

**SUMMARY OF ACTION
 SANTA FE MPO TECHNICAL COORDINATING COMMITTEE
 CITY OF SANTA FE OFFICES @ MARKET STATION
 500 MARKET STREET, SUITE 200, 1:30 PM
 MONDAY, JANUARY 23, 2017**

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**SANTA FE MPO TECHNICAL COORDINATING COMMITTEE
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500 MARKET STREET, SUITE 200, 1:30 PM
MONDAY, JANUARY 23, 2017**

1. CALL TO ORDER

The meeting of the Santa Fe MPO Technical Coordinating Committee was called to order by Chair John Romero, at 1:30pm, at the City of Santa Fe Offices @ Market Station, 500 Market Street, Suite 200, Santa Fe, New Mexico.

2. ROLL CALL

MEMBERS PRESENT

John Romero, Chair
Richard MacPherson, City of Santa Fe
Paul Brasher, NMDOT
Dave Quintana, City of Santa Fe
Erik Aaboe, Santa Fe County
Ray Matthew, Santa Fe County
Anthony Mortillaro, NCRTD
Thomas Martinez, Santa Fe Trails
Vicki Lucero, Santa Fe County

MEMBERS ABSENT

Tamara Hass, NMDOT
Edward Escudero, Pueblo of Tesuque

OTHERS PRESENT

Lisa Martinez, Director, Land Use Department
Paul Kavanagh, Santa Fe County
Marcie Eppler, DOT
Wade Patterson, DOT Liaison
Lois Amado, Santa Fe Transit
Brad Fisher, DOT
Mark Tibbetts, MPO Officer
Keith Wilson, MPO Senior Planner
Eric Aune, MPO Transportation Planner
Elizabeth Martin, Stenographer

3. APPROVAL OF AGENDA

Chair Romero asked to move item 6 (D) under item 6 (A) because he has to leave the meeting early.

MOTION A motion was made by Mr. Aaboe, seconded by Mr. MacPherson, to approve the agenda as amended.

VOTE The motion passed unanimously by voice vote.

**4. APPROVAL OF MINUTES
NOVEMBER 14, 2016**

MOTION A motion was made by Mr. Mortillaro, seconded by Mr. MacPherson, to approve the minutes as presented.

VOTE The motion passed unanimously by voice vote.

5. COMMUNICATION FROM THE PUBLIC

None

6. ITEMS FOR DISCUSSION AND POSSIBLE ACTION

A. ELECTION OF CHAIR AND VICE CHAIR OF TCC FOR 2017

Mr. Tibbetts said in our bylaws it says we have to have an election. We will hear any nominations at this point. Dave Quintana is Vice Chair now.

Chair Romero asked for nominations for Chair.

MOTION/NOMINATION A motion/nomination was made by Mr. Mortillaro, seconded by Ms. Lucero, to nominate Mr. Romero as Chair.

VOTE The motion passed unanimously by voice vote.

Chair Romero asked for nominations for Vice Chair.

MOTION/NOMINATION A motion/nomination was made by Mr. MacPherson,

seconded by Mr. Martinez, to nominate Mr. Quintana as Vice Chair.

VOTE The motion passed unanimously by voice vote.

Chair Romero said thank you. He will try his best.

B. REVIEW AND RELEASE FOR PUBLIC REVIEW OF AMENDMENT 5 TO THE FFY2016-2021 TRANSPORTATION IMPROVEMENT PROGRAM

Mr. Wilson said the information on Amendment 5 is in your packet. He reviewed the Summary of Proposed Changes.

Mr. Brasher said you might add on the St. Michaels stuff that it was combined also to combine engineering and other phases of the projects.

Mr. Wilson said he is looking for approval to release the Amendment for public review.

Mr. Aaboe asked is there any way as it goes out to public review to give a narrative summary of this.

Mr. Wilson said yes, he will write out the narrative.

MOTION A motion was made by Mr. Aaboe, seconded by Mr. Brasher, to approve Amendment 5 for public review.

VOTE The motion passed unanimously by voice vote.

C. CALL FOR PROJECTS FOR THE FFY 2018-2023 TIP

Mr. Wilson said every two years we develop a new TIP We are beginning that process now. We are required to begin this process at least 120 days prior to submission. If you do have projects the deadline is June 30th to complete the process. We are looking for projects that are eligible for the National Highway Performance Program funding and the Surface Transportation Block Grant Program. Projects must be in or consistent with the Metropolitan Transportation Plan. We will use that Plan to rank projects. We are locked into funding for the first 4 years. We looking at 5 or 6 years out. Historically anywhere between \$5 and \$15 million will be made available to the MPO for TIP projects for those last 2 fiscal years. You have until April 14th to submit your project identification forms.

Mr. Matthew asked is there any word on the safety issues on 599.

Mr. Brasher said the plans are 60% complete but we have no funding for the project yet. We are looking for the money and a place to get it for when there is an interchange there. There are 10 intersections in the 599 corridor. We do have a consultant on board and will launch the study. The project has an \$8.8 million cost. There is public support for the project but we may compete with the Airport. It is not a complicated fix but it will go a long way to stop people from crossing 599. We had a public meeting and had lots of comments of all types. There have been 2 fatalities in last year and a half on 599.

Mr. Aune asked you are estimating around \$500,000 for the fix.

Mr. Brasher said we have several amounts tossing around.

Mr. Aune said when the first fatality occurred the County Commissioners who were then on the Policy Board asked how they could help. Maybe the County could help with funding.

Mr. Brasher said we have gotten a lot of support for the concept and idea but not for money so far. We are waiting until we have a firmer number before we go to the County to ask. We are looking at department wide alternatives.

Mr. Aaboe said he would like to echo what Eric said. It does make sense for your leadership to reach out to our County leadership.

Mr. Matthew said he asked because of the call for projects for TIP. It may effect how we are looking at projects.

Mr. Brasher said if we make some interim improvements now like removing all left turns it would help. You make a good point.

D. RECOMMENDATION FOR APPROVAL OF THE DRAFT PRE-TEEN AND TEEN INDEPENDENT TRANSIT AND MOBILITY PLAN

Mr. Aune did a slide presentation. Links to this presentation are incorporated in these minutes as Exhibit "1".

Mr. Mortillaro said 40 individuals took on line survey, right. How many overall participated.

Mr. Aune said yes and 78 total participated.

Mr. Mortillaro asked was there any assessment as to what the validity of the study was considering the number of participants.

Mr. Aune said he would have preferred to have 400 participants. The population of the age group we looked at is 11,000 so it is an insignificant number. We had multiple events to get more people and awards were given. We made a decision that after a certain date we would cut it off so it is what it is.

Mr. Mortillaro said he did not see any numbers presented in the study about validity. The reader can be led to think there was a large percentage of participation which is questionable. To have a policy plan based on that low level of participation, that should be discussed or taken into consideration.

Chair Romero said he looked through it. It was very well written. One of the main factors to him was when we asked what mode of transportation do you take if a car is not available. A good majority of students have cars or parents who drive them. The challenge is we should have asked how do we get you to school or otherwise without you driving or your parents driving you to school. The main thing is to get people out of cars and into transit and approaching the schools to see what it would take to fund bus routes that are more tight. The school bus is a valid form of transportation for students. It would be wise for us to focus an effort on focusing on that community transport component. Page 17 is where the school buses are mentioned.

Chair Romero said on page 15 there is a statement that is more opinion than fact. It is a strong statement that says any time we do anything to expand capacity we are causing a safety problem. That is not accurate and he asked that it be taken out of the report. Maybe it could be fashioned in a different way where designers consider improvements.

Mr. Aaboe said we must include improvements or we could require that pedestrian and bicycle access be considered and not ignore their needs.

Chair Romero said we don't ignore their needs. We also have to design for cars but we do our best.

Chair Romero said also the funding targets are an issue. Setting a hard target such as it mentioned on page 60 is not appropriate.

Mr. Aune said he tried to anticipate the concerns and provided draft language to be considered as an alternative. The hand out is incorporated herewith to these minutes as Exhibit "2".

Mr. Aune reviewed the draft.

Mr. Aaboe asked are you suggesting that this replace the previous language.

Mr. Aune said yes, that is his intent.

Chair Romero said he agrees with that language. We are aware and pushing forward to do it. We may have to put a hold on new infrastructure.

Mr. Quintana said all of our projects include multimodal.

Chair Romero said to pacify him we need to not have hard numbers.

Mr. Aaboe said he agrees with the replacement. It is a performance based system.

Mr. Aune said we can make the fact that we only had 40 respondents more illuminated at the beginning as a caveat so there is no misleading. He will look at the language regarding roadway capacity and recommend some alternative language to replace this. Would the committee want to revisit this in February and then make a recommendation.

Everyone said yes.

Mr. Aune said that is what we will do.

Mr. Wilson said we at Transit have not fully vetted this. Will you give us a few more weeks to review it. Then 2 weeks from now we will send in comments.

Mr. Aune said yes.

Chair Romero asked would the schools be eligible for Transit funding. Or is there any Federal Transit money for that.

Mr. Wilson said we get a set amount of money for our region. It would be taking from us and going to them. It is based on a formula. He is not aware of any other specific funding for school buses. They get State funds for safety items.

Chair Romero said his intent is not to take away revenue that our Transit people rely on. Parents taking kids to school is our major traffic issue.

Mr. Brasher asked is there new money.

Mr. Wilson said not that he is aware of.

Mr. Quintana said private schools and satellite schools do not have convenient routes for those kids to go to school.

Mr. Aune said one thing we discovered relative to that is that the area is

scattered. Private schools do provide a well meaning service but there is not one element of transportation and the car is the only element. This is something to maybe look into. We did not delve into alternatives for private schools to look into.

Chair Romero said maybe instigate communication between us and the schools to work on an alternative would be good. They could have a school crossing guard type part time person to go with the kids to where they need to walk to.

Mr. Brasher said for a construction project in Aztec we got the school to change their hours to get the kids off the roads during peak times.

Mr. Wilson said Transit has been blamed in the past for truancy because we provide transportation to them. Maybe we should re-engage on that. Our ridership is substantial.

Mr. MacPherson said he used to ride his bike to school. You develop friends who all ride to school. If the City sponsored something about repairing bikes like workshops a couple of times during the school year that would work. He thinks the bike riding option that should be emphasized more. Have bike shops sponsor the workshops.

Ms. Amado said this is a well written report. She saw in the report the idea of changing routes to match up with schools better and to have less of a walk time. All of our routes are intertwined and we have a huge schedule all tied together. It would be a huge project to alter that.

Mr. Aune said we learned that people want to move the bus route closer to their house and want it to run at 10:00 pm. That is what most of the people wanted. It does come up a lot.

Mr. Patterson said he lives in Albuquerque. The Safe Routes to Schools program has a "walking school bus" in it's tool kit. If the schools want to apply for money for a Safe Route to School Coordinator they might look at this program for funding. It is mostly for elementary school kids. There is a charter school in downtown Albuquerque. The school put together a public transit schedule for each student and they had 83% ridership. Schools could be part of the strategy to get kids on public transit. If you engage the individual schools they may be able to help.

Mr. Aune said the opportunity to work with youth was rewarding. It was difficult to get them to do a survey. One on one was the most powerful element of this. The youth tend to have a better sense of the right or wrong of cars and moving through our network. Their desire was not to do that. They had self awareness.

Chair Romero left the meeting.

Mr. Quintana will now Chair the meeting.

E. UPDATE ON TRANSPORTATION IMPROVEMENT PROGRAM PROJECTS

Mr. Wilson said the spread sheet is in your packet.

Mr. Wilson reviewed the spread sheet and asked everyone to speak out if they have any additional information to add.

S100070 Mr. Brasher said eventually we will connect the Airport back to Jaguar. They are reseeding the ground cover now.

S100120, 121, 122 Mr. Brasher said we will have a consultant by May or June and the design by December 2017. Construction will be undertaken in April or May of 2018. The agreement is in negotiation.

Mr. Aaboe said we have some edits coming your way.

S100130 Chair Quintana said the landscaping will be done by the end of this week. The final stripping at the end of May or June.

S100140 Mr. Brasher said we have not declared it substantially complete. The public is using it. There are some punch list items that the contractor needs to fix. They can't do it in winter. They will be back in March to finish that.

Mr. Tibbetts asked on the earth mound that was cut down on the off ramp, is that going to be reseeded.

Mr. Brasher said it will be reseeded. We did shave it down.

S100160 Mr. Brasher said the wall is constructed. The outstanding issue is reseeding. We are in disagreement with the contractor over the extent of the reseeding.

S100170 Mr. Quintana said it is not quite closed out. Something is still outstanding.

Mr. Mortillaro left the meeting.

S100350 Mr. Brasher said in February 2017 the design will be complete. Construction is to start in April or so.

- S100370** Mr. Quintana said we have the design moving along. It is on schedule.
 - S100450** Mr. Brasher said we should be in construction in April 2017
 - L500219** Mr. Quintana said the project has been awarded.
 - S100460** Mr. Quintana said we are working on an RFP
- Mr. Aune asked is there any concern that the Council may back track on this.
- Mr. Quintana said as long as we don't use the term Road Diet we should be ok.
- TS00110** Mr. Wilson said we hit a snag with environmental. We are working on it. If all goes well we should be in construction in the Fall.
 - S100280** Mr. Quintana said it is moving pretty good.
 - S100281** Mr. Quintana said we are in the process of getting it closed out with NMDOT.
 - S100282** Mr. Aaboe said it is substantially complete. We will do the punch list in January.
 - S100410** Mr. Aaboe said 90% of the design is complete. The bid for construction will be in May of this year.
 - S100500** Mr. Wilson said this is a Parks project.

7. MATTERS FROM THE MPO STAFF

Mr. Tibbetts said he sent out to everyone membership and alternate information for verification and naming. Shoot him an email with any changes or additions.

8. MATTERS FROM TCC MEMBERS

None

**9. NEXT MEETING
FEBRUARY 20, 2017**

10. ADJOURN

The meeting adjourned at 3:05 pm.

John Romero, Chair



Elizabeth Martin, Stenographer