



Santa Fe Metropolitan Planning Organization

“Promoting Interconnected Transportation Options”



STAFF MEMORANDUM

Date: June 06, 2018

From: Erick Aune, MPO Senior Planner

To: All Eligible Lead Agencies (including Municipality, County, Tribal Governments and School Districts)

Re: FFY2020 and FFY2021 Recreational Trails Program - Call for Projects

The Santa Fe MPO is soliciting applications for projects to be considered for Federal Fiscal Year (FFY) 2020 and 2021 Recreational Trails Program (RTP) Funding within the MPO Planning Area (See the Planning Area Map on the Website). All project applications that are located within the MPO Planning Area must be submitted to the Santa Fe MPO. All supporting documents and forms for this process are available for download from the MPO Website at: <http://santafemppo.org/documents/tip/recreational-trails-program/>

The New Mexico (NM) Recreational Trails Program (RTP) is a federal reimbursement program funded through the Moving Ahead for Progress in the 21st Century Act (MAP-21) enacted July 1, 2012, as codified in 23 U.S.C. 206 and continues under section 1109 of the FAST Act, signed into law in December of 2015.

The RTP provides funding authority to the states to develop and maintain

recreational trails and trail related facilities for both non-motorized and motorized recreational trail uses. Examples of trail uses include hiking, bicycling, in-line skating, equestrian use, cross-country skiing,

Example Projects	RTP
• Sidewalks (street-adjacent)	
• Streetscape improvements (as part of bike/pedestrian project)	
• Non-motorized, paved, shared-use paths	x
• Equestrian trails	x
• Motorized trails (e.g. for ATVs, snowmobiles, etc.)	x
• ADA improvements	x**
• Bike lanes, sharrows, and signage related to on-street bicycle facilities	
• Lighting for bicycle and pedestrian facilities	x**
• Traffic-calming measures (e.g. road diets)	
• Stormwater projects related to bicycle or pedestrian improvements	x**
• Trail maintenance	x
• Trailside or trailhead facilities	x
• Bicycle parking	x**
• Bus bike racks	
• Bicycle/pedestrian plans	x***
• Path/trail and road intersection improvements	x
• Path/trail connections	x
• Bridges or tunnels for motorized trails and equestrian trails	x
• Bridges or tunnels for bicycles and pedestrians (off-road)	x**
• General educational programs/trainings	x
• Bicyclist/pedestrian education for children in grades K-8	
• Safe routes to school coordinator positions	
• Bike share (capital costs only; no operations costs)	
• Lease of trail construction and maintenance equipment	x



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snowmobiling, off-road motorcycling, all-terrain vehicle riding, four-wheel driving, or using other off-road motorized vehicles. The goals of the NM RTP are to:

1. Improve the health and quality of life for New Mexicans by increasing trail-related recreational opportunities within and around communities.
2. Provide funding through a transparent, accessible program to communities and government agencies for the development of recreational trails and related educational programs for a variety of users.
3. Fund projects that result in “on-the-ground” benefits to users.
4. Meet the federal requirements regarding expenditure of 30% of funds on non-motorized trails, 30% on motorized trails and 40% on diversified trails.

In New Mexico, the estimated set aside of RTP funding amount for FFY20 and FFY21 is \$1,415,533 each year. 30% of funds must be used for non-motorized trails (Cat.1&2) NM Estimate = \$424,659 each year 30% for motorized trails (Cat. 4&5) NM Estimate = \$424,659 each year 40% for diverse-use trails (Cat. 2, 3&5) NM Estimate = \$566,213 each year.

PROCESS: All Agencies are required to complete and submit electronically a Project Feasibility Form (PFF) to the Santa Fe MPO prior to submitting an RTP Application. Following receipt of the PFF the MPO will set up a meeting with the Agency and NMDOT representatives to determine the project eligibility and feasibility to meet the funding deadlines. If the project meets these criteria, then the Agency may submit a RTP Application Package to the MPO. The Deadline to submit a PFF electronically to Erick Aune at ējaune@santafenm.gov is **Wednesday August 01, 2018 at 5:00PM** (PFF's can be submitted at any time before this deadline).

Project Applications **must** follow the New Mexico TAP /RTP Guide and include a Project Identification Form (PIF), RTP Application, Resolution of Sponsorship, Letter(s) of support regarding right(s) of way (if needed) and a basic map of the project location. The deadline to submit RTP Project Applications is **Friday October 26, 2018 at 5:00PM** with applications submitted electronically to Erick Aune at ējaunesantafenm.gov. This will allow MPO Staff to review applications and request additional information if needed before submitting the Applications to NMDOT by **November 30th, 2018**

MPO Staff is available to meet or assist with the completion of the Project Applications (See staff contact information at end of memo).

Application Schedule Summary

Tuesday June 05, 2018 – Release of Call for Projects/Applications

Wednesday August 01, 2018 – Deadline to Submit Project Feasibility Form Electronically to the Santa Fe MPO at ējaune@santafenm.gov (5:00PM)



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Monday August 06, - Friday August 10, 2018 – Technical Review & Support of submitted PFFs with MPO & NMDOT staff – Meeting will be set up and scheduled by the MPO.

Friday October 26, 2018 – Deadline for Agencies to Submit RTP Project Application Electronically to the Santa Fe MPO at ejayne@santafenm.gov (5:00PM)

Friday November 30, 2018 – Deadline for the Santa Fe MPO to Submit RTP Project Applications to the NMDOT RTP Coordinator (5:00PM)

Documents to Download from <http://santafemppo.org/documents/tip/recreational-trails-program/>

- Santa Fe MPO Planning Area Map
- Santa Fe MPO Urbanized Area Map
- NMDOT Transportation Alternatives Project Selection Guide
- RTP Project Feasibility Form (PFF)
- RTP Application Form
- NMDOT Project Identification Form (PIF)
- RTP Sample Resolution of Sponsorship
- Presentation to MPO Technical Coordinating Committee 06/25/18

MPO Staff Contact

Erick Aune

MPO Senior Planner

ejayne@santafenm.gov or 505-955-6664