



# Santa Fe Metropolitan Planning Organization

*"Promoting Interconnected Transportation Options"*



## Santa Fe MPO Technical Coordinating Committee

**Monday August 22, 2016, 1:30 P.M.**

*City of Santa Fe Offices @ Market Station*

*500 Market Street, Suite 200, Santa Fe, NM*

(Map: <http://tinyurl.com/l6kejeq>)

CITY CLERK'S OFFICE

DATE 8/15/16 TIME 10:55am

SERVED BY Mark T. Heltts

RECEIVED BY

### AGENDA

- ◆ Call to Order
- ◆ Roll Call
- ◆ Approval of Agenda
- ◆ Approval of Meeting Minutes from July 25, 2016

#### 1. Communications from the Public

#### 2. Items for Discussion and Possible Action:

- a. Review and Recommendation of Amendment 3 to the FFY2016-2021 Transportation Improvement Program – *MPO Staff*
- b. Review and Recommendation of FTA Section 5307 Funding Distribution Proposal– *MPO Staff*
- c. Update on Transportation Improvement Program projects

#### 3. Matters from the MPO Staff

#### 4. Matters from TCC Members

#### 5. Adjourn - Next TCC Meeting: Monday September 19, 2016

*Persons with disabilities in need of accommodations, contact the City Clerk's office at 955-6520, five (5) working days prior to the meeting date.*

**SANTA FE MPO TECHNICAL COORDINATING COMMITTEE  
 CITY OF SANTA FE OFFICES # MARKET STATION  
 500 MARKET STREET, SUITE 200  
 MONDAY, JULY 25, 2016, 1:30 PM**

<u>ITEM</u>	<u>ACTION</u>	<u>PAGE</u>
CALL TO ORDER		1
ROLL CALL	QUORUM	1
APPROVAL OF AGENDA	APPROVED	1-2
APPROVAL OF MEETING MINUTES JUNE 20, 2016	APPROVED	2
COMMUNICATIONS FROM THE PUBLIC	NONE	2
 <u>ITEMS FOR DISCUSSION AND POSSIBLE ACTION</u>		
REVIEW AND RELEASE FOR PUBLIC REVIEW OF AMENDMENT 3 TO THE FFY2016-2021 TRANSPORTATION IMPROVEMENT PROGRAM	APPROVED	2
SANTA FE METROPOLITAN BUS STOP AND SIDEWALK CONNECTIVITY ASSESSMENT	INFORMATION/DISCUSSION	2-4
UPDATE OF THE SANTA FE MPO PRE-TEEN AND TEEN INDEPENDENT TRANSIT AND MOBILITY PLAN	INFORMATION/DISCUSSION	4-6

<b>LETTER FROM FHWA ON AVAILABILITY OF CMAQ FUNDING</b>	<b>INFORMATION/DISCUSSION</b>	<b>6</b>
<b>UPDATE ON TRANSPORTATION IMPROVEMENT PROGRAM PROJECTS</b>	<b>INFORMATION/DISCUSSION</b>	<b>6-7</b>
<b>MATTERS FROM THE MPO STAFF</b>	<b>INFORMATION/DISCUSSION</b>	<b>7</b>
<b>MATTERS FROM TCC MEMBERS</b>	<b>INFORMATION/DISCUSSION</b>	<b>8</b>
<b>NEXT MEETING MONDAY</b>	<b>AUGUST 22, 2016</b>	<b>8</b>
<b>ADJOURN</b>	<b>ADJOURN</b>	<b>8</b>

**SANTA FE MPO TECHNICAL COORDINATING COMMITTEE  
CITY OF SANTA FE OFFICES @ MARKET STATION  
500 MARKET STREET, SUITE 200  
MONDAY, JULY 25, 2016, 1:30 PM**

**1. CALL TO ORDER**

The meeting of the Santa Fe MPO Technical Coordinating Committee was called to order by John Romero, Chair, at 1:30 pm, on Monday, July 25, 2016, at the City of Santa Fe Offices @ Market Station, 500 Market Street, Suite 200, Santa Fe, New Mexico.

**2. ROLL CALL**

**MEMBERS PRESENT**

John Romero, Chair  
Mark Hogan, Santa Fe County  
Ray Matthew, Santa Fe County  
Anthony Mortillaro, NCRTD  
Thomas Martinez, Santa Fe Trails  
Richard MacPherson, City of Santa Fe  
Paul Brasher, NMDOT  
Vicki Lucero, Santa Fe County  
Dave Quintana, City of Santa Fe  
Greg Smith, City of Santa Fe  
Governor Charles Dorne, Tesuque Pueblo

**OTHERS PRESENT**

Will Sutton, Transportation Planner, KFH, Telephonically  
Desiree Valdez, Health Promotion Specialist, NM Department of Health  
Mark Tibbetts, MPO Officer  
Keith Wilson, Senior Planner  
Erick Aune, Planner  
Robin Elkin, NMDOT  
Elizabeth Martin, Stenographer

**3. APPROVAL OF AGENDA**

**MOTION** A motion was made by Mr. Quintana, seconded by Ms. Lucero, to approve the agenda as presented.

**VOTE** The motion passed unanimously by voice vote.

**4. APPROVAL OF MEETING MINUTES  
JUNE 20, 2016**

Mr. Mortillaro asked that the initials of his organization that are after his name be corrected to NCRTD.

**MOTION** A motion was made by Mr. Mortillaro, seconded by Mr. Matthew, to approve the minutes as amended.

**VOTE** The motion passed unanimously by voice vote.

**5. COMMUNICATIONS FROM THE PUBLIC**

None

**6. ITEMS FOR DISCUSSION AND POSSIBLE ACTION**

**A. REVIEW AND RELEASE FOR PUBLIC REVIEW OF AMENDMENT 3 TO  
THE FFY2016-2021 TRANSPORTATION IMPROVEMENT PROGRAM**

Mr. Wilson said he received proposed amendments from NMDOT. He referred to the memo in the packet for descriptions. We are asking for you to review these and give permission for them to release them for public review. They will be back here on August 22<sup>nd</sup> with any comments and then we will ask for your recommendation to the Policy Board.

**MOTION** A motion was made by Mr. Quintana, seconded by Mr. Smith, to allow the release of Amendment 3 for public review and comment.

**VOTE** The motion passed unanimously by voice vote.

**B. SANTA FE METROPOLITAN BUS STOP AND SIDEWALK  
CONNECTIVITY ASSESSMENT**

Mr. Tibbetts said he is going to have the consultant call in on this one.

Mr. Tibbetts said we started this project about a year ago to look at ADA compliance and connectivity. The majority of the stops are administered by Santa Fe Trails. Will Sutton is going to give us an overview on this. He is calling in. This is a GIS database and can be tracked through the City and other entities with access.

Mr. Sutton said he is a Transportation Planner with KFH. He will walk the Board through the report.

The report was put on screen and is available.

Mr. Sutton said this project entailed going to each bus stop in Santa Fe and the surrounding areas and doing an inventory of signs, amenities and accessibility from an ADA point of view and a sidewalk point of view.

Mr. Sutton said we were given a number of 433 active bus stop locations. We were unable to locate 3 of the stops and found 13 new stops. We determined 89% of the bus stops did have signs. Santa Fe Trails is the major operator of the stop stops but we did NCRD and others as well. The actual design of the Santa Fe bus stop signs are long and a rectangle and helpful for folks with visual impairment. Under ADA these are approved. We detailed information cases at the stops. 43% of them were accessible. Route information was included in all of the information cases. The ADA calls out boarding and alight areas at bus stops including space for ramp deployment from the bus. 92% of the stops had a firm and stable surface. 55% of the stops had an unobstructed landing area. 42% met the slope requirement. 60% of the stops met the requirement for the connection to streets, sidewalks or pedestrian paths by an accessible route. All in all, 35% of the stops met all the requirements.

Mr. Sutton said we looked at all the benches. 39% of the stops have benches. The majority are free standing. 9% have advertising on them. We found 2 benches broken and 2 with poor installation. We inventoried shelters and located 76 shelter areas. One stop, Santa Fe Place Mall, has 5 shelters. Shelters have a number of ADA accessibility requirements. 6% did not meet the requirements. We also looked at shelter amenities.

Mr. Sutton said our report identifies all of the bus stops that need improvements. There are quite a few. The graphic in the report shows them by areas that they need improvement in and which ones of them that need to be improved to meet ADA guidelines. Accessibility is the top category with 47%. We also have the breakdown of potential costs for the improvements. Accessibility is by far the most at \$450,000 to \$510,000 thousand. Then we prioritized the improvement needs with a scoring plan. The report details out all the factors for connectivity with scores. Greatest areas in need are shown. It also shows the prioritization of bus stops for improvements.

Mr. Tibbetts said they also have a bus stop profile on each stop in this report with photos and specifics. This data is available in a GIS platform as well. They are currently working on an ADA public right of way plan for the City doing surveys of all the sidewalks, curb cuts and crossing. This is a component piece of that Transition Plan. We inventoried the sidewalks as we did the stops. The new project is expanding on that. All of the information we collected is included in those profiles.

Mr. Tibbetts said thank you.

Chair Romero said he understands that you are doing the overall Transition Plan for the City. Are you going to combine these bus stop projects with that Transition Plan. You may have pulled out all of these figures but your recommendation would be to do them all as part of the Transition Plan in chunks.

Mr. Sutton said it is part of Plan but we feel that the Transition Plan could enhance the bus connectivity. We could identify specific corridors and these stops could be identified as priorities. Once the PROW project is completed we should have a great plan.

Mr. Tibbetts said thank you.

### **C. UPDATE OF THE SANTA FE MPO PRE-TEEN AND TEEN INDEPENDENT TRANSIT AND MOBILITY PLAN**

Mr. Aune reported that we have embarked on this study. We have hired Site Southwest as the consultant. They have built a website that has a survey. We will be engaging youth to get their input when school starts again.

Mr. Mortillaro asked how is this information getting out to the teens and how are they informed about the study and how to get there.

Mr. Aune said the website will have the survey that asks questions of the youth. We are scheduled to meet with the Youth Advisory Committee to develop a relationship with them to establish a word of mouth campaign. We are also going to schools, Boys and Girls Clubs and other entities to establish links to the survey. It is not an easy task. As it plays out we will see how it goes. He will give updates. We also included Edgewood and Pojoaque.

Ms. Valdez said we can we put a link to that on our webpage.

Mr. Aune said sure.

Mr. Quintana asked do we have any numbers regarding youth riders.

Mr. Wilson said youth ride for free on the bus so when they get on the driver presses a button to log them on. We need to extract that information.

Chair Romero said some people feel uncomfortable sending teens on the bus. This is anecdotal information from people he has heard from. Are there plans to address parents concerns.

Mr. Aune said there are three elements of this survey, infrastructure improvements, educational components and policies that the City, County and the MPO might consider to advance mobility for youth.

Ms. Valdez said in terms of connecting with students at high school, she has connections to the Student Wellness Team and will send that to Mr. Aune.

Mr. Aune said that would be helpful.

Mr. Mortillaro asked does the survey ask them to identify what system they use. Our system runs in the MPO area as well.

Mr. Aune said it does not. The reason is that the survey is set up to ask if they take a bus, walk or drive. We considered getting into detail but decided we were getting too much in the weeds and would lose them.

Mr. Mortillaro asked is it likely that you consider them all riding Santa Fe Trails.

Mr. Aune said we did a beta test with thirty youth in mid May. The consultant has two people working in the field with youth. We will also be talking with the youth and parents in meetings at the Boys and Girls Clubs, Warehouse 21 and other locations. We have to build the dialogue.

Mr. Mortillaro asked is this only on a sample group then.

Mr. Aune said yes.

Mr. Mortillaro said it may not be reflective of the responses you get on the survey.

Mr. Aune said we can talk about it more. The blue bus has the factor of having the logo for awareness.

Mr. Mortillaro said you are reaching out to Pojoaque for an example and a number of students take our bus there. He is interested in knowing how many students use the blue bus. How do we know which system they are using.

Mr. Aune said we are considering using a route system but we don't want to overwhelm them with technical details.

Mr. Mortillaro asked the map you are beta testing with, does it have our routes on it.

Mr. Aune said yes.



Ms. Valdez asked are you reaching out to Indian School students.

Mr. Aune said yes.

#### **D. LETTER FROM FHWA ON AVAILABILITY OF CMAQ FUNDING**

Mr. Tibbetts said he received a letter the from Federal Highway Administration that informed us that the congestion and air quality funding has gone to the MPOs that were not in attainment over the years. Albuquerque has been in that category for over twenty years. Albuquerque is in attainment now so the money will be available to other MPOs. The total amount is \$2 million. The money is given out at the discretion of DOT. The only area in non attainment in New Mexico is Anthony, New Mexico and that is for particulate matter. Santa Fe is pretty safe. Farmington and Dona Ana were potential but at this point it is not clear. So now they are flexible funds. It is DOT's call. They sent a letter out to all MPOs because they would like it to be distributed to as many as possible. We could do things that promote bicycle or pedestrian travel. It has been suggested that DOT work with the MPOs on a plan to distribute these funds. No process is in place at this moment to do the distribution. We will be working with DOT. We wanted to get the word out there.

Chair Romero said thanks for the update.

#### **E. UPDATE ON TRANSPORTATION IMPROVEMENT PROGRAM PROJECTS**

Mr. Wilson said this is the monthly review of the status of our TIP projects. The chart is in your packet. If there are any updates let us know as we go through them.

**S10070** Mr. Brasher said this is privately funded. We are just waiting on the final phase of reseeding.

**S100121** Mr. Wilson said there are some agreements that need to still come forward.

Mr. Brasher said the upper management of DOT is in the process of developing and negotiating with the County on an MOU. It will be designed by DOT and constructed then turned over to the County. Eventually.

Mr. Wilson said we have the design funding in 2016.

**S100122** Mr. Hogan said we are preparing an RFP

**S100130** Mr. Quintana said it is on schedule

**S100140** Mr. Brasher said the construction is expected to be

completed by November 16<sup>th</sup>. It is on schedule to meet that. We will have a series of lane closures in the next coming weeks. We will finish the bridges over the next ten days.

Mr. Smith said on your website it shows a link to the diverging diamond but the link did not go anywhere.

Mr. Brasher said he will take a look at that when he leaves here.

**5100160** Mr. Brasher said we will be doing more seeding on the slope treatments. The decorative treatment on the wall has not gotten done yet. It will be completed over the next couple of weeks then the project will be closed out. The interchange is open now.

**S100420** Mr. Brasher said this project is to be let in January so we can get summer construction.

**L500219** Mr. Quintana said going to purchasing this week to be rebid.

**S100460** Mr. Quintana said this is with DOT legal section now.

**TS00110** Mr. Martinez said we are waiting for the environmental to come back. We are looking at early spring for construction to start.

**S100282** Mr. Hogan said this project is just beginning now.

**S100390** Chair Romero said we will begin construction in October.

## **7. MATTERS FROM THE MPO STAFF**

Mr. Tibbetts said there will be no Policy Board meeting this week. Our next TCC meeting is the 22<sup>nd</sup> not 23<sup>rd</sup>.

**8. MATTERS FROM TCC MEMBERS**

Chair Romero said the DOT has been offering training and it is very valuable. It would be beneficial to local governments to be able to have the basic construction management training. DOT provides that to their staff. He is asking MPO to get with NMLTAP to put some of these trainings together. The construction management and inspection training would be separate from the cradle to grave training. Since we are asked to do the same quality of work that DOT does we should be able to get the same training.

**9. NEXT MEETING - MONDAY, AUGUST 22, 2016**

**10. ADJOURN**

The meeting was adjourned at 2:50 PM.

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John Romero, Chair



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Elizabeth Martin, Stenographer



## Santa Fe Metropolitan Planning Organization

*"Promoting Interconnected Transportation Options"*



### AMENDMENT 3 – DRAFT to the FFY2016-2021 Santa Fe MPO Transportation Improvement Program (TIP)

**Released for Public Review 08/01/16**

**Public Review Closed 08/15/16**

**NO PUBLIC COMMENTS RECEIVED**

#### **Proposed Amendments:**

##### **S100340 - NM466 (St Michaels Dr) Pedestrian ADA Improvements [NMDOT Lead]**

**Proposed Amendment:** Move \$323,629 in Construction Funding from FFY2017 to FFY2019

**Justification:** NMDOT District 5 would like to postpone this project until a study can be done to identify additional costs associated with curb ramp improvements (i.e. traffic signal upgrades, ROW costs, etc.).

##### **S100420 - FR-2098 Arroyo Hondo Bridge Preventative Maintenance Project [NMDOT Lead]**

**Proposed Amendment:** Correct the Project Termini from Existing BMP=5.000;EMP=5.000 to BMP=4.950;EMP=5.150

**Justification:** Environmental Documentation has not yet been approved so this change is required to be made by Amendment.

#### **Schedule for this Amendment**

July 11 – Call for Amendments

July 22 – Deadline to submit proposed Amendments

July 25 – Present Draft Amendment to TCC

August 1 – Release for Public Review and Comment

August 15 – Close Public Review

August 22 – TCC reviews public comment and makes Recommendation

August 25 – TPB holds Public Hearing and takes action

Late September/Early October – FHWA/FTA take action on the Amendments

FFY2016-2021 Transportation Improvement Program Summary  
**AMENDMENT 3 - DRAFT**

**ROADWAY PROJECTS**

Page	STIP CN	Project	PROGRAMMED FUNDS				INFORMATIONAL YEARS		
			FFY2016	FFY2017	FFY2018	FFY2019	4yr Total	FFY2020	FFY2021
1	S100121	NE Connector (I-25 Frontage Rd) from Richards to St Francis Dr	\$ 419,000	\$ -	\$ 3,232,644	\$ -	\$3,651,644	\$ -	\$ -
2	S100122	SE Connector from NE Connector to Richards Ave	\$ 985,000	\$ -	\$ 5,790,000	\$ -	\$6,775,000	\$ -	\$ -
3	S100230	NM14 ADA Feasibility Study and ROW Acquisition. MM53 to MM56	\$ -	\$ -	\$ 250,000	\$ 1,000,000	\$1,250,000	\$ -	\$ -
4	S100250	Interstate Pavement Preservation	\$ -	\$ -	\$ -	\$ -	\$0	\$ 6,000,000	\$ 4,000,000
5	S100340	NM466 (St Michaels Dr) Pedestrian ADA Improvements	\$ -	\$ <del>323,629</del>	\$ 323,629	\$ -	\$323,629	Move Funding from FFY2017 to FFY2019	
6	S100350	Guadalupe Street Bridge (#6487) Off Ramp Rehabilitation	\$ -	\$ 1,500,000	\$ -	\$ -	\$1,500,000	\$ -	\$ -
7	S100370	Agua Fria St/Cottonwood Drive Intersection Safety	\$ -	\$ -	\$ 1,000,000	\$ -	\$1,000,000	\$ -	\$ -
8	S100420	FR-2098 Arroyo Hondo Bridge Preventative Maintenance Project	\$ -	\$ 312,000	Correct Project Termini to BMP=4.950, EMP=5.150		\$312,000	\$ -	\$ -
9	S100430	NM599/US84-285 Ramp Modification	\$ -	\$ -	\$ 395,816	\$ -	\$395,816	\$ -	\$ -
10	S100440	St Francis Dr/St Michaels Dr Interchange Improvements	\$ 250,000	\$ -	\$ -	\$ 500,000	\$750,000	\$ -	\$ 5,500,000
11	S100450	Bridge Preventative Maintenance (US 84/285 and NM502) \$810,000 in MPO	\$ -	\$ 2,209,300	\$ -	\$ -	\$2,209,300	\$ -	\$ -
12	L500219	Defouri Street & Guadalupe Street Bridges Project	\$ 1,259,543	\$ -	\$ -	\$ -	\$1,259,543	\$ -	\$ -
13	S100460	Guadalupe Street Reconstruction "Road Diet"	\$ -	\$ 375,000	\$ -	\$ 3,625,000	\$4,000,000	\$ -	\$ -
14	S100480	Old Santa Fe Trail Bike Lanes	\$ 559,063	\$ -	\$ -	\$ -	\$559,063	\$ -	\$ -
15	S100520	I-25 Pavement Preservation – M.P. 290 -294 (Eldorado to Canoncito IC)	\$ 7,500,000	\$ -	\$ -	\$ -	\$7,500,000	\$ -	\$ -
<b>TOTALS</b>			<b>\$ 10,972,606</b>	<b>\$ 4,396,300</b>	<b>\$ 10,668,460</b>	<b>\$ 5,448,629</b>	<b>\$31,485,995</b>	<b>\$ 6,000,000</b>	<b>\$ 9,500,000</b>

**TRANSIT & RAIL PROJECTS**

Page	STIP CN	Project	PROGRAMMED FUNDS				INFORMATIONAL YEARS		
			FFY2016	FFY2017	FFY2018	FFY2019	4yr Total	FFY2020	FFY2021
16-21	TS00024 - TS00029	Santa Fe Trails: FTA Ridefinders Funding	\$ 84,004	\$ 84,004	\$ 84,004	\$ 84,004	\$ 336,016	\$ 84,004	\$ 84,004
22-27	TS00082 - TS00087	Santa Fe Trails: FTA Section 5339 Bus and Facilities	\$ 203,500	\$ 203,500	\$ 203,500	\$ 203,500	\$ 814,000	\$ 203,500	\$ 203,500
28	TS00100	Santa Fe Trails: FTA Section 5307 & 5340	\$ 7,982,361	\$ 7,982,361	\$ 7,982,361	\$ 7,982,361	\$ 31,929,444	\$ 7,982,361	\$ 7,982,361
29	TS00110	Downtown Transit Center Sheridan Ave Improvements	\$ 2,340,824	\$ -	\$ -	\$ -	\$ 2,340,824	\$ -	\$ -
30	S100510	Installation of Rail Crossing Lights & Gates at Alta Vista St Crossing For Rail Trail	\$ -	\$ 97,000	\$ -	\$ -	\$ 97,000	\$ -	\$ -
<b>TOTALS</b>			<b>\$ 10,610,689</b>	<b>\$ 8,366,865</b>	<b>\$ 8,269,865</b>	<b>\$ 8,269,865</b>	<b>\$ 35,517,284</b>	<b>\$ 8,269,865</b>	<b>\$ 8,269,865</b>

**NON MOTORIZED PROJECTS**

Page	STIP CN	Project	PROGRAMMED FUNDS				INFORMATIONAL YEARS		
			FFY2016	FFY2017	FFY2018	FFY2019	4yr Total	FFY2020	FFY2021
31	S100390	Acequia Trail/Railyard Crossing Construction Construction	\$ 470,464	\$ -	\$ -	\$ -	\$ 470,464	\$ -	\$ -
32	S100410	El Camino Real Buckman Road Retracement Project	\$ 3,686,000	\$ -	\$ -	\$ -	\$ 3,686,000	\$ -	\$ -
33	S100470	Rail Trail Underpass at NM466 (St Michaels Drive)	\$ -	\$ 285,000	\$ -	\$ 2,850,000	\$3,135,000	\$ -	\$ -
34	S100500	Improvements to Motocross & All Terrain Tracks and Facilities at La Tierra	\$ -	\$ 278,200	\$ -	\$ -	\$278,200	\$ -	\$ -
<b>TOTALS</b>			<b>\$ 4,156,464</b>	<b>\$ 563,200</b>	<b>\$ -</b>	<b>\$ 2,850,000</b>	<b>\$ 7,569,664</b>	<b>\$ -</b>	<b>\$ -</b>

FFY - Federal Fiscal Year [e.g. FFY2016 = October 1, 2015 - September 30, 2016]

Proposed Amendment - RED

## **August 22<sup>nd</sup> TCC Meeting - Transit Service Providers - 5307 Sub-Allocation Funding Discussions**

Coordinated by the MPO, Santa Fe Trails, NCRTD and NMDOT have met three times to try and reach a consensus on how the Formula Funding will be distributed between the entities before it is presented to the Santa Fe MPO Transportation Policy Board for their approval. On July 25, the entities met and came to a proposed consensus on how to distribute the funding.

- Wednesday, June 8<sup>th</sup> – Initial Meeting
- Monday, July 18<sup>th</sup> – Review of NCRTD proposal and discussion of the use of a percent
- Monday, July 25<sup>th</sup> – Review and modification of percentage amounts

Here is an outline of the proposal the group provisionally agreed to on July 25th to share Federal Formula Funding (Section 5307 and 5339) with NCRTD.

### **Background:**

FTA distributes Section 5307 and 5339 funding to NMDOT for Small Urbanized Areas [less than 200,000 population) based on formulas. The NMDOT then distributes those funds to the transit agencies operating within those Urbanized Areas (UZA). Up until now Santa Fe Trails has been the only Transit Agency operating within the Santa Fe UZA and has received 100% of the formula funding. Within the last year the NCRTD has started pilot transit routes (Mountain Route and La Cienega Route) that primarily serve areas within the Santa Fe UZA making them eligible to receive Section 5307 and 5339 Funding. Additionally, NMDOT will starting a Van Pool Program with the UZA's throughout the State. There is no set process for determining how these funds should be distributed when there are multiple agencies operating within a UZA, except that the distribution of the funding should represent the needs of each of the agencies and that it is ultimately a decision of the MPO. I think we have all shown that our needs are greater than the available funding.

### **Proposed Distribution of Formula Funding for the Santa Fe UZA for FFY2017**

- It was determined that the best way to distribute the Section 5307 and 5339 between the NCRTD and Santa Fe Trails was to calculate the percentage of the existing funding levels to operating costs for Santa Fe Trails and use this percentage to calculate the distribution of funding based on the operating and capital costs of each of the NCRTD Routes.
- The attached spreadsheet provides the calculation based on the FY15/16 Operating year for Santa Fe Trail and identified that the Section 5307 and 5339 funding accounted for 24.76% of Santa Fe Trail Operating Expenses.
- It was agreed that NCRTD would receive the total calculated funding from Section 5307 since this source can be used for both operating and capital expenses. (calculated amounts of Section 5339 would amount to less than \$5,000)
- Based on the calculation, the NCRTD Mountain Route will receive \$38,629 in Section 5307 Funding in FY2017.
- Based on the calculation, if approved by the NCRTD board as a permanent route, the NCRTD La Cienega Route will receive \$34,321 in Section 5307 Funding in FY2017.
- NMDOT would only receive Section 5307 funding for their Van Program if it is shown to have increased the available funding through the Small Transit Intensive Cities Performance Data and Apportionments (STIC) portion of the formula. Since there is currently no Van Pool Service in the Santa Fe UZA it will be at least FY18 before the impacts of this service will be reflected in the STIC.
- This Funding Distribution will be reviewed annually by the Transit Agencies (what timeframe would work best? May, to align with Budget processes or, when the funding amounts are known from FTA?)

## Proposed Funding Distribution of Federal Formula Funding (Section 5307 & 5339) for the Santa Fe UZA for FFY2017

<b>Santa Fe Trail Operational Expenses FY2015/2016</b>				
Transit Bus Admin BU52401	\$	2,187,576		
Transit Bus Operations BU52402	\$	3,808,474		
Transit Bus Maintenance BU52403	\$	1,875,681		
SF Paratransit Operations BU52421	\$	1,023,342		
<b>Total Operating Expenses</b>	<b>\$</b>	<b>8,895,072</b>		
	\$	852,433	Less: Services of other City Departments	
<b>Eligible Operating Expenses</b>	<b>\$</b>	<b>8,042,639</b>		
	\$	966,490	Less: FY15/16 NCRTD Funding to Santa Fe Trails	
<b>Net Operating Expenses</b>	<b>\$</b>	<b>7,076,149</b>		
<b>Formula Funding Available for the Santa Fe UZA</b>				
FY15/16 Section 5307 Funding	\$	1,596,562		
FY15/16 Section 5339 Funding	\$	155,667		
<b>Total UZA Distributed Formula Funding</b>	<b>\$</b>	<b>1,752,229</b>		
<b>Percentage of Formula Funding to Net Operating Costs for Santa Fe Trails</b>		<b>24.76%</b>		
<b>Distribution Calculation of Formula Funding to NCRTD 5307 eligible routes*</b>				
	Estimated Operating Expenses	Estimated Capital Expenses	Estimated Total Operational Expenses	FFY2017 Section 5307 Funding Amount**
NCRTD Mountain Route	\$120,000	\$36,000	\$156,000 * 24.76%	\$38,629
NCRTD La Cienega Route*	\$120,000	\$18,600	\$138,600 * 24.76%	\$34,321
			<b>Total</b>	<b>\$72,950</b>
*Section 5307 funding will be allocated to eligible NCRTD route(s) at 24.76% of the route(s) operational and capital budget(s) on a per route basis				
†Funding for this route will only be made available if the NCRTD Board approves it as a permanent Route				
** - Instead of having NCRTD receive this distribution from 2 different funding sources, Santa Fe Trails has offered to allow NCRTD to take the full allocation under Section 5307 funding which can be used for both operating and capital expenses				