



# Santa Fe Metropolitan Planning Organization

*"Promoting Interconnected Transportation Options"*



## Santa Fe MPO Technical Coordinating Committee

**Monday, March 19, 2018, 1:30 P.M.**

*City of Santa Fe Offices @ Market Station*

*500 Market Street, Suite 200, Santa Fe, NM*

(Map: <http://tinyurl.com/l6kejeq>)

CITY CLERK'S OFFICE

DATE 3/15/18 TIME 1:30

SERVED BY Mark Tibbitts

RECEIVED BY [Signature]

### AGENDA

- ◆ Call to Order
- ◆ Roll Call
- ◆ Approval of Agenda
- ◆ Approval of Meeting Minutes from February 20, 2018

#### 1. Communications from the Public

#### 2. Items for Discussion and Possible Action:

- a. Discussion of Draft UPWP– *MPO Staff*
- b. Report on Sustainable Santa Fe Plan and Strategies for Implementation – *John Alejandro, Renewable Energy Planner; Claudia Borchert, Sustainability Manager*
- c. NE/SE Connector and NM599 Updates– *NMDOT District 5*
- d. Update on Transportation Improvement Program projects – *MPO Staff*

#### 3 Matters from the MPO Staff

#### 4. Matters from TCC Members

#### 5. Adjourn - Next TCC Meeting: Monday, April 23, 2018

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**SUMMARY OF ACTION  
 SANTA FE MPO TECHNICAL COORDINATING COMMITTEE  
 CITY OF SANTA FE OFFICES @ MARKET STATION  
 300 MARKET STREET, SUITE 200  
 MARCH 19, 2018, 1:30 PM**

<u>ITEM</u>	<u>ACTION</u>	<u>PAGE</u>
CALL TO ORDER		1
ROLL CALL	QUORUM	1
APPROVAL OF AGENDA	APPROVED	1-2
APPROVAL OF MEETING MINUTES FEBRUARY 20, 2018	APPROVED	2
COMMUNICATIONS FROM THE PUBLIC	NONE	2
<u>ITEMS FOR DISCUSSION AND POSSIBLE ACTION</u>		
DISCUSSION OF DRAFT UPWP	INFORMATION/DISCUSSION	2-3
REPORT OF SUSTAINABLE SANT FE PLAN AND STRATEGIES FOR IMPLEMENTATION	INFORMATION/DISCUSSION	3-4
NE/SE CONNECTOR AND NM 599 UPDATES	INFORMATION/DISCUSSION	4-6
UPDATE ON TRANSPORTATION IMPROVEMENT PROGRAM PROJECTS	INFORMATION/DISCUSSION	6-7
MATTERS FROM MPO STAFF	INFORMATION/DISCUSSION	7
MATERS FROM TCC MEMBERS	INFORMATION/DISCUSSION	7
NEXT MEETING	APRIL 23, 2018	7
ADJOURN	ADJOURNED	7

**SANTA FE MPO TECHNICAL COORDINATING COMMITTEE  
CITY OF SANTA FE OFFICES @ MARKET STATION  
300 MARKET STREET, SUITE 200  
MARCH 19, 2018, 1:30 PM**

**1. CALL TO ORDER**

The meeting of the Santa Fe MPO Technical Coordinating Committee was called to order by Mark Tibbets, Chair, at 1:30 pm, on Monday, March 19, 2018, at the City of Santa Fe Offices @ Market Station, 500 Market Street, Suite 200, Santa Fe, New Mexico.

**2. ROLL CALL**

**MEMBERS PRESENT**

James Martinez, City of Santa Fe, Traffic Engineer  
Greg Smith, Land Use  
Ray Matthew, Santa Fe County  
Diego Gomez, Santa Fe County  
Erik Aaboe, Santa Fe County  
Thomas Martinez, Santa Fe Trails  
Paul Kavanaugh, Santa Fe County  
Paul Brasher, NMDOT  
John Alejandro, Public Utilities

**MEMBERS ABSENT**

Keith Wilson, Santa Fe Trails, Chair, Excused  
Dave Quintana, City of Santa Fe, Excused  
Tony Mortillaro, NNMRTD, Excused  
Edward Escudero, Pueblo of Tesuque  
Richard MacPherson, City of Santa Fe  
John Romero, Acting Public Works Director, Excused

**OTHERS PRESENT**

Mark Tibbets, MPO Officer  
Erick Aune, MPO Senior Planner  
Brad Fisher, NMDOT  
Kevin Olinger, NMDOT  
Gabriel Chavez, interim liaison from NMDOT to MPO  
Elizabeth Martin, Stenographer

**3. APPROVAL OF AGENDA**

**MOTION** A motion was made by Mr. Matthew, seconded by Mr. Martinez, to approve the agenda as presented.

**VOTE** The motion passed unanimously by voice vote.

**4. APPROVAL OF MEETING MINUTES  
FEBRUARY 20, 2018**

Mr. Aaboe said Erick is the spelling for the Senior Planner, on page 2 it is the Public Works Department Director, on page 7 and 8 that Erik is spelled Erik, on page 10 and 11 as well.

Mr. Smith said Noah's last name is spelled Berke.

Mr. Brasher said his colleague's name is Mr. Lopez.

**MOTION** A motion was made by Mr. Martinez, seconded by Mr. Matthew, to approve the minutes as amended.

**VOTE** The motion passed unanimously by voice vote.

**5. COMMUNICATIONS FROM THE PUBLIC**

None.

**6. ITEMS FOR DISCUSSION AND POSSIBLE ACTION**

**A. DISCUSSION OF DRAFT UPWP**

Mr. Tibbets said this is our first rough draft. We are required to have this passed by the Policy Board by the end of April to submit it to DOT. It is then packaged with other MPO plans and sent to the Federal Highway Department and by June we know of approval. This is a required document of ours.

Mr. Tibbets reviewed his presentation which was included in the meeting packet.

Mr. Aaboe asked this is for 3 staff plus administrative staff support for 2 fiscal years, is that right.

Mr. Tibbets said yes we are 2 right now but will be 3. We are getting administrative support from the City. We would prefer to have a part time support staff person dedicated to our operations.

Mr. Matthew asked if you have unused funding is that a carry over.

Mr. Tibbets said we can do that on our first year of the 2 year work program, but not for the second year. We were told there is no carry over from last fiscal year. We will be bringing this back to you next month for approval. If you have more questions next month fine. Contact us or send an email if you have questions.

Mr. Aaboe asked do you think on the budget it should show where we are now.

Mr. Tibbets said in this case the one we are in the middle of now will expire. This one takes effect in October.

Mr. Matthew said somewhere in this narrative you mention that the public information program will be redone. That is a major thing.

Mr. Tibbets said the current one passed in 2013, but if there is nothing to update we can resubmit it. There are some changes we can make and we will do that before our current one ends.

Mr. Tibbets said on page 19 we called one of the tasks the Regional and Community Collaboration. In that we are going to be dealing with the City and County efforts to reduce greenhouse gas emissions. That leads to the next item.

## **B. REPORT OF SUSTAINABLE SANTA FE PLAN AND STRATEGIES FOR IMPLEMENTATION**

Mr. Alejandro said he went over briefly at the last meeting the City's Sustainability Plan. In late 2014 the City of Santa Fe's Governing Body established via Resolution a goal of achieving carbon neutrality by 2040 for the community at large. It was to be a benchmark. As such in 2015 the Sustainability Commission, along with him, was tasked to craft that plan so that the City could create a roadmap of how we are going to achieve this goal. The first step was to create a baseline of how much the City emits of carbon. In March of 2017 the report came back showing the breakdown of how much carbon we emit. It showed transportation as the root of 48% of carbon emissions. The Commission and he identified a variety of areas for reducing carbon and subcommittees were formed. One was the Transportation Subcommittee. Mr. Martinez provided a lot of information and he and Erick participated in the subcommittees. That plan has been going on since 2016. The person running point now going forward is Shirlene Sitton. She has procured some funds to engage a sustainability consultant. It is the Brindle Group out of Colorado. They have worked with us before on this plan. They are helping us to finalize this plan by the end of summer. We have the 3<sup>rd</sup> draft on the table now. They will be making presentations to City Councilor Committees as well. They will address water at Public Utilities and so on. Our hope is to have the same kind of content on transit as well. At that point he would be happy to provide the transportation

update to this committee. We are trying to keep things in the plan realistic and fundable. We are not trying to reinvent the wheel. We are trying to shine the light on issues.

Mr. Aaboe said you are finalizing the plan in the summer. Is that something you can report progress to us on.

Mr. Alejandro said yes. They are helping us define a 3 month time line for deliverables. He is happy to provide updates as they become available. It will go to the Governing Body for approval after it passes the committees.

Mr. Tibbets said he did reach out to Neal and Claudia and they are very interested. Maybe at a later date they can come talk about the things they are focused on.

### **C. NE/SE CONNECTOR AND NM500 UPDATES**

Mr. Brasher said regarding the connectors NMDOT is in negotiation on the MOU with Santa Fe County. We are moving ahead as though it is enforced. NMDOT will design the connections and do the right of way mapping and turn the design over to the County. Then it is up to the County to construct it. What we have done toward that end is release an RFP for a design contractor.

Mr. Gomez said the draft says the NE connector only.

Mr. Brasher said the RFP is for the NE and the SE. We will take proposals in April and select one before the first of May. It will be in design for a year or so. Maybe by summer of 2019 we will have plans and estimates. Much of the alignment has been selected.

Mr. Aaboe asked you said you expect proposals to be received in April.

Mr. Aaboe said yes, the end of April. The RFP will be out within a couple of weeks.

Mr. Aune said the DOT asked him to move the million dollars for design and they also eliminated the SE and it is all the NE now. If that is inaccurate let him know.

Mr. Brasher said the information he said is what he got this morning.

Mr. Fisher said on the list there are 2 projects. One for the NE and one for the SE.

Mr. Brasher said regarding 599, what we have under design is the interim improvements on 599 and Via Veteranos. We are going to allow only right turns on to

599 and left turns only on to Via Veteranos. There will be no crossing 599 to get to the other side there. We have the project in design and funding in 2019 to do this. Also on March 12<sup>th</sup> he signed the Reprioritization Study done by Lee Engineering. They recommended the priority order of the construction of interchanges on 599. Via Veteranos was ranked the highest priority. The meaning of that is as we go to make interchanges out of intersections on that corridor the next one will be at Via Veteranos. In terms of prioritization Via Veteranos is ranked at the top. That does not necessarily mean it will make it the top priority for the District. It will be the first interchange built on 599. We had a meeting where members of the public came and listened to our explanation of the project. We were not there to take votes. It was a little controversial. A lot of them think we should do nothing at all. There were those that thought we should get rid of the left turns and do what we doing now and a faction that thought we should close it all together. What we are doing is taking away the decision to make a left to 599 or to cross 599. We will be eliminating that cause of accidents. The project could get under construction in spring or early summer of 2019. If we can find a slot to move that money to 2018 it may be sooner.

Mr. Tibbets asked when this is complete will there be signage at W Alameda so the public knows.

Mr. Brasher said we will do that. There will be advance warning. We are counting on the fact that there will be an interchange there some day.

Mr. Tibbets said the intention when it was constructed was that they would all be interchanges. The fact was that even at Airport and the frontage road it would become an interchange. Way back then the understanding was that these unsignaled intersections would be interim. That is how the public understood it then.

Mr. Gomez said there is only \$1 million for the NE connector. What about the SE connector.

Mr. Brasher said the design will be for both NE and SE. \$1 million for both.

Mr. Gomez said the MOU only says the NE connector.

Mr. Brasher said that is a good point. He doesn't know. If we need to we can take this up again and he can get a clarification on this.

Mr. Tibbets asked are we looking at 23 or 24 for the interchange.

Mr. Brasher said he doesn't see it happening before 2024. It will work its way into the TIP and into the STIP.

Mr. Tibbets said we will be doing our 2025 TIP in 2019.

Mr. Aune said we will rerank projects in 2019.

Mr. Brasher asked is that the higher ranking project for the MPO or the NE/SE connector.

Mr. Tibbets said we also have St. Michaels and St. Frances.

Mr. Brasher said we are on course on that one right now. He is asked between the 2.

Mr. Tibbets said we will have to determine that a year from now so we can see the effectiveness of the interim improvements. It will be a ranking process with public input. It will be determined by next year.

Mr. Brasher said let us fix Diego's point.

Mr. Gomez said it needs to be \$350,000 for the NE and \$650,000 for the SE connector.

Mr. Matthew asked on the TIP change that would be the best point to do a TIP amendment.

Mr. Aaboe asked if you are working to solicit proposals how does this need to track.

Mr. Brasher said we need to sort that out.

Mr. Aune said he will work him and Rebecca.

Mr. Aune said several members of the TCC were participating in the draft prior to the study. That is now final. He would like to link it on our website.

Mr. Brasher said it should be on our website. If not this minute it will be soon.

#### **D. UPDATE ON TRANSPORTATION IMPROVEMENT PROGRAM PROJECTS**

Mr. Aune explained the usefulness of the E STIP. This software program was developed by the NMDOT. This is the new report. He will have this available live during meetings now and going forward. If there needs to be changes we can make those. He explained the available reports and what is available on the website. We are having a training at the MPO quarterly meeting next week. It is user friendly. Let him know if you have any specific questions about a specific project. He reviewed the report. The first week of April will be a call for TIP Amendment 3.



Mr. Aaboe said on the NE connector, before the April amendment process we want to be solid that the MOU is consistent.

Mr. Brasher said the MOU right now is in the back and forth exchange between the County and DOT. He will check on that.

**7. MATTERS FROM MPO STAFF**

Mr. Tibbets said the work plan will be coming to you for 2019 and 2020 for approval at the next meeting. We are having our joint quarterly meeting next week. We are going over more changes for the Planning/Procedure Manual.

Mr. Aune said he is working with a group on counter measures for pedestrian safety. The DOT and the Federal Highway Administration are putting this together for consider for the District Engineer. It is for a design directive. Hopefully it will educate districts about the approach to pedestrian safety. He is fortunate enough to sit on that committee. We have a training on the 29<sup>th</sup>. The 29<sup>th</sup> is the Guadalupe Road Construction public meeting at the convention center at 5:30 pm. He encouraged participation.

**8. MATERS FROM TCC MEMBERS**

Mr. Matthew asked what is the time frame for the next MPO call for projects.

Ms. Chavez said April or May. She is not sure yet.

Mr. Aaboe said he noticed Rodeo Road is going to be repaved. What is the beginning and end of that project.


Mr. Martinez said it will be Cerrillos to Camino Carlos Ray. We can't shut down traffic there.

**9. NEXT MEETING  
APRIL 23, 2018**

**10. ADJOURN**

There being no further business before the Committee the meeting adjourned at 2:35 pm.

  
Mark Tibbets, Chair

  
Elizabeth Martin, Stenographer