

**SUMMARY OF ACTION
SANTA FE MPO TECHNICAL COORDINATING COMMITTEE
CITY OF SANTA FE OFFICES @ MARKET STATION
500 MARKET STREET, SUITE 200
MONDAY, AUGUST 20, 2018, 1:30 PM**

<u>ITEM</u>	<u>ACTION</u>	<u>PAGE</u>
CALL TO ORDER		1
ROLL CALL	QUORUM	1
APPROVAL OF AGENDA	APPROVED	2
APPROVAL OF MINUTES	APPROVED	2
COMMUNICATIONS FROM THE PUBLIC	NONE	2
<u>ITEMS FOR DISCUSSION AND POSSIBLE ACTION</u>		
REVIEW AND RECOMMENDATION FOR APPROVAL OF AMENDMENT 4 TO FFYS 2018-2023 TRANSPORTATION IMPROVEMENT PROGRAM	APPROVED	2
REVIEW AND RECOMMENDATION FOR APPROVAL OF TITLE VI PLAN	APPROVED	2-3
REPORT OF PROJECT FEASIBILITY APPLICANTS FOR TAP FUNDING	INFORMATION/DISCUSSION	3
<u>UPDATE ON TRANSPORTATION IMPROVEMENT PROGRAM PROJECTS.</u>		
S100570 - CERRILLOS RD./2ND STREET ADA IMPROVEMENTS	INFORMATION/DISCUSSION	3-4
S100430 - SB ON RAMP OF NM599/ST. FRANCES DRIVE	INFORMATION/DISCUSSION	4

S100400/440 - ST. MICHAELS DRIVE CORRIDOR	INFORMATION/DISCUSSION	5-7
S100121 - SANTA FE COUNTY NE CONNECTOR	INFORMATION/DISCUSSION	7
S100460 - GUADALUPE ST. SAFETY IMPROVEMENTS	INFORMATION/DISCUSSION	7-8
MATTERS FROM MPO STAFF	INFORMATION/DISCUSSION	8
MATTERS FROM TCC MEMBERS	INFORMATION/DISCUSSION	9
NEXT MEETING	SEPTEMBER 24, 2018	9
ADJOURN	ADJOURNED	9

**SANTA FE MPO TECHNICAL COORDINATING COMMITTEE
CITY OF SANTA FE OFFICES @ MARKET STATION
500 MARKET STREET, SUITE 200
MONDAY, AUGUST 20, 2018, 1:30 PM**

1. CALL TO ORDER

The meeting of the Santa Fe MPO Technical Coordinating Committee was called to order by Keith Wilson, Chair, at 1:30 pm, on Monday, August 20, 2018, at the City of Santa Fe Offices @ Market Station, 500 Market Street, Suite 200, Santa Fe, New Mexico.

2. ROLL CALL

MEMBERS PRESENT

Keith Wilson, Santa Fe Trails, Chair
Erik Aaboe, Santa Fe County
John Romero, City of Santa Fe
Edward Escudero, Pueblo of Tesuque
Paul Kavanaugh, Santa Fe County
Tony Mortillaro, NNMRTD
Brett Clavio, Santa Fe County
Noah Berke, City of Santa Fe Land Use
Katherine Mortimer, City of Santa Fe Planning
Paul Brasher, NMDOT
Dave Quintana, City of Santa Fe

MEMBERS ABSENT

Diego Gomez, Excused
(Vacancy)

OTHERS PRESENT

Mark Tibbetts, Director of MPO
Erick Aune, Senior Planner, MPO
Derrick Garcia, MPO
County Commissioner Ed Moreno
Fred Pierson
Jessica Griffin, NMDOT, Statewide Planning Chief
Joseph Moriarty, NMDOT, Planning Liaison
Elizabeth Martin, Stenographer

3. APPROVAL OF AGENDA

MOTION A motion was made by Mr. Mortillaro, seconded by Ms. Mortimer, to approve the agenda as presented.

VOTE The motion passed unanimously by voice vote.

4. APPROVAL OF MINUTES JULY 23, 2018

MOTION A motion was made by Ms. Mortimer, seconded by Mr. Romero, to approve the minutes as presented.

VOTE The motion passed unanimously by voice vote.

5. COMMUNICATIONS FROM THE PUBLIC

None

6. ITEMS FOR DISCUSSION AND POSSIBLE ACTION

A. REVIEW AND RECOMMENDATION FOR APPROVAL OF AMENDMENT 4 TO FFYS 2018-2023 TRANSPORTATION IMPROVEMENT PROGRAM

Mr. Aune reviewed the information in the meeting packet. He stated that he would like a recommendation to the Policy Board for approval.

MOTION A motion was made by Ms. Mortimer, seconded by Mr. Clavio, to recommend approval to the Policy Board.

VOTE The motion passed unanimously by voice vote.

B. REVIEW AND RECOMMENDATION FOR APPROVAL OF TITLE VI PLAN

Mr. Aune said we added a Spanish version in the complaint section and Brett translated the opening statement into Spanish for us and it is included. The document includes an address and contact point for HR as well as changes discussed at our previous meeting.

He would like a recommendation for approval to the Policy Board.

MOTION A motion was made by Mr. Mortillaro, seconded by Mr. Escudero, to recommend approval to the Policy Board.

VOTE The motion passed unanimously by voice vote.

C. REPORT OF PROJECT FEASIBILITY APPLICANTS FOR TAP FUNDING

Mr. Garcia reported that they had received 7 applications. They met with NMDOT for the feasibility review. We will be moving forward with 4 PIFs and developing them into TAP applications.

Mr. Mortillaro asked what is the value of the 4.

Mr. Garcia said, Camino Rincon is \$700,000, La Tierra is \$600,000, the Acequia Trail is \$2,053,000 and Arroyo Hondo is \$2.4 million.

Mr. Clavio said we understood that we modified the budget to \$2 million for the Arroyo Hondo Trail.

Mr. Mortillaro asked how much is available statewide for this program.

Mr. Garcia said just under \$6 million per year. This is a 2 year cycle.

D. UPDATE ON TRANSPORTATION IMPROVEMENT PROGRAM PROJECTS.

1. S100570 - CERRILLOS RD./2ND STREET ADA IMPROVEMENTS

Chair Wilson said he made a request after our last meeting to meet with Stephen Lopez to discuss where we are on the design process. He emailed Mr. Lopez his request and has not heard anything back.

Mr. Brasher said no final decisions have been made. We have prepared right of way maps for a bus pull out across the street from the bus stop that is already there. The idea of the bus stop across the street has not been presented to the school yet. There is a conceptional design done for the feasibility of it. We have showed the school the bus pull out idea and they are ok with it. They came back and wanted us to pave the sidewalk there. We have said we will do that. We have prepared right of way maps to get the entitlement to the area there. A concept has been laid out to move the bus pull out a bit. Transit has not been informed about that yet. We are laying out the

concept right now. When we are done with that we will arrange for a meeting with the school. Meanwhile we will meet with Keith to discuss this idea with him. We understand you do not find it particularly attractive. Our project consists of the sidewalk, rebuilding the intersections, resignalizing them and if we drop the other concept and do the new one, the pull out. He thinks we will have the sidewalk connectivity done. The bus pull out will be in one of 2 places. Once we settle on this we will take it back to the school for their consideration.

Chair Wilson asked so you will come to Transit before you go back to the school.

Mr. Brasher said yes.

Chair Wilson said at least he can take what you described to his folks and look at the pros and cons. At that location we will struggle to get back into traffic and the connectivity to get people where they want to go is an issue.

Mr. Brasher said it is still an active project.

Chair Wilson asked what is the time frame.

Mr. Brasher said we need to work this out and work out the entitlements with the school.

Chair Wilson asked when will they get with him

Mr. Brasher said couple of months.

Mr. Romero asked what is your estimate of time for when you will let the project.

Mr. Brasher said probably it will be the end of 2019 and construction in 2020. It depends on how things go with the school.

2. S100430 - SB ON RAMP OF NM599/ST. FRANCES DRIVE

Mr. Aune said this is here because we wanted to get a progress report.

Mr. Brasher said it is a design in progress. A consultant will design this. It will be an extension of the ramp 1,000 feet and moving the merge point closer to the cemetery. We probably are going to move 55 back and have 45 merge with 45 and extend the length of the merge. There are issues with the environment noise barrier. We might have to extend that a bit. The drainage issue is a larger issue and is in design. The right of way issue as well. This project is still alive.

3. S100400/440 - ST. MICHAELS DRIVE CORRIDOR

Mr. Aune said the MPO and City staff received an invitation from Carlos Padilla to discuss alternatives this Thursday at NMDOT headquarters. A technical study has been prepared for alternatives. It does not include environmental or public involvement at this time. Multiple projects are attached to this. The underpass has been severed from this. The project is on hold pending the road exchange agreement.

Mr. Romero said he has not heard anything new to report.

Mr. Brasher said discussions between the upper management at DOT and the City are occurring. You would all be interested in reviewing the alternatives that were presented. Radiant Engineering was hired to devise the alternatives and they have the contract to do the study for the rest of the project. They have been selected, but not signed up yet to do study for entire corridor. He thinks a TIP amendment will be proposed to break out part of the project. We are awaiting the outcome of some of the discussions with the City of Santa Fe.

Mr. Romero said there have been zero discussion with us. Before any of that happens there needs to be some dialogue with the City. That repaving project purpose is to make St. Michaels turnoverable to the City. We need to be part of that. We need to agree on what level of quality that asphalt needs to be in before we take it over. He is worried if monies gets turned over to us we will have 2 months to obligate that and we will lose out on it.

Ms. Griffin said we are going to make sure that does not happen.

Mr. Romero said the City needs to be involved in those decisions. There has to be dialogue for productive decision making and how to rehab St. Michaels.

Mr. Brasher said he does not think anyone contemplated that the City would not be part of it.

Mr. Romero asked when is the money programed for.

Mr. Aune said the underpass project has been severed from this. The overall project is \$16 million with \$5 million for the underpass. The project is under full design and construction with the CMAQ funds. DOT is recommending that the City take over the project.

Chair Wilson said the design funding is in FY 19 and construction 20/21.

Mr. Romero said before these were 3 projects then the DOT decided to lump them into one project. Is the intent to separate into 3 again.

Mr. Brasher said no, we are just pulling out the underpass.

Mr. Romero asked the interchange and pavement project will be under one control number.

Mr. Brasher said probably.

Mr. Romero said it seems like we have been messing around with this for awhile. We are going to lose money.

Chair Wilson said the point is we have 6 weeks to October when the deadline is for funds.

Mr. Romero said we have to do funding agreements and negotiate. Has your design consultant done any preliminary design for the underpass.

Mr. Brasher said no.

Chair Wilson said he thought Radiant's scope was for the full thing.

Mr. Brasher said he doesn't think so.

Mr. Romero asked has any of this money been spent on the design services. Is there any money already spent on DOT efforts on this project. We need to sit down and figure this out.

Mr. Aaboe asked do we think there will be a delay due to the end of the current administration.

Mr. Brasher said not yet.

Ms. Griffin said she will look at the underpass project. If the City is willing to take back that project it would be the best way to get it done. She will follow up on John's questions.

Mr. Tibbetts said his understanding was the whole purpose of separating that project was that it would not be held hostage to the negotiated road exchange and could be seen as a separate project for resources and the City could go ahead with that project. It facilitated the ability to design and construct that.

Ms. Griffin said it was the request of the City to roll it into the whole St. Michaels project. We rolled everything into one project. Now with the issues with the road exchange it may be best for it to be separated back out and for the City to take the lead on that.

Mr. Tibbetts said there is an issue with the roadway as to if it would go on a diet which would effect the design of that underpass. He thought the primary issue was the traffic study as a request before we looked at the design alternatives of the project.

Ms. Griffin said she does not know all of that and can't speak to that.

Mr. Romero said this is the interchange project, underpass project, re-pavement project and ADA project. When this was combined that is what contributed to the extensive delay on this. He is even getting calls from the DOT consultant asking about the project. There is a lot of money and a lot of important things involved here. There is no coordination on what is going on.

Ms. Griffin said we will follow up on the underpass and Paul is involved with the other.

Mr. Aune said we would like to clarify the information on the construction and engineering.

Chair Wilson asked you are going to clarify the funding.

Mr. Aune said yes. It does not make sense right now.

Mr. Brasher said he is not sure how much money has been spent or obligated.

Chair Wilson said if the funding is in 19 none of it should have been spent or obligated. Keep this on the agenda for next month and maybe we can get some clarity.

4. S100121 - SANTA FE COUNTY NE CONNECTOR

Mr. Aaboe said the solicitation for design services is underway. Responses are due the end of next week. We will evaluate and then award. It is a single solicitation for the NE and SE connectors. We have heard from 7 to 8 firms. This is the Rabbit Road and Richards extension.

Mr. Aune said we keep this project in discussion because it is still programmed on TIP under DOT. One of the commitments we have made is after a formal amendment has moved through we will set up a meeting to walk through the project. We will do that in the next couple of weeks.

5. S100460 - GUADALUPE ST. SAFETY IMPROVEMENTS

Mr. Quintana said we had our last public meeting on the 9th. We are wrapping up the environmental documentation and will start going into design. He expects a 30% review in October. We should be able to meet our schedule.

Mr. Quintana said he has a PIF to submit. It is 2020 funding.

7. MATTERS FROM MPO STAFF

Mr. Aune said we have been working with City staff crafting and RFP for project implementation of the construction of pedestrian improvements using the City of Santa Fe ADA Transition Plan. The idea is to hire an engineering firm to identify multiple projects under \$50,000 with cost estimates and provide our agencies with some projects they may consider when funding becomes available.

Mr. Aune said regarding the Bicycle Master Plan, we are working on an interactive website and it is coming along well. Phase 2 of the plan is updating the policy and substance of the document. It is delayed a bit. We are doing public engagement. A press release went out last week inviting the public to go in the field with him and Derrick or meet with us here to point out ideas and issues. This is one small part of the public engagement that will occur.

Mr. Garcia said on our website we have information about CMAQ and the timeline. Infrastructure projects have to be a minimum of \$500,000. Non infrastructure has no minimum.

Mr. Quintana asked what about if he needs less than \$500,000.

Ms. Griffin said ask for \$500,000. Go ahead and submit the projects and try to make it \$500,000.

Mr. Romero asked so we are not able to use CMAQ if the project is under \$500,000.

Ms. Griffin said it can be part of an overall project of \$500,000. We are trying to not have a bunch of little projects. TAP is for smaller projects.

Mr. Aune said it was our understanding that it was an internal decision on the \$500,000.

Ms. Griffin said it is. Put your applications in. She is not going to turn down anything right now. We have to look at the whole thing.

Mr. Garcia said the next step is by September 18th to do a PIF.

Mr. Aune said Rosa indicated the MPO can receive PIFs any time. They do not have to be associated with a call for projects.

8. MATTERS FROM TCC MEMBERS

Mr. Brasher said he wanted to give an update on the highest priority project in District, the repairing of I-25 from Eldorado to Canoncito. We have a contractor on board, Mountain States. The first thing you will see is the replacement of guard rail. Then they will come back in the spring and mill and overlay 4 miles in both directions. They should be done by the end of summer 2019. This is good news.

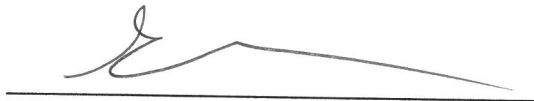
**9. NEXT MEETING
SEPTEMBER 24, 2018**

10. ADJOURN

There being no further business before the Committee the meeting adjourned at 2:35 pm.



Keith Wilson, Chair



Elizabeth Martin, Stenographer