

**SUMMARY OF ACTION
SANTA FE MPO TECHNICAL COORDINATING COMMITTEE
CITY OF SANTA FE OFFICES @ MARKET STATION
500 MARKET STREET, SUITE 200
MONDAY, FEBRUARY 25, 2019, 1:30 PM**

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MONDAY, FEBRUARY 25, 2019, 1:30 PM**

1. CALL TO ORDER

The meeting of the Santa Fe MPO Technical Coordinating Committee was called to order by Keith Wilson, Chair, at 1:30 pm, on Monday, February 25, 2019, at the City of Santa Fe Offices @ Market Station, 500 Market Street, Suite 200, Santa Fe, New Mexico.

2. ROLL CALL

MEMBERS PRESENT

Keith Wilson, Santa Fe Trails, Chair
Edward Escudero, Pueblo of Tesuque
Brett Clavio, Santa Fe County
Tony Mortillaro, NCRTD
Dave Quintana, NMDOT
John Romero, City of Santa Fe
Noah Berke, City of Santa Fe
Diego Gomez, Santa Fe County
Paul Kavanaugh, Santa Fe County
Kathleen Mortimer, City of Santa Fe
Sarah Anderson, City of Santa Fe
(2 vacancies)

MEMBERS ABSENT

OTHERS PRESENT

Councilor Carol Romero-Wirth
Erick Aune, Senior Planner, MPO
Joseph Moriarty, NMDOT, Planning Liaison
Brad Fisher, NMDOT
Jessica Griffin, NMDOT
Elizabeth Martin, Stenographer

3. APPROVAL OF AGENDA

MOTION A motion was made by Mr. Romero, seconded by Mr. Mortillaro, to

approve the agenda as presented.

VOTE The motion passed unanimously by voice vote.

4. APPROVAL OF MINUTES

Mr. Romero said on page 6, it was Romero at finance instead of Padilla.

Mr. Moriarty said the date on first page is incorrect.

MOTION A motion was made by Mr. Quintana, seconded by Mr. Escudero, to approve the minutes as amended.

5. COMMUNICATIONS FROM THE PUBLIC

None

6. ITEMS FOR DISCUSSION AND POSSIBLE ACTION

A. SELECTION OF 2019 CHAIR AND VICE CHAIR POSITIONS

MOTION A motion was made by Mr. Romero, seconded by Mr. Quintana to reelect Mr. Wilson as Chair.

VOTE The motion passed unanimously by voice vote

MOTION A motion was made by Mr. Romero, seconded by Mr. Kavanaugh, to reelect Mr. Quintana as Vice Chair.

VOTE The motion passed unanimously by voice vote.

B. RECOMMENDATION FOR APPROVAL OF AMENDMENT 6 TO THE 2018-2019 TRANSPORTATION PROGRAM (TIP)

Mr. Aune said the information on this item is in the packet. He reviewed the information.

MOTION A motion was made by Ms. Mortimer, seconded by Mr. Romero, to recommend approval of Amendment 6 to the 2018-2019 Transportation Program to the Policy Board.

VOTE The motion passed unanimously by voice vote.

C. SCORING AND RECOMMENDATION FOR APPROVAL OF AMENDMENT TO THE 2015-2040 METROPOLITAN TRANSPORTATION PLAN TABLE 7.1 "REGIONAL ROADWAY PRIORITIES"; INCLUDING NEW CITY OF SANTA FE ROADWAY PROJECT - CAMINO MONTE DEL SOL (BETWEEN CRUZ BLANCA AND OLD SANTA FE TRAIL) \$120,000 FOR REPAVING AND ADDITION OF HOLDERS.

Mr. Aune said the City of Santa Fe, via email, contacted him about this potential new project. He talked with John Romero about the process to move this into the MPO projects. He is asking you to formally amend the MTP to include this specific project. The details of the project are in the packet. After reviewing the process we are asking you to consider the scoring of it and release it for 30 day public review. Then it comes back to you for formal engagement. Then we will invite the Policy Board to formally amend the MTP in April.

Mr. Aune reviewed the information including the scoring.

Chair Wilson said this meets the regionally significant determination. Is that why it is going in the MTP.

Mr. Aune said it is a collector road and adds to the regionally significant roadways. The road itself is local.

Mr. Mortillaro asked why not include the repair of the drainage as well at the same time as you do this work.

Mr. Romero said the drainage issue at that location currently is an issue we have to deal with the property owner on regarding the pipes. The only other way to do that would be to trunk it to who knows where so we are only looking to add shoulders. We constantly get complaints about this road. It is on the MTP so it is noted and kept track of.

Mr. Mortillaro asked does the drainage issue add to the degradation of the road. Will you have a repeat problem later on.

Mr. Romero said the road was never build to a wide section. The asphalt is deteriorating and the drainage does effect that, but not the shoulders.

Chair Wilson said so the drainage will be taken care of under a separate project.

Mr. Mortillaro said it seems you would want to do a repair and not have continued

degradation.

Mr. Quintana asked are there any structures to widen.

Mr. Romero said he did not know. The main scope is to add shoulders and widen lanes, but there is no specific drainage project that would alter the course of the current drainage.

Mr. Moriarty asked the point scale is 1 to 20 so 20 is the maximum.

Mr. Aune said yes.

Chair Wilson said this section of roadway is one of our routes and our buses do struggle with the width of the lanes.

Councilor Romero-Wirth said she is new to MPO and sits on the Policy Board. She was told if she came to this meeting it would be helpful to what she doing on Policy. It was a constituent of hers who most recently complained about this road. This is one of the ways into the neighborhood that feeds into several schools and other campuses. It has been a problem for years. The traffic as this area has developed has increased. It is an ongoing problem. If there is a way to get this in the queue and to get it improved it would be important.

Mr. Berke asked does this project include pedestrian walkways. There are no sidewalks there. People have to walk in the street.

Mr. Romero said we are just widening the road and adding shoulders. In order to add pedestrian facilities, that is a lot bigger situation.

Councilor Romero-Wirth said there is not room for sidewalks. Historically when it came about it never contemplated the growth in that area. The road was not sized right from the beginning.

Mr. Romero asked would it be helpful if Erick went over the scoring.

Mr. Aune reviewed the scoring which was included in the packet.

Mr. Escudero said he is familiar with this intersection. There is not a lot you can do. It is in a hole. When it is icy it is very dangerous. He suggests that you up the safety and security to a 15.

Mr. Kavanaugh asked do we know the scope of work.

Mr. Romero said we are in the initial phases right now. He thinks it will be repaving.

Mr. Romero said this may seem like a maintenance project, but we felt it was a bit different. We need to reconstruct it. We want to make sure it is on an list and not forgotten about. Next time we generate revenue for the City we can say we picked from the list for projects.

MOTION A motion was made by Mr. Escudero, seconded by Mr. Mortillaro, to up the score for safety to 15 and to approve the release of this amendment for 30 day public review.

Mr. Quintana asked once you get money is the intent to put it in the STIP. If it is regionally significant it could be considered.

Mr. Romero said he understood that regionally significant projects go on the TIP.

Mr. Quintana said it does not necessarily have to. For keeping track and significant importance it makes sense to keep it on the MTP.

Mr. Romero said that is a good discussion to have. He will go over it with Erick and all the projects and come back with the ones to go on TIP.

Chair Wilson said if it is regionally significant it can be tracked on the MTP.

Ms. Griffin said it can't program into the TIP unless it is funded.

Mr. Romero said that is a good point.

Mr. Quintana said we do have a two year planning window for the TIP. Is there an option for them to do that.

Chair Wilson said we will sort that out when funding is identified. Right now this is for public disclosure.

Mr. Romero asked should Arroyo Chamisa be put in. That it is funded for the study phase.

Mr. Quintana said it should be included.

Mr. Romero said we will call it the Arroyo Chamisa Study. This is preliminary.

Mr. Mortillaro said in the recommended action it says Camino Monte del Sol, but the map says Camino Monte Sol.

Mr. Romero said Camino del Monte Sol is correct.

VOTE The motion passed unanimously by voice vote.

Mr. Aune said within the next two days he will get this as a notice in the paper and on our website that we are in the 30 day public review. Then it will come back to you. He appreciates Councilor Romero-Wirth being here. This will not be on Policy Thursday night, but will be after the public review.

**D. 2020 METROPOLITAN TRANSPORTATION PLAN UPDATE KICK-OFF
NOTES - MARCH 1, 2019**

Mr. Aune said he wants to thank Joseph Moriarty for asking the question. We have limited staff resources and will have consultant resources. Technically the kick-off is in June. In accordance with regulation we must begin the process 18 months ahead of time which is March 1st. He is going to draft an outline of how public participation will look to fulfill those regulations. We have a solid plan that will not require complete and total update. Largely the document as it rests is valuable. There are also elements we are going to bring into the update further detailing the performance aspect. He is looking today for your support to put a flag in the ground that we are open to any comment as of March 1st.

MOTION A motion was made by Mr. Romero, seconded by Mr. Quintana, to recommend to the Policy Board that they take the formal action of officially kicking off the 2020 Plan update on March 1st.

Mr. Clavio asked where is the participation component kicking in.

Mr. Aune said the current participation plan of the MPO has specific guidance of how we do this. We will not have a consultant until mid to later summer. We have a full year to work through that process. We would like to get staff on board to take a lead on this project. We want to be formal in the commitment.

Mr. Clavio said he just wants to make sure the public and participating entities have enough time to load that program up.

Mr. Aune said there will be a substantive participation plan. We can use the one we have now for guidance. We have in the budget funds for a significant public participation process. This is a primary purpose.

Mr. Quintana said so basically you are internally letting everyone know we are starting the internal process. Starting the clock so to speak.

VOTE The motion passed unanimously by voice vote.

E. UPDATES ON PROGRESS OF DRAFT 2019 BICYCLE MASTER PLAN

Mr. Aune said a draft outline of completion schedule is in the packet. He reviewed the information.

F. UPDATE ON TRANSPORTATION IMPROVEMENT PROGRAM PROJECTS

Mr. Aune said he attended a kick-off meeting for the NE/SE connector project. It is moving forward. The Guadalupe recent project meetings seem to be on track.

Mr. Romero said we are on track working towards 60% design. DOT can comment on intersection improvements.

Mr. Quintana said we are good with it. Getting trucks through was looked at and it is okay. We are going to do repaving of Paseo through that intersection. We might just leave the ramps out of it and pave through the intersection in the interim. A lot of complaints are coming in on Paseo.

Mr. Romero said it does not get rid of the free rights, but moves the crosswalk from the blind side of them.

Mr. Romero said on the Agua Fria/South Meadows improvement project, we have gone through an analysis. The public meeting will be tomorrow night at 6:00 pm at the Camino Rael School. It looks like we will go with an signalized intersection. We could not make a roundabout work. We are adding right and left turn bays.

Mr. Clavio said the Avenida del Sur kick-off meeting is tomorrow at 10:00 am at Santa Fe County. He invited everyone to attend if they are interested. This is the conceptional engineering phase. It opens up the southern part of the Community College area.

7. MATTERS FROM MPO STAFF

Mr. Aune said he is working with Bruce Isenhardt on an Intelligent Transportation System for architects. He has been having interviews with some of you as it relates to this. March 21st will be a full workshop as to those results. He suggested we are thinking that due to time constraints on everyone, an entire day would be hard to commit to. He is working on a alternative. We are reframing that workshop into a series of further input sessions and then will get together for a two hour session of next steps. He will email out the information to everyone. If you can not make it we will have a webinar.

Mr. Aune said he appreciates everyone's patience in the absence of having a full staff.

8. MATTERS FROM TCC MEMBERS

Chair Wilson said he will not be there for the March meeting so Dave will Chair.

Mr. Aune announced there will be on March meeting.

Mr. Moriarty said the TAP applications scoring committee is meeting mid March and doing a final analysis and will send out a notice of awards at the end of March or early April. There will be a grant management training on May 14th and 15th for MPO staff. CFR-200.

Ms. Griffin said it will be more on the financial side of doing federal funding.

Mr. Quintana said the District has been requested to provide project priorities for upcoming legislative dollars. The biggest is pavement preservation projects on Paseo, St. Michaels and NM 599. Also 1-25 is a priority for State dollars.

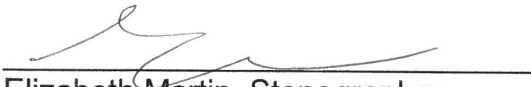
9. NEXT MEETING APRIL 22, 2019

10. ADJOURN

There being no further business before the Committee the meeting adjourned at 2:30 pm.



Keith Wilson, Chair



Elizabeth Martin, Stenographer