



Santa Fe Metropolitan Planning Organization

"Promoting Interconnected Transportation Options"



Santa Fe MPO Technical Coordinating Committee

Monday, October 22nd, 2018, 1:30 P.M.

City of Santa Fe Offices @ Market Station
500 Market Street, Suite 200, Santa Fe, NM
(Map: <http://tinyurl.com/l6kejeq>)

AGENDA

- ◆ Call to Order
 - ◆ Roll Call
 - ◆ Approval of Agenda
 - ◆ Approval of Meeting Minutes from September 24, 2018
1. Communications from the Public
 2. Items for Discussion and Possible Action:
 - a. Release for 15 Day Public Review: Transportation Improvement Program (TIP) Amendment 5
 - b. 2019 Draft TCC/TPB Calendar
 - c. Updates on Call for Projects: TAP/RTP – CMAQ Flex – FLAP
 - d. Update on Transportation Improvement Program projects – MPO Staff
 3. Matters from the MPO Staff
 4. Matters from TCC Members
 5. Adjourn - Next TCC Meeting: Monday, November 26th, 2018

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RECEIVED AT THE CITY CLERK'S OFFICE

DATE: 10/15/2018

TIME: 11:25 AM

**SUMMARY OF ACTION
SANTA FE MPO TECHNICAL COORDINATING COMMITTEE
CITY OF SANTA FE OFFICES @ MARKET STATION
500 MARKET STREET, SUITE 200
MONDAY, SEPTEMBER 24, 2018, 1:30 PM**

<u>ITEM</u>	<u>ACTION</u>	<u>PAGE</u>
CALL TO ORDER		1
ROLL CALL	QUORUM	1
APPROVAL OF AGENDA	APPROVED	2
APPROVAL OF MINUTES	APPROVED	2
COMMENTS FROM THE PUBLIC	NONE	2

**ITEMS FOR DISCUSSION AND
POSSIBLE ACTION**

**REVIEW AND RECOMMENDATION FOR
APPROVAL OF SELF-CERTIFICATIONS
ADOPTING NMDOT ADOPTION
PERFORMANCE MEASURE TARGETS:**

PERFORMANCE MEASURE 1 TARGETS FOR SAFETY	APPROVED	2-3
PERFORMANCE MEASURE 2 - TARGETS FOR ASSESSING PAVEMENT CONDITIONS AND BRIDGE CONDITIONS	APPROVED	3-4
PERFORMANCE MEASURE 3 - TARGETS FOR SYSTEM PERFORMANCE/FREIGHT/ CMAQ	APPROVED	4
REVIEW AND RECOMMENDATION FOR APPROVAL OF TITLE VI PLAN	APPROVED	4
SANTA FE MPO STAFF TRANSITIONING	APPROVED	4-5

PLAN

**UPDATE ON TRANSPORTATION
IMPROVEMENT PLAN PROJECTS**

INFORMATION/DISCUSSION 5-7

MATTERS FROM MPO STAFF

INFORMATION/DISCUSSION 7

MATTERS FROM TCC MEMBERS

INFORMATION/DISCUSSION 7-8

NEXT MEETING

OCTOBER 22, 2018 8

ADJOURN

ADJOURNED 8

**SANTA FE MPO TECHNICAL COORDINATING COMMITTEE
CITY OF SANTA FE OFFICES @ MARKET STATION
500 MARKET STREET, SUITE 200
MONDAY, SEPTEMBER 24, 2018, 1:30 PM**

1. CALL TO ORDER

The meeting of the Santa Fe MPO Technical Coordinating Committee was called to order by Keith Wilson, Chair, at 1:30 pm, on Monday, September 24, 2018, at the City of Santa Fe Offices @ Market Station, 500 Market Street, Suite 200, Santa Fe, New Mexico.

2. ROLL CALL

MEMBERS PRESENT

Keith Wilson, Santa Fe Trails, Chair
James Martinez, City of Santa Fe
Edward Escudero, Pueblo of Tesuque
Paul Kavanaugh, Santa Fe County
Brett Clavio, Santa Fe County
Noah Berke, City of Santa Fe Land Use
Katherine Mortimer, City of Santa Fe Planning
Dave Quintana, NMDOT
Diego Gomez, Santa Fe County

MEMBERS ABSENT

Erik Aaboe, Santa Fe County, Excused
Tony Mortillaro, NNMRTD, Excused
(Vacancy)
(Vacancy)

OTHERS PRESENT

Mark Tibbetts, Director of MPO
Erick Aune, Senior Planner, MPO
Derrick Garcia, MPO
Councilor Carol Romero-Wirth
Fred Pearson
Joseph Moriarty, NMDOT, Planning Liaison
Brad Fisher, NMDOT
Elizabeth Martin, Stenographer

3. APPROVAL OF AGENDA

MOTION A motion was made by Mr. Quintana, seconded by Mr. Escudero, to approve the agenda as presented.

VOTE The motion passed unanimously by voice vote.

4. APPROVAL OF MINUTES

MOTION A motion was made by Mr. Martinez, seconded by Mr. Quintana, to approve the minutes as presented.

VOTE The motion passed unanimously by voice vote.

5. COMMENTS FROM THE PUBLIC

None

6. ITEMS FOR DISCUSSION AND POSSIBLE ACTION

A. REVIEW AND RECOMMENDATION FOR APPROVAL OF SELF-CERTIFICATIONS ADOPTING NMDOT ADOPTION PERFORMANCE MEASURE TARGETS:

Mr. Aune gave an overarching perspective of the measures. The information on each of the performance measures was included in the meeting packet.

i. PERFORMANCE MEASURE 1 - TARGETS FOR SAFETY

Mr. Aune said Performance Measure 1 was brought to you and the Policy Committee a year ago and was adopted. It is a carry over from last year. Rule makings are still going on for 2 and 3 and that required us to update 1 a bit.

Mr. Clavio said he believes the County of Santa Fe is taking active measures to improve safety measures and reduce conflicts between pedestrians, bicycles and vehicles and incorporating other safety measures to improve mortality rate versus seeing an increase in the mortality rates. The question is why we are not doing more as opposed to inaction to achieve greater mortality rates. If we adopt this target we are anticipating an increase in deaths. He is hoping we can decrease down the road.

Mr. Aune said the MPO is statewide and that the known trends were taken collectively. There is a desire, of course, to reduce deaths, but also reflected here and a year ago is the reality of the trends and what is within the power of the MPO to change. There is an attempt to reduce or minimize the trend, but we use the trend.

There is a desire to be more aspirational in the goals, but the reality of the measures and targets needs to rest within the data.

Mr. Clavio said the goal is set higher than the data trend. It is a matter of setting a goal. Setting the goal depends on us. This is just his perspective on it. The County does want to see a reduction in conflicts.

Chair Wilson said this is a performance measure, not a goal. It is about what we can achieve in a short term such as 1 to 5 years. It is a statewide measure.

Mr. Garcia said Santa Fe County projects can be reflected in the TIP that they are contributing to a safer goal, but these measures are not meant to be stated as a goal. They look at the reality of the last 5 years to set a trend line. Even though the trend line shows an increase it forces the State to acknowledge that deaths are happening and facilitates them to increase safety spending in construction projects.

Mr. Escudero said maybe it would be more understandable if we knew what the ramifications of achieving or not achieving these measures are. Is it related to funding.

Mr. Garcia said in the Federal Law 180 days after the targets are passed the MPOs have to adopt their own measures or the States measures and if they do not they are out of compliance.

Chair Wilson said they can freeze your TIP monies.

Mr. Garcia said they are due by November of this year. This is an annual process.

Mr. Clavio thanked everyone for entertaining his point of view.

MOTION A motion was made by Mr. Escudero, seconded by Mr. Gomez, to recommend approval of Performance Measure 1 to the Policy Board for approval.

VOTE The motion passed unanimously by voice vote.

ii. PERFORMANCE MEASURE 2 - TARGETS FOR ASSESSING PAVEMENT CONDITIONS AND BRIDGE CONDITIONS

Mr. Garcia gave an overview of Performance Measure 2 which was included in the meeting packet.

Mr. Garcia said we are requesting that the TCC amend the target to what is recommended by the State and staff. 55% for good and 6% for poor.

MOTION A motion was made by Mr. Quintana, seconded by Mr. Gomez, to amend the target to 55% for good and 6% for poor and to recommend the amended Performance Measure 2 to the Policy Board for approval.

VOTE The motion passed unanimously by voice vote.

iii. PERFORMANCE MEASURE 3 - TARGETS FOR SYSTEM PERFORMANCE/FREIGHT/CMAQ

Mr. Aune gave an overview of the staff summary included in the meeting packet. Staff recommends full adoption.

MOTION A motion was made by Mr. Quintana, seconded by Mr. Berke, to recommend Performance Measure 3 to the Policy Board for approval.

VOTE The motion passed unanimously by voice vote.

B. REVIEW AND RECOMMENDATION FOR APPROVAL OF TITLE VI PLAN

Mr. Aune reviewed the Plan information included in the meeting packet. This was brought to you at the end of August. The draft was sent to the NMDOT for comment and they said we did not go far enough in terms of articulating some of the language related to filers who were challenged in English communications. We have added and specified language that covers those concerns and ask for your recommendation to the Policy Board for approval.

MOTION A motion was made by Ms. Mortimer, seconded by Mr. Quintana, to recommend the revised Title VI Plan to the Policy Board for approval.

VOTE The motion passed unanimously by voice vote.

C. SANTA FE MPO STAFF TRANSITIONING PLAN

Mr. Tibbetts announced that he is retiring on Friday. We function best with 3 planners and administrative assistance. His recommendation for the MPO Officer position is for Eric Aune to serve as the next MPO Officer for continuity and transition and for the sake of the Joint Powers Agreement who does not want a break in the

services and momentum of our work program. The rest is based on budget. Mr. Aune's designation would start next Monday, October 1st. The other recommendation is to work with the City of Santa Fe to hire a Planner and staff for administrative support. We are housed in Land Use. He has talked with the new Land Use Director about a half time support person and that is in the works now.

Mr. Tibbetts said he has enjoyed working with everyone. He is ready to retire and go on to other things that he wants to do.

Mr. Tibbetts said all MPO staff are City employees. The MPO Officer is designated in City staff positions. He spoke with the City Manager and the HR Director and they do not have any issue with this designation. We have started the internal paperwork. His position is non union so that simplifies it. It is a full time grant funded position. He talked to Rosa about this and as long as the Policy Board approves that is what they are looking for. The MPO Officer is considered a Division Director.

Chair Wilson asked Mr. Aune if he is in agreement with this plan.

Mr. Aune said he is in agreement.

Chair Wilson congratulated Mark and thanked him for his service.

MOTION A motion was made by Mr. Clavio, seconded by Mr. Kavanaugh, to recommend approval of the staff transition plan to the Policy Board as presented by staff.

VOTE The motion passed unanimously by voice vote.

Mr. Berke left the meeting

D. UPDATE ON TRANSPORTATION IMPROVEMENT PLAN PROJECTS

Mr. Aune said the newly formatted project plan is in your packet for your review. This plan was reformatted at the request of the Policy Board to make it more simplified. Please give us your feedback. for the project report. We will go through the first project as an example.

S100121

Mr. Aune said this is now 2 separate and distinct projects. We will receive updates on these in October.

Mr. Gomez said we need to do a TIP amendment.

Mr. Aune said we will ask for a call for new or amended projects. For this project, he has an email from Mr. Aaboe and he can create a project amendment description from that information. He will send that back to the County to ensure accuracy and then it will go through the process.

Chair Wilson said he suggests they use Google Maps for the projects or a better map and maybe show where the funding is coming from by category.

Mr. Escudero said there are going to be questions on the right of way in the scopes of work if the right of way costs are not shown even if they are zero.

Ms. Gomez said on this project the right of way may be donated so the is cost zero.

Mr. Escudero said there needs to be a standard form of reporting for each project.

City Councilor Romero-Wirth arrived at the meeting.

Mr. Aune thanked the TCC for the feedback.

Mr. Aune said the majority of the projects have not changed. He met last month with DOT staff to walk trough each project.

S100570.

Mr. Aune said during the meeting with DOT staff several folks could not make that meeting because there was a meeting at the same time regarding the Cerrillos and 2nd issue with the Tribe.

Mr. Wilson said Dana reached out to he and John Romero. We are meeting tomorrow on that.

S100460

Mr. Quintana said they have just submitted the environmental documentation. Once that is approved they will begin the 30% review within a few weeks. He does not foresee any problems.

S100440

Mr. Aune reported that there are several projects in this and some complexities. There is continued discussion and negotiations on the road transfer. The feedback he has received was positive and was to continue to look at agreement and see the

projects through and to continue negotiations. That was a big step.

7. MATTERS FROM MPO STAFF

Mr. Aune said we would like your feedback on our different approach in providing more information in the packet. Your feedback is welcome and appreciated.

Chair Wilson said he appreciates having each item with background and having model language for the action is helpful. He likes the presentation of the projects as well.

Mr. Quintana said for our purposes having amendment histories is perfect. That is good information for the TCC Committee.

Mr. Garcia showed the Committee another version of the project report with amendments shown.

Chair Wilson said let's give this a whirl and see what the Policy Board thinks.

Mr. Tibbetts said it has been great. The type of work this MPO has done and how Santa Fe has transformed is remarkable. We have a lot more public support now and funding coming into focus for investments into safety. He feels it will keep going in that direction.

Chair Wilson said thank you for the many years.

8. MATTERS FROM TCC MEMBERS

Mr. Moriarty said the FY 2019/2020 Statewide Work Plan has been approved by the Feds. The Department is working through the internal steps to get you notice to proceed. The public review of the draft of the State Bike Plan was released this week. The public review of the draft State Public Involvement Plan will be released within the next few weeks. Both have a 45 day public comment period.

Mr. Gomez asked Mr. Quintana to look at the hours DOT is allowing the contractor to work on US 84/285. He has received complaints about rush hours.

Chair Wilson asked if there is an update on the river trail segment that opened and got washed away.

Mr. Clavio said a lot of plants had been planted just before storm. Through the generosity of the community the plants will be reestablished.

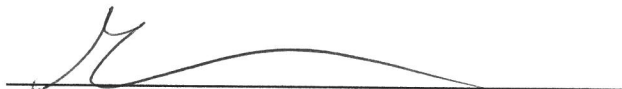
Mr. Gomez said the County is in the process of getting a change order to the contractor to take care of the damage. The County claimed it on their insurance. It will be an issue of funding to get back to the condition before the flood. We are working on a PO.

**9. NEXT MEETING
OCTOBER 22, 2018**

10. ADJOURN

There being no further business before the Committee the meeting adjourned at 3:00 pm.

Keith Wilson, Chair



Elizabeth Martin, Stenographer



Santa Fe MPO Staff Report

Technical Advisory Committee:

October 24, 2018

Santa Fe MPO Policy Board:

November 29, 2018

Agenda Item: Release for 15-Day Public Review: Transportation Improvement Program (TIP) Amendment 5

RECOMMENDED ACTION: Release public review for TIP Amendment #5. Proposed TIP Amendment deadline is Friday, Oct. 19th and staff will have this list for the meeting.

Background: TPB to take action on Amendment #5 on 11/29/2018.



Santa Fe MPO Staff Report

Technical Advisory Committee:
October 24, 2018
Santa Fe MPO Policy Board:
November 29, 2018

Matter of Approval: SFMPO 2019 Meeting Schedule

RECOMMENDED ACTION: Staff recommends approval of meeting schedule for calendar year 2019.

Attachments: Draft meeting schedule for calendar year 2019.

2019

Santa Fe Metropolitan Planning Organization Annual Meeting Calendar

Approved by TPB: 11/29/2018

TCC Meeting Dates @ 1:30pm

TPB Meeting Dates @ 5:00pm

Important Dates

[Quarterly TIP Amendment Deadlines:](#)

Feb 28, May 30, Aug 31, Nov 30

TPB Officer Selection - February 22

TCC Officer Selection - January 28

[Quarterly UPWP Amendment Deadlines:](#)

March, June, September, and December 15th

[Quarterly Reimbursement Packet Deadlines:](#)

Jan 25, Apr 25, Jul 12, Oct 25

Annual List of Obligated Projects - December 28

Annual Performance & Expenditure Report: Draft - 11/15 | Final - 11/30

JANUARY

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DECEMBER

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SFMPO Office & Meeting Location

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Santa Fe MPO Staff Report

Technical Advisory Committee:
October 24, 2018
Santa Fe MPO Policy Board:
November 29, 2018

Agenda Item: Release for 15-Day Public Review: Transportation Improvement Program (TIP) Amendment 5

RECOMMENDED ACTION: Release public review for TIP Amendment #5.

Background: TPB to take action on Amendment #5 on 11/29/2018.