RFP for design services. It is expected that design will begin near the end of the year and construction is scheduled for late 2016 or early 2017.

Proposed Santa Fe MPO 2015 Meeting Schedule

For TPB Approval 11/20/14

January

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

February

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28

March

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

April

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

May

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

June

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

July

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

August

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

September

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

October

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

November

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

December

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

TPB Meeting Dates – Meetings @ 4:30PM

TCC Meeting Dates – Meetings @ 1:30PM

Additional TPB and TCC Meetings can be scheduled at any time.

Notes:

TIP Amendment Deadlines:

TPB Approval – Feb 28, May 30, Aug 31, Nov 30

UPWP Deadlines:

Amendments - TPB Approval – Mar 15, Jun 15, Sept 15, Dec 15

FFY2014-2017 Transportation Improvement Program Summary

AMENDMENT 6 DRAFT to be presented for TPB Approval November 20, 2014

ROADWAY PROJECTS

Page	STIP CN	Project	FFY2014	FFY2015	FFY2016	FFY2017	4yr Total
1	S100130	Cerrillos Rd Reconstruction Phase IIC	$1,250,000	$8,250,000	-	-	$9,500,000
2	S100140	I-25 at Cerrillos Interchange	$18,155,253	$2,844,746	-	-	$20,999,999
3	S100270	Pedestrian Signal Head Upgrade	-	$300,000	-	-	$300,000
4	S100290	Herrera Drive/Paseo Del Sol Extensions	$1,657,000	-	-	-	$1,657,000
5	S100300	US84/285 Bridge Maintenance Projects	$232,026	-	-	-	$232,026
6	S100310	I-25 Bridge Maintenance Projects	$1,203,407	-	-	-	$1,203,407
7	S100320	I-25 & I-40 Bridge Maintenance Projects	$557,149	-	-	-	$557,149
8	S100340	NM466 (St Michaels Dr) Pedestrian ADA Improvements	-	-	$323,631	-	$323,631
9	S100350	Guadalupe Street Bridge (#6487) Off Ramp Rehabilitation	-	-	-	$1,500,000	$1,500,000
10	S100370	Agua Fria St/Cottonwood Drive Intersection Safety Improvements	-	$200,000	-	$1,000,000	$1,200,000
11	S100380	I-25 Bridge Preservation Project	-	$1,036,400	-	-	$1,036,400
12	S100311	I-25 Bridge Replacement at MP 282.5 (Nine Mile Road Bridge)	-	$1,000,000	New Project to be added		$1,000,000
13	S100420	FR-20989 Arroyo Hondo Bridge Preventative Maintenance Project	New Project to be added		$312,000	-	$312,000
		TOTALS	**$23,054,835**	**$13,631,146**	**$635,631**	**$2,500,000**	**$39,821,612**

TRANSIT & RAIL PROJECTS

Page	STIP CN	Project	FFY2014	FFY2015	FFY2016	FFY2017	4yr Total
14	7841	Santa Fe Trails: FTA Section 5307 & 5340	$7,579,302	$6,952,785	$6,952,785	$6,952,785	$28,437,657
15-18	TS00022, TS00023 TS00024, TS00025	Santa Fe Trails: FTA Ridefinders Funding	$84,004	$84,004	$84,004	$84,004	$336,016
19	S100181	Santa Fe Southern Railroad Line At-Grade Crossing Upgrades		$70,000			$70,000
20-23	TS00080, TS00081 TS00082, TS00083	Santa Fe Trails: FTA Section 5339 Bus and Facilities Program	$195,034	$187,500	$187,500	$187,500	$757,534
		TOTALS	**$7,858,340**	**$7,294,289**	**$7,224,289**	**$7,224,289**	**$29,601,207**

NON MOTORIZED PROJECTS

Page	STIP CN	Project	FFY2014	FFY2015	FFY2016	FFY2017	4yr Total
24	S100040	Santa Fe Rail Trail - Spur Trail to Ave Vista Grande	$627,219	-	-	-	$627,219
25	W500030	City of Santa Fe Safe Routes to School	$100,000	-	-	-	$100,000
26	S100280	Santa Fe River Trail - Connections and Improvements	-	$404,493	-	-	$404,493
27	S100281	Santa Fe River Trail/E. Alameda St - Pedestrian Improvements	$70,000	$385,000	-	-	$455,000
28	S100282	Santa Fe Rail Trail - Segment 4	-	$471,213	-	-	$471,213
29	S100283	Gonzales Community School - Bike & Pedestrain Safety Improvements & Bike Rack Purchase	-	$272,422	-	-	$272,422
29	S100390	Acequia Trail Underpass Construction	-	$3,820,000	New Project to be added following award of CMAQ Flex Funds		$3,820,000
30	S100410	El Camino Real Buckman Road Retracement Project	-	$510,300	$2,800,796	New Project to be added with award of FLAP Funds	$3,311,096
~~28~~	~~S100330~~	~~Santa Fe River Trail Crossing at St. Francis Drive and West Alameda~~	~~$393,267~~	~~$1,606,733~~	Funding Reallocated to other projects by City Council. Project to be removed		~~$2,000,000~~
			$797,219	**$5,863,428**	**$2,800,796**	**$0**	**$9,461,443**

FFY - Federal Fiscal Year [e.g. FFY2014 = October 1st, 2013 - September 30th, 2014]

NOTICE OF PUBLIC COMMENT PERIOD
on DRAFT AMENDMENT 6 TO THE FFY2014-2017 TIP
Public Comment Period 11/05/14 – 11/19/14

The proposed Amendment includes the following changes:

Federal Fiscal Year 2015

CN:S100311 – I-25 Bridge Replacement at Milepoint 282.5 (Nine Mile Road)

- New Project to be added

Federal Funds = $854,400; State Match = $145,600; Project Total = $1,000,000

CN:S100330 – Santa Fe River Crossing at St Francis Drive and West Alameda

- Project to be removed due to City Funding being reallocated to other Bikeways Projects.

CN:S100390 – Acequia Trail/Railyard Crossing Construction

- New Project to be added following award of CMAQ-Flex funding for construction of a Multi-use Trail Underpass of St Francis Drive.

Federal Funds = $3,263,808; City Match = $556,192; Project Total = $3,820,000

CN:S100410 – El Camino Real Buckman Road Retracement Project

- New Project to be added following award of Federal Lands Access Program (FLAP) funding. Design Funding

Federal Funds = $436,000; County/City Match = $74,300; Project Total = $510,300

Federal Fiscal Year 2016

CN:S100410 – El Camino Real Buckman Road Retracement Project

- New Project to be added following award of Federal Lands Access Program (FLAP) funding. Construction Funding

Federal Funds = $2,393,000; County/City Match = $407,796; Project Total = $2,800,796

CN:S100420 – FR-2098 Arroyo Hondo Bridge Preventative Maintenance Project

- New Project to be added for the I-25 Frontage Road Bridge over the Arroyo Hondo between NM599 and NM14

Federal Funds = $266,573; State Match = $45,427; Project Total = $312,000

The Public Comment Period runs from **November 5, 2014 through November19, 2014.** The MPO Technical Coordinating Committee will review submitted public comment and make a recommendation on the proposed amendment at their next meeting on November17 and the MPO Transportation Policy Board will hold a Public Hearing on the proposed amendment at their meeting on November 20, 2014

The Santa Fe MPO's public participation process satisfies the public participation process for the Santa Fe Trails' Program of Projects.

For more information on the Santa Fe MPO Transportation Improvement Program, please visit our website at the following link: http://santafempo.org/documents/tip/

Santa Fe Metropolitan Planning Organization

"Promoting Interconnected Transportation Options"

Santa Fe MPO Technical Coordinating Committee

Monday November 17, 2014, 1:30 P.M.

City of Santa Fe Offices @ Market Station
500 Market Street, Suite 200, Santa Fe, NM
(Map: http://tinyurl.com/l6kejeq)

AGENDA

CITY CLERK'S OFFICE
DATE 11/13/14 TIME 3:24pm
BY Keith Wilson

- Call to Order
- Roll Call
- Approval of Agenda
- Approval of Meeting Minutes from September 22, and October 27, 2014

1. **Communications from the Public**
2. **Items for Discussion and Possible Action:**
   a. Review and Recommendation on Amendment 6 of the FFY2014-2017 Transportation Improvement Program – *MPO Staff*
   b. Recommend approval of the Meetings Schedule for 2015
   c. Metropolitan Transportation Plan 2015-2040: Public Comments – *MPO Staff*
   d. Public Transit Plan Status Report – *MPO Staff*
   e. Pedestrian Plan Status Report – *MPO Staff*
   f. Highway Safety Improvement Program– *MPO Staff*
   g. Transportation Improvement Program: Project Updates – *MPO Staff*
3 **Matters from the MPO Staff**
4. **Matters from TCC Members**
5. **Adjourn** - Next TCC Meeting: Monday December 08, 2014

Persons with disabilities in need of accommodations, contact the City Clerk's office at 955-6520, five (5) working days prior to the meeting date.

SUMMARY INDEX
SFMPO-TCC MEETING
September 22, 2014

ITEM	ACTION	PAGE(S)
ROLL CALL	Quorum present	1
APPROVAL OF AGENDA	Approved as presented	1-2
APPROVAL OF MINUTES		
August 25, 2014	Approved as amended	2
1. COMMUNICATIONS FROM THE PUBLIC	None	2
2. ITEMS FOR DISCUSSION AND POSSIBLE ACTION		
a. Pedestrian Master Plan Presentation	Presentation by Claudia Horn	2-5
b. TAP: Call for Projects	Discussion	5-6
c. Recreational Trails Program: Call for Projects	Discussion	6
d. TIP Project Updates	Discussion	6
e. Metropolitan Transportation Plan Update	Presented	6
f. Highway Safety Improvement Program Update	Discussion	6
3. MATTERS FROM MPO STAFF	None	7
4. MATTERS FROM TCC MEMBERS	None	7
5. ADJOURNMENT - Next Meeting: Oct. 27, 2014	Adjourned at 3:30 pm	7

MINUTES OF THE
SANTA FÉ MPO
TECHNICAL COORDINATING COMMITTEE
September 22, 2014

CALL TO ORDER

A regular meeting of the Santa Fé MPO Technical Coordinating Committee was called to order on the above date by Chair John Romero at approximately 1:30 p.m. in the Large Conference Room, 500 Market Station, Suite 200, Santa Fé, New Mexico.

ROLL CALL

Roll call indicated the presence of a quorum as follows:

MEMBERS PRESENT:
John Romero, Chair
Vicki Lucero, Santa Fé County
Sandra Maes, Tesuque
Eric Martínez, City of Santa Fé
Mike Kelly for Anthony Mortillaro, NCRTD
Dave Quintana, District 5
Ken Smithson, Santa Fé Trails

MEMBERS ABSENT:
Tamara Baer, City of Santa Fe
Robert Griego, Santa Fe County
Joseph Gutierrez, Santa Fe County
Adam Leigland, Santa Fe County
Richard MacPherson, City of Santa Fe

STAFF PRESENT:
Keith Wilson, Senior MPO Planner
Mark Tibbetts, MPO Officer

OTHERS PRESENT:
Elizabeth Martin, Stenographer
Claudia Horn, Design Office
Alex Leider, Design Office

APPROVAL OF AGENDA

Mr. Smithson moved to approve the agenda as presented. Mr. Martínez seconded the motion and it passed by unanimous voice vote.

APPROVAL OF MEETING MINUTES FROM August 25, 2014

Mr. Quintana said on page 5, "should" should be changed to "would."

Mr. Smithson moved to approve the minutes of August 25, 2014 as amended. Mr. Quintana seconded the motion and it passed by unanimous voice vote.

1. COMMUNICATIONS FROM THE PUBLIC

There were no communications from the Public.

2. ITEMS FOR DISCUSSION AND POSSIBLE ACTION

a. Presentation on the Pedestrian Master Plan – Claudia Horn, Design Office

Ms. Horn, with Design Office, gave the presentation on the Pedestrian Master Plan which she said was somewhat of a re-hash of the presentation made last year. The plan looked at the entire MPO area but mostly Santa Fe City proper due to higher density. This would feed into the MTP along with the Transit Master Plan with a draft in a month and the entire plan is to be completed by year end.

Ms. Horn went through the plan presentation. A copy of the plan is available on the MPO web site. She compared Santa Fe with other communities regarding economic impact of a good pedestrian master plan. Phase 1 narrowed down the areas to be part of data collection. She shared the inventory of sidewalks in the areas. It included the 21 miles of urban trails and 47 miles of minor trails and prescription trail locations. They also analyzed crash data and identified high risk areas for pedestrians.

They collected over a thousand comments from the public meetings and surveys. Many comments were about intersections and another group concerned trajectories. 54% of comments were about connectivity; 47% on safety. It showed where people were having issues with sidewalks and safety. In summarizing, she said Santa Fe needs to focus on inadequate infrastructure, accessibility, and public awareness.

Phase II embarked on an effort to identify issues using available objective data. It located where people would walk and identified deficiencies in the system at those places. They divided the indicators into three categories for considering importance. She described a "network" that made it comfortable for walking. There are other factors that affect destinations. For some of them, they did not have sufficient data. Collecting that data is of high importance.

Mr. Quintana asked about the Airport Road area which recently had received improvements and was kind of lost about why that was a high need area.

Ms. Horn said it was something that they needed to review in their projects and see what the project was trying to address in those improvements. The reason it is ranked high is because of the huge number of lanes pedestrians are trying to cross. There are lots of commercial with residential in close proximity, transit routes, as well as many accidents that have occurred there.

Ms. Leider said the accidents are what triggered it.

Ms. Horn said having more information available would allow them to have a more accurate map.

Mr. Tibbetts said it was not misrepresentation but lack of data. These areas require a more comprehensive study. That intersection around Zafarano was brought up many times in public meetings.

Ms. Leider said another thing that triggered it was that the sidewalks do not connect with buildings there.

Mr. Quintana thought it was strange that Cerrillos Road beyond the Indian School does not show as high.

Ms. Horn said that area is in the entire project list.

Ms. Maes asked if they were going to include areas near Tesuque.

Ms. Horn said they did have information for Tesuque but there are not as many.

Ms. Leider said there was one area in Eldorado and two in Tesuque. The numbers there are very different with different conditions.

Ms. Maes asked if they would also be looking at Tesuque Village. Ms. Horn agreed.

Mr. Kelly asked if the crash data included the time of day factors.

Ms. Horn asked if that was collected.

Mr. Wilson said it is available.

Mr. Martinez asked about recommendations.

Ms. Horn said they would get to the recommendations and clarified this was just data analysis. The rest was forthcoming in a report.

After further questions, Ms. Horn surmised they needed to look at the pedestrian crashes with a finer toothed comb to see what the other conditions were.

Mr. Wilson noted that crash data is not the only filter.

Ms. Horn agreed. There were other factors considered like sidewalks and the data is still being analyzed.

Mr. Quintana asked if a project was already programmed to address an issue, if it should be in your plan

Ms. Horn thought it would be useful for the Committee members to have all of the comments. She knew there were projects in planning stages.

Ms. Leider clarified that this is not prioritization, just a rating.

Mr. Tibbetts said it was important to see this as a component of the MTP and the idea is to show consistency and improvements.

The Committee commented further on the presentation.

Mr. Wilson pointed out that this is still in draft form.

Mr. Tibbetts said more tweaking can be done.

Ms. Maes had concerns because it does not appear the consultants are incorporating the outlying areas in this project. She asked how they would rate those to compete with these projects since we don't have data and density.

Ms. Horn said it was a good question and thought there should be a weighting factor so rural areas can compete. This method does not do that.

Ms. Maes understood that but when you look at these plans you have to be able to factor it in.

Ms. Horn said there were 262 projects included here and agreed to send her the ones that were in the outlying areas as rural projects

Mr. Martínez asked if they were looking to lump things together like the bike master plan.

Ms. Horn said they have not gotten there yet.

Mr. Martínez said that would be useful to us.

Mr. Kelly asked if their tool was comparable to towns like Boulder and how they approach the problems.

Ms. Horn agreed and said they looked at a number of different municipalities.

Mr. Romero thought it would be better to separate the public comments into the types of projects.

Ms. Horn said that was a good comment.

Ms. Leider noted that in comments from Tierra Contenta, that they cannot use their sidewalks due to over growth. She asked how that factors into the City's plans.

Mr. Romero said that is a maintenance issue and the question is whether the City has enough resources to maintain it and whether the property owners are maintaining what they need to maintain. Enforcement could be one of the recommendations. He agreed to talk with Mr. Pino about it.

Ms. Maes asked if they were going to separate the crash from a bus crossing and how they would identify that.

Ms. Horn said it goes back to sifting through the vehicle pedestrian crash data and that will take a lot of time. Some of it depends on the report they write.

Mr. Romero said the City has crash database with a pedestrian column. He agreed to get that to her. Ms. Horn thanked him.

Ms. Maes excused herself from the meeting and the discussion continued.

At the end of her presentation, Ms. Horn thanked the TCC for their feedback. She said she could email the project list.

Mr. Martínez asked when they expected to have a draft for review.

Ms. Horn said it would be another month or month and a half.

b. Transportation Alternatives Program: Call for *Projects – MPO Staff*

Mr. Wilson presented a slide presentation regarding the TAP Call for Projects for FY 16/17 and reviewed it briefly with the Committee. It is a cost reimbursement program requiring a 5% local match. Applications have to be submitted through the MPO. It is now a statewide process so applications compete with others in the state. Categories are established by community size. DOT put a maximum request of $2 million of TAP funds. He provided a list of those in 2,000 to 5,000 population that were eligible for rural funding. Maintenance projects were not eligible and non-profits were not either. Local government agreements were required. The MPO was asked to implement a project feasibility project to screen applications. The deadline would be January 16, 2015 with submission to DOT by February 1, 2015. A scoring system would be used by a selection committee appointed by DOT. The DOT would have discretion to ensure all parts of the state received some funding.

Mr. Wilson proposed having a workshop to go over more details of this program.

c. Recreational Trails Program: Call for Projects – *MPO Staff*

Mr. Wilson said this offering was similar but different from TAP. DOT was in the process of developing guidelines. 30% of funds have to go to motorized recreational trails, 30% to non-motorized recreational trails and 40% for either way. ~~Typically there~~ was about $1.5 million each year for recreational trails. This year there may be $5 million available for 2016 for recreational trails. He proposed having a workshop on it once he received guidance on the requirements.

d. Transportation Improvement Program (TIP) Project Updates – *MPO Staff*

Mr. Wilson provided a handout with the updates, and said nothing substantial had changed. He agreed to get more specifics and asked TCC members to email any updates to him.

e. Metropolitan Transportation Plan 2015-2040 Update – *MPO Staff*

Mr. Wilson said they put out an RFQ last week to get proposals to assist in writing this MTP plan. October 7th is the deadline to receive responses. The Staff is maxed out and needs some help pulling it together.

f. Update on the Highway Safety Improvement Program – *MPO Staff*

Mr. Wilson said that in the past the state went through the district and the MPO applied for the Rail Trail at St. Mikes. He had a revised draft of that and the next RSA meeting would be on October 2nd. He would give an overview at the next meeting on the results of the Road Safety Audit. Mr. Romero applied for an RSA for Guadalupe from Agua Fria to Paseo de Peralta. That RSA is underway with a site visit and brainstorming on October 8. The construction funding is approved for Cottonwood and Agua Fria and awaiting approval at FHWA.

Plans are being discussed for an RSA at Cerrillos and St. Francis. They had a working group meeting last week with possible funding for enforcement and education. There are other locations being considered including the 599 off ramp for shortness and the off ramp at Guadalupe.

The Committee discussed other possibilities for applications for use of this funding source.

3. MATTERS FROM THE MPO STAFF

There were no other matters from the MPO Staff.

4. MATTERS FROM TCC MEMBERS

There were no matters from TCC members.

5. ADJOURN – Next TCC Meeting: Monday, October 27, 2014

The meeting was adjourned at 3:30 pm.

Approved by:

_____

John Romero, Chair

Submitted by:

Carl Boaz for Carl G. Boaz, Inc.

SUMMARY INDEX
SFMPO-TCC MEETING
October 27, 2014

ITEM	ACTION	PAGE(S)
ROLL CALL	Quorum present	1
APPROVAL OF AGENDA	Approved as presented	1-2
APPROVAL OF MINUTES		
September 22, 2014	Postponed to next meeting	2
1. COMMUNICATIONS FROM THE PUBLIC	None	2
2. ITEMS FOR DISCUSSION AND POSSIBLE ACTION		
a. Proposed amendment to TIP 2014-2017	Approved for Public Release	2-3
b. TAP Call for Projects	Discussion	3
c. Recreational Trails Program: Call for Projects	Presentation/Discussion	4
d. MTP 2015-2040 Update	Discussion	5
e. Public Transit Plan Status Report	Reported	5
f. Pedestrian Plan Status Report	Reported	5
g. TIP Project Updates	Discussion	6-7
h. HSIP Update	Discussion	7
3. MATTERS FROM MPO STAFF	Discussion	7
4. MATTERS FROM TCC MEMBERS	None	7
5. ADJOURNMENT - Next Meeting: Nov. 17, 2014	Adjourned at 2:45 p.m.	8

MINUTES OF THE
SANTA FÉ MPO
TECHNICAL COORDINATING COMMITTEE
October 27, 2014

CALL TO ORDER

A regular meeting of the Santa Fé MPO Technical Coordinating Committee was called to order on the above date by Keith Wilson at approximately 1:30 p.m. in the Large Conference Room, 500 Market Station, Suite 200, Santa Fé, New Mexico.

ROLL CALL

Roll call indicated the presence of a quorum as follows:

MEMBERS PRESENT:
Rick Devine, for John Romero, City of Santa Fé
Tamara Baer, City of Santa Fé
Maria Lohman, Santa Fé County
Erik Aaboe, Santa Fé County
Adam Leigland, Santa Fé County
Vicki Lucero, Santa Fé County
Richard MacPherson, City of Santa Fé
Sandra Maes, Tesuque Pueblo
Eric Martínez, City of Santa Fé
Ken Smithson, Santa Fé Trails

MEMBERS ABSENT:
Anthony Mortillaro, NCRTD
Dave Quintana, NMDOT

STAFF PRESENT:
Keith Wilson, Senior MPO Planner
Mark Tibbetts, MPO Officer
Erick Aune, MPO Transportation Planner

OTHERS PRESENT:
Elizabeth Martin, Stenographer
Jason Coffey, Urban and Regional Planner, NMDOT
Thomas Martínez, Santa Fé Trails

APPROVAL OF AGENDA

Mr. Smithson moved to approve the agenda as amended with the minutes postponed to the next meeting. Ms. Baer seconded the motion and it passed by unanimous voice vote.

APPROVAL OF MEETING MINUTES FROM September 22, 2014

The minutes were not available and were postponed to the next meeting.

1. COMMUNICATIONS FROM THE PUBLIC

There were no communications from the public.

Mr. Wilson Introduced Mr. Jason Coffey, Urban and Regional Planner NMDOT, who replaces Rosa at these meetings and Mr. Thomas Martínez, new maintenance manager for Santa Fé Trails.

2. ITEMS FOR DISCUSSION AND POSSIBLE ACTION

a. Review and Release for Public Review of a Proposed Amendment to the FFY 2014-2017 Transportation Improvement Program

Mr. Wilson went through the table in the packet [attached to the minutes as Exhibit 1] and pointed out the amendments. The first was to add Project S100400, page 12, as ADA improvements at Cerrillos Road and Second Street intersection as well as a City bus turnout to improve traffic pattern there.

Mr. Martínez said they were looking for some City financial participation.

Mr. Wilson said currently it appeared to be a full state funded or full city funded project with a budget of $150,000. Once it was supported, he would flesh out the details and because it was not now, it would not be added to the amendment at this time.

The next one was S100390 on page 29, Acequia Trail Underpass Construction as a new project to be added following award of CMAQ Flex Funding at $3,820,000.

Mr. Wilson said the El Camino Real/Buckman Road Retracement Project on page 30 has funds awarded but no financial details provided yet. If the details are received in time he would insert that into the amendment.

Mr. Wilson said the City has decided not to fund any more on the Santa Fe River Trail Crossing at St. Francis and Alameda so it is deemed no longer regionally significant. They have to do a formal amendment to remove it.

Mr. Wilson said the amendment would have a public review then come back to this body to recommend

to the Transportation Policy Board in November. The TCC meeting is on November 17th.

Mr. Aaboe pointed out a typo in Project S100283 on page 28 - pedestrian, not pedestrain.

Mr. Wilson thanked him and would correct it.

Ms. Baer moved to approve the release of the amendment for public review. Mr. Martínez seconded the motion and it passed by unanimous voice vote.

b. Transportation Alternatives Program: Call *for Projects – MPO Staff*

Mr. Wilson presented the Call for Projects for the TAP program with the basics. They made the website resource central for this and requiring a project feasibility form with applications. They are to be submitted when ready. They will work with Rosa Kozub who is the TAP coordinator. The maximum for a project is $2 million.

Mr. Aaboe asked if the intention was for the form to be submitted before the Governing Body knows about it.

Mr. Wilson agreed.

Mr. Aaboe asked if this would work at the staff level.

Mr. Wilson agreed but they would need a resolution from your governing body before the deadline.

Mr. Aaboe asked if that was November 21st.

Mr. Wilson agreed.

Mr. Martínez asked if it was for both design and construction.

Mr. Wilson agreed.

Mr. Martínez asked what to do if they had a design in process but needed assistance to complete the project.

Mr. Wilson clarified on the form is where we ask that.

Mr. Coffey agreed.

Mr. Wilson said to feel free to contact him at any time regarding applications.

c. **Recreational Trails Program: Call for Projects – *MPO Staff***

Mr. Wilson said Mr. Coffey volunteered to do a presentation for this program.

This Recreational Trails Program is for maintenance activities.

Mr. Coffey said it included educational programs.

Mr. Wilson said a local match is required and October 31st is the deadline.

Mr. Coffey said they could email their applications directly to him.

Mr. Coffey gave the presentation [attached to these minutes as Exhibit 2].

Mr. Aaboe if a project design on the shelf could be allowed for construction.

Mr. Wilson said it would need approval.

Mr. Aune asked if between the applications going to DOT and the advisory board meeting will DOT look at the funding.

Mr. Coffey said Erin would have to answer that.

Mr. Aaboe thought there seemed to be an overlap between this and TAP. He asked if they could apply to both programs.

Mr. Coffey said it was a separate application process but they could apply to both.

Mr. Wilson agreed to put this presentation on the website.

Mr. Martínez asked if these had the same requirements.

Mr. Coffey agreed and suggested they look at that in the PFF.

Mr. Aaboe asked if the full application was due by October 31st.

Mr. Coffey said a letter outlining their request was due by October 31st and should be sent directly to NMDOT.

The Committee briefly discussed the limitations in scope for the projects.

Mr. Wilson suggested calling him or Erin for answers to questions.

Mr. Wilson was excited about this program. It was the first time he had seen the call for projects for the Recreational Trails Program.

d. Metropolitan Transportation Plan 2015-2040 Update – *MPO Staff*

Mr. Aune recalled at the last meeting we talked about staff walking through the MTP as it is today. That was done and he crafted a scope of work and sent it out in early September. Two good proposals were received and they are pursuing a contract with one of them to get a team on board to help staff coordinate the work. They were planing to issue a newsletter of what the MPO has been doing. One of the tasks is for a general survey on line from which they got about 300 responses. At this juncture staff is looking at consolidation of survey results. The MTP will be moving out in early spring and he invited input.

Mr. Aaboe asked if it would be useful to have our governing bodies say something and asked if the staff still wanted more input. He wondered if the County should provide a press release.

Mr. Wilson said they have done that already for the draft and then would get more formal public input.

Mr. Aaboe suggested providing something through the County Manager's monthly newsletter if that makes sense.

Mr. Wilson agreed. He added that in the next month staff will be meeting with each of our member agencies.

e. Public Transit Plan Status Report

Mr. Wilson said staff was trying to keep the website as current as possible.

Mr. Aune said they had 3 technical memoranda and just had a presentation last week to service providers. They were about 2/3 through the process and happy with the work products. They would be finished by the end of this year. They would be presenting to Santa Fé Trails tomorrow. They would get public input in terms of surveys forthcoming. They looked forward to having a draft by January.

f. Pedestrian Plan Status Report

Mr. Tibbetts said they were not yet creating a document but were in Phase 2 now. They just uploaded more information on it to the website. Meetings were coming up including the Transportation Policy Board on this Thursday. It was the same as the presentation given to this group in August. They would give a status report of what they have gone through and the results of the rating system and ranking of projects. They have identified 300 projects so far. They created 10 zones that are high priority areas close to schools, bus stops, or high density traffic and talked about developing criteria for multi-modal level service.

Mr. Tibbetts said after this week they would present to POSAC, COLTPAC and other organizations and have a draft by the end of November.

Ms. Baer asked if the draft was going to include the projects

Mr. Tibbetts didn't see staff ranking projects, ranking zones etc. The City does not have budget to do a lot of things. The Plan would highlight them under funding of public works projects.

Ms. Baer said she had missed the presentation and asked if the ranking system was approved.

Mr. Tibbetts agreed that was done. Once they have a draft, it could be considered for approval.

g. Transportation Improvement Program (TIP) Project Updates – *MPO Staff*

Mr. Wilson referred to the table in the packet [attached as Exhibit 3]. He asked members to review it individually and let him know of any updates for the Transportation Policy Board.

Mr. Aaboe said S100120 was still in AB.

Mr. Wilson said he would update that.

Mr. Wilson unsure about the date on S1000070.

Ms. Baer said late spring was anticipated.

Mr. Smithson said Santa Fé Trails had a joint project at Valdez Business Park with the Police Department.

Ms. Baer asked if Santa Fé Trails was using the same designs on bus shelters.

Mr. Smithson agreed.

Ms. Baer asked if the City had to purchase property for the joint project.

Mr. Smithson said it was on city-owned land. They had the conceptual plan and are hiring a design firm

Mr. Wilson asked if the funds were sufficient.

Mr. Smithson believed so and were now getting approval from the business park. They are going to use it for signage as approved by Mr. O'Reilly.

Mr. Wilson asked if they would have public input. Mr. Smithson agreed.

Mr. Wilson noted that the Santa Fé Rail Trail was under construction.

Mr. Wilson asked about the Safe Routes to Schools project.

5. **ADJOURN – Next TCC Meeting: Monday, November 17, 2014**

Mr. Aaboe moved to adjourn the meeting. Ms. Lucero seconded the motion and it passed by unanimous voice vote.

The meeting was adjourned at 2:45 p.m.

Approved by:

John Romero, Chair

Submitted by:

Carl Boaz for Carl G. Boaz, Inc.