

**SUMMARY OF ACTION  
SANTA FE MPO TECHNICAL COORDINATING COMMITTEE  
CITY OF SANTA FE OFFICES @ MARKET STATION  
500 MARKET STREET, SUITE 200  
Monday, April 25, 2016, 1:30 pm**

<b><u>ITEM</u></b>	<b><u>ACTION</u></b>	<b><u>PAGE</u></b>
<b>CALL TO ORDER</b>		<b>1</b>
<b>ROLL CALL</b>	<b>QUORUM</b>	<b>1</b>
<b>APPROVAL OF AGENDA</b>	<b>APPROVED</b>	<b>2</b>
<b>APPROVAL OF MEETING MINUTES March 21, 2016</b>	<b>APPROVED</b>	<b>2</b>
<b>COMMUNICATIONS FROM THE PUBLIC</b>	<b>INFORMATION/DISCUSSION</b>	<b>2</b>
<b><u>ITEMS FOR DISCUSSION AND POSSIBLE ACTION</u></b>		
<b>RECOMMENDATION OF DRAFT FFYs 2017 AND 2018 UPWP</b>	<b>APPROVED</b>	<b>2-3</b>
<b>REVIEW AND RELEASE FOR PUBLIC REVIEW OF AMENDMENT 2 TO THE FFY2016-2012 TRANSPORTATION IMPROVEMENT PROGRAM</b>	<b>APPROVED</b>	<b>3</b>
<b>PRESENTATION OF NCRTD LONG RANGE STRATEGIC PLAN</b>	<b>INFORMATION/DISCUSSION</b>	<b>4-5</b>
<b>UPDATE ON TRANSPORTATION IMPROVEMENT PROGRAM PROJECTS</b>	<b>INFORMATION/DISCUSSION</b>	<b>5-6</b>
<b>MATTERS FROM THE MPO STAFF</b>	<b>INFORMATION/DISCUSSION</b>	<b>6</b>
<b>MATTERS FROM TCC MEMBERS</b>	<b>INFORMATION/DISCUSSION</b>	<b>7</b>

**ADJOURN**

**ADJOURNED**

**7**

**SANTA FE MPO TECHNICAL COORDINATING COMMITTEE  
CITY OF SANTA FE OFFICES @ MARKET STATION  
500 MARKET STREET, SUITE 200  
Monday, April 25, 2016, 1:30 pm**

**1. CALL TO ORDER**

The meeting of the Santa Fe MPO Technical Coordinating Committee was called by to order by Chair John Romero at 1:30 pm, Monday, April 25, 2016, at the City of Santa Fe Offices @ Market Station, 500 Market Station, Suite 200, Santa Fe, New Mexico.

**2. ROLL CALL**

**MEMBERS PRESENT**

John Romero, Chair, City of Santa Fe  
Erik Aaboe, Santa Fe County  
Ray Matthew, Santa Fe County  
Dave Quintana, City of Santa Fe  
Anthony Mortillaro, NCRTD  
Greg Smith, City of Santa Fe  
Thomas Martínez, Santa Fe Trails Operations (arriving late)  
(Vacancy), Tesuque Pueblo

**MEMBERS ABSENT**

Richard McPherson, City of Santa Fe  
Paul Brasher, NMDOT  
Vicki Lucero, Santa Fe County

**OTHERS PRESENT**

Mark Tibbetts, MPO Officer  
Keith Wilson, Senior MPO Planner  
Erick Aune, MPO Planner  
Delilah Garcia, NMDOT, Transit and Rail  
Marcy Eppler, NMDOT, Transit and Rail  
David Harris, NMDOT, Transit and Rail  
Gabriel Chavez, NMDOT, Transit and Rail  
Robin Elkin, NMDOT Planning/MPO Liaison  
Elizabeth Martin, Stenographer

### **3. APPROVAL OF AGENDA**

**MOTION** A motion was made by Mr. Aaboe, seconded by Mr. Quintana, to approve the agenda as presented.

**VOTE** The motion passed unanimously by voice vote.

### **4. APPROVAL OF MEETING MINUTES**

**March 21, 2016**

Mr. Quintana said on page 6, Yano needs to be changed to LLano.

**MOTION** A motion was made by Mr. Aaboe, seconded by Mr. Smith, to approve the minutes as amended.

**VOTE** The motion passed unanimously by voice vote.

### **5. COMMUNICATIONS FROM THE PUBLIC**

Mr. Wilson said he would like to clarify his position with MPO at this time. Beginning today, he will be working thirty hours a week for Santa Fe Trails and ten hours a week for MPO. He will be the grant coordinator for Santa Fe Trails. He will serve in both positions today, as an employee of MPO for presentations and as a representative from Santa Fe Trails for voting and the making up a quorum. If the Santa Fe Trails representative comes to the meeting he will be the voting member representing Santa Fe Trails.

### **6. ITEMS FOR DISCUSSION AND POSSIBLE ACTION**

#### **A. RECOMMENDATION OF DRAFT FFYs 2017 AND 2018 UPWP**

Mr. Tibbetts said this item was brought up last month. We have made a couple of changes. The changes are outlined in the report which is included in the meeting packet.

Mr. Tibbetts reviewed the report and stated that also we added an extra \$5,000 to the Pedestrian Plan budget to get a costing for the pedestrian improvements. The bus stop and connectivity study is just being completed. We now need to prioritize the bus stops that are most in need now. That would include ones that are tied into Pedestrian Plan critical areas around schools and areas with the most potential of

pedestrian activity. We will combine those two criteria for prioritization into something more tangible that we can put a cost to. We will try to maintain services over the next two years for the traffic count program and the traffic demand model.

Mr. Elkin said thank you Mark. You have included some of the things we spoke about at the last meeting. We have been working on the engineering totals to find out where the amounts came from. He and Mark are thinking of doing a table to track the amendments. It would be helpful if this is added to the appendix or as a sub set. That is what the Mid Rio MPO does.

Mr. Tibbetts said he is asking for a recommendation for approval for the Policy Board.

**MOTION** A motion was made by Mr. Smith, seconded by Mr. Matthew, to approve the draft UPWP for FFY 2017 and 2018.

**VOTE** The motion passed by a vote of 6 in favor and 1 abstention. Mr. Wilson abstained.

**B. REVIEW AND RELEASE FOR PUBLIC REVIEW OF AMENDMENT 2 TO THE FFY2016-2021 TRANSPORTATION IMPROVEMENT PROGRAM**

Mr. Wilson said part of my continuing MPO role is to continue to manage the TIP. We have two proposed amendments. The details on the amendments are included in your handout which is incorporated herewith into these minutes as Exhibit "1". The first one is from District 5. It is an I-25 pavement preservation project and is a \$6.1 million reallocation of funds. The Interstate is in bad shape in that section. The second one is for the Rail Trail crossing at Alta Vista Street to complete a missing section. It is contingent on the City and DOT working out a crossing agreement. NCRTD now has a La Cienega route and a ski valley route that are urban and that makes them eligible for Urban Transit Funds. DOT is looking at doing van pool stuff which would also make them eligible. Over the next few weeks the MPO staff will be working with the transit operators to decide how those funds will be distributed. That can be added to the TIP if we have Tribal agreement. We are looking for approval to release these amendments to a fifteen day public review. They will be back here on May 23<sup>rd</sup> so that you can make your recommendation to the Policy Board.

**MOTION** A motion was made by Mr. Quintana, seconded by Mr. Mortillaro, to approve the amendments to the TIP.

**VOTE** The motion passed by a vote of 6 affirmative and 1 abstention. Mr. Wilson abstained.

### **C. PRESENTATION OF NCRTD LONG RANGE STRATEGIC PLAN**

Mr. Mortillaro did a slide presentation which is incorporated herewith into these minutes as Exhibit "1".

Mr. Aaboe asked is the GRT 1/8th of a percent.

Mr. Mortillaro said yes.

Mr. Harris said without Taos there is your ridership.

Mr. Mortillaro said the addition of the Taos routes added about 60,000 people to the ridership. Without them in the count, we have still increased in ridership.

Mr. Aaboe asked do you think your chances are better in an off year election to get the sunset of the GRT funding removed.

Mr. Mortillaro said it is just the way the timing works out. We are going to hire a company to advise us and help us. 2018 is the first opportunity for us. All four counties have to pass Resolutions putting the question on the ballot then we have to launch a major campaign.

Mr. Harris said 2018 is a general election for Governor.

Mr. Mortillaro said we were thinking a National Election would not be a good time to do it. 70% of the transit questions posed Nationally, pass. We need to know the general sentiment of the voting public.

Mr. Aaboe asked 1/8 generates \$7 million a year.

Mr. Mortillaro said yes and it varies. In 2011 Los Alamos generated over \$2 million a year for us. Last year it was \$1.2 million with the Lab spending declining. We don't know what will happen when they re-compete the Lab contract. It is a big concern for Los Alamos County. It impacts them and us. For Taos county their GRT has been increasing due to special one time projects such as the investment in the ski area and the clean up on the Chevron mine in Questa. Rio Arriba county is just trying to hold their own. Santa Fe County has been bumping up and it seems to be slowly coming back.

Mr. Mortillaro said he was sure everyone wants to know what is going on between the City of Santa Fe and RTD. Where we are at now is that the City Council has approved the Letter of Intent between the City and RTD to undertake a merger/consolidation study. We don't know what the outcome of that will be or if it will show that it would benefit both Agencies or not. It will probably take about six months. A public process will be included. There will be good information coming out of that. We

have not issued the RFP yet. We are hoping to do that in early May, get a contract in early July and we anticipate it will be done in December. We have indicated that we want MPO as a commenting entity in the study.

Mr. Mortillaro said there have been some requests to have a route to Dulce and possibly to link that with Farmington. We are looking at that now.

Mr. Elkin said that was a good presentation, thank you. In connecting Dulce and Farmington have you been in communication with the Farmington MPO and Red Apple.

Mr. Mortillaro said we have contacted Red Apple and will be in touch with the Navajo Nation as well.

Chair Romero thanked Mr. Mortillaro for his presentation.

Thomas Martínez arrived at the meeting and will take over as the voting member representing Santa Fe Trails and to complete the quorum.

#### **D. UPDATE ON TRANSPORTATION IMPROVEMENT PROGRAM PROJECTS**

Mr. Wilson said Thomas will now take over as the Santa Fe Trails representative.

Mr. Martínez said we are hoping to get Sheridan out to bid soon. For the Southside Transit Center we got \$1 million from impact fees approved. We asked Ike Pino if we are not going to use the building on that property why not build on the property we have. The car dealerships were supposed to buy that property at one time but backed out.

Mr. Wilson said we will look back and see how we got to where we are now.

Mr. Mortillaro asked are you also going to look at having parking for people like Park and Ride.

Mr. Martínez said where we were going to do it there would be no parking but if we do this other option we could have parking.

Mr. Mortillaro said it seems like that would increase the usage.

Mr. Wilson said there is a history there. We will need to look into it.

Mr. Wilson said the Sheridan project is on the handout list. It is item TS00110.

Mr. Wilson reviewed the chart which is incorporated herewith into these minutes as Exhibit "3".

Item updates were as follows:

- S100130** Mr. Quintana said the construction is rolling along. Storm drains are being installed. We should be wrapping up that side of Cerrillos by June and moving to other side. There have been some complaints from business owners.
- S100270** Chair Romero said we are waiting for ped heads to come in.
- S100370** Chair Romero said the contract has been awarded and the design started.
- L500219** Mr. Quintana said the bids getting re-packaged. We will advertise next month.
- S100480** Mr. Aaboe said this will be completed in mid May.
- S100281** Mr. Romero said this is not in Committee yet. We are working on the award.
- S100282** Mr. Aaboe said the award should be tomorrow at the County Commission meeting.
- S100390** Mr. Romero said we have opened bids. We have enough money to do the base bid and are putting together options for Council regarding the decorative plan.
- S100410** Mr. Aaboe said we are moving along. We have easement issues.

## **7. MATTERS FROM THE MPO STAFF**

Mr. Wilson said the State has issued a funding opportunity to us for recreational trails and transportation alternatives. We will formally do an MPO call for projects. We have until November to turn in applications. It is for FY 18/19.

Mr. Tibbetts said we met with the City last week and talked about before they finish the Bus Stop Study at the end of May, they will be getting back to us in early May to give us a list to prioritize bus stops prior to the final version they give us.

## **8. MATTERS FROM TCC MEMBERS**

Mr. Elkin said regarding Keith's current role, has an assessment been done of the effect of Keith's reassignment.

Mr. Tibbetts said he will be spending thirty hours a week at Santa Fe Trails. We will adjust our staff hours and put those toward consultant work where we can or divvy it up between Erick and myself. We will have to see how that plays out. We are working on specific tasks now and will adjust as we can.

Chair Romero said there was an email sent out that included a letter written by Richard Garcia regarding right of way maps on Tribal Land. Those map will be required to be verified by the surveyors, not the engineering firm.

Mr. Matthew asked could you forward the change in right of way to us.

Mr. Wilson said yes. We got our changes to our functional classification system approved. He will send those out as well.

## **9 ADJOURN**

The meeting adjourned at 3:00 pm.

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John Romero, Chair



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Elizabeth Martin, Stenographer



# North Central Regional Transit District

ANTHONY J. MORTILLARO

EXECUTIVE DIRECTOR

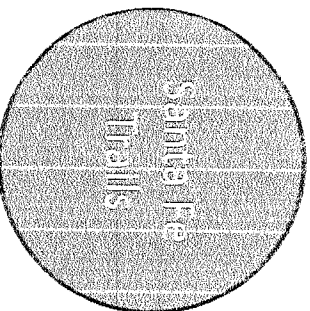
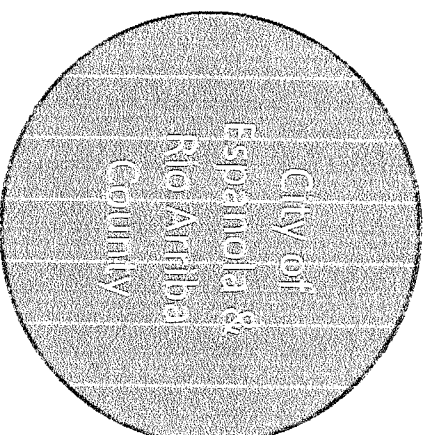
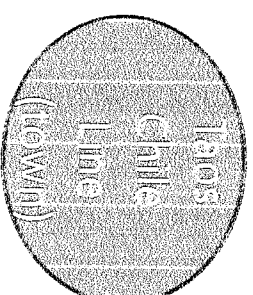
MPO PRESENTATION – APRIL 25, 2016

Exhibit "1"

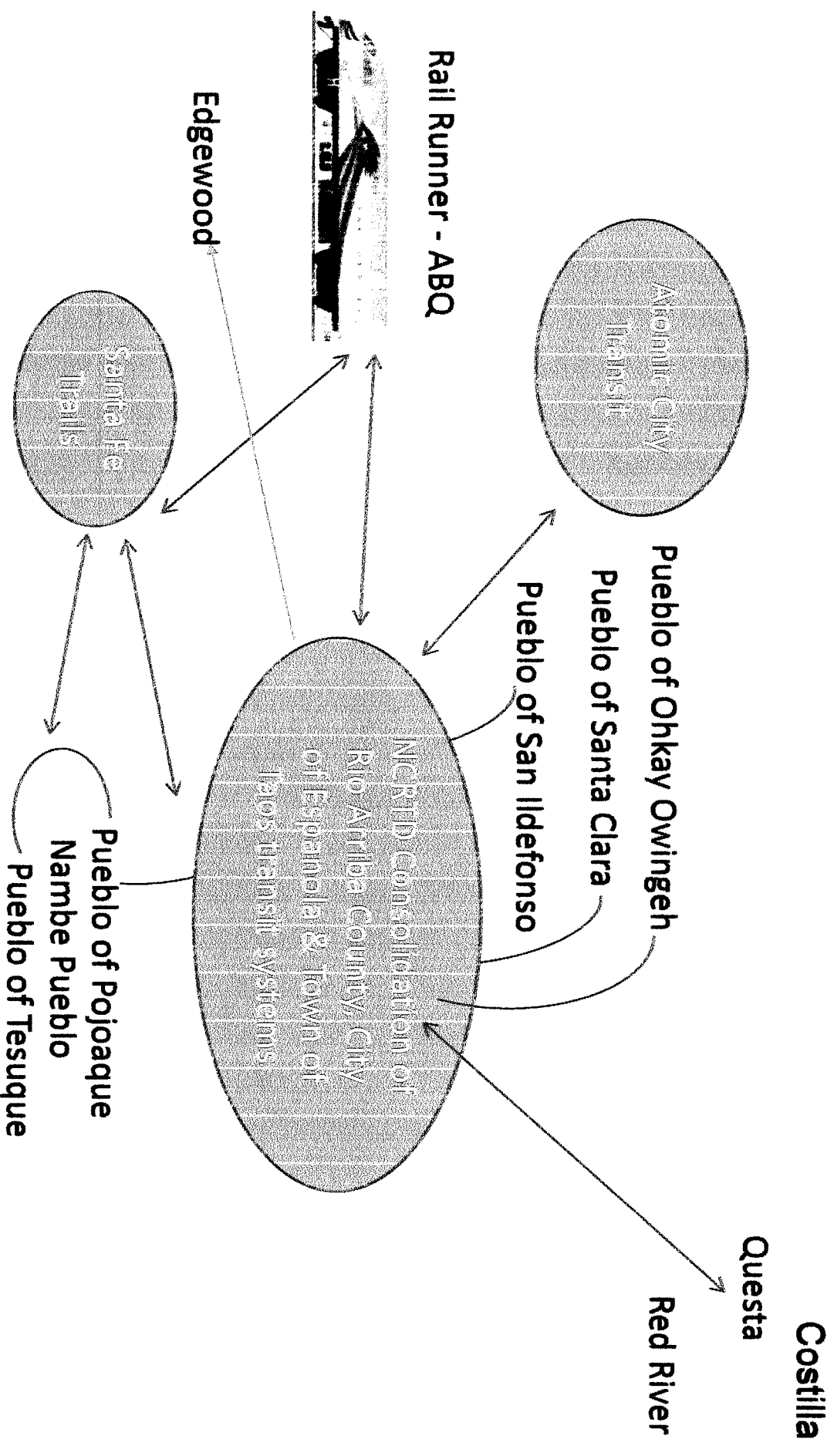
## How did the NCRTD start?

- ✓ Certified by Highway Commission in September 2004 – first in NM
- ✓ Organizational grant through the NM-DOT \$250,000 upon certification in 2004.
- ✓ Member contributions.
- ✓ 2006 Service Plan and then updated in 2008.
- ✓ The NCRTD consolidated the City of Espanola, and Rio Arriba County transit services, October 2007.
- ✓ GRT Tax election and approval in November 2009. Provides 70% of our Revenues, 20% Federal and remainder is miscellaneous.
- ✓ Started with an 11 member Board and as of 2016 we have a 14 Member Board of Directors/elected officials of the cities, counties and tribal governments in service area.
- ✓ Update of service plan for 2014 – 2019 completed
- ✓ Consolidated the Town of Taos, “Chile Line” – July 2015
- ✓ Long Range Strategic Service Plan - 20 year horizon! Adopted in November 2015

# North Central New Mexico Transit As of 2004



# North Central New Mexico Regional Transit - Present



Chama

Costilla

Tierra Amarilla

Tres Piedras

Questa

Red River

Ghost Ranch

El Rito

Ojo Caliente

Abiqui

Ohkay Owingeh Pueblo

Las Trampas

Picuris Pueblo

Peñasco

Taos Pueblo

Taos Pueblo



Map Not To Scale

Los Alamos

Española

Santa Clara Pueblo

San Ildefonso Pueblo

Edgewood

Chimayo

Pojoaque Pueblo

Tesuque Pueblo

Santa Fe

S. Capital Rail Runner Station

Eldorado

Golden

Riverside

Westside/Crosstown

Chimayo

Santa Clara

El Rito

Chama

Santa Fe

Tesuque

San Ildefonso

Turquoise Trail

Eldorado

Edgewood

Taos

Red River

Questa

Peñasco

Tres Piedras

Los Alamos

Taos Express

Pojoaque-Nambe

Limited Service

Transfer Point



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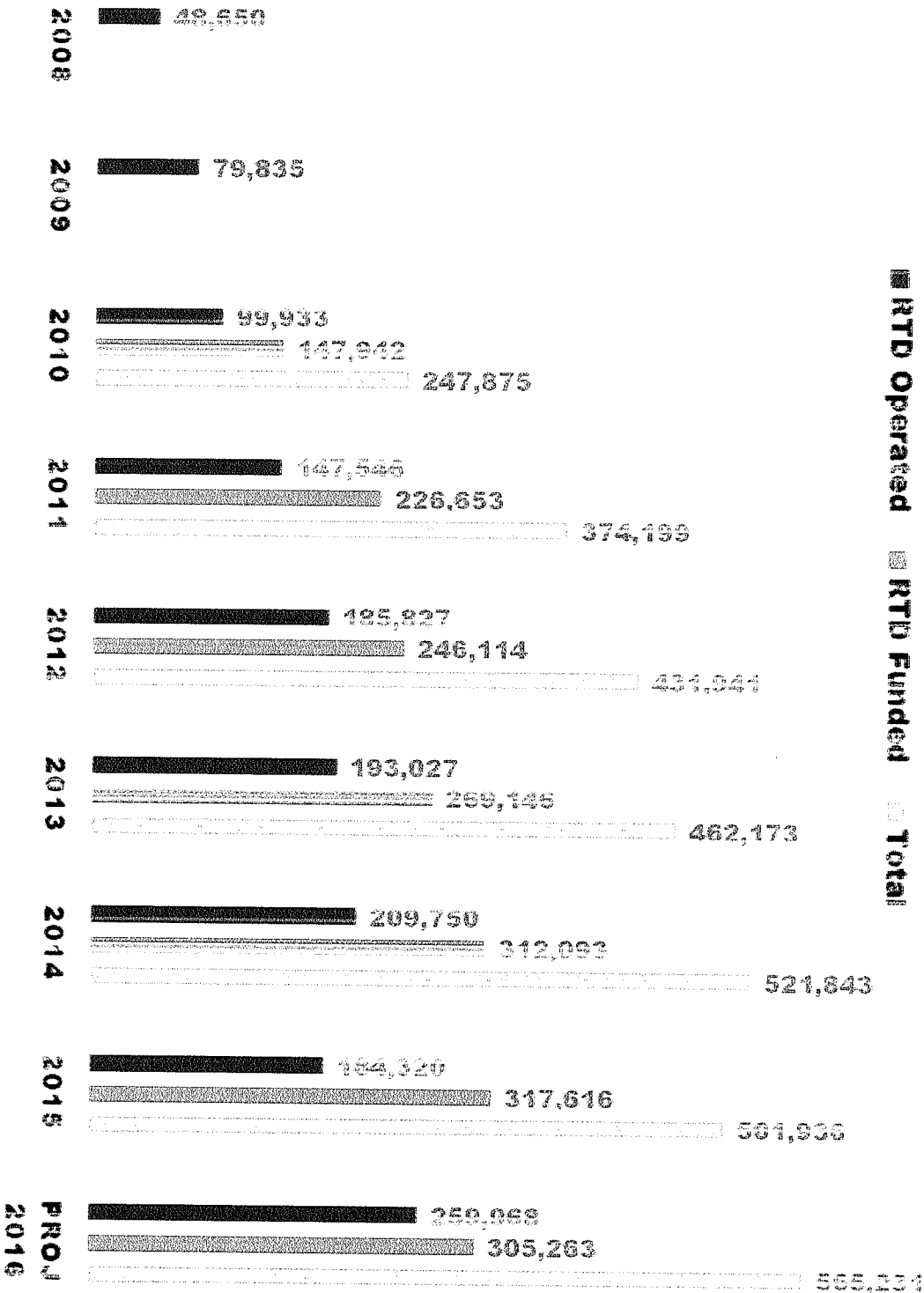
## Operational Profile:

- Twenty (24) Fixed Routes and Two (2) Demand Response, one (1) Dial-a-ride and Para-Transit service have been developed and are operated by the NCRTD throughout north central New Mexico with a fleet of 50busses and 68 employees and annual operating budget of \$12.4 million.
- The NCRTD provides free bus service with the exception of demand response service and the weekend Taos Express and Mountain Trail.
- The NCRTD provides free bus service throughout six northern Pueblos including Ohkay Owingeh, Pueblo of Pojoaque, Pueblo of Santa Clara, Pueblo of San Ildefonso, Pueblo of Nambe and Pueblo of Tesuque.
- Annually we travel approximately 1 million miles a year!

## Areas of Service:

Cover approximately 10,079 square miles.

# NCRTD Historical Ridership





Division of Public Safety Services, 1000 North Central Avenue, Suite 200, Denver, CO 80202

# Communities Served - 50+

## Pueblos:

- Ohkay Owingeh
- San Ildefonso
- Tesuque
- Pojoaque
- Santa Clara
- Nambé

## Los Alamos County:

- Los Alamos

## Taos County:

- Taos
- Questa
- Costilla
- Red River
- Penasco
- UNM Taos-Klauer
- La Lanza
- Cerro
- Arroyo Hondo
- Las Trampas
- Chamisal
- Rio Lucio
- Rodarte
- Vadito
- Talpa
- Pilar
- Ranchos de Taos

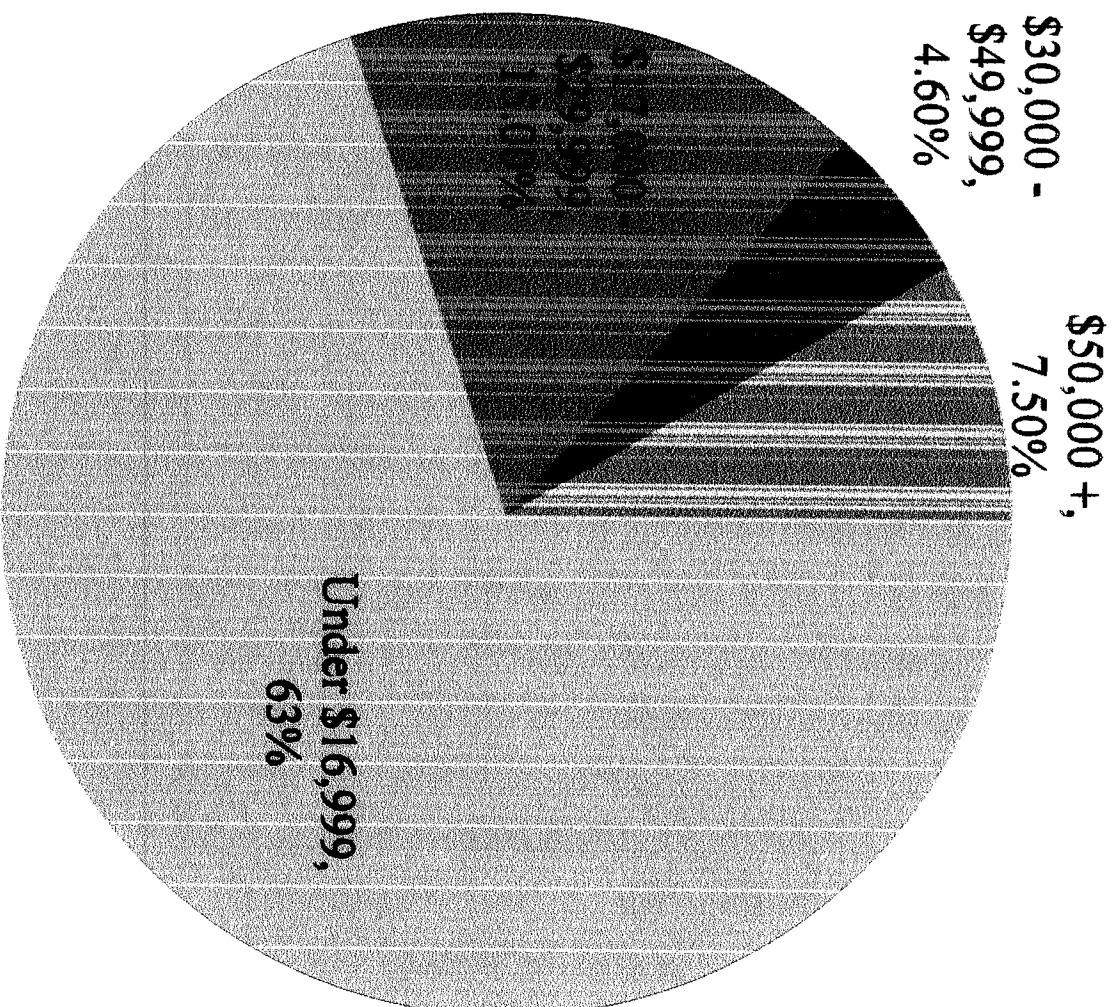
## Rio Arriba County:

- Española
- El Rito
- Ojo Caliente
- Chama
- Tierra Amarilla
- Cebola
- Ghost Ranch
- Abiquitú
- Chimayo
- Cordova
- Truchas
- Ojo Sarco
- Dixon
- Embudo
- Santa Clara
- El Duende
- La Puebla
- Hernandez
- Velarde

## Santa Fe County:

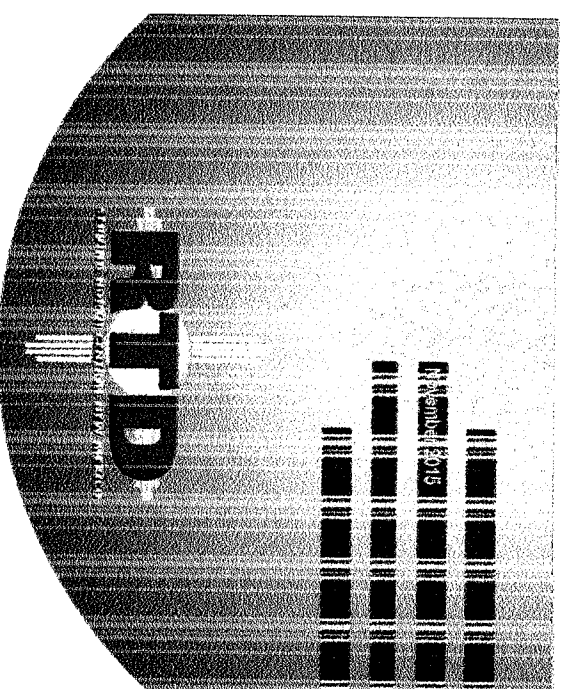
- Santa Fe
- Española
- Eldorado
- Edgewood
- Moriarty
- Stanley
- Galisteo
- Madrid
- \*and the facilities of
- Oñate Military Complex
- (Homeland Security, National Guard, Troop Command)
- NM Corrections Department
- SF County Adult Detention Center

# Rider Income

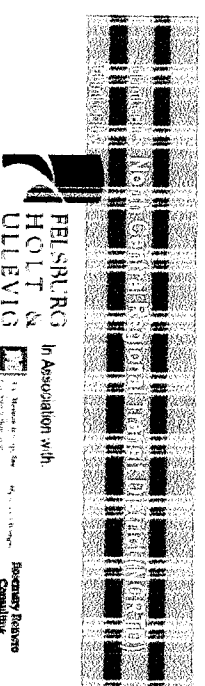


# Blue Print for the Future

- ✓ Developed a 20 year Strategic Plan to:
- ✓ Adopt a forward-thinking vision statement for the agency
- ✓ Update the agency's mission and goals statements
- ✓ Identify NCRTD's role in the region's economic development
- ✓ Better understand the cost and benefits of transit
- ✓ Learn more about the land use transportation connection
- ✓ Better understand the Housing + Transportation Affordability Index
- ✓ Identify present and future transit funding opportunities

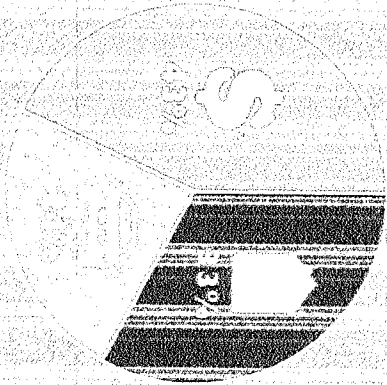


*Long Range Strategic Plan*

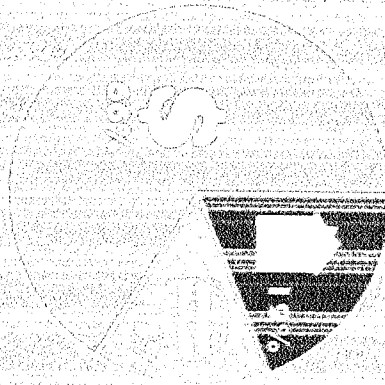


# Desirable H+T Affordability Index

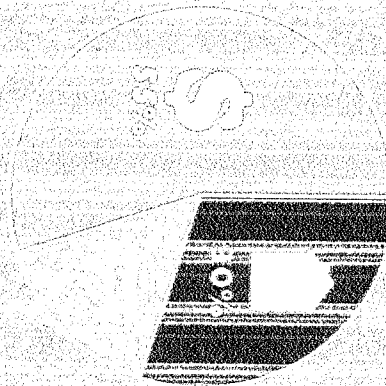
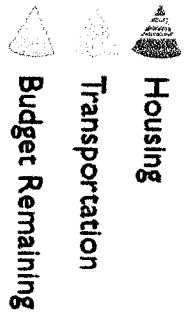
**SANTA FE**



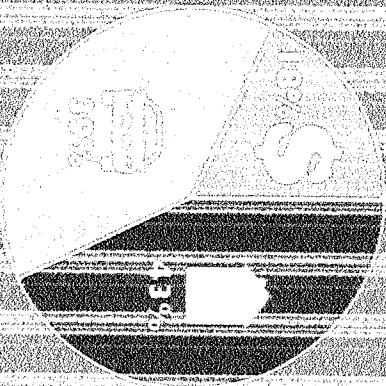
**LOS ALAMOS**



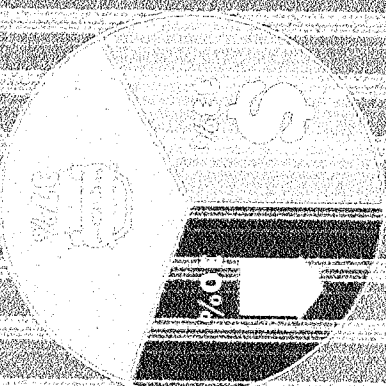
**Desirable H+T  
Affordability Index**



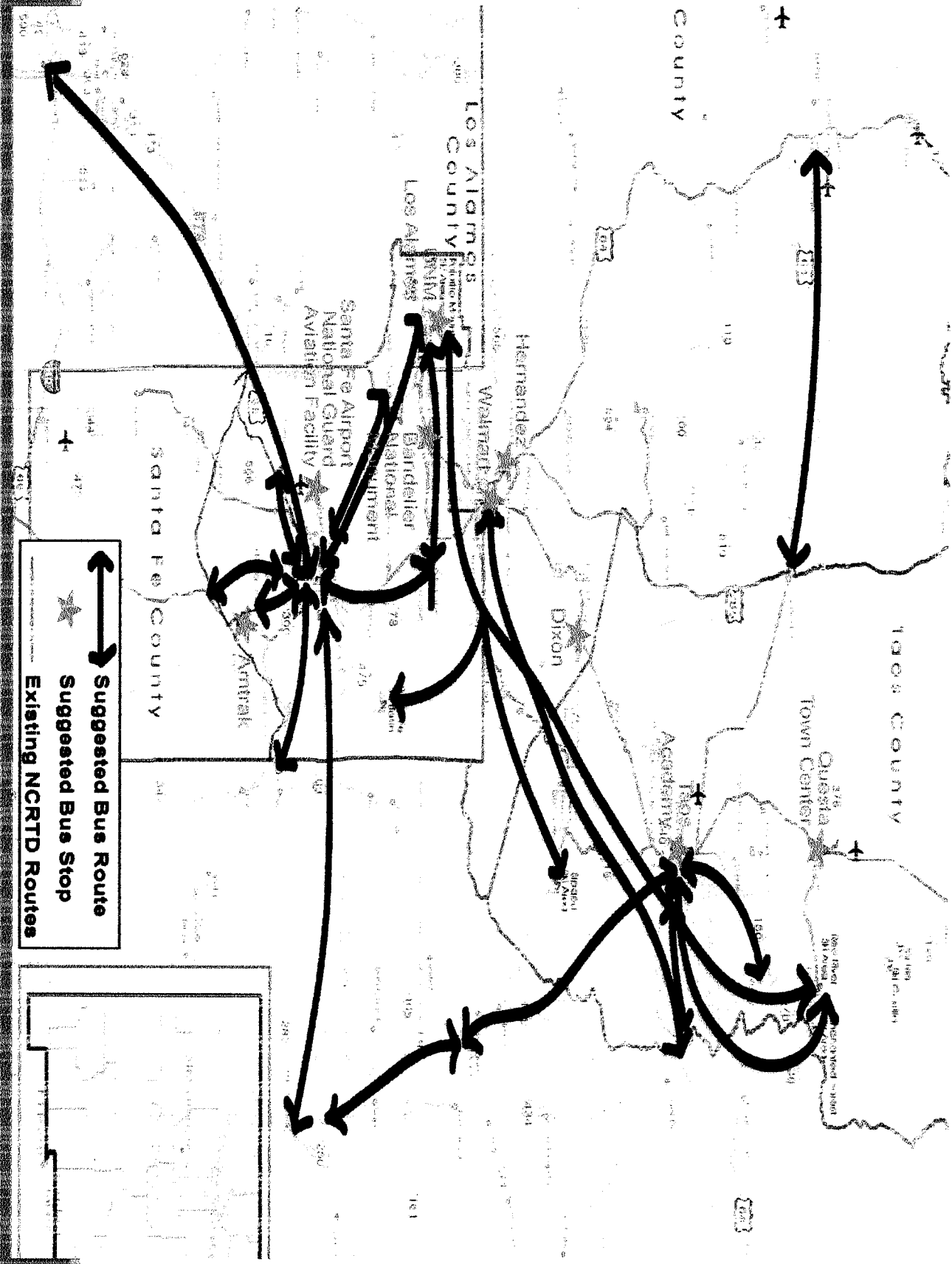
**TAOS**



**RIO ARRIBA**



# Suggested New Routes



# **20 Year Goals**

**Category: System Preservation and Safety**

**Goal 1: A well-maintained, safe, and reliable transit system**

**Category: Mobility**

**Goal 2: A connected and accessible transit system**

**Category: Economic Opportunity**

**Goal 3: A transit system that encourages economic development and vitality**

**Category: Partnerships**

**Goal 4: Regional collaboration on transit service needs and investments**

**Category: Environmental Stewardship**

**Goal 5: A transit system that protects and enhances the built and natural environment.**

**Category: Community Relations/Customer Service**

**Goal 6: A reliable and responsive transit agency that provides great service to all customers.**

# Strategy

Benefits of Transit  
Campaign

Benefits of GRT  
Campaign

Benefits of  
GRT Subject  
Campaign

2016

2017

2018

Poll for GRT Subject  
Removal and Increase



# 2018 GRT Vote

• No Sunset Removal  
• No GRT Increase

Vote in 2020  
Vote in 2022

## SCENARIO 1

- Remove Sunset
- No GRT Increase

Continue advocating for state transit funding  
Research new funding sources  
Coordinate with counties on disaster management plan  
Coordinate with NHDOT and local agencies on incorporating transit into regional infrastructure  
Work with higher education institutions to refine services to best meet their needs  
Add customer service feedback questions to surveys  
Respond to information requests and complaints within one business day

## SCENARIO 2

- Remove Sunset
- No GRT Increase
- GRT Reallocation

Evaluate feasibility of new transit  
New service to high concentration areas of transit dependent populations  
Continue advocating for state transit funding  
Research new funding sources  
Coordinate with counties on disaster management plan  
Coordinate with NHDOT and local agencies on incorporating transit into regional infrastructure  
Work with higher education institutions to refine services to best meet their needs  
Add customer service feedback questions to surveys  
Respond to information requests and complaints within one business day

## SCENARIO 3

- Remove Sunset
- Increase GRT

Add weekend service  
Improve bus stop accessibility  
Implement transit asset management plan  
Address highest safety and security issues  
Changing safety and security training  
Evaluate feasibility of new routes  
New service to high concentration of transit dependent populations  
Continue advocating for state transit funding  
Research new funding sources  
Coordinate with counties on disaster management plan  
Coordinate with NHDOT and local agencies on incorporating transit into regional infrastructure  
Work with higher education institutions to refine services to best meet their needs  
Add customer service feedback questions to surveys  
Respond to information requests and complaints within one business day