



Santa Fe Metropolitan Planning Organization

"Promoting Interconnected Transportation Options"



Santa Fe MPO Technical Coordinating Committee

Monday, June 25, 2018, 1:30 P.M.

City of Santa Fe Offices @ Market Station

500 Market Street, Suite 200, Santa Fe, NM

(Map: <http://tinyurl.com/l6kejeq>) CITY CLERK'S OFFICE

AGENDA

DATE 4/20/18 TIME 9:58a
BY Mark Tibbels
BY SSSSSS

- ◆ Call to Order
- ◆ Roll Call
- ◆ Approval of Agenda
- ◆ Approval of Meeting Minutes from May 21, 2018

1. Communications from the Public

2. Items for Discussion and Possible Action:

- a. Welcome New MPO Staff Member Derrick Garcia – *MPO Staff*
- b. FFY2020 & 2021 Transportation Alternative Program (TAP) and Recreational Trails Program (RTP) – Shannon Glendenning, NMDOT Urban and Regional Planner
- c. Update on Transportation Improvement Program projects – *MPO Staff*

3. Matters from the MPO Staff

4. Matters from TCC Members

5. Adjourn - Next TCC Meeting: Monday, July 23, 2018

Persons with disabilities in need of accommodations, contact the City Clerk's office at 955-6520, five (5) working days prior to the meeting date.

**SUMMARY OF ACTION
SANTA FE MPO TECHNICAL COORDINATING COMMITTEE
CITY OF SANTA FE OFFICES @ MARKET STATION
500 MARKET STREET, SUITE 200
MONDAY, MAY 21, 2018, 1:30 PM.**

<u>ITEM</u>	<u>ACTION</u>	<u>PAGE</u>
CALL TO ORDER		1
ROLL CALL	QUORUM	1
APPROVAL OF AGENDA	APPROVED	1-2
APPROVAL OF MINUTES	APPROVED	2
COMMUNICATIONS FROM THE PUBLIC	NONE	2
<u>ITEMS FOR DISCUSSION AND POSSIBLE ACTION</u>		
REVIEW AND RECOMMENDATION FOR APPROVAL OF AMENDMENT 3 TO THE FFYS 2018-2023 TRANSPORTATION IMPROVEMENT PROGRAM	APPROVED	2-3
REVIEW AND RECOMMENDATIONS OF FTA PROGRAM FUNDING DISTRIBUTION FORMULA FOR SECTIONS 5307 AND 5339	APPROVED	3-4
UPDATE ON TRANSPORTATION IMPROVEMENT PROGRAM PROJECTS	INFORMATION/DISCUSSION	4
MATTERS FROM MPO STAFF	INFORMATION/DISCUSSION	4-6
MATTERS FROM TCC MEMBERS	INFORMATION/DISCUSSION	6
NEXT MEETING	JUNE 15, 2018	6

ADJOURN

ADJOURNED

6

**SANTA FE MPO TECHNICAL COORDINATING COMMITTEE
CITY OF SANTA FE OFFICES @ MARKET STATION
500 MARKET STREET, SUITE 200
MONDAY, MAY 21, 2018, 1:30 PM.**

1. CALL TO ORDER

The meeting of the Santa Fe MPO Technical Coordinating Committee was called to order by Keith Wilson, Chair, at 1:30 pm, on Monday, May 21, 2018, at the City of Santa Fe Offices @ Market Station, 500 Market Street, Suite 200, Santa Fe, New Mexico.

2. ROLL CALL

MEMBERS PRESENT

Keith Wilson, Santa Fe Trails, Chair
Dave Quintana, City of Santa Fe, Vice Chair
James Martinez, City of Santa Fe, Traffic Engineer
Erik Aaboe, Santa Fe County
Edward Escudero, Pueblo of Tesuque
Diego Gomez, Santa Fe County
Paul Kavanaugh, Santa Fe County
Tony Mortillaro, NNMRTD
Brad Clavio, Santa Fe County

MEMBERS ABSENT

John Alejandro, Excused
Greg Smith, Land Use, Excused
Richard MacPherson, City of Santa Fe, Excused
Paul Brasher, NMDOT
John Romero, Interim Public Works Director, Excused
Thomas Martinez, Santa Fe Trails

OTHERS PRESENT

Rosa Kozub, Planning Liaison, NMDOT
Gabriel Chavez, NMDOT
Elizabeth Martin, Stenographer

3. APPROVAL OF AGENDA

MOTION A motion was made by Mr. Aaboe, seconded by Mr. Quintana, to approve the agenda as presented.

VOTE The motion passed unanimously by voice vote.

**4. APPROVAL OF MINUTES
APRIL 23, 2018**

Mr. Quintana said on page 4, 3rd sentence, it should say asked to eliminate free rights.

Mr. Mortillaro said under others present, Delilah is an alternate for me.

MOTION A motion was made by Mr. Quintana, seconded by Mr. Mortillaro, to approve the minutes as amended.

VOTE The motion passed unanimously by voice vote.

5. COMMUNICATIONS FROM THE PUBLIC

None.

6. ITEMS FOR DISCUSSION AND POSSIBLE ACTION

**A. REVIEW AND RECOMMENDATION FOR APPROVAL OF AMENDMENT
3 TO THE FFYS 2018-2023 TRANSPORTATION IMPROVEMENT
PROGRAM**

Mr. Aune said the information on this item is in the meeting packet. We received no specific public comments on this item.

Mr. Aune reviewed the information.

Mr. Gomez said there have been some changes to project S100121. NMDOT and Santa Fe County were not able to come up with an agreement based on the difference in the MOU. The County agreed to take over both parts of this project. For Phase D the County will be the lead and only agent on the NE Connector and the SE Connector.

Chair Wilson said that is not in the amendment.

Mr. Aaboe said the members of the Policy Board may bring up the same thing.

Mr. Aune asked is there any formal communication on this. That would seem to be appropriate at this juncture. Can you provide that.

Mr. Gomez said he has an email from the Deputy County Manager. District 5

pulled the RFP 2 weeks ago. Santa Fe County is in the process of drafting our own scope of work.

Mr. Aune said he recommends to the TCC to make a recommendation specifically setting aside this particular project, S100121. He will get a formal communication from the DOT

Mr. Gomez said the County is only going to build it to Rabbit Road.

Chair Wilson said it seems to him that significant changes need to be made in the next amendment cycle.

Mr. Tibbets said it still needs to go into our TIP

Chair Wilson said the motion should be to recommend approval to the Policy board on everything except S100121. The next amendment cycle is in August. They are done quarterly.

Mr. Quintana asked will the schedule stay the same.

Mr. Gomez said it will be pretty close, probably quicker.

Mr. Gomez said the original MOU expires in a week.

Chair Wilson said he thought the original MOU tied the County to Richards.

Mr. Gomez said we are going to procure the right of way through an easement. We are going to take over a portion of Rabbit Road.

MOTION A motion was made by Mr. Quintana, seconded by Mr. Gomez, to recommend approval to the Policy Board of the amendment without project 100121.

VOTE The motion passed unanimously by voice vote.

B. REVIEW AND RECOMMENDATIONS OF FTA PROGRAM FUNDING DISTRIBUTION FORMULA FOR SECTIONS 5307 AND 5339

Chair Wilson said the formula chart is in the meeting packet. He reviewed the information.

MOTION A motion was made by Mr. Mortillaro, seconded by Mr. Quintana, to recommend approval of the funding distribution formula to the Policy

Board.

VOTE The motion passed unanimously by voice vote.

C. UPDATE ON TRANSPORTATION IMPROVEMENT PROGRAM PROJECTS

Mr. Aune reported there are no updates. If anyone has any updates please let him know.

7. MATTERS FROM MPO STAFF

Mr. Tibbets said he would like to mention that at Public Works they split on the Rail Trail funding. We are not sure if there is going to be an approval on this piece. It is along Pen Road to Alta Vista. There is some push back from some members of the City Council to not complete all of that section. That project is significant to the MPO. It has been on our last 3 plans. He is considering writing a letter to the Councilors from MPO to represent our feeling on this piece. He will ask the Policy Board if they want staff to write this letter to the Santa Fe City Council. Everything is in place for this last piece of the project. The cost of this is being paid for from the 2012 Parks and Recreation Bond money. The letter will let them know this is a significant piece of the trail for bike riders and pedestrians. It is uncertain how the Council will vote on this.

Mr. Aune said DOT will be doing a call for projects for 2020. The application goes through Mr. Clavio. BTAC would like to review some applications for that funding as well. The MPO deadline is in October and the hard deadline for DOT is in November.

Mr. Quintana asked is there any possibility of getting supplemental funding for existing projects.

Ms. Kozub said she did not see why not so long as it aligns with the years.

Mr. Quintana said maybe on Guadalupe to add some sidewalks and offset the costs.

Mr. Tibbets said he wanted to acknowledge the effort Erick put into Bike Week. The loop event was his initiative. It went very well. It focused attention to the underpass at St. Francis. It entailed quite a bit of permitting and extra work. Erick is trying to get the City to put more attention to this and the County to acknowledge this as a yearly event that needs to be established as a major event. We would like to see coordination with embedding this into the framework of the City.

Mr. Escudero asked what is the scope of the Pen Road project.

Mr. Tibbets said it is 10 feet wide right along the tracks. There will be an island in the middle of Cordova and a crossing there. It entails having another gate put in at the crossing that DOT would put in. The main thing is to make it more apparent and easier to find.

Mr. Escudero said he is asking because there are a significant amount of Indian School students who use that area.

Mr. Aaboe said he thinks it is important for the MPO to write more than a brief letter on this. He is happy to help. It is scheduled for Council on the 30th. This may be something interested people may want to contact their Councilors on. Councilor Harris believes that \$900,000 for 4/10 of a mile is way too much and we should use that money elsewhere. He is not sure if Councilors really understand the complexity of this stretch. It is easy to be a hard charging, money saving elected official, but this is in the MPO plan. He is not sure what their alternatives are. When Councilors are talking about this there is not a lot of knowledge of the history of this or the procedures. Without the opportunity for the public to participate it is important to give that type of technical description to Councilors. He would support the MPO creating something that lays out the history. It would be useful to create a letter and send it to all the Councilors and the Mayor so they are aware of the repercussions.

Mr. Tibbets said it would be coming from MPO, who is the planning entity for all transportation in the MPO area. It is incumbent on MPO to follow up with things in the plan. It would be informational for new members especially.

Chair Wilson said he suggests he have a talk with John Romero. They are in the process of drafting the memo.

Mr. Quintana said Leroy has done a good job of doing that.

Chair Wilson said coordinate with them.

Mr. Aune said part of the testimony from Leroy in the first go around was that since leadership there has been a transition with the Finance Director they may not have had the details to defend the procedural history of that project adequately. Mr. Pacheco is out on a limb. He will speak with John Romero.

Mr. Wilson said make sure we are not stepping on toes and making the situation worse. See what John thinks.

Mr. Tibbets said one on one communication is the best. We will defer to John, but will be ready to step in.

Ms. Kozub said you may want to mention the coordination with DOT on this project and that the design has been approved.

Chair Wilson said we leveraged \$90,000 on this.

8. MATTERS FROM TCC MEMBERS

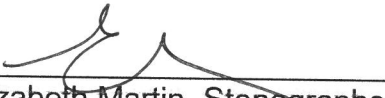
Mr. Kozub said for the New Mexico Bike Plan we are in phase 2 of public comment. The information in draft form is on the website. Public comment is open until June 15th.

**9. NEXT MEETING
JUNE 25, 2018**

10. ADJOURN

There being no further business before the Committee the meeting adjourned at 2:25 pm.

Keith Wilson, Chair



Elizabeth Martin, Stenographer



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STAFF MEMORANDUM

Date: June 06, 2018

From: Erick Aune, MPO Senior Planner

To: All Eligible Lead Agencies (including Municipality, County, Tribal Governments and School Districts)

Re: FFY2020 and FFY2021 Transportation Alternatives Program - Call for Projects

The Santa Fe MPO is soliciting applications for projects to be considered for Federal Fiscal Year (FFY) 2020 and 2021 Transportation Alternatives Program (TAP) Funding within the MPO Planning Area (See the Planning Area Map on the Website). All project applications that are located within the MPO Planning Area must be submitted to the Santa Fe MPO. All supporting documents and forms for this process are available for download from the MPO Website at:

<http://santafempo.org/documents/tip/transportation-alternatives-program/>

The Transportation Alternatives Program (TAP) is a federal program originally authorized under Section 1122 of the federal transportation funding act, Moving Ahead for Progress in the 21st Century (MAP-21). TAP was reauthorized as a set-aside of the Surface Transportation Block Grant (STBG) program in section 1109 of the Fixing America's Surface Transportation Act (FAST Act), signed into law December of 2015. TAP provides funding for programs and projects such as: pedestrian and bicycle facilities, safe routes to school projects, infrastructure improvements that provide non-drivers better access to transit, environmental mitigation, and other infrastructure improvements to the transportation system.

The FAST Act requires that all states develop a competitive process specifically for TAP project selection. For the FFY2020 and FFY2021 Funding the competitive process will involve projects being rated and ranked on a Statewide basis by a Selection Committee.

Example Projects	Program (x indi
	TAP
• Sidewalks (street-adjacent)	x
• Streetscape improvements (as part of bike/pedestrian project)	x
• Non-motorized, paved, shared-use paths	x
• Equestrian trails	x*
• Motorized trails (e.g. for ATVs, snowmobiles, etc.)	
• ADA improvements	x
• Bike lanes, sharrows, and signage related to on-street bicycle facilities	x
• Lighting for bicycle and pedestrian facilities	x
• Traffic-calming measures (e.g. road diets)	x
• Stormwater projects related to bicycle or pedestrian improvements	x
• Trail maintenance	
• Trailside or trailhead facilities	
• Bicycle parking	x
• Bus bike racks	x
• Bicycle/pedestrian plans	x
• Path/trail and road intersection improvements	x
• Path/trail connections	x
• Bridges or tunnels for motorized trails and equestrian trails	
• Bridges or tunnels for bicycles and pedestrians (off-road)	x
• General educational programs/trainings	
• Bicyclist/pedestrian education for children in grades K-8	x
• Safe routes to school coordinator positions	x
• Bike share (capital costs only; no operations costs)	x
• Lease of trail construction and maintenance equipment	



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Statewide TAP Funding Estimates for FFY2020 and FFY2021:

Statewide TAP Funding Estimates for FFY2020 and FFY2021: Pop. Area Target	FFY 2020	FFY 2021
Pop, over 200,000	\$1,071,346	\$1,071,346
Only available in Albuquerque and El Paso Large Urban Areas		
Pop. 5,000 to 200,000 (Small Urban)	\$1,091,424	\$1,091,424
Available for projects within the Urbanized Area Boundary*		
Pop. 4,999 or less (Rural)	\$694,754	\$694,754
Available for projects outside the Urbanized Area Boundary*		
Anywhere (Flexible)	\$2,857,525	\$2,857,525
Total:	\$5,715,525	\$5,715,525

- ☐ Max TAP Funds Agencies can apply for = \$2,000,000
- ☐ Min TAP Funds Agencies can apply for = \$75,000
- ☐ Note: Amounts apply to TAP portions of infrastructure projects; total project costs may exceed this amount once local match and other funding sources are included.
- ☐ Program Funds require a 14.56% Local Match of *the total project cost*. The Pueblo of Tesuque may use Tribal Transportation Program (TPP) funds for their local match.
- ☐ * - See Urbanized Area Map available to download on the MPO website.



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PROCESS: All Agencies are required to complete and submit electronically a Project Feasibility Form (PFF) to the Santa Fe MPO prior to submitting a TAP Application. Following receipt of the PFF the MPO will set up a meeting with the Agency and NMDOT representatives to determine the project eligibility and feasibility to meet the funding deadlines. If the project meets these criteria, then the Agency may submit a TAP Application Package to the MPO. The Deadline to submit a PFF electronically to Erick Aune at ejayne@santafenm.gov is **Wednesday August 01, 2018 at 5:00PM** (PFF's can be submitted at any time before this deadline).

Project Applications **must** follow the New Mexico Transportation Alternatives Program Guide and include a Project Identification Form (PIF), TAP Application, Resolution of Sponsorship, Letter(s) of support regarding right(s) of way (if needed) and a basic map of the project location. The deadline to submit TAP Project Applications is **Friday October 26, 2018 at 5:00PM** with applications submitted electronically to Erick Aune at ejaynesantafenm.gov. This will allow MPO Staff to review applications and request additional information if needed before submitting the Applications to NMDOT by **November 30th, 2018**

MPO Staff is available to meet or assist with the completion of the Project Applications (See staff contact information at end of memo).

Application Schedule Summary

Tuesday June 05, 2018 – Release of Call for Projects/Applications

Wednesday August 01, 2018 – Deadline to Submit Project Feasibility Form Electronically to the Santa Fe MPO at ejayne@santafenm.gov (5:00PM)

Monday August 06, - Friday August 10, 2018 – Technical Review & Support of submitted PFFs with MPO & NMDOT staff – Meeting will be set up and scheduled by the MPO.

Friday October 26, 2018 – Deadline for Agencies to Submit TAP Project Application Electronically to the Santa Fe MPO at ejayne@santafenm.gov (5:00PM)

Friday November 30, 2018 – Deadline for the Santa Fe MPO to Submit TAP Project Applications to the NMDOT TAP Coordinator (5:00PM)

Documents to Download from <http://santafemppo.org/documents/tip/transportation-alternatives-program/>

- ☐ Santa Fe MPO Planning Area Map
- ☐ Santa Fe MPO Urbanized Area Map
- ☐ NMDOT Transportation Alternatives Project Selection Guide
- ☐ TAP Project Feasibility Form (PFF)



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- ☐ TAP Application Form
- ☐ NMDOT Project Identification Form (PIF)
- ☐ TAP Sample Resolution of Sponsorship
- ☐ Presentation to MPO Technical Coordinating Committee 06/25/18

MPO Staff Contact

Erick Aune

MPO Senior Planner

ējaune@santafenm.gov or 505-955-6664