

SANTA FE MPO TRANSPORTATION POLICY BOARD
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August 23, 2018

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SANTA FE MPO TRANSPORTATION POLICY BOARD
City of Santa Fe Offices at Market Station
500 Market Street, Ste. 200 Santa Fe, NM
August 23, 2018

1. CALL TO ORDER

Commissioner Ed Moreno, Chair of the Santa Fe MPO Transportation Policy Board called the meeting to order at 5:03 p.m. at the City of Santa Fe Market Station Offices. A quorum was established with roll call.

2. ROLL CALL

PRESENT:

Commissioner Ed Moreno, Chair
Tamara Haas, NMDOT
Edward Escudero, Pueblo of Tesuque
Councilor Carol Romero-Wirth
Commissioner Anna Hansen
Councilor Chris Rivera

NOT PRESENT/EXCUSED:

Councilor Signe I. Lindell
Commissioner Robert Anaya

OTHERS PRESENT:

Mark Tibbetts, MPO Officer
Erick Aune, MPO
Derrick Garcia, MPO
Justin Greene
Linda Vigil, Stenographer

APPROVAL OF THE AGENDA

MOTION: Ms. Haas moved to approve the agenda as presented with a second from Mr. Escudero which passed by voice vote.

APPROVAL OF THE MINUTES- June 28, 2018

MOTION: Ms. Hass moved to approve the minutes of June 28, 2018 with a second from Mr. Escudero which passed by voice vote.

Commissioner Hansen was not in the room at the time of the approval and has minor changes.

MOTION: Ms. Hass moved to reconsider the previous motion for approval and allow for changes, with a second from Mr. Escudero which passed by voice vote.

CORRECTIONS/CHANGES:

Page 5 last paragraph ~~NDMOT's~~ change to NMDOT's
Page 6, fourth paragraph ~~I25~~ change to I-25

MOTION: Commissioner Hansen moved to approve the minutes as amended with a second from Mr. Escudero which passed by voice vote.

A. MATTERS FROM THE PUBLIC

Mr. Justin Greene (611 Campana Place) spoke about Hyde Park Road. This road is on the MPO master plan. There are other departments and agencies that have left off streetscapes. They would like to ask for bike lanes and that all trails be made public. There is a trail on private land that has been closed for over a month. Mr. Greene explained that Hyde Park is used by all Districts for recreation.

Mr. Greene explained he serves on the Outside Bike and Brew Festival board and there will be an event with activities at the Glorieta Camps. He has more information if anyone is interested.

B.) PUBLIC HEARING

1. Approval of Amendment 4 to the FFYs 2018-2023 TIP

(See packet)

Councilor Romero-Wirth asked if the Board is approving this amendment tonight and is there is a timeline. Mr. Aune explained the schedule they must follow in accordance with Federal timelines. The approval is submitted to NMDOT for a 30 day public review and then it goes on to the Federal Government for their approval and disbursement of money.

Councilor Romero-Wirth states they have not been given adequate time to review the amendments. Commissioner Hansen agreed, there was a lot of information to review. Chair Moreno suggests that the Board review the material and discuss the materials that are presented and if there are enough votes they can postpone action, if that is allowed.

Mr. Garcia apologized for the items being sent out late to the Board. Mr. Garcia explained how the TIP integrates to the Federal Quarterly timeline. If it is placed after the meeting they may not take action until November, which could delay projects.

Mr. Aune explained that Mr. Tibbets has been in and out of the office, however they should've been given the materials sooner and that issue will be addressed. Mr. Aune states if the Board would like to reconvene in two weeks to make a motion that can be arranged.

Commissioner Hansen stated there are requests for new projects, could they review with the Board and explain them. On the list it shows they are City lead projects.

Mr. Garcia states there has not been any public comments in writing or otherwise to the amendments. Councilor Romero-Wirth asked about the public review and how that gets handled. Mr. Aune explained the TCC handles the public comment period.

Mr. Escudero explained the changes in the amendment are to projects already on schedule. The TCC meets before, so they are able review it a week before. The projects are discussed and vetted although this is the first time the MPO Transportation Policy Board sees it. Chair Moreno explained there is an ongoing refinement process on these projects.

Mr. Aune explained this is particular meeting can be catered differently. For now, they are following the Federal procedures. The NMDOT follows their own process that all tie back to the Federal mandate. The TCC has more technical discussions and explores the funding flows and challenges that may be associated with each project.

Councilor Romero-Wirth asked about the rules about getting the agenda and materials out to the Board a week before the meeting. Mr. Aune states the requirement is to populate the agenda and then submitted to the City Clerk ten days before the meeting. Mr. Aune states they can do a variety of things to assure they get the materials a week before.

Commissioner Hansen suggests any Board member attend the TCC meeting, it is helpful to understand the projects.

PUBLIC HEARING:

Chair Moreno opened the Public Hearing at 5:24 p.m.

Mr. Justin Greene-

Mr. Greene discussed the Guadalupe Street project and the landscaping issue, there is also buried utilities. This is not ADA accessible. Mr. Greene states he would like to see landscaping in that budget.

Mr. Aune addressed the new projects in the TIP list. That project attaches Federal monies to it. Projects like the Southside Transit Center started in 2014. There was a planning fund that didn't work out. The request was worked on to get the monies matched. Mr. Aune explained FFY19 starts Oct. 1, 2018. That project will commence once October starts.

Commissioner Hansen asked about the plans and if it has been approved for years but just needs to be on the TIP list to get the funding. Mr. Aune explained it is now being added to the TIP with this amendment.

Commissioner Hansen asked if the Arroyo Chamiso crossings project is going to be moved into the TIP.

Ms. Haas explained that project was a request from the City of Santa Fe that came up with some money to start it. Mr. Aune stated at the TCC meeting it was decided to get it passed through Council by Resolution to get it added on the TIP.

Commissioner Hansen explained the project listed for the lighting issue at a roundabout (S100370) was a good addition to the list, it is needed.

Ms. Haas states the first new project (Southside Transit Center) NMDOT approved this and then it was found that additional funding needs to be added to the TIP to get it moved forward. It may begin after October 1, 2018.

Ms. Haas states the Guadalupe Street project is being moved because of the design timing and the construction is being moved to FFY 2020. A request for an additional amount needed was to cover shortfalls and it would supplement the total amount. Ms. Haas states sidewalks are required to comply with ADA, not sure what will happen with the power poles. Ms. Haas states they will have public meetings to show the plans. The landscaping has gone back and forth on the project scope.

Mr. Aune explained there was a public meeting on August 9th and a public design was presented. There will not be any more meetings until the 30% design is complete. The intersection has also been considered for redesign.

Ms. Haas asked if that is in addition to the paseo de Peralta intersection. Mr. Aune states they need a separate application for that intersection.

Chair Moreno closed the public hearing at 5:38 p.m.

Councilor Rivera asked about the requirements for the fifteen days allowed for public comment period. Mr. Garcia stated it is posted online and in the newspaper.

Mr. Aune states comments come directly to MPO and are typically emails.

Councilor Rivera asked about the public meeting held on August 9th. Mr. Aune explained that was for the Guadalupe Rd. project. Councilor Rivera asked about the additional design funds. Mr. Garcia explained when they add the construction costs the design is 10% of that cost.

Mr. Haas mentioned the original estimate did not include the intersection, in order to incorporate it they needed to get it to the designs. After NMDOT confirms funding they add it to the TIP before they can utilize it.

Councilor Rivera asked if in November they'll come with an amendment for the funding for construction. Mr. Garcia explained the design and the reasons they will need to push it further back.

Mr. Escudero recalls Mr. Quintana stated the need for the work to the intersection was for safety concerns.

Commissioner Hansen suggests the new members attend the TCC meetings, it is a valuable exercise to get more information on the process.

Commissioner Hansen asked if the Hyde Park Road issue can be added in the future to the TIP. All entities (City, County and State) use that road.

Ms. Haas explained one of the agencies needs to initiate a request for a new project and a basic scope describing what they need. They would need to work with Public Works and the MPO. If they were to add it and not demonstrate fiscal constraints the NMDOT won't approve it. It will place other projects in jeopardy of losing federal funds. They must all work together on it.

Mr. Garcia added the first step is to direct staff to communicate with the MPO. There is a project feasibility form and then they schedule a meeting with NMDOT Dist. 5 and explore options. They then collaborate to see if it is on a long range planning document.

MOTION: Commissioner Hansen moves to approve Amendment 4 to the TIP FFYs 2020-2023, with a second from Ms. Hass which passed by voice vote.

Councilor Romero-Wirth would like the document in the packet to be labeled as a draft until it is approved. Mr. Garcia states they will fix that.

Commissioner Hansen would also like to have the dash (*Amendment 4 to the FY20-18-2023*) in the title removed. To read: Amendment 4 to the FY2018-2023. Councilor Rivera noted accommodations on the bottom of the page is misspelled.

C.) ITEMS FOR DISCUSSION AND POSSIBLE ACTION:

1. Approval of Title VI Plan

(See packet)

Mr. Aune explained the SF MPO must update their Title VI plan every six years. NMDOT drafted a broiler plate and the MPO presented it to the TCC.

Mr. Aune stated there are portions that needed to be added in Spanish language. NMDOT has suggested some other changes, which will require them to send back to TCC then here again in September.

Commissioner Hansen would like to see the new one a week in advance as it is lengthy.

MOTION: Commissioner Hansen moved to table this item until the changes are made with a second from Councilor Rivera which passed by voice vote.

2. Update of TIP Projects

Mr. Aune stated that Mr. Brasher gave an update at the TCC meeting of the TIP. Mr. Aune states there will be some changes to the St. Michaels Corridor project. An engineering firm has been hire to give the initial study. It is going to be part of the FFY 2020 as well as other projects in this area. The rail trail has been moved out to its own project and will not be affected.

Mr. Aune states the Mayor will continue the negotiations for the road exchange. It is their understanding that NMDOT would like to have this complete before any of the other projects can be worked on. Mr. Aune states it is helpful to have Mr. Brasher here for more specifics.

Councilor Romero-Wirth asked which roads are involved. Mr. Aune states every project related to the St. Michael's Drive corridor.

Commissioner Hansen asked if the underpass is included. Mr. Aune states it is based on what the Mayor and NMDOT decide. Commissioner Hansen states St. Michael's is in desperate need of repaving.

Commissioner Hansen asked that the TIP list also be in the packet for review.

Mr. Aune states they considered the condensed list and a map can also be included.

D.) MATTERS FROM THE MPO STAFF

Mr. Garcia offered to the Board his time to sit and talk and meet to walk through any matters they have. Mr. Aune and Mr. Garcia understand the issues with the agenda and they will work with Mr. Tibbets to discuss it.

Mr. Aune extended the idea of the Hyde Park Rd. the next TIP 2020-2024. There is a Federal lands access program that may be a good fit for that project. Mr. Aune states the MPI is hoping for a call for projects in order to make that list and work on the application. Santa Fe County has a great reputation going through that process they were awarded funding through that program recently.

Mr. Aune stated they are updating the Bicycle Master Plan. They've been working with a technical team to put on an online interface. This will show past, present and proposed plans. The other part of the plan has been delayed there was an RFP and PSA in accordance with City procurement. However, they are behind and are providing public

input. The City put out a press release and have asked the public to go out in the field and have them provide ideas.

Mr. Aune stated when Councilor Lindell called to state she couldn't be present this evening, she wanted to voice her concerns that MPO may get a biased opinion from the cyclists they need more robust input as it moves forward.

Commissioner Hansen looks forward to the updates, and asked if they will target certain roads. Commissioner Hansen states West Alameda is an area that needs attention.

Mr. Aune states it was in the 2012 plan and that plan had phases. They can start shuffling and adding new projects and formally adopt them within the next six months.

E.) MATTERS FROM THE SFMPO TRANSPORTATION POLICY BOARD

Commissioner Hansen asked if the Board needs to formally name a Vice Chair. Mr. Aune states Mr. Tibbets recommended they make a recommendation and discuss it if it is brought up this evening. It can be voted on in the next meeting and added as an agenda item.

Commissioner Hansen stated in general it has been County and City to be Chair and Vice Chair. Ms. Haas explained the Governor of Tesuque Pueblo served as Vice Chair once.

Councilor Rivera asked that he be sent Mr. Armendariez' contact information as well as to get the packets a week in advance to review the lengthy documents.

F.) MATTERS FROM THE NMDOT AND FHWA

Ms. Haas states every two years they update the planning work program the TIP is included, it went to the FHWA on August 13th. There were minor questions and she anticipates a final approval answer by September.

Ms. Haas states they will post it online once it is approved. There are funds for NMDOT lead projects, one is an update to the Bicycle network plan. Each MPO is to submit the unified work plan with their funds they need and will be approved.


Mr. Garcia states the Federal auditors were in the office due to part of the process. It is very thorough and lengthy. Chair Moreno asked what they were looking into. Mr. Garcia stated it was related to purchases, budget, RFQ's everything covered into the plan to assure it all lines up with State funding.

Ms. Haas stated there were staff from the federal headquarters reviewing several projects. They will report to the Cabinet Secretary and make changes if need be. Once the plan is available it will be posted.

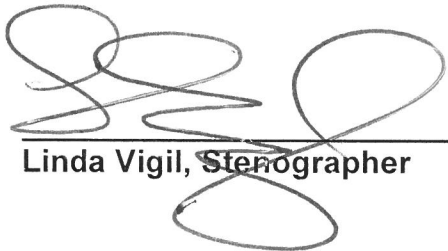
G.) ADJOURNMENT

MOTION: Commissioner Hansen moved to adjourn at 6:26 p.m. with a second from Councilor Rivera which passed by voice vote.

SIGNATURES



Commissioner Ed Moreno, Chair



Linda Vigil, Stenographer