



Santa Fe Metropolitan Planning Organization

"Promoting Interconnected Transportation Options"



Santa Fe MPO Transportation Policy Board

Thursday October 27, 2016, 4:30 P.M.

City of Santa Fe Offices @ Market Station

500 Market Street, Suite 200, Santa Fe, NM

(Map: <http://tinyurl.com/l6kejeq>)

CITY CLERK'S OFFICE

AGENDA

DATE 10/19/14 TIME 3:46

SERVED BY Mark Tibbetts

RECEIVED BY [Signature]

CALL to ORDER

ROLL CALL

APPROVAL of AGENDA

APPROVAL of MINUTES: *August 25, 2016*

A. MATTERS FROM THE PUBLIC

B. ITEMS for DISCUSSION and POSSIBLE ACTION:

1. By-laws Review and Revision – *MPO Staff*
2. Approval of MPO Meetings Schedule for 2017–*MPO Staff*
3. Update on Transportation Improvement Program (TIP) projects – *MPO Staff*

C. MATTERS FROM THE MPO STAFF

D. MATTERS FROM THE SFMPO TRANSPORTATION POLICY BOARD

E. MATTERS FROM THE NMDOT AND FHWA

F. ADJOURNMENT – Next Scheduled Meeting November 17, 2016

Persons with disabilities in need of accommodations, please contact the City Clerk's office at 955-6520, five (5) working days prior to the meeting date.

**SUMMARY OF ACTION
SANTA FE MPO TRANSPORTATION POLICY BOARD
CITY OF SANTA FE OFFICES @ MARKET STATION
500 MARKET STREET, SUITE 200, SANTA FE, NEW MEXICO
THURSDAY, AUGUST 25, 2016, 4:30 pm**

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**SANTA FE MPO TRANSPORTATION POLICY BOARD
CITY OF SANTA FE OFFICES @ MARKET STATION
500 MARKET STREET, SUITE 200, SANTA FE, NEW MEXICO
THURSDAY, AUGUST 25, 2016, 4:30 pm**

1. CALL TO ORDER

The meeting of the Santa Fe MPO Transportation Policy Board was called to order by Commissioner Liz Stefanics, at 4:30 pm, on Thursday, August 25, 2016, at the City of Santa Fe Offices @ Market Station, 500 Market Street, Suite 200, Santa Fe, New Mexico.

2. ROLL CALL

Members Present

Commissioner Henry Roybal, Chair, Telephonically at the beginning then in person
Commissioner Liz Stefanics
Tamara Haas, DOT
Councilor Signe I. Lindell
Councilor Ronald S. Trujillo

Members Excused

Mayor Javier Gonzales
Councilor Joseph Maestas, Vice-Chair
Governor Charlie Dorme, Tesuque Pueblo
Commissioner Robert Anaya

Others Present

David McQuarie
Jason Quan, KFH Consultants, Telephonically
County Commissioner Elect, Ed Moreno
County Commissioner Elect Anna Hansen
Ray Matthew, Santa Fe County
Lisa Martinez, City of Santa Fe
Anthony Mortillaro, NNMRTD
Marcos Trujillo, DOT
Mark Tibbetts, MPO Officer
Keith Wilson, MPO Planner

Erik Aune, MPO Planner
Elizabeth Martin for Melessia Helberg, Stenographer

3. APPROVAL OF AGENDA

MOTION A motion was made by Chair Roybal, seconded by Councilor Trujillo, to approve the agenda as presented.

VOTE The motion passed unanimously by voice vote.

4. APPROVAL OF MINUTES JUNE 30, 2016

MOTION A motion was made by Commissioner Roybal, seconded by Councilor Trujillo, to approve the minutes as presented.

VOTE The motion was passed unanimously by voice vote.

Councilor Lindell said she has to leave at 5:25 pm. She will not be doing any meetings in the future where people are calling in on the telephone. She is hearing impaired and it makes her completely ineffective. She will leave the meeting in the future.

Commissioner Stefanics said she would like staff to address this. A year or so ago we amended our bylaws to allow a person to call in to create a quorum if we needed that.

Mr. Tibbetts said to vote, all members necessary to form a quorum must be present but in the case of making a quorum we could have one call in to make a quorum. The condition is they have to state a reason to the group and it has to be clearly audible to all members.

Commissioner Stefanics asked did you all plan to provide that equipment.

Mr. Tibbetts said we do have that equipment.

Councilor Lindell said at the last meeting we had two people calling in on a cell phone. That is not reasonable. It is not acceptable to her. She is willing to proceed today but not going forward.

MOTION A motion was made by Councilor Lindell, seconded by Councilor Trujillo, to change the bylaws to not allow phone ins for participation or to complete a quorum.

Mr. Tibbetts said this item is not on the agenda so we can discuss it but can't take a formal action.

Councilor Lindell withdrew her motion and made a request for this item to be an action item for next months agenda.

Ms. Martinez said one of the things we do for some of the committees is we make sure we contact all members ahead of time to make sure there is a quorum and if not we cancel or reschedule.

Commissioner Stefanics said we do that as well. Thank you.

5. MATTERS FROM THE PUBLIC

Mr. McQuarie said he is a member of the Mayors Committee on Disability and tonight he is representing them along with himself. He apologizes because he may use the term Highway Department because that is what it was before he retired. The thing he wants to mention is that he is really into disability access. Right now they do not follow standards and do not put up the proper crossing markings. They do not follow the highway standards. The main thing is that at your last meeting you were given a report on the Sheridan Bus Center. He reviewed the plans and they said they did not have to do what is needed for accessibility and it could wait until Phase 2. He corrected them that the regulation says it has to be done at the same time. They did an update and they did not follow the standard in their own plans. He passed around his Plan Review Report.

Commissioner Stefanics asked the staff to make copies for them.

Mr. McQuarie said the things that are required were not done. They are mandatory. It is a DOJ regulation. The Highway Department repeats the standard. It is all outlined in the ADA manuals. The temporary shelter they are going to use still has to be within ADA guidelines and regulations. They are supposed to come back to us with new plans. If not he will file a complaint with the DOJ and they could pull Federal money

Commissioner Stefanics said she appreciated him being thorough and being an advocate for the disabled. The staff will report on this at a different time. You are welcome to stay.

6. PUBLIC HEARING

A) APPROVAL OF AMENDMENT 3 TO THE FFY2016-2021 TRANSPORTATION IMPROVEMENT PROGRAM

Chair Roybal called the Public Hearing to order at 5:01 pm.

Mr. Wilson gave a quick presentation on the proposed amendment, reviewing the information in the packet. MPO-TCC reviewed this on Monday and recommended approval.

Commissioner Stefanics asked if we move these further into the future do we stand to lose funds from DOT or the Federal Government.

Mr. Wilson said no we can move funds around within that four year period. It is shuffled around.

Commissioner Stefanics asked if the Federal Government and the State reach dire circumstances could we lose this money.

Mr. Wilson said these are Federal funds and we working under the Five Year Plan.

Ms. Haas said the FAST Act passed in December. It is a multi year bill for five years so there is no danger in losing the Federal funds. The State budget cut does not effect the DOT. DOT does not receive any general funds and that is where the cuts are.

Councilor Trujillo asked Ms. Martinez as we are doing the overlay district on St. Michaels will the plan come to this Board.

Ms. Martinez said give us time to put the pieces together. That plan is about to be presented to the Planning Commission on September 8th.

There was no public input for Public Hearing.

Chair Roybal said as there is no public input for the Public Hearing therefore, we will close it now at 5:07 pm.

MOTION A motion was made by Councilor Trujillo, seconded by Commissioner Stefanics, to approve the Amendment.

VOTE The motion passed unanimously by voice vote.

7. ITEMS FOR DISCUSSION AND POSSIBLE ACTION

A) APPROVAL OF FTA SECTION 5307 FUNDING DISTRIBUTION PROPOSAL

Mr. Aune reviewed parts of a slide presentation which is included in the packet.

Mr. Aune said the MPO-TCC reviewed this on Monday and recommended

approval.

Mr. Wilson described the formula in his position with Santa Fe Transit. The formula is described in the packet.

MOTION A motion was made by Commissioner Stefanics, seconded by Councilor Lindell, to approve the formula.

Councilor Trujillo said this is dealing with the route to the Ski Basin. Are they putting money into that.

Mr. Mortillaro said at this point they have not committed to that. We have not had our meetings with them this year. Last year they participated with \$15,000 in cash and tokens.

Councilor Trujillo said that is his concern. Are they going to step up to the plate.

Mr. Mortillaro said they did step up to the plate last year. We have not met with them yet.

Commissioner Stefanics said that is the reason she made the specific percentage.

VOTE The motion passed unanimously by voice vote.

**B) SANTA FE METROPOLITAN BUS STOP AND SIDEWALK
CONNECTIVITY ASSESSMENT**

Mr. Tibbetts said Jason Quan is the lead person for this Assessment and is with KFH in Maryland. He will be on the phone to give the report.

Mr. Quan reviewed the report.

Commissioner Elect Hansen said she is very concerned about Lopez Lane and it's connectivity to Agua Fria and to Airport and to the bus stops in that area. That is one of the poorest areas in Santa Fe County. They don't have bus shelters there. Those are issues that concern her constituents. The sidewalk area on Lopez Lane is horrible. Where Agua Fria Village is and the connection for that area, does that fall in this plan.

Mr. Quan said there is a list in the appendix in the report of all the stops and the scoring and ranking based on criteria. He is not sure where in those 433 stops it ranks. Part of this process is based on objective measures. That does not mean that there

can't be input from the City and County.

Commissioner Elect Hansen asked to get a copy of the report that she can assess it herself.

Commissioner Stefanics said she wanted to compliment Mr. Quan and thank him very much for the work that has been done. It looks very thorough. Were students involved.

Mr. Quan said no, it was done by all professional staff.

**C) UPDATE ON THE SANTA FE MPO PRE-TEEN AND TEEN
INDEPENDENT TRANSIT AND MOBILITY PLAN**

Mr. Aune said he will provide a brief update on this project that the Santa Fe MPO embarked on this summer. It is Federally funded through a Federal Transit Grant awarded late last year. We have gone through procurement and Site SW has been hired as the consultant. The goal is to engage youth in the area to determine baseline data on youth that may be using bikes or public transportation or walking. We are doing the survey of perceptions and beliefs regarding all modes of transportation. We believe we will complete the public input part within a two month period.

Chair Roybal arrived in person.

Mr. Aune reviewed the website and asked for questions.

Commissioner Elect Hansen asked how are you distributing the survey.

Mr. Aune said by two means, social media, and we have identified a series of public schools and after school programs such as Boys and Girls Clubs and we are meeting individually with specific students throughout the school system to assist in distributing the survey.

Councilor Trujillo said if you are trying to get kids and want them to take the survey, have you thought about going to some of the games and having them announce it through the public address system.

Mr. Aune said no but that a good idea.

D) LETTER FROM FHWA ON AVAILABILITY OF CMAQ FUNDING

Mr. Tibbetts said Marcos Trujillo from DOT will give the background.

Mr. Trujillo said he is the Project Oversight Director for NMDOT. This is in

response to the Albuquerque MPO. They don't qualify for the funds anymore for that area. This letter means the Secretary has made a commitment to the MPO in Albuquerque that we will fully fund them for 2016 and 2017 because we had previously committed that. The Department is working on this issue. That money will be in the pot for 2018

Mr. Tibbetts said the purpose of this letter was to ask that the MPOs and the DOT to work together on a process to distribute the funds.

Mr. Trujillo said correct.

Mr. Tibbetts asked when will that occur.

Mr. Trujillo said we welcome any letters you submit to us in consideration of the distribution of funds.

Commissioner Stefanics said so it starts in October of 2017.

Mr. Trujillo said yes.

Chair Roybal thanked Mr. Trujillo.

E) UPDATE ON TRANSPORTATION IMPROVEMENT PROGRAM (TIP) PROJECTS

Mr. Wilson said this information is in the packet. Typically do not go over each one. He will give the highlights.

S100121 Mr. Wilson said the Resolution for negotiations was not completed in time.

Commissioner Stefanics said Santa Fe County has the bond money waiting to start this project. Some of the DOT staff who were working on this retired and that set it back. Our current bond issue continues to fund this project if the voters approve it. If they don't we will not have the complete funding. Right now we have funding. If the bond passes we will have future funding. She explained to her constituents in the area at which time the Secretary of DOT wrote to one constituent and said he was not sure how we will proceed. The county is acquiring the funds to do this. If the project fails it is not because we are not trying to get the funds.

S100130 Mr. Wilson said we are moving along and it is on schedule.

S100140 Mr. Wilson said this is on schedule.

S100390 Mr. Wilson said the contractor has been given notice to proceed.

There was a ground breaking last week. Construction is to start within four to six weeks. It is on a six to eight month time frame.

Councilor Trujillo said the Defore Street and Guadalupe bridge project shows it was rebid.

Mr. Wilson said is out to bid right now. We just had a bid meeting. It will take a couple of weeks to get all the bids in. This is a late Fall or early Winter project.

Councilor Trujillo asked what about the Jaguar interchange.

Mr. Wilson said that item is going to the Planning Commission related to the development.

Ms. Martinez said she was at the Planning Commission where The Pavilions project was discussed. They asked for phasing, seven phases to 2031. The Commission asked when interchange will be completed and about the connection to the airport. The developer did not have any definitive answers at that time. He said he is working with Matt O'Rielly and may have dates later.

8. MATTERS FROM THE MPO STAFF

Mr. Wilson said regarding Zia Station, the project is close to breaking ground. We had the Pre Con last week and the construction fencing is up. In a couple of weeks we will see beginning construction. It is a month or two month construction process. Quickly after that they will begin the Railrunner service at that station.

9. MATTERS FROM THE SFMPO TRANSPORTATION POLICY BOARD

Commissioner Stefanics said there was a public comment made about pursuing a complaint with the DOJ. She determined that it should not be spoken about publically at this time. Also, she will only be available for first hour of the next meeting.

10. MATTERS FROM THE NMDOT AND FHWA

Ms. Haas said they were able to fill their Statewide Planning Director position with Jessica Griffin. She will be her alternate to these meetings. They are submitting a flat budget due September 1st. Federal funding did increase so we have enough to match that. The Governor has indicated that due to commitments she does not want the Legislator to raid the road fund. There will be a Special Session.

11. ADJOURNMENT

The meeting adjourned at 6:00 pm.

Commissioner Henry Roybal, Chair



Elizabeth Martin, Stenographer

STAFF MEMORANDUM

Date: October 25, 2016
From: MPO Staff
To: Transportation Policy Board Members
Re: **October 27, 2016 Transportation Policy Board Meeting Agenda**

B. ITEMS for DISCUSSION and POSSIBLE ACTION:

1. By-laws Review and Revision– *MPO Staff*

Staff recommendation is to take out the language added to the Bylaws at the January 28 TPB meeting. [*See ~~strikeout below~~*]. [SFMPPO By Laws](#) [01-28-16 TPB Meeting Minutes](#)

~~""D. Voting Procedure - Any action of the TPB (with the exception of Section II-E above) requires a simple majority vote of those Members in attendance to be approved. A motion fails on a tie vote. Each member of the TPB, including the Chair and Vice Chair, has one vote. Members must be present to vote. However, if no quorum is present for a meeting, a quorum can be established by telephone participation by one or more members, provided however, that each member shall state their reason for not being able to attend in person."~~

The language has resulted in lower in-person attendance. Reaching a quorum is still a challenge. Staff recommends emphasis on using alternates. [*See below*] Each member agency has an alternate designated to attend and vote in case of a regular member's absence. If an individual member knows of an upcoming conflict, they are responsible for contacting their alternate to attend in their place.
[MPO TPB Attendance Sheet](#)

~~""II. Membership (A. Alternates - Each governing body can designate one alternate TPB Member. An alternate can only be seated in the absence of a Member from the corresponding governing body. Notification of the selection of an alternate TPB Member must be made in writing to the TPB Chair.~~

2. Approval of MPO Meetings Schedule for 2017

TPB meetings are held on the fourth Thursday of each month with the following exceptions: Third Thursday in November and no TPB meeting in July or December.
[Proposed 2017 MPO Meetings Schedule](#)

3. Update on Transportation Improvement Program (TIP) projects – *MPO Staff*

TIP project updates may be presented at the meeting; they can be reviewed at the following link: [TIP Project Updates](#)



Santa Fe Metropolitan Planning Organization

"Promoting Interconnected Transportation Options"



Santa Fe Metropolitan Planning Organization

Bylaws and Operating Procedures

Approved by the Transportation Policy Board
August 13, 2009

Amended: June 25, 2012
November 19, 2013
June 26, 2014
January 28, 2016

Bylaws and Operating Procedures

The Santa Fe Metropolitan Planning Organization (“SFMPO”) is established by a Joint Powers Agreement (“JPA”) between the City of Santa Fe, Santa Fe County, and Tesuque Pueblo; with the New Mexico Department of Transportation; approved by the New Mexico Department of Finance and Administration, and by designation of the Governor of New Mexico. The purpose of the MPO is to carry out the Metropolitan Transportation Planning Process as defined within the provisions of federal regulations contained in 23 CFR Section 450 and the Fixing America’s Surface Transportation Act or “FAST Act”.

Federal regulations and the JPA establish a number of operational and procedural requirements for the SFMPO. The purpose of these Bylaws is to establish guidance for issues pertaining specifically to the SFMPO that are not otherwise addressed in other documents.

SFMPO Transportation Policy Board

I. Authority:

The SFMPO Transportation Policy Board (“TPB”) has authority granted under the JPA, applicable to contracts and State and Federal laws and regulations, including but not limited to 23 CFR Section 450.

II. Membership:

The TPB is comprised of eight (8) elected officials from the member governing bodies identified in the JPA. TPB Membership shall be comprised of the following appointed officials:

City of Santa Fe

Mayor or Mayor Pro-Tem
Two (2) City Councilors

Santa Fe County:

Three (3) County Commissioners

Tesuque Pueblo

Tesuque Pueblo Governor or designee

New Mexico Department of Transportation (“NMDOT”)

Cabinet Secretary or designee

TPB Members from each governing body can be selected or changed at any time. Notification of the selection of a TPB Member must be made in writing to the TPB Chair. A copy of this notification shall be kept on file at the SFMPO Office.

- A. Alternates - Each governing body can designate one alternate TPB Member. An alternate can only be seated in the absence of a Member from the corresponding governing body. Notification of the selection of an alternate TPB Member must be made in writing to the TPB Chair. A copy of this notification shall be kept on file at the SFMPO Office.
- B. Officers - The officers of the TPB shall consist of a Chair and Vice Chair:
 - 1. Chair - The Chair shall be elected by simple majority at the first meeting of each year. The duties of the Chair shall be to preside at all meetings of the TPB and act as official signatory for SFMPO documents and letters either directly approved by the TPB or supporting policies previously approved by the TPB.
 - 2. Vice Chair - The Vice Chair shall be elected by simple majority at the first meeting of each year. The Vice Chair assumes the duties of the Chair as stated in II B (1) in the absence of the Chair.
 - 3. Secretary - The MPO Officer shall be the Secretary of the TPB and shall have the responsibility for preparing agendas and packet materials, posting meeting notices, and maintaining accurate records of all TPB meetings
- C. Removal Procedure - Attendance is required at all TPB meetings. If a TPB Member is consistently absent or is unable to continue participation on the TPB, the acting TPB Chair can petition the absent Member's governing body for a new appointment to the TPB.
- D. Replacement Procedure - The corresponding governing body shall make any and all replacement appointments to the TPB. Notification of the selection of a replacement TPB Member must be made in writing to the TPB Chair. A copy of this notification shall be kept on file at the SFMPO Office.
- E. Change in Membership Composition – Any change to the above stated membership composition requires a unanimous vote of the TPB Members.

III. Meetings:

All TPB meetings shall be in compliance with the New Mexico Open Meetings Act (NMSA 10-15-1 – 10-15-4). Robert's Rules of Order shall be followed. Distribution of agendas and supporting documentation shall be provided to the TPB Members with the following minimum advance notice:

Regular Meetings – seven (7) calendar days' notice
Special Meetings – three (3) calendar days' notice

- A. Regular TPB Meetings - TPB meetings shall be held at least quarterly in accordance with the Annual Meetings Schedule as approved by the TPB.
- B. Special TPB Meetings - Special meetings shall be held as needed. Special Meetings may be scheduled by the Chair or a majority of the TPB.
- C. Quorum – A quorum is formed by the presence of a simple majority of five (5) Members.

No action shall be taken without a quorum of the TPB in attendance.

D. Voting Procedure - Any action of the TPB (with the exception of Section II-E above) requires a simple majority vote of those Members in attendance to be approved. A motion fails on a tie vote. Each member of the TPB, including the Chair and Vice Chair, has one vote. Members must be present to vote. However, if no quorum is present for a meeting, a quorum can be established by telephone participation by one or more members, provided however, that each member shall state their reason for not being able to attend in person.

IV. Oversight:

Technical Coordinating Committee

The TPB shall establish a Technical Coordinating Committee (“TCC”) which will be responsible for providing coordination, technical review and recommendations for all transportation plans, projects and studies within the Metropolitan Planning Area. The TCC shall provide recommendations and input to the TPB on issues directed to it by the TPB, its membership, or the MPO Officer.

MPO Staff

MPO Staff shall be employees of the City of Santa Fe, which is the fiscal and administrative agent of the SFMPO. The SFMPO Staff reports to the TPB and is directed by TPB policies and approved documents. SFMPO staff shall include the following positions:

- MPO Officer
- MPO Senior Planner
- MPO Transportation Planner

Task Forces and Study Groups

The TPB may designate a Task Force or Study Group to undertake special projects or review special topics. These Task Forces or Study Groups shall function as advisory bodies to the TCC and TPB.

SFMPO Technical Coordinating Committee

I. Authority & Responsibilities:

The SFMPO Technical Coordinating Committee (“TCC”) is established by the TPB and shall be responsible for providing coordination, technical review and recommendations for all transportation plans, projects and studies within the Metropolitan Planning Area. The TCC provides recommendations and input to the TPB on issues directed to it by the TPB, its membership, or the MPO Officer.

The MPO Officer and staff shall prepare and present a draft of all required documents and programs to the Technical Coordinating Committee for review and recommendation. The MPO Officer will submit all TCC recommendations to the TPB for discussion and final approval.

II. Membership:

The TCC is comprised of twelve (12) voting members including agency staff from the TPB governing bodies and representatives from regional transit providers within the SFMPO Metropolitan Planning Area (“MPA”).

Voting TCC Members:

The TCC will be comprised of the following agency staff:

City of Santa Fe

Director, Engineering Division, Public Works Department
Engineering Supervisor, Roads and Drainage Section, Public Works Department
Director, Long Range Planning Division
Director, Current Planning/Land Use Division

Santa Fe County

Land Use Department Administrator
Transportation Planner, Planning Division, Growth Management Department
Director, Public Works Department
Business Finance Manager, Public Works Department

Tesuque Pueblo

Staff Designated by Tesuque Pueblo Governor

New Mexico Department of Transportation

District Engineer, District 5

Public Transit Operators

Executive Director, North Central Regional Transit District
Santa Fe Trails Representative, City of Santa Fe Transportation Department

The following are non-voting advisory agencies to the TCC:

Federal Highway Administration
Federal Transit Administration
New Mexico Department of Transportation Asset Management and Planning Division
New Mexico Department of Transportation Transit and Rail Division
Northern Pueblos Regional Transportation Planning Organization (NPRTPO)
North Central New Mexico Economic Development District (NCNMEDD)
Santa Fe Public Schools

A. Alternates - If a TCC member is to be absent, only the designated alternate can represent that TCC member. Notification of the selection of an alternate must be made in writing to the MPO Officer. A copy of this notification shall be kept on file at the SFMPO Office.

B. Officers

1. Chair - A member shall be elected as Chair by simple majority at the first meeting of each year. The Chair shall be responsible for presiding at all meetings.
2. Vice Chair - A member shall be elected as Vice Chair by simple majority at the first

meeting of each year. The Vice Chair shall be responsible for presiding at the meetings in the absence of the Chair.

3. Secretary - The MPO Officer or MPO Senior Planner shall be the Secretary of the TCC and shall have the responsibility for preparing agendas and packet materials, posting meeting notices, and maintaining accurate records of all TCC meetings. The Secretary shall preside at meetings in the absence of the Chair and Vice Chair.

C. Removal Procedure

1. Attendance is required at all TCC meetings. If a member or their alternate is consistently absent or is unable to continue participation on the TCC, the TCC Chair or MPO Officer may petition the absent member's agency for a new appointment to the TCC.
2. The TPB may remove any TCC member by a majority vote upon the grounds of malfeasance or nonfeasance of office.

- D. Replacement Procedure – The corresponding agencies shall make any and all replacement appointments to the TCC. Notification of the selection of a replacement must be made in writing to the MPO Officer. A copy of this notification shall be kept on file at the SFMPO Office.

III. Meetings:

All TCC meetings shall be in compliance with the New Mexico Open Meetings Act (NMSA 10-15-1 – 10-15-4). Robert's Rules of Order shall be followed. Distribution of agendas and supporting documentation shall be provided to the TCC members with the following minimum advance notice:

Regular Meetings – seven (7) calendar days' notice

Special Meetings – three (3) calendar days' notice

- A. Regular TCC Meetings - Meetings shall be held each month in accordance with the Annual Meetings Schedule as approved by the TPB.
- B. Special Meetings - Special Meetings shall be held as needed and may be scheduled by the TCC Chair, a majority of the members of the TCC or the MPO Officer.
- C. Quorum – A quorum is formed by the presence of a simple majority of seven (7) members. No action shall be taken without a quorum of the TCC in attendance at that meeting.
- D. Voting Procedure - Any action of the TCC requires a majority vote of those members in attendance to be approved. A motion fails on a tie vote. Each member of the TCC, including the Chair, Vice Chair has one vote. Voting by proxy or telephone is not allowed.

SFMPO Staff

SFMPO Staff shall be employees of the City of Santa Fe, which is the fiscal and administrative agent of the SFMPO. SFMPO Staff reports to the TPB and is directed by TPB policies and approved documents including the Unified Planning Work Program (UPWP), Metropolitan Transportation Plan (MTP), and the Public Participation Plan (PPP). SFMPO staff shall include the following positions:

- MPO Officer
- MPO Senior Planner
- MPO Transportation Planner

The MPO Officer is responsible for direction of all administrative and operational functions of the SFMPO, including supervision of the SFMPO staff. Hiring additional staff or consultant assistance will be determined and managed by the MPO Officer based on need and budget constraints.

The MPO Officer is responsible for:

- preparing agendas and supporting documentation for meetings;
- providing information and technical support to TPB and TCC members; and
- transmitting notice of all official actions taken by the TPB to the public and to the NMDOT, the Federal Transit Administration, and the New Mexico Division of the Federal Highway Administration.

The MPO Senior Planner and MPO Transportation Planner shall assist the MPO Officer in the day to day operation of the SFMPO and are responsible for the technical functions of the SFMPO as identified in the approved UPWP.

Bylaws Amendment Process & Renewal

I. Amending the Bylaws:

The formal procedure to amend the bylaws is described as follows:

- A. Amendments to the bylaws can be initiated by TPB members, TCC members or SFMPO Staff.
- B. Proposed amendments shall be prepared by SFMPO Staff
- C. The TCC shall review all proposed amendments and make recommendations to the TPB.
- D. All amendments require approval by the TPB by a simple majority vote (with the exception of Section II-E of SFMPO Transportation Policy Board above)

SUMMARY INDEX
MPO TRANSPORTATION POLICY BOARD
January 28, 2016

<u>ITEM</u>	<u>ACTION</u>	<u>PAGE</u>
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APPROVAL OF MINUTES – NOVEMBER 19, 2015	Approved	2
MATTERS FROM THE PUBLIC	Information/discussion	2
<u>ITEMS FOR DISCUSSION AND POSSIBLE ACTION:</u>		
ELECTION OF OFFICERS	Postponed to 03/24/16	3
APPROVAL OF PUBLIC TRANSIT PLANNING (SECTION 5304) GRANT AWARD	Approved w/correction	3-4
REVIEW AND APPROVAL OF CHANGES TO THE SFMPO BYLAWS	Approved w/amendment	4-7
UPDATE ON BIKE-SHARE PROGRAM DEVELOPMENT	Information/discussion	7-15
UPDATE ON TRANSPORTATION IMPROVEMENT PROGRAM (TIP) PROJECTS	Information/discussion	15
MATTERS FROM THE MPO STAFF	None	15
MATTERS FROM THE SFMPO TRANSPORTATION POLICY BOARD	None	15
MATTERS FROM THE NMDOT AND FHWA	Information/discussion	16
ADJOURNMENT	Next meeting February 25, 2016	16

**MINUTES OF THE
SANTA FE
MPO TRANSPORTATION POLICY BOARD
Market Station
January 28, 2016**

CALL TO ORDER

The Santa Fe MPO Transportation Policy Board was called to order by Chair Carmichael Dominguez, at approximately 4:20 p.m., on Thursday, January 28, 2016, at Market Station 500 Market Street, Suite 200, Santa Fe, New Mexico.

ROLL CALL

Members Present

Councilor Carmichael Dominguez, Chair
Commissioner Henry Roybal, Vice-Chair
Tamara Haas, DOT
Commissioner Miguel Chavez
Councilor Peter N. Ives

Members Excused

Commissioner Robert Anaya
Councilor Patti J. Bushee
Mayor Javier Gonzales
Governor Robert Mora, Tesuque Pueblo
Commissioner Liz Stefanics

Others Present

Keith Wilson, MPO Planner
Erik Aune, MPO Planner
Melessia Helberg, Stenographer

There was a quorum of the membership in attendance for the conducting of official business.

Commissioner Chavez asked if the \$6,000 match is a percentage of the grant.

Mr. Wilson said yes, the FTA funds require a 20% match.

MOTION: Councilor Ives moved, seconded by Commissioner Roybal, to approve the Public Transit Planning (Section 5304) Grant Award, as presented.

VOTE: The motion was approved unanimously on a voice vote.

2. REVIEW AND APPROVAL OF CHANGES TO THE SFMPO BYLAWS (MPO STAFF)

A copy of the Bylaws and Operating Procedures, redline version showing the proposed changes, is incorporated herewith to these minutes as Exhibit "3."

A copy of page 2 of 6, Santa Fe MPO Bylaws, amended June 26, 2014, is incorporated herewith to these minutes as Exhibit "4."

The proposed changes were reviewed by Keith Wilson, noting at the last meeting the Board asked staff to come forward with a proposed By-Laws change to allow telephonic participation at Policy Board Meetings in Section III(D) which isn't permitted under the current By-Laws. He said there also is some suggested cleanup language relating to the reorganization of City, County and State departments and changes at the MPO.

Mr. Wilson said language has been add to the end of III(D) Voting Procedure as follow:
Members must be present to vote. However, in the event of no quorum, and at the discretion of the Chair, voting by telephone may be allowed.

Councilor Ives said he is concerned that when staff redefined the voting procedure, there is a piece missing. He said there is no indication a quorum needs to be established by virtue of participation by telephone which is the intent. He wonders why it is discretionary, and he thinks it's we either do it one way or the other.

Chair Dominguez said one reason they wanted to make it discretionary is if an attempt to contact was made and no one answers. He said, for example, if the Chair feels a Board member is minutes away, or can't make it because they're stuck in traffic. He is unsure how the County does it, commenting he believes the County has that rule.

Commissioner Chavez said yes, but in most cases telephonic participation is allowed to be able to establish a quorum for whatever reason. He said they don't want that to become a pattern of participation, but if there is sufficient reason not to be able to attend and participate telephonically in the meeting on all items on the agenda. He said they are trying to accommodate our busy schedules and allow more telephonic participation. He said he is on the RTD Board, and attends meetings twice a month in Espanola. He said he tries to be in attendance at the full Board meetings, but participates telephonically in the subcommittee meetings. He said we want this amendment for flexibility more than anything else, so we can plan ahead and allow telephonic participation.

Councilor Ives said we are trying to solve the issue of no quorum, and to establish a quorum by allowing members to participate telephonically. He said there should be no voting unless there is an established quorum, and the proposed language suggests that voting would occur when a quorum doesn't exist, so that language needs to be tweaked to make that change. He said if the intent is to limit the opportunity for people not to be present, i.e. not to incentivize people to not attend, perhaps add language at the end of the sentence on III(D) that says: *No member shall be allowed to participate by telephone more than two times in a given calendar year.* He said it could be similar language, but a limitation that says we still expect you to attend meetings.

Chair Dominguez said part of the challenge is that we don't find ourselves with a practice where 5 people are calling in and the Chair is in attendance by themselves. He said he believes the County tries to police itself in making sure that doesn't happen.

Commissioner Roybal said the County has one additional requirement and that is that the person state on the record that they are unable to attend in person, and thinks that would be a good requirement for that change.

Commissioner Chavez said he thinks we can simplify the language and allow people to participate by telephone calls. He thinks the Board should police itself and the member should justify the reason for the participation by telephone and keep it to a minimum.

MOTION: Councilor Ives moved, seconded by Commissioner Roybal, to approve the proposed amendments to the By-Laws, but to insert the following language in lieu of the proposed language, at the end of the sentence in Section III(D) Voting Procedure: *However, if no quorum is present for a meeting, a quorum can be established by telephone participation by one or more members, provided, however, that each member shall state their reason for not being able to attend in person.*

DISCUSSION: Ms. Haas asked if we would want to have pre-approval by the Board Chair for a member to participate telephonically, so we know ahead of time.

Chair Dominguez said there are two things, notice ahead of time that a member can't attend in person, but can participate telephonically, so the Chair could make that acknowledgment at the beginning of the meeting. The other scenario could be that we don't have a quorum, and need a quorum, and we can call a member to participate by telephone to make sure we have a quorum.

Chair Dominguez said general language can be included that says: *A Board member shall notify the Chair as soon as possible if they can't attend in person, but are available by telephone.*

Commissioner Chavez said he is going to give staff credit, and the benefit of the doubt, because staff does try to poll members 1-2 days before the meeting to determine who can and who cannot be in attendance. He said in that querying process, staff could identify who can't attend and who needs to participate by telephone, so we have that information on the date of the meeting. He said that might help us to better manage our time on the day of the meeting.

Mr. Wilson said the biggest challenge is that we call 2 days in advance and think we have a quorum, but on the day of the meeting people can get stuck elsewhere, or a member will have to leave at a certain time. He said if staff knows there won't be a quorum prior to the meeting, then they will reschedule.

Chair Dominguez said he believes there is sufficient language in the By-Laws to provide that flexibility.

Mr. Wilson said they have a conference calling device which will allow more than one person to participate telephonically at the same time.

Commissioner Chavez said there seems to be a gap in participation by Tesuque Pueblo.

Mr. Wilson said Mark Tibbetts has been doing outreach to the Pueblo and has been in constant contact with Governor Mora and Charlene who coordinates his activities. He said Mr. Tibbetts is trying to organize a meeting with the Governor in the next 2-3 weeks to talk to them about what we do as an MPO and what they need us to provide to them.

Chair Dominguez said the membership and voting status is provided in the membership.

Commissioner Chavez, quoting from page 4 of 6 of the By-Laws, said the non-voting advisory agencies to the TCC are:

Federal Highway Administration;
Federal Transit Administration;
Santa Fe Public Schools,
New Mexico Department of Transportation – Planning and Safety Division;
New Mexico Department of Transportation – Rail and Transit Division;
Northern Pueblos Regional Planning Organization; and
North Central New Mexico Economic Development District.

Mr. Wilson said Tesuque Pueblo is a voting member.

Chair Dominguez pointed out that we can make any needed changes to the By-laws at any time.

Councilor Ives said he spoke with Mr. Tibbetts last week, and he had the meeting in his calendar, but not that he would be here definitely, saying he appreciates the telephone call and was happy to attend the meeting

Chair Dominguez said in Section II(B)(2) Vice Chair, it provides that the Vice Chair will be elected by a simple majority at the first meeting each year, and asked if that is a fiscal year or a calendar year.

Mr. Wilson said staff has taken that to be a calendar year. He said it was on tonight's agenda, and the Board took action to defer the election of officers, so he believes there is no violation of the By-Laws.

VOTE: The motion was approved unanimously on a voice vote.

4. UPDATE ON BIKE-SHARE PROGRAM DEVELOPMENT (MPO STAFF)

A copy of *Santa Fe Bike-Share Pilot Project*, entered for the record by staff, is incorporated herewith to these minutes as Exhibit "5."

Erik Aune presented information regarding the program. He said Albuquerque's program grew rapidly and they now have 75 bicycles at 15 stations, and now want to expand to 225 bicycles and 47 stations. He said the City is in the process of transferring the leadership role to Rio Metro, which is now considering the details. He said the model has changed dramatically since 2013, noting it is less expensive, the technology allows more flexibility and they are not stuck going from

Transportation Policy Board Attendance Sheet 2016

Meeting Date Canceled Mtg	Mayor Gonzales/ Pro-Tem/ Lindell	Councilor Maestas	Councilor Trujillo	Councilor Dominguez Alt.	County Commisnr Stefanics	County Commisnr R. Anaya	County Commisnr Roybal	County Commisnr Chavez Alt.	Tesuque Robert Mora	NMDOT Tammy Haas	NMDOT Jessica Griffen Alt.	Total Attendance	Quorum
11/17/2016												0	
10/27/2016												0	
09/22/2016													
08/25/2016	1	0	1		1	0	1		0	1		5	Min
06/30/2016	1	1	1		0	1	0		0	0	1	5	Min
05/26/2016	1	1	1		0	0	1	1	0	1		6	Y
04/28/2016	0	1	1		1	0	1		0	1		5	Min
03/24/2016	0	1	0	1	1	0	1		0	1		5	Min
02/25/2016													
01/28/2016	1			1	0	0	1	1	0	1		5	Min
Total Attended	4	4	4		3	1	5	2	0	5	1		
Possible Attended	6	5	5		6	6	6		6	6			
% Attendance	67%	80%	80%		50%	17%	83%		0%	83%			

Current Full Members

Alternate Member

Telephonic Attendance

Attended Initially by Phone



Proposed Santa Fe MPO 2017 Meeting Schedule

For TPB Approval 10/27/16

January						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

February						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

March						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

April						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

May						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

June						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

July						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

August						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

September						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

October						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

November						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

December						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						



TPB Meeting Dates – Meetings @ 4:30PM

TCC Meeting Dates – Meetings @ 1:30PM

Additional TPB and TCC Meetings
can be scheduled at any time.

Notes:

TIP Amendment Deadlines:

TPB Approval – Feb 28, May 30, Aug 31, Nov 30

UPWP Deadlines:

Amendments - TPB Approval – Mar 15, Jun 15, Sept 15, Dec 15

Santa Fe MPO – Transportation Improvement Program (TIP) Project Status Summary

Control Number	Project Title/Description	Lead Agency	Project Cost/Funding	Status
ROADWAY PROJECTS				
S100070	NM599/Jaguar Drive Interchange & Ext of Jaguar Drive Construction of a New Interchange and connecting Roadways	NMDOT D5	\$9,593,000 100% Privately Funded [FFY2013]	INTERCHANGE CONSTRUCTION COMPLETE Construction of Jaguar Rd Ext Underway Currently Scheduled for Completion Spring 2017 <i>Note: Interchange will not open until Jaguar Connection is completed</i>
S100120	North-East/South-East Connectors Location Study Study following NMDOT Location Study Procedures. NE Connector from St Francis to Richards Ave. SE Connector from the NE Connector to eastern edge of Windmill Ridge Subdivision, also including extensions of College Dr., Avenida Del Sur and Sunshine Mesa	Santa Fe County	\$500,000 \$427,200 (Federal) \$72,800 (County) [FFY2012]	NMDOT APPROVAL OF PHASE A/B REPORT RECEIVED OCTOBER 2015 Phase C Environmental Report in Development
S100121	North-East Connector (I-25 Frontage Road) - ROW Acquisition, Design and Construction of a New Section of Roadway and Upgrade of Existing Roadway	Santa Fe County/ NMDOT	\$3,651,644 \$ 225,000 (County) \$2,927,725 (Federal) \$ 498,919 (State) [FFY2016 & FFY2018]	AWAITING NMDOT/FHWA APPROVAL OF PHASE C REPORT before moving into Final Design and ROW Acquisition. NMDOT in process of renegotiating a new MOU with the County. Design on hold.
S100122	South-East Connector – ROW Acquisition, Design and Construction of a New Roadway	Santa Fe County	\$6,775,000 \$6,775,000 (County) [FFY2016 & FFY2018]	AWAITING NMDOT/FHWA APPROVAL OF PHASE C REPORT County finalizing RFP for release for Design Services.
S100130	Cerrillos Road Reconstruction Phase IIC Camino Carlos Rey to St Michaels Drive Design, ROW Acquisition and Reconstruction. Improvements include construction of an underground storm water drainage system and multi-modal facility upgrades for vehicles, pedestrians, transit and bicycle use.	City of Santa Fe	\$11,000,000 \$9,398,400 (Federal) \$1,601,600 (State) [FFY2013, FFY2014 & FFY2015]	Construction Started March 2016 Project 45 Days behind Schedule. Minimal Traffic delays expected as they complete medians and landscaping by Mid Nov. Final paving will be completed in Spring 2017 Project Website: www.cerrillosroad.com
S100140	I-25 at Cerrillos Interchange Interchange Improvements, Bridge Replacement/Rehabilitation Diverging Diamond Interchange Preferred Alternative.	NMDOT D5	\$20,999,999 \$17,839,040 (Federal) \$3,160,959 (State) [FFY 2014 & 2015]	Construction started June 2015. Project Substantially Complete Should be finished first week of November Project Website: www.santafeddi.com
S100160	I-25 at Canoncito Interchange Bridge Replacement, Drainage and on and off Ramp Improvements	NMDOT D5	\$8,400,000 \$7,176,960 (Federal) \$1,223,040 (State) [FFY2013]	INTERCHANGE CONSTRUCTION COMPLETE AND OPEN TO TRAFFIC Aesthetic Wall by Church to be Completed next month
S100230	NM14 (Cerrillos Rd) ADA Study ADA Feasibility Study and ROW Acquisition	NMDOT D5	\$1,250,000 \$1,068,000 (Federal) \$ 182,000 (State) [FFY2018 & FFY2019]	FUNDED IN FFY2018 & 2019
S100250	Interstate Pavement Preservation Pavement Preservation at various location along Interstate 25 in the MPO Area	NMDOT D5	\$10,000,000 \$8,544,000 (Federal) \$1,456,000 (State) [FFY2020 & FFY2021]	FUNDED IN FFY2020 & 2021
S100270	Pedestrian Signal Head Upgrade Upgrade all 415 pedestrian signal heads at 58 intersections to countdown type. This countermeasure is related to reducing pedestrian related crashes.	City of Santa Fe	\$300,000 \$277,920 (Federal) \$22,080 (State) [FFY2015]	FUNDING OBLIGATED 09/03/15 Installation of new Pedestrian Signal Completed 05/20/16 Project Close out in process

Santa Fe MPO – Transportation Improvement Program (TIP) Project Status Summary

Control Number	Project Title/Description	Lead Agency	Project Cost/Funding	Status
S100340	NM466 (St Michaels Drive) Pedestrian ADA Improvements	NMDOT D5	\$323,629 \$276,509 (Federal) \$47,120 (State) [FFY2019]	FUNDING MOVED TO FFY2019 WITH TIP AMENDMENT 3
S100350	Guadalupe Street Bridge (#6487) Off-Ramp Rehabilitation (Bridge Deck Replacement)	NMDOT D5	\$1,500,000 \$1,281,600 (Federal) \$218,400 (State) [FFY2017]	FUNDED IN FFY2017 Design Development Underway.
S100370	Agua Fria/Cottonwood Drive Intersection Safety Improvements Design, ROW Acquisition and Construction of a Roundabout at the Intersection of Agua Fria St/Cottonwood Dr	City of Santa Fe	\$1,200,000 \$1,111,680 (Federal) \$88,320 (State) [FFY2015 & FFY2018]	DESIGN FUNDING OBLIGATED 08/20/15 Design Started April 2016 Public Input Meeting Held 09/21/16 Construction Funded in FFY2018
S100420	FR-2098 Arroyo Hondo Bridge Preventative Maintenance Project Bridge Deck Overlay	NMDOT D5	\$312,000 \$266,573 (Federal) \$45,427 (State) [FFY2017]	FUNDED IN FFY2017 Design Development Underway. Construction scheduled to be Let in Jan 2017
S100430	NM599/US84-285 Ramp Modification Lengthen SB On-Ramp from NM599 to US84/285	NMDOT D5	\$395,819 \$338,188 (Federal) \$ 57,631 (State) [FFY2018]	FUNDED IN FFY2018 Design to be done by the District and completed by March 2018.
S100440	St Francis Dr/St Michaels Dr Interchange Improvements Study, Design and Construction of Improvements to the Interchange	NMDOT D5	\$750,000 \$427,200 (Federal) \$322,800 (State) [FFY2016 & FFY2019]	Study Awarded to Radian Engineering Study underway July 2016 Construction Funding (\$5,500,000) currently programmed in FFY2021
S100450	US84/285 & NM502 Bridge Maintenance Project Bridge Maintenance on Bridge #9312 inside MPO Planning Area and Bridges #7516, #8943 and #8661 outside the MPO Planning Area	NMDOT D5	\$2,209,300 \$1,887,626 (Federal) \$ 321,674 (State) [FFY2016]	Project Funding moved to FFY2017 with Amendment 2 Additional funding to be added with Amendment 4
L500219	Defouri Street & Guadalupe Street Bridges Project Replacement of the Defouri Bridge (#4063) and Rehabilitation of the Guadalupe Bridge (#6944)	City of Santa Fe	\$1,259,543 \$ 80,000 (State) \$1,179,543 (City) [FFY2016]	Project rebid. Expect Council approval of contract by December Construction expected to start January 2016?
S100460	Guadalupe Street Reconstruction "Road Diet" The proposed project identified through the RSA is the following: Lane Reduction, Pedestrian Improvement, bicycle Improvements, Signalized Intersections Improvements, Lighting, Drainage Accommodations, new Signing and Striping.	City of Santa Fe	\$4,000,000 \$3,582,900 (Federal) \$ 362,500 (State) \$ 54,600 (City) [FFY2017 & FFY2019]	DESIGN FUNDED IN FFY2017 Agreement Request Form for Design Funds Submitted April 2016. Still awaiting Agreement from NMDOT CONSTRUCTION FUNDED IN FFY2019
S100480	Old Santa Fe Trail Bike Lanes Construction of Bike Lanes to the Existing Roadway	Santa Fe County	\$559,063 \$559,063 (County) [FFY2016]	PROJECT COMPLETED MAY 2016
S100520	I-25 Pavement Preservation – M.P. 290-294 (Eldorado to Canoncito IC)	NMDOT D5	\$7,500,000 \$6,408,000 (Federal) \$1,092,000 (State) [FFY2016]	Design for project being finalized Let for bids scheduled at the end of November

Santa Fe MPO – Transportation Improvement Program (TIP) Project Status Summary

Control Number	Project Title/Description	Lead Agency	Project Cost/Funding	Status
TRANSIT & RAIL PROJECTS				
TS00110	Downtown Transit Center Sheridan Ave Improvements Construction of ADA-compliant pedestrian, bicycle and transit facilities, and streetscape improvements	City of Santa Fe	\$2,340,824 \$2,000,000 (Federal) \$ 340,824 (City) [FFY2016]	FUNDING TRANSFERRED TO FEDERAL TRANSIT ADMINISTRATION Design Finalized. Awaiting FTA Approval to release funding. Construction expected to start Jan/Feb 2017
NON MOTORIZED PROJECTS				
S100280	Santa Fe River Trail –Connections and Improvements Multi-use Trail connections, crosswalks and trail widening, from Camino de Chelly to Defourin St.	City of Santa Fe	\$439,070 \$250,000 (Federal) \$189,070 (City) [FFY2015]	CONSTRUCTION FUNDING OBLIGATED 09/14/15 Construction Contract Award to Council for Approval 05/25 Construction expected to start December 2016
S100281	Santa Fe River Trail/E. Alameda St Pedestrian Improvements Design and construction of pedestrian improvements including new sidewalk, retaining structures and handrail along East Alameda Street and Santa Fe River.	City of Santa Fe	\$455,000 \$388,752 (Federal) \$ 66,248 (City) [FFY2014 & FFY2015]	CONSTRUCTION FUNDING OBLIGATED 09/01/15 Construction Started August 2016 Project expected to be completed in November 2016
S100282	Santa Fe Rail Trail –Segment 4 Construction of a natural surface Multi-use Trail parallel to the Santa Fe Southern Railroad from Avenida Vista Grande to Avenida Eldorado	Santa Fe County	\$471,213 \$96,798 (Federal) \$374,415 (County) [FFY2015]	CONSTRUCTION FUNDING OBLIGATED 08/03/15 Construction Contract Awarded Construction started July 2016
S100390	Acequia Trail/Railyard Crossing Construction Construct a Multi-use Path Grade Separated Crossing (Underpass) of St Francis Drive (US 84/285)	City of Santa Fe	\$4,290,463 \$3,665,772 (Federal) \$ 624,691 (City) [FFY2015 & FFY2016]	CONSTRUCTION FUNDING OBLIGATED 09/17/15 Additional \$470,464 in CMAQ-Flex funding added 12/14/15 Construction started October 2016 Work being done at night to minimize traffic impacts.
S100410	El Camino Real Buckman Road Retracement Project (NM FLAP TRAIL 77000(1)) Design and Construction:: Segment 1 - 5ft natural surface recreational trail from USFS Headquarters Trail to USFS Dead Dog Trail (9.6 miles). Segment 2 - 10ft Multi Use Trail from Santa Fe River Greenway Trail to USFS Headquarters Trail (4.7 miles).	Santa Fe County	\$3,311,095 \$2,829,000 (Federal) \$482,096 (County/City) [FFY2015 & FFY2016]	Design Phase underway June 2015 30% Design Complete. Currently Preparing Environmental Document and Final Design CONSTRUCTION FUNDED IN FFY2016
S100470	Rail Trail Underpass at NM466 (St Michaels Drive) The proposed project identified through the RSA is the following: Design and Construct a Trail Underpass	City of Santa Fe	\$3,135,000 \$2,808,504 (Federal) \$ 285,000 (State) \$ 41,496 (City) [FFY2017 & FFY2019]	DESIGN FUNDED IN FFY2017 CONSTRUCTION FUNDED IN FFY2019 Discussions to change lead agency to NMDOT in process.
S100500	Improvements to Motocross & All Terrain Tracks and Facilities at La Tierra	City of Santa Fe	\$278,200 \$236,470 (Federal) \$ 41,730 (City) [FFY2017]	Recreational Trail Program Funding Award Added to TIP by Administrative Modification 04/08/16