



## Santa Fe Metropolitan Planning Organization

*"Promoting Interconnected Transportation Options"*



### STAFF MEMORANDUM

---

Date: August 15, 2018

From: Erick Aune, MPO Senior Planner

To: All Eligible Lead Agencies (including Municipality, County, Tribal Governments and School Districts)

### **Re: FFY2020-21 Congestion Mitigation and Air Quality Improvement (CMAQ) Non-Mandatory - Call for Projects**

---

*Official NMDOT Application Guide is now available. Please reach out to SFMPO Staff if you have any questions about CMAQ Non-Mandatory Program specifics.*

The Santa Fe MPO is soliciting applications for projects to be considered for Federal Fiscal Year (FFY) 2020 and 2021 CMAQ Non-Mandatory Funding within the MPO Planning Area (See the Planning Area Map on the Website). All project applications that are located within the MPO Planning Area must be submitted to the Santa Fe MPO. All supporting documents and forms for this process are available for download from the MPO Website at: <http://santafempo.org/documents/tip/cmaq-non-mandatory/>

The Congestion Mitigation and Air Quality Improvement program (CMAQ) is a Federal Aid Highway Program (FAHP) funding source administered by the Statewide Planning Bureau (SPB) at the New Mexico Department of Transportation (NMDOT). Non-mandatory CMAQ funding is administered by NMDOT and is available statewide for projects and programs that improve air quality and reduce congestion.

NMDOT administers CMAQ on behalf of the Federal Highway Administration (FHWA). Pursuant to the FAST Act, transportation projects that fall into one of the following three broad categories are eligible for CMAQ funding.

1. Projects that reduce the number of vehicle trips and/or vehicle miles traveled (VMT);
2. Projects that reduce emissions related to traffic congestion; and/or
3. Projects that reduce the per mile rate of vehicle emissions through improved vehicle and fuel technologies.

For a complete list of eligible projects please see the CMAQ Non-Mandatory Guide that can also be found at the link above.

Each year, NMDOT receives approximately \$6 million in CMAQ non-mandatory funds to support projects that improve air quality and reduce congestion. Starting in FY2020, NMDOT expects this annual apportionment to be static.



## Santa Fe Metropolitan Planning Organization

*“Promoting Interconnected Transportation Options”*



**Match Requirement:** The responsible charge submits reimbursement requests to NMDOT for 100% of the costs incurred and are reimbursed at the rate of 85.44%; the remaining 14.56% represents the match requirement. The Pueblo of Tesuque may use Tribal Transportation Program (TPP) funds for their local match.

**Funding Limitations:** Infrastructure projects must be a minimum of \$500,000. Non-infrastructure projects do not have a minimum required amount.

**PROCESS:** All Agencies are required to complete and submit electronically a Project Feasibility Form (PFF) to the Santa Fe MPO prior to submitting a CMAQ non-mandatory application. Following receipt of the PFF the MPO will set up a meeting with the Agency and NMDOT representatives to determine the project eligibility and feasibility to meet the funding deadlines. If the project meets these criteria, then the Agency may submit a CMAQ Non-Mandatory Application Package to the MPO. The Deadline to submit a PFF electronically to Derrick Garcia, Transportation Planner is **Tuesday September 18, 2018 at 5:00PM** (PFF's can be submitted at any time before this deadline).

Project Applications **must** follow the New Mexico Congestion Mitigation and Air Quality Improvement (CMAQ) Non-Mandatory Program Guide and include a Project Identification Form (PIF), CMAQ Non-Mandatory Application, Resolution of Sponsorship, Letter(s) of support regarding right(s) of way (if needed) and a basic map of the project location. The deadline to submit CMAQ Non-Mandatory Project Applications is **Friday November 30th, 2018 at 5:00PM** with applications submitted electronically to Derrick Garcia at [dsgarcia@santafenm.gov](mailto:dsgarcia@santafenm.gov). This will allow MPO Staff to review applications and request additional information if needed before submitting the Applications to NMDOT by **December 30th, 2018** MPO Staff is available to meet or assist with the completion of the Project Applications (See staff contact information at end of memo).

### Application Schedule Summary

- **Wednesday, August 15<sup>th</sup>, 2018** – Release of Call for Projects/Applications
- **Tuesday September 18, 2018** – Deadline to Submit Project Feasibility Form Electronically to the Santa Fe MPO at [ejaune@santafenm.gov](mailto:ejaune@santafenm.gov) (5:00PM)
- **Monday October 15th, - Friday September 19, 2018** – Technical Review & Support of submitted PFFs with MPO & NMDOT staff – Meeting will be set up and scheduled by the MPO.
- **Friday November 30th, 2018** – Deadline for Agencies to Submit CMAQ Non-Mandatory Project Application Electronically to the Santa Fe MPO at [dsgarcia@santafenm.gov](mailto:dsgarcia@santafenm.gov) (5:00PM)
- **Friday December 30, 2018** – Deadline for the Santa Fe MPO to Submit CMAQ Non-Mandatory Project Applications to the NMDOT CMAQ Non-Mandatory Coordinator (5:00PM)

Documents to download from <http://santafemppo.org/documents/tip/cmaq-non-mandatory/>

- Santa Fe MPO Planning Area Map



## Santa Fe Metropolitan Planning Organization

*"Promoting Interconnected Transportation Options"*



- Santa Fe MPO Urbanized Area Map
- NMDOT Transportation Alternatives Project Selection Guide
- CMAQ Non-Mandatory Project Feasibility Form (PFF)
- CMAQ Non-Mandatory Application Form
- NMDOT Project Identification Form (PIF)

### **MPO Staff Contact**

Derrick Garcia

MPO Transportation Planner

[dsgarcia@santafenm.gov](mailto:dsgarcia@santafenm.gov) or 505-955-6716