

**SUMMARY OF ACTION  
 SANTA FE MPO TECHNICAL COORDINATING COMMITTEE  
 CITY OF SANTA FE OFFICES @ MARKET STATION  
 500 MARKET STREET, SUITE 200, SANTA FE, NM  
 MONDAY, AUGUST 22, 2016, 1:30 PM**

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**ADJOURN**

**ADJOURNED**

**5**

**SANTA FE MPO TECHNICAL COORDINATING COMMITTEE  
CITY OF SANTA FE OFFICES @ MARKET STATION  
500 MARKET STREET, SUITE 200, SANTA FE, NM  
MONDAY, AUGUST 22, 2016, 1:30 PM**

**1. CALL TO ORDER**

The meeting of the Santa Fe MPO Technical Coordinating Committee was called to order by John Romero, Chair, at 1:30 pm, on Monday, August 22, 2016, at the City of Santa Fe Offices @ Market Station, 500 Market Street, Suite 200, Santa Fe, New Mexico.

**2. ROLL CALL**

**MEMBERS PRESENT**

John Romero, Chair  
Ray Matthew, Santa Fe County  
Anthony Mortillaro, NCRTD  
Thomas Martinez, Santa Fe Trails  
Richard MacPherson, City of Santa Fe  
Vicki Lucero, Santa Fe County  
Dave Quintana, City of Santa Fe  
Greg Smith, City of Santa Fe  
Erik Aaboe, Santa Fe County  
Governor Charles Dorne, Tesuque Pueblo

**MEMBERS ABSENT**

Mark Hogan, Santa Fe County  
Paul Brasher, NMDOT

**OTHERS PRESENT**

Brad Fisher, NMDOT  
Marcy Eppler, NMDOT  
David Harris, NMDOT  
Deborah Bach, NMDOT  
Mark Tibbetts, MPO Officer  
Keith Wilson, Senior Planner  
Erick Aune, Planner  
Robin Elkin, NMDOT  
Elizabeth Martin, Stenographer

**3. APPROVAL OF AGENDA**

**MOTION** A motion was made by Mr. Quintana, seconded by Ms. Lucero, to approve the agenda as presented.

**VOTE** The motion passed unanimously by voice vote.

**4. APPROVAL OF MINUTES  
JULY 25, 2016**

**MOTION** A motion was made by Mr. Quintana, seconded by Mr. Martinez, to approve the minutes as presented.

**VOTE** The motion passed unanimously by voice vote.

**5. COMMUNICATIONS FROM THE PUBLIC**

None.

**6. ITEMS FOR DISCUSSION AND POSSIBLE ACTION**

**A. REVIEW AND RECOMMENDATION OF AMENDMENT 3 TO THE  
FFY2016-2021 TRANSPORTATION IMPROVEMENT PROGRAM**

Mr. Wilson said at the last meeting we reviewed the proposed two amendments. There is a memo in your packet outlining the amendments and what has transpired. There has been no public comment received and there is no public here to comment today. We are looking for a recommendation from this Committee to the Policy Board for their Thursday meeting.

**MOTION** A motion was made by Mr. Aaboe, seconded by Mr. Quintana, to recommend approval to the Policy Board.

**VOTE** The motion passed unanimously by voice vote.

**B. REVIEW AND RECOMMENDATION OF FTA SECTION 5307 FUNDING  
DISTRIBUTION**

Mr. Aune reviewed the memo in the packet. He said that Agencies and the MPO met three times this summer to familiarize the service providers of the process and to derive during a series of negotiated discussions a formula for the distribution of the

funding. DOT, RTD and the City of Santa Fe and MPO came up with this suggested formula.

Mr. Wilson said 5307 funds come from Federal Transportation and can be used for operations with a 50/50 match and capital with a 80/20 match. DOT is looking to do van pool service. Once that is started they may be eligible to receive some of the funds. It is a bit of a complex process and there is no set process. The Feds say it is up to the MPO to decide. We looked at several ways to distribute. The formula in the packet is what we came up with.

Mr. Wilson reviewed the formula. It now includes NCRTD. Funds will be distributed as to this formula. We have all come to an agreement that this is the way to proceed. We will reevaluate in a year.

Mr. Mortillaro asked do we need to amend the TIP with the recommendation from the TCC to the Policy Board. Otherwise the TIP won't reflect what we agreed to.

Mr. Wilson said we can do a lot by administrative modification. If we do have to do an amendment it will occur in the next amendment process.

Mr. Harris said in the last few years that has been in January. With the change in Presidential Administration it may be in November.

Mr. Matthew asked if it is not continued what happens with the funding.

Mr. Mortillaro said it goes back into the pot. The Mountain Trial is not a pilot route anymore. They are incurring costs and are operating. This is open to annual review. If we for some reason change or do away with our routes we will not be able to draw down that money.

Mr. Matthew asked does it go back to Santa Fe Transit.

Mr. Harris said most likely.

Mr. Wilson said if they don't incur costs they cannot ask for funds. We are looking for a recommendation to the Policy Board.

**MOTION** A motion was made by Mr. Mortillaro, seconded by Mr. Martinez, to recommend approval to the Policy Board.

**VOICE** The motion was approved unanimously by voice vote.

**C. UPDATE ON TRANSPORTATION IMPROVEMENT PROGRAM PROJECTS**

- S100070** Mr. Quintana said they are working with Matt O’Rielly to come up with connections for Jaguar. It is still in process.
- S100120** Mr. Aaboe said Mark Hogan asked for an extension for the grant. The decision is made that the alignment area is subject to Phase C. It is an internal decision.
- S100121** Mr. Aaboe said nothing has been received from DOT. Mr. Wilson said he will follow up with a phone call.
- S100122** Mr. Aaboe said the RFP is not out yet but it is on it’s way.
- S100130** Mr. Quintana said it is moving along. It should be completed for the most part by October.
- S100370** Mr. Quintana said there will be a public meeting in September.
- S100440** Mr. Wilson said MPO staff met with the consultant a week ago. It is underway.
- L500219** Mr. Quintana said the bid process is underway.
- TS00110** Mr. Wilson said we are responding to some feedback and are hoping to advertise in October and start construction in early winter.
- S100280** Mr. Romero said the Pre Con is being scheduled.
- S100281** Mr. Romero said the Pre Con is being scheduled.
- S100390** Mr. Romero said there was a ground breaking last week. In less than two months they will start.

**7. MATTERS FROM THE MPO STAFF**

Mr. Wilson said the long side of Zia Station had a Pre Con meeting last week. We will see construction activity shortly.

**8. MATTERS FROM TCC MEMBERS**

None


**9. NEXT MEETING - MONDAY, SEPTEMBER 19, 2016**

**10. ADJOURN**

The meeting adjourned at 2:00 pm.

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John Romero, Chair



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Elizabeth Martin, Stenographer