



Santa Fe Metropolitan Planning Organization

"Promoting Interconnected Transportation Options"



Santa Fe MPO Transportation Policy Board

Thursday November 17, 2016, 4:30 P.M.

City of Santa Fe Offices @ Market Station

500 Market Street, Suite 200, Santa Fe, NM

(Map: <http://tinyurl.com/l6kejeg>)

AGENDA

CITY CLERK'S OFFICE

DATE 11/8/16 TIME 1:20p

SERVED BY Mark T. Tibbitts

RECEIVED BY [Signature]

CALL to ORDER

ROLL CALL

APPROVAL of AGENDA

APPROVAL of MINUTES: *October 27, 2016*

A. MATTERS FROM THE PUBLIC

B. PUBLIC HEARING

1. Approval of Amendment 4 to the FFY2016-2021 Transportation Improvement Program – *MPO Staff*

C. ITEMS for DISCUSSION and POSSIBLE ACTION:

1. Administrative Amendment to the FFY2017 & FFY2018 UPWP – *MPO Staff*
2. Update on Transportation Improvement Program (TIP) projects – *MPO Staff*

D. MATTERS FROM THE MPO STAFF

E. MATTERS FROM THE SFMPO TRANSPORTATION POLICY BOARD

F. MATTERS FROM THE NMDOT AND FHWA

G. ADJOURNMENT – Next Scheduled Meeting February 23, 2017

Persons with disabilities in need of accommodations, please contact the City Clerk's office at 955-6520, five (5) working days prior to the meeting date.

SUMMARY INDEX
MPO TRANSPORTATION POLICY BOARD
October 27, 2016

<u>ITEM</u>	<u>ACTION</u>	<u>PAGE</u>
CALL TO ORDER AND ROLL CALL	Quorum	1
APPROVAL OF AGENDA	Approved	2
APPROVAL OF MINUTES – AUGUST 25, 2016	Approved	2
MATTERS FROM THE PUBLIC	None	2
<u>ITEMS FOR DISCUSSION AND POSSIBLE ACTION:</u>		
BY-LAWS REVIEW AND REVISION	Approved [revised]	2-9
APPROVAL OF MPO MEETINGS SCHEDULE FOR 2017	Approved [revised]	9-11
UPDATE ON TRANSPORTATION IMPROVEMENT PROGRAM (TIP) PROJECTS	Information/discussion	11-13
MATTERS FROM THE MPO STAFF	Information/discussion	14
MATTERS FROM THE SFMPO TRANSPORTATION POLICY BOARD	Information/discussion	14-15
MATTERS FROM THE NMDOT AND FHWA	Information/discussion	15-16
ADJOURNMENT		16

MINUTES OF THE
SANTA FE
MPO TRANSPORTATION POLICY BOARD
Market Station
October 27, 2016

CALL TO ORDER

The Santa Fe MPO Transportation Policy Board was called to order by Chair Henry Roybal, at approximately 4:30 p.m., on Thursday, October 27, 2016, at Market Station 500 Market Street, Suite 200, Santa Fe, New Mexico.

ROLL CALL

Members Present

Commissioner Henry Roybal, Chair
Councilor Joseph Maestas, Vice-Chair
Tamara Haas, DOT
Councilor Signe I. Lindell
Edward Escudero [Alternate for Governor Charlie Dorne, Tesuque Pueblo]
Commissioner Liz Stefanics
Councilor Ronald S. Trujillo

Members Excused

Mayor Javier Gonzales

Members Absent

Commissioner Robert Anaya

Others Present

Commissioner Miguel Chavez
Councilor Mike Harris
Commissioner-Elect Anna Hansen
Mark Tibbetts, MPO Officer
Keith Wilson, MPO Planner
Erik Aune, MPO Planner
Melessia Helberg, Stenographer

There was a quorum of the membership in attendance for the conducting of official business.

During the roll call, Melessia Helberg, MPO Meeting Stenographer, asked Councilor Chavez for which Commissioner he is an alternate today.

Commissioner Chavez said, "No. I'm actually not the alternate. I am the alternate, but I did not receive a phone call from either of the other of the other Commissioners to be the alternate this afternoon. I am here of interest on the TIP project, specifically the State's improvements on County Road 70 and #599. I think if you have a quorum you can proceed, but I don't think I should be part of the Roll Call."

APPROVAL OF AGENDA

MOTION: Councilor Trujillo moved, seconded by Councilor Lindell, to approve the Agenda as presented.

VOTE: The motion was approved unanimously on a voice vote.

APPROVAL OF MINUTES – AUGUST 25, 2016

MOTION: Councilor Maestas moved, seconded by Councilor Lindell, to approve the minutes of the meeting of August 25, 2016, as presented.

VOTE: The motion was approved unanimously on a voice vote.

A. MATTERS FROM THE PUBLIC

There were no matters from the public.

Commissioner Stefanics arrived at the meeting.

B. ITEMS FOR DISCUSSION AND POSSIBLE ACTION:

1. BY-LAWS REVIEW AND REVISION (MPO STAFF)

A copy of the *Bylaws and Operating Procedures*, of the Santa Fe Metropolitan Planning Organization, last amended January 28, 2016, are incorporated herewith to these minutes as Exhibit "1."

Mr. Tibbetts said in January, the Bi-laws were changed on page 4, to provide, *"...However, if no quorum is present for a meeting, a quorum can be established by telephone participation by one or more members, provided however, that each member shall state their reason for not being unable to attend in person."* He said this was done was to be able to establish a quorum. He said they try to encourage all members to be present, because it is a public meeting, and we do have members of the public. He said 5 members are needed for a quorum, and they have had a minimum quorum. He said, since January, staff has been checking membership attendance. He said we are on the edge of establishing a quorum each time we meet. He said staff would like to see more emphasis on calling alternates to have in-person attendance, commenting at times, circumstances can prevent people from getting to the meeting. He said when we have a situation where 3 people are out, staff gladly will cancel the meeting and call a special meeting if necessary. He said it was an issue at the last meeting where two members were participating telephonically, but we didn't have an adequate system for hearing, noting the telephonics were poor.

Mr. Tibbetts said the attendance today is great, and what they strive to do in terms of attendance in person. He said a Board member recommended we put this item on the agenda for discussion to see what the general feeling of the membership is.

Councilor Lindell said she requested this to be on the agenda, and she appreciates the information the staff has brought forward to let us know that language had resulted in a lower in-person attendance. She is ready to make a motion or to wait for more discussion.

Councilor Maestas asked what happens if we are only one member shy of a quorum, commenting we currently have the option to all someone to participate telephonically. What is better – experience difficulty with one person calling in to establish a quorum or cancelling the meeting.

Mr. Tibbetts said there are unexpected, last minute things. If someone can't make a meeting, then that is the reason we have the 4 alternates. He said if there is an important meeting staff strives for full a complement of the Board, noting they have canceled meetings at the last minute. Or, if a member is running late, the Board can begin the meeting with non-voting items until a quorum is established.

Councilor Maestas said telephonic participation by one or members would be allowed under the current by-laws. He suggested limiting telephonic participation to one person to get a quorum. He said the by-laws currently almost demand in-person attendance to participate, but he thinks the language was changed to salvage a quorum. He said maybe we don't need to "throw the baby out with the bathwater," but have the option for one member to participate telephonically, not one or more. He said this is his recommendation in terms of a compromise.

Commissioner Stefanics noted the proposed 2017 Calendar proposes 10 meetings. She said one year they tried to cut back to 6 meetings. She asked if staff looked at the attendance that year.

Mr. Tibbetts said staff can go back and check that.

Commissioner Stefanics said the DOT actually wrote us up and said that we have poor attendance in our meetings, and we tried to come up with solutions, but that wasn't the year we added telephonic participation, but cut back the number of meetings. She said we knew we had to have action on certain items for our responsibilities to the DOT, and everyone took that pretty seriously. She said perhaps we need to readjust the number of meetings.

Councilor Maestas said this all depends on the existence of telephonic conference equipment with adequate amplification and the microphones.

Mr. Tibbetts said we have telephone conferencing equipment and it can be placed in the middle of the setup. He said at the time that happened, we didn't have it operating correctly and we ended up using 2 cell phones, which wouldn't be considered adequate. He said the system we have is a state of the art piece of equipment.

Councilor Maestas asked the reason we don't set up the teleconference equipment as a matter of practice, so it is available as an option for a member to participate telephonically. He asked if we share it with the entire Market Station.

Mr. Tibbetts said the equipment belongs to the MPO, commenting we do allow people to borrow it at times. He said by-laws really encourage in-person participation. He said it is better for the public if there is in-person participation.

Councilor Maestas said if there already is a quorum without him and he wanted to call in, and you said not to call in, then "I'm not supposed to call in."

Mr. Tibbetts said he will do what the Board wants, and if they want to have the equipment here at every meeting, they can do that.

Councilor Maestas said he thinks we should do so, knowing we do have telephone conference equipment which can be set up for every meeting. He thinks we should allow for that as a contingency only. And that we change the by-laws to allow only one member to participate telephonically – one lifeline call to get through actions.

Councilor Lindell said we had it set up the last time and it didn't work. She said, "As a person who is hearing impaired, I think you're being rather insensitive about this."

Councilor Maestas said the language already is in the by-laws, and he's not adding any language.

Councilor Lindell said, the way she understood Councilor Maestas is he was saying if we need one person to call in to make a quorum – that's what you were proposing.

Councilor Maestas said that already is in the by-laws.

Councilor Lindell said the strike-out eliminates telephone participation. She said the equipment really isn't very good, and if it doesn't work, it's useless. She said this was our experience when we tried to use it and we ended up with two people calling-in on cell phones.

Councilor Maestas asked how often that has happened.

Mr. Tibbetts said it happened only once, but it is staff responsibility to make sure our equipment works, and if not, we will get additional equipment.

Councilor Trujillo said the City Council members aren't allowed to participate telephonically, and asked if County Commissioners are allowed to participate telephonically.

Chair Roybal said yes.

Councilor Stefanics said it is very difficult at the County Commission for the person calling in to hear everything that is going on and to participate and be heard. She said when people have called in, it is not a fluid discussion. There is a time lapse and they can't hear everything and we can't hear everything that they say, so there is a disconnect, saying "It's not the best of circumstances." She said if we eliminate that possibility, we need to be aware if we do not have a quorum, another meeting would have to be called for the action item, and the members will have to say yes to another meeting. She said this won't affect her.

Councilor Maestas said this complies with the Open Meetings Act, but it's based on the condition that both parties have to be able to hear the proceeding as Commissioner Stefanics mentioned.

Commissioner Stefanics said this is her understanding per legal.

Councilor Maestas said this is allowed under the Open Meetings Act. If we were prone to having two-hour meetings, he can see the difficulty of the person on the other end struggling to hear the entire discussion. However, we have very few action items on our agenda. He would agree with the proposal if we did have long meetings. However, typically, we just need a quick call to approve action items, and we can complete the meeting without having to reschedule.

MOTION: Councilor Lindell moved, seconded by, Councilor Trujillo, to accept the proposed language for Section III(d), dealing with voting procedure, as presented with the strike-out.

DISCUSSION: Councilor Trujillo said he isn't hearing impaired, and doesn't know what Councilor Lindell experiences, so he is trying to be sensitive.

Councilor Trujillo said Councilor Dominguez is the alternate, noting they have the same schedule and it is difficult to get here on time. He said members who can't be here should be responsible for getting the alternate here. He said he isn't hearing impaired, and he has no problem with telephonic participation.

MOTION TO AMEND: Councilor Maestas moved, seconded by Tamara Haas, to amend the motion to keep the existing language proposed to be stricken, and delete "or more," and make "members" singular to "member." So it would be participation by one member. It keeps the same language and only if a quorum is not in attendance, and there would be no volunteer calling in when we have a quorum.

DISCUSSION ON THE MOTION TO AMEND: Councilor Stefanics suggested allowing one person to call in to make a quorum but that person could not vote.

Councilor Maestas said he doesn't think that would comply with the Open Meetings Act.

Councilor Chavez said, at that point, if someone is calling in, it should be one of the alternates for the City or County, not someone who is not on the Board or who is not an alternate.

Councilor Stefanics said if she couldn't get here on time, she could have called in as a member.

Councilor Chavez agreed, but only to make a quorum. He said it is a two-step process, as Councilor Maestas said, and calling an alternate is the first step. If the alternate can't make it, then that person or another member could call in, but only to establish a quorum, so that kind of limits that.

Councilor Maestas said it is very narrow, and a rare contingency, but we don't need to differentiate which member, whether a primary or an alternate.

Commissioner Stefanics asked how many meetings have we had with someone participating telephonically to make a quorum.

Mr. Tibbetts said there was telephonic participation in 4 out of 5 meetings.

Commissioner Stefanics said then that is about 80% of the time that telephonic participation was required for a quorum.

Councilor Chavez said it is a struggle to get a quorum, even with alternates, commenting he is unsure this is the case with all committees or just the MPO.

Councilor Maestas said perhaps we could have a discussion about the starting time, commenting 4:30 p.m. is a little early, noting most committees on which he serves start at 5:00 p.m. He said we could look at other factors playing into this, but having a contingency is always helpful, given that the telephonic participation "saved our bacon," for 80% of the meetings.

Councilor Lindell said Commissioner Stefanics earlier suggestion to look at the number of meetings we have to hold to see if we could go to 6 meetings rather than 10 meetings a year, noting everyone has a huge meeting schedule, and that might help to improve attendance at these meetings. She said the meetings haven't gone on for hours on end. She said it probably would improve attendance if the staff feels they can schedule items of importance, that we could still address 6 times a year, rather than 12 times a year.

Chair Roybal asked if there are times of the year we need to meet.

Mr. Wilson said for TIP it is February, May, August and November, and for the UPWP it's March, June and September.

Commissioner Chavez said we had moved the starting time to 4:00 p.m., 4:15 p.m., and to 5:15 p.m., and it didn't seem to make that much of a difference. He said Councilor Dominguez asked for the current starting time. He said there was a discussion on the City Council about standardizing the starting times for meetings so the Councilors would know in general the meetings start at either 5:00 p.m. or 5:15 p.m., although the Council meetings might have a different starting time, but the Committees generally would start about the same time.

Councilor Trujillo said the majority of the City meetings start at 5:00 p.m.

Commissioner Chavez said Public Works used to start at 5:15 p.m. He said the start at 5:00 or 5:15 p.m. was to allow those that work to get there on time.

Councilor Trujillo said that is the way it is with the City Council, which used to start at 4:00 p.m.

Commissioner Chavez said there is a different meaning of work, and we have discussed it at the MPO and have adjusted and moved the time around, and suggested we try it again for first 6 months to see how that works. He said, even as a self-employed person, 2:00 p.m., and even 4:00 p.m., cuts into his work day a little bit and 5:00 p.m. would be a little easier.

Responding to Chair Roybal, Mr. Tibbetts said the Board easily could change the start time without a by-laws change.

Chair Roybal said we need to move forward because Councilor Lindell has to leave.

Councilor Lindell said she has a graduation address to give and she has to leave.

VOTE ON THE MOTION TO AMEND: The motion was approved on a voice vote with Councilor Maestas, Tamara Haas and Edward Escudero voting in favor of the motion, Councilor Trujillo, Councilor Lindell and Commissioner Stefanics voting against, and Chair Roybal voting in favor to break the tie [4-5].

Councilor Maestas asked the Stenographer if this vote nullifies the need to vote on the primary motion.

Ms. Helberg said if the motion to amend is approved then you vote on the main motion, as amended.

Councilor Trujillo asked what was the motion on the floor.

Ms. Helberg said the motion on the floor to amend was to keep the existing language proposed to be stricken, and delete "or more," and make "members" singular to "member." And the next vote is the vote on the main motion, as amended.

Councilor Chavez said then the main motion would approve the by-laws with the amendment.

Ms. Helberg said yes, the main motion was to approve the by-laws amendment as presented.

VOTE ON THE MAIN MOTION AS AMENDED: The motion was approved on a voice vote with Councilor Maestas, Tamara Haas and Edward Escudero voting in favor of the motion, Councilor Trujillo, Councilor Lindell and Commissioner Stefanics voting against, and Chair Roybal voting in favor to break the tie [4-5].

The members called for a Roll Call Vote on the main motion, as amended.

CLARIFICATION: Councilor Maestas said he thought the main motion is as originally made and doesn't incorporate the amendment after the amendment has been approved, and asked Ms. Helberg to clarify that.

Ms. Helberg said there was a motion and second to accept the amended by-laws language as presented. And in the interim there was a motion and second to amend the motion to restore the language as it existed and that voided the first motion with the exception of "to approve." She said this is the way she understands it in accordance with parliamentary procedures.

VOTE ON THE MAIN MOTION, AS AMENDED: The vote on the main motion, as amended, was approved on the following Roll Call Vote [4-3]:

For: Councilor Maestas, Tamara Haas and Edward Escudero and Chair Roybal to break the tie.

Against: Councilor Trujillo, Councilor Lindell and Commissioner Stefanics.

Councilor Stefanics said Commissioner Chavez is here as an alternate for Commissioner Anaya.

Ms. Helberg said at roll call when she called Commissioner Chavez's name he said he preferred not to be listed as an alternate, but that determination is up to the Chair and the Board.

Councilor Lindell departed the meeting

2. APPROVAL OF MPO MEETINGS SCHEDULE FOR 2017 – MPO STAFF

A copy of the *Proposed Santa Fe MPO 2017 Meeting Schedule*, is incorporated herewith to these minutes as Exhibit "2."

Mr. Tibbetts said the calendar for next year is the same, with 10 meetings, commenting we need to hold at least 8 meetings, and any additional meetings as need to be scheduled. He said we do the TIP amendments regularly and there typically are 2-3 UPWP amendments during the year. He said if staff knows if there is nothing important to approve, they will call and suggest canceling the meeting, commenting staff knows everyone has a busy schedule. He said in the past, we've had plans and major documents needing approval. Mr. Tibbetts reviewed the proposed meeting calendar noting the start time noted is 4:30 p.m., but that can be changed.

Chair Roybal said he would like to move to 6 meetings and begin at 5:00 p.m., but he wants to hear from his peers about that.

Councilor Maestas asked Mr. Tibbetts if we can get our work done with 6 meetings.

Mr. Tibbetts said the meetings will need to coincide with the necessary approvals. He said, for example, the next meeting of the MPO is a very important meeting to approve a TIP amendment. He said the regular meeting coincides with a SWMA meeting at 5:00 p.m., noting it is on the 3rd Thursday because the meeting conflicts with a SWMA meeting and we want to avoid Thanksgiving. He said for next year's calendar, the meeting for November is scheduled on November 16, 2017, and the County has notified him there is also a SWMA meeting scheduled on the same day at 5:00 p.m. He said we'll have to decide whether to move the time to 3:30 p.m., or talk to SWMA to see if they will move their meeting, otherwise we will have to shift the date of that meeting to a Wednesday.

Mr. Tibbetts said there may be additional conflicts on the 2017 meeting calendar.

Mr. Wilson said he has no flexibility on the approval dates for the TIP amendments, so those are in February, May, August and November 2017 meeting dates which have to happen if we have a TIP amendment, because of the scheduling of the public review so they can get to the DOT in time for their process. He said we have missed only one cycle without a TIP amendment over the past 2 years. He said if you are looking at 6 meetings, he doesn't know what the other two would be.

Mr. Tibbetts said we are on a two-year work program, and for 2017, it's not as critical because the federal year closes September 30th. He said the Work Program would be considered in March and June.

Councilor Maestas asked which are the absolute dates needed for the approval of the UPWP.

Mr. Tibbetts said the March meeting is important. He said at this time June was important and the Board doesn't meet in December, so these things are indicated for the November meeting, noting we are on a two-year work program.

Councilor Trujillo said if something comes up, you have the authorization to call an additional, 7th meeting.

Mr. Tibbetts said then you would vote on everything during the regularly scheduled 6 meetings, but if something came up, we could call a special meeting.

[Mr. Aune's remarks are inaudible here] Mr. Aune said it is important to have consistencies for the public and staff so they can be confident in our meeting dates.

Mr. Tibbetts said the City and County have been very good about putting our meetings on the official meeting schedule. He said it is hard to get good attendance when there is some uncertainty, but when it's on the calendar or on the list it is easier. He said if there isn't a quorum, we can cancel the meeting and give advance notice of a meeting in 2-4 weeks. He said we never know when the public is going to show up.

Councilor Maestas asked if we are assuming that we wouldn't change the TCC meeting schedule and it would remain a monthly meeting, and Mr. Tibbetts said yes.

Councilor Maestas said he was cross-checking the by-laws to see if what we are proposing would conflict. The by-laws provide that we have to meet at least quarterly, so this change would be in compliance with the by-laws.

Mr. Tibbetts said that is correct, noting when they put that language in, we didn't have the Planning Procure Manual which stipulates certain times. He said he is comfortable with the proposed change.

Ms. Haas said if you leave out the January meeting, there won't be a meeting for 3 months, because you will miss December, January with a meeting at the end of February, which seems like a long time to her. She said she feels we should leave the schedule as is, and allow staff to cancel meetings in recognition that our time is valuable, and if there is no business they would respect that. She said at the same time, it would keep the members, staff and the public in communication.

MOTION: Councilor Trujillo moved, seconded by Councilor Maestas to approve the proposed 2017 meeting schedule with an amendment that the Board will meet in February, March, May, June, August, September and November, and the meetings will start at 5:00 p.m.

VOTE: The motion was approved on a voice vote with Councilor Maestas, Tamara Haas, Edward Escudero, Commissioner Stefanics and Councilor Trujillo voting in favor of the motion, no one voting against and Councilor Lindell absent for the vote. [5-0-1]

3. UPDATE ON TRANSPORTATION IMPROVEMENT PROGRAM (TIP) PROJECTS – MPO STAFF

A copy of the *Santa Fe MPO – Transportation Improvement Program (TIP) Project Status Summary*, dated October 24, 2016, is incorporated herewith to these minutes as Exhibit "3."

Keith Wilson highlighted the projects in the packet. Please see Exhibit "3," for specifics of this presentation.

Commissioner Stefanics asked if the representative from the DOT take back the message that we really consider the North-East/South-East Connectors Location Study, the North-East Connector I-25 Frontage Road, and South-East Connector construction to be very important and we hope they rise to the top for funding.

Responding to Mr. Haas, Mr. Wilson said the I-25 at Cerrillos Interchange is almost done. He said there will be a ribbon-cutting on Monday, October 31, 2016, on-site.

Commissioner Stefanics said she has notified the public of the ribbon cutting, noting we are calling it the DDI (Diverging Diamond Interchange).

Mr. Wilson noted they are making good progress on the Acequia Trail Railyard Crossing, noting they are working at night to minimize traffic impact.

Mr. Wilson said he is in the process of developing a TIP amendment, which he will release for public review tomorrow, and a public hearing will be held at the November meeting to approve it. He said there are 4 proposed changes: changing the scope of work to a bridge project on the frontage road between Cerrillos Road and #599; \$1 million to a project for multiple-bridges; the DOT is proposing to add a new project at the NM 599 Interchange Reprioritization Study, which will include a review of the corridor from #14 all the way to U.S. 285 for all the interchange locations.

Councilor Chavez said CR 70 and #599 generated interest two years ago because of a fatal accident, and there was discussion about doing some short term interim safety improvements at CR70 and #599 knowing we were anticipating this Corridor Study to determine where the next best at grade, separated interchange would make sense. He asked where is the discussion about interim safety improvements, or has that gone away completely and will it still be considered while the Study is being done – what is its status.

Mr. Wilson said he understands the safety improvements were designed, but there were no funds available at the time we brought the TIP amendment. He said the District 5 Engineer was here and he said he is still looking for funding to do those interim improvements.

Councilor Chavez said that doesn't mean that intersection wouldn't be eligible or considered for at-grade, separated interchange later, but it would be interim safety improvements until that determination was made. He wanted to make sure that is still part of the discussion moving forward so it is an option and would be considered.

Mr. Wilson said he can contact the District Office and get a more formal response on the Reprioritization Study and the interim improvements which are tied together, so you will have the full information next month when you make your decision.

Councilor Chavez said that will be fine, commenting he appreciates all of staff's work on this, noting it's been a safety challenge to the public. He said there were two public meetings in the area, one of which was at the Nancy Rodriguez Center. He said the public had input on their preference for safety improvements.

Councilor Trujillo asked if we need to vote on anything else.

Mr. Tibbetts said he needs input regarding the meeting scheduled for November 17, 2016, and who would be impacted on this board by SWMA meetings.

Commissioner Stefanics said the newly-elected Commissioners don't have assignments until the first County Commission meeting in January 2017, so we won't know the full extent until then.

Commissioner Chavez said he still is an alternate and would be available when he receives a telephone call requesting him to attend.

Chair Roybal said he serves on SWMA and Commissioner Chavez said he also serves on SWMA.

Mr. Tibbetts said then 2 members will be absent.

Commissioner Chavez said he is willing to serve as the alternate next month if needed.

Councilor Stefanics said she will be available.

Councilor Maestas asked staff to poll the membership, and if necessary the meeting time can be amended.

Chair Roybal said if SWMA has a quorum without him, he will attend this meeting.

Mr. Wilson said the fourth and final TIP amendment to be proposed next month is the Rail Crossing at the Canoncito Interchange safety improvements. He said more details will be available next month, noting there is no definite date when the service will begin.

Councilor Trujillo departed the meeting

C. MATTERS FROM THE MPO STAFF

Mr. Tibbetts said last month there was a horrific head-on collision at an interchange on I-25, and Mayor Gonzales has requested the DOT undertake a planning effort to resolve issues. Mr. Tibbetts said he sent a letter to District #5 from MPO staff saying we would like to participate in a case study on this issue. He said he wants to participate in this effort, and work with DOT to come up with some concrete changes to some of the ramps. He said he lives in the area and spoke about his personal experience. He said it is within our planning district and it is the time to look more directly in coming up with some improvements.

Councilor Maestas asked if there are opportunities for funding under the Highway Safety Improvement Program.

Mr. Tibbetts said has worked on this and John Nitzel is familiar with the locations. He said he spoke with DOT Public Safety and the District Engineer. He said this is something he wants to be part of, and to look at solutions. He said it's something that not a lot of people are aware of.

Commissioner Stefanics asked if a flashing light that faces the wrong way would catch people's attention if they are going the wrong way. She said we could also place nails to flatten the tires.

Mr. Tibbetts said these are ideas to open the discussion.

Commissioner Stefanics said we have had some horrible accidents recently on Highway 14 with fatalities.

Mr. Tibbetts said the MPO extends down to Madrid and Cerrillos.

Mr. Tibbetts said the State is working on a Highway Safety Improvement Program Manual and MPO staff would like to participate in that effort.

D. MATTERS FROM THE SFMPO TRANSPORTATION POLICY BOARD

Councilor Maestas said last week they celebrated the Camino Real/Buckman Road Retracement Trail – federal/state/local. He said the MPO had a lot to do with that trail and commends staff for helping to make that happen.

Councilor Maestas said last night the City Governing Body approved the Midtown Overlay for the St. Michaels Drive Corridor, so the land use piece is in place. He said they are looking to improve the corridor, possibly doing a road diet on St. Michaels. A traffic assessment was done, and a recommendation was made in the Traffic Assessment Report to do a pre-road diet pilot by restriping the road. The City doesn't own the road, but will have to work with the DOT, possibly through an MOU, to do the pilot program. He said the traffic assessment identified some signalized intersections whose level of service may decrease quite a bit, and modifications may have to be made to the signalized intersections. He will be bringing that forward to see if there is a role for the MPO in that effort, and perhaps have a broader discussion about it, noting all 4 Council Districts come together at that point. He said the current paradigm is that we can't do anything because we don't own it, and we are in road exchange agreement negotiations. He hopes we can work cooperatively with the State under the current ownership, to see how the road diet, through this low cost pilot, might play out.

Commissioner Stefanics said there are 3-4 County Commissioners in that area as well – District #2, #4, #5, noting all of the Commissioners have a slice of the City in their respective districts.

E. MATTERS FROM THE NMDOT AND FHWA

Ms. Haas said the Highway Safety Improvement Program is under her area of responsibility, and they are having a kick-off meeting on November 4, 2017, internally to the DOT first, to start talking about the Program. She is trying to develop a set of procedures. She said there used to be a process where you just submitted an application for funding, but that didn't consider some of the high crash locations. So she wants to try to move the manual more to using some of the crash statistics data to look at those programs.

Ms. Haas continued, saying the study being done by District #5 is a road safety audit at I-25/285, noting they use a consultant to help them facilitate the audit. They also may bring in members from the public, law enforcement, so it's not just the engineers trying to look at an improvement. She said the public always says the easiest thing to do is to put up the wrong-way spike strips, but that doesn't solve the problems. She said the DOT entertained that after there were 5 fatalities from the same family, but it has been turned down. She said they have to look at things that comply with the Manual on Uniform Traffic Control Devices. She said flashers are more tricky. She said things have been done there is to deter as much as possible, the wrong-way movements by making medians where people shouldn't be able to make left turns.

Ms. Haas continued, saying regarding the new subdivision north of Highway 14, people aren't supposed to make a left turn in to go home, but people do that all the time. She said these are some of the different kinds of improvements to consider in this effort. She said there is a Highway Safety Improvement Program Coordination meeting tomorrow, and that project is on the agenda, noting there are two-tracks for the funding. She said District 5 claims they don't have funds, and we will ask them why they didn't request funds, because \$10 million was set aside for Districts to do safety programs. She wants to know their priority on the improvement at CR70 and #599.

Commissioner Stefanics said there is another area of concern. She said when the studios were built on Highway 14, a slip lane was built. We talked about, at one point, that when traffic increased we might need a light that triggered by a lot of traffic. She said this week two vehicles came "roaring out of there without even merging." She said we might want to put that on the list for funding next year. She said we are lucky to have a lot of films and related activity, but we don't want a lot of accidents there.

F. ADJOURNMENT – Next scheduled meeting November 17, 2016

There was no further business to come before the Committee.

MOTION: Commissioner Stefanics moved, seconded by Tamara Haas, to adjourn the meeting.

VOTE: The motion was approved unanimously on a voice vote, and the Committee was adjourned at approximately 6:10 p.m.

Commissioner Henry Roybal, Chair

Melessia Helberg, Stenographer

STAFF MEMORANDUM

Date: November 15, 2016
From: MPO Staff
To: Transportation Policy Board Members
Re: **November 17, 2016 Transportation Policy Board Meeting Agenda**

A. PUBLIC HEARING

1. Approval of Amendment 4 to the FFY2016-2021 Transportation Improvement Program – *MPO Staff*

This item requires action by the Policy Board. It can be reviewed at the following link:

[Draft of TIP Amendment 4](#)



DRAFT OF
AMENDMENT 4 TEXT

B. ITEMS for DISCUSSION and POSSIBLE ACTION:

1. Administrative Amendment to FFYs 2017 & 2018 UPWP – *MPO Staff*

This item is informational and does not require formal action by the Policy Board. The amended UPWP is pending approval by NMDOT.

MPO staff requested NMDOT to approve an Administrative Amendment to the FFYs 2017 & 2018 UPWP to add re-authorized FFY2016 funds available for spending through the first quarter of FFY 2017. The total change in funding (\$54,573) represents an 8% increase to the UPWP budget. The funding change to each Task is less than 20%. Amendments include:

- Tasks 1,2,3,4: Readjusting projected staff hours due to staff change to part time status;
- Task 3: Consultant services for Data Collection and Analysis for the Traffic Count Program and Travel Demand Model update.
- Task 4: Consultant services to help implement MTP sub-plans and coordinate updates with an integrated safety and health focus.
- Task 1: Purchase of printer and notepad computers;

The amended UPWP is at the following link. The BUDGET SOURCES table is on page 21 (pdf p. 24) and the BUDGET SUMMARY BY TASK table is on Page 22 (pdf p.25) [FFYs17-18 UPWP Adm Amnd](#)

2. Update on Transportation Improvement Program (TIP) projects – *MPO Staff*

TIP project updates may be presented at the meeting; they can be reviewed at the following link: [TIP Project Update11-14-16](#)



TIP Project Update
11-14-16-withTCCUp

DRAFT OF AMENDMENT 4 TO THE FFY2016-2021 TIP

Public Comment Period 10/28/16 – 11/11/16

TCC Review and Recommendation 11/14/16

TPB Public Hearing and Approval 11/17/16

CHANGES TO EXISTING PROJECTS

S100420 – FR-2098 Arroyo Hondo Bridge (#7474) Preventative Maintenance Project [NMDOT Lead]

FFY2017 – Change in project scope from "Bridge Deck Replacement" to "~~Preventative Maintenance~~". **Now to “Bridge Preservation” following NMDOT requesting a correction to a different scope after the Public Review period had closed.**

Staff believes that from the Public's Perspective these are very technical definitions that would not change their interpretation of the proposed amendment, so feel comfortable making a recommendation that the TCC accepts this change without further public review.

S100450 – US84/285 (& NM502 Bridge Maintenance Project [NMDOT Lead]

FFY2017 - Increase project funding in the amount of \$1,198,044 for a new project total of \$3,407,344

NEW PROJECTS TO BE ADDED

S100490 – NM599 Interchange Reprioritization Study [NMDOT Lead]

FFY2017 – \$200,000 Federal Funding/State Match for Study to update the 2010 Interchange Priority Study.

[2010 NM599 Interchange Priority Study](#)

S100530 – Installation of Automatic Constant Warning Led Flashing Lights, Gate Arms and Guardrail at CR 51, Ojo De La Vaca Road, BNSF Crossing # 013721m – Canoncito, NM [NMDOT Lead]

FFY2018 – \$350,000 Federal Funding/State Match for Construction

[Project Location Map](#)

FFY2016-2021 Transportation Improvement Program Summary

AMENDMENT 4 - DRAFT

ROADWAY PROJECTS

Page	STIP CN	Project	PROGRAMMED FUNDS					INFORMATIONAL YEARS	
			FFY2016	FFY2017	FFY2018	FFY2019	4yr Total	FFY2020	FFY2021
1	S100121	NE Connector (I-25 Frontage Rd) from Richards to St Francis Dr	\$ 419,000	\$ -	\$ 3,232,644	\$ -	\$3,651,644	\$ -	\$ -
2	S100122	SE Connector from NE Connector to Richards Ave	\$ 985,000	\$ -	\$ 5,790,000	\$ -	\$6,775,000	\$ -	\$ -
3	S100230	NM14 ADA Feasibility Study and ROW Acquisition. MM53 to MM56	\$ -	\$ -	\$ 250,000	\$ 1,000,000	\$1,250,000	\$ -	\$ -
4	S100250	Interstate Pavement Preservation	\$ -	\$ -	\$ -	\$ -	\$0	\$ 6,000,000	\$ 4,000,000
5	S100340	NM466 (St Michaels Dr) Pedestrian ADA Improvements	\$ -	\$ -	\$ -	\$ 323,629	\$323,629	\$ -	\$ -
6	S100350	Guadalupe Street Bridge (#6487) Off Ramp Rehabilitation	\$ -	\$ 1,500,000	\$ -	\$ -	\$1,500,000	\$ -	\$ -
7	S100370	Agua Fria St/Cottonwood Drive Intersection Safety	\$ -	\$ -	\$ 1,000,000	\$ -	\$1,000,000	\$ -	\$ -
8	S100420	FR-2098 Arroyo Hondo Bridge Preventative Maintenance	\$ -	\$ 312,000	Change in project scope from "Bridge Deck Replacement" to "Preventative Maintenance" Now to "Bridge Preservation" [See Note Below]				
9	S100430	NM599/US84-285 Ramp Modification	\$ -	\$ -	\$ 395,816	\$ -	\$395,816	\$ -	\$ -
10	S100440	St Francis Dr/St Michaels Dr Interchange Improvements	\$ 250,000	\$ -	\$ -	\$ 500,000	\$750,000	\$ -	\$ 5,500,000
11	S100450	Bridge Preventative Maintenance (US 84/285 and NM502) \$810,000 in MPO	\$ -	\$ 2,209,300	Increase project funding in the amount of \$1,198,044 for a new project total of \$3,407,344				
12	L500219	Defouri Street & Guadalupe Street Bridges Project	\$ 1,259,543	\$ -	\$ -	\$ -	\$1,259,543	\$ -	\$ -
13	S100460	Guadalupe Street Reconstruction "Road Diet"	\$ -	\$ 375,000	\$ -	\$ 3,625,000	\$4,000,000	\$ -	\$ -
14	S100480	Old Santa Fe Trail Bike Lanes	\$ 559,063	\$ -	\$ -	\$ -	\$559,063	\$ -	\$ -
15	S100490	NM599 Interchange Reprioritization Study	\$ -	\$ 200,000	NEW PROJECT TO BE ADDED				
16	S100520	I-25 Pavement Preservation – M.P. 290 - 294 (Eldorado to Canoncito IC)	\$ 7,500,000	\$ -	\$ -	\$ -	\$7,500,000	\$ -	\$ -
		TOTALS	\$ 10,972,606	\$ 4,596,300	\$ 10,668,460	\$ 5,448,629	\$32,884,039	\$ 6,000,000	\$ 9,500,000

TRANSIT & RAIL PROJECTS

Page	STIP CN	Project	PROGRAMMED FUNDS					INFORMATIONAL YEARS	
			FFY2016	FFY2017	FFY2018	FFY2019	4yr Total	FFY2020	FFY2021
17-22	TS00024 - TS00029	Santa Fe Trails: FTA Ridefinders Funding	\$ 84,004	\$ 84,004	\$ 84,004	\$ 84,004	\$ 336,016	\$ 84,004	\$ 84,004
23-28	TS00082 - TS00087	Santa Fe Trails: FTA Section 5339 Bus and Facilities	\$ 203,500	\$ 203,500	\$ 203,500	\$ 203,500	\$ 814,000	\$ 203,500	\$ 203,500
29	TS00100	Santa Fe Trails: FTA Section 5307 & 5340	\$ 7,982,361	\$ 7,982,361	\$ 7,982,361	\$ 7,982,361	\$ 31,929,444	\$ 7,982,361	\$ 7,982,361
30	TS00110	Downtown Transit Center Sheridan Ave Improvements	\$ 2,340,824	\$ -	\$ -	\$ -	\$ 2,340,824	\$ -	\$ -
31	S100510	Installation of Rail Crossing Lights & Gates at Alta Vista St Crossing For Rail Trail	\$ -	\$ 97,000	\$ -	\$ -	\$ 97,000	\$ -	\$ -
32	S100530	Installation of Rail Crossing Lights & Gates at CR51, BNSF Crossing # 013721M – Canoncito	\$ -	\$ -	\$ 350,000	NEW PROJECT TO BE ADDED			
		TOTALS	\$ 10,610,689	\$ 8,366,865	\$ 8,619,865	\$ 8,269,865	\$ 35,867,284	\$ 8,269,865	\$ 8,269,865

FFY - Federal Fiscal Year [e.g. FFY2016 = October 1, 2015 - September 30, 2016]

Proposed Amendment - RED

Note - NMDOT requested a correction to the new scope after the Public Review period had closed.

NON MOTORIZED PROJECTS ON NEXT PAGE

FFY2016-2021 Transportation Improvement Program Summary

AMENDMENT 4 - DRAFT

NON MOTORIZED PROJECTS									
Page	STIP CN	Project	PROGRAMMED FUNDS					INFORMATIONAL YEARS	
			FFY2016	FFY2017	FFY2018	FFY2019	4yr Total	FFY2020	FFY2021
33	S100390	Acequia Trail/Railyard Crossing Construction	\$ 470,464	\$ -	\$ -	\$ -	\$ 470,464	\$ -	\$ -
34	S100410	El Camino Real Buckman Road Retracement Project	\$ 3,686,000	\$ -	\$ -	\$ -	\$ 3,686,000	\$ -	\$ -
35	S100470	Rail Trail Underpass at NM466 (St Michaels Drive)	\$ -	\$ 285,000	\$ -	\$ 2,850,000	\$3,135,000	\$ -	\$ -
36	S100500	Improvements to Motocross & All Terrain Tracks and Facilities at La Tierra	\$ -	\$ 278,200	\$ -	\$ -	\$278,200	\$ -	\$ -
		TOTALS	\$ 4,156,464	\$ 563,200	\$ -	\$ 2,850,000	\$ 7,569,664	\$ -	\$ -

FFY - Federal Fiscal Year [e.g. FFY2016 = October 1, 2015 - September 30, 2016]

Proposed Amendment - RED

Santa Fe Metropolitan Planning Organization

FFY 2017 & FFY 2018 UNIFIED PLANNING WORK PROGRAM (UPWP)

October 1st, 2016 – September 30th, 2018



Approved by the SFMPO Transportation Policy Board - June 30, 2016

P. O. Box 909 Santa Fe, NM 87504-0909 / Office: 500 Market Street, Suite 200, Santa Fe, NM 87501
(505) 955- 6614 or (505) 955-6706 www.santafempo.org

Pending NMDOT Approval



Transportation Policy Board

City of Santa Fe

Mayor Javier Gonzales
 Councilor Joe Maestas, Vice-Chair
 Councilor Ron Trujillo

Santa Fe County

Commissioner Robert Anaya
 Commissioner Henry Roybal, Chair
 Commissioner Liz Stefanics

Tesuque Pueblo

Robert Mora

NM Department of Transportation

Tammy Haas

Technical Coordinating Committee

John Romero, Engineering Division Director, City of Santa Fe, *Chair*
 David Quintana, Roadways & Drainage Section Supervisor, City of Santa Fe
 Reed Liming, Long Range Planning Division Director, City of Santa Fe
 Greg Smith, Land Use/Current Planning Division Director, City of Santa Fe
 Santa Fe Trails Representative, City of Santa Fe Transportation Department
 Penny Ellis-Green Planning & Development Division Director, Santa Fe County
 Michael Kelley, Public Works Department Director, Santa Fe County
 Erik Aaboe, Business Finance Manager, Public Works Department, Santa Fe County
 Ray Matthew, Transportation Planner, Growth Management Dept., Santa Fe County
 Anthony J. Mortillaro, Executive Director, North Central RTD
 Vacant, Transportation Director, Tesuque Pueblo
 Paul Brasher, Acting District Engineer, District 5, NMDOT

SANTA FE MPO Advisory Members

Rodolfo Monge-Oviedo, Federal Highway Administration
 Robin Elkin, Santa Fe MPO Liaison, Planning, NMDOT
 Marsha Eppler, Santa Fe MPO Liaison, Transit/Rail, NMDOT
 Eric Ghahate, Northern Pueblos RPO

SANTA FE MPO Staff

Mark Tibbetts, MPO Officer
 Keith Wilson, MPO Senior Transportation Planner
 Erick Aune, MPO Transportation Planner

The preparation of this report has been financed in part through grant[s] from the Federal Highway Administration and Federal Transit Administration, U.S. Department of Transportation, under the State Planning and Research Program, Section 505 [or Metropolitan Planning Program, Section 104(f)] of Title 23, U.S. Code. The contents of this report do not necessarily reflect the official views or policy of the U.S. Department of Transportation. Santa Fe Metropolitan Planning Organization fully complies with Title VI of the Civil Rights Act of 1964 and related statutes and regulations in all programs and activities. For more information, or to obtain a Title VI Complaint Form, please contact the SANTA FE MPO Office at 505-955-6625. The Santa Fe MPO does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in the provision of services. This document can be made available in alternative formats by calling the Santa Fe MPO Office at 955-6614 or 955-6706.

Santa Fe MPO UPWP FFY2017 & FFY2018

Table of Contents

ADOPTION RECORD AND AMENDMENTS1

[This table will be used throughout the timeframe of the FFYs 2017 & 2018 UPWP to track and describe amendments to the document]

INTRODUCTION.....2

Santa Fe MPO Planning Area and Census Defined Urban Areas	3
Purpose	3
Planning Priorities and Challenges.....	3
Santa Fe MPO Composition	5
Funding Sources	6

WORK PROGRAM TASKS*7

1 – MANAGEMENT AND SUPPORT OF THE PLANNING PROCESS	
1.1 Program Support and Administration.....	7
1.2 Unified Planning Work Program	8
1.3 Public Participation Process	9
1.4 MPO Staff Training and Professional Development.....	10
2 – TRANSPORTATION IMPROVEMENT PROGRAM (TIP).....	11
3 – GENERAL DEVELOPMENT and DATA COLLECTION/ANALYSIS	
3.1 Traffic Counting and Additional Data Collection.....	12
3.2 Travel Demand Modeling and Related Activities.....	13
4 – TRANSPORTATION PLANNING	14
4.1 Bikeways Planning.....	14
4.2 Pedestrian Planning.....	15
4.3 Public Transit Planning	16
4.4 Participation in MPO Member Plans, Studies and Projects	17
4.5 Safety Planning	18
4.6 Metropolitan Transportation Plan	18
4.7 Public Health Planning and Collaboration.....	19

APPENDICES

1.1 BUDGET SOURCES	21
1.2 BUDGET SUMMARY BY TASK.....	22
1.3 MPO PLANNING AREA BOUNDARY MAP.....	23

***[FTA Code] - Federal Transit Administration uses specific codes to identify MPO planning activities (49 U.S.C. 5303). Each listed task has the corresponding FTA code.**

ADOPTION RECORD AND AMENDMENTS TO THE FFYs 2017 & 2018 UPWP

FFY/ Quarter	Amendment Type		Action/Amendment (brief description including any changes to the budget. Include a separate copy of budgetary changes if necessary)	FHWA/NMDOT approval date	Policy Board approval date
	Administrative	Formal			
2016 Q3		x	SFMPO Policy Board approves draft UPWP. Sent to NMDOT for review and approval		04/28/2016
2016 Q3		x	SFMPO Policy Board approves final amended UPWP. Sent to NMDOT for review and approval		06/30/2016
2017 Q1	x		Administrative to add re-authorized FFY2016 funds; adjusted staff hours due to part time status; printer and computers purchase; added consultant services to help implement MTP subplans, integrate safety and health focus, and coordinate updates.		11/17/2016

FFY 2017 & FFY 2018 Unified Planning Work Program

INTRODUCTION

The Santa Fe Metropolitan Planning Organization (MPO) has the responsibility to conduct a transportation planning process for the Santa Fe Metropolitan Planning Area. The MPO's member agencies include the City of Santa Fe, Santa Fe County, the Pueblo of Tesuque and the New Mexico Department of Transportation (NMDOT).

The Unified Planning Work Program ("UPWP") is structured to focus financial planning resources and staff where they will be most effective in responding to significant local and regional issues, and resolving area-wide problems.

The UPWP continues to balance available resources, long and short-range planning and programming; special studies, public outreach and education, data gathering, analysis and dissemination, computer modeling and program administration.

In December 2015, Congress passed a new federal transportation funding act, Fixing America's Surface Transportation (FAST). The federal fiscal years (FFYs) 2017 & 2018 UPWP has been developed in response to the FAST Act. It has a strong emphasis on measuring performance in the transportation planning process through demonstrated progress towards achieving goals and objectives of metropolitan transportation plans.

The planning factors we consider part of the transportation planning process identified in previous federal legislation include:

- Support the economic vitality of the metropolitan area, especially by enabling global competitiveness, productivity and efficiency
- Increase the safety of the transportation system for motorized and non-motorized users
- Increase the security of the transportation system for motorized and non-motorized users
- Increase the accessibility and mobility of people and freight and goods movement
- Protect and enhance the environment, promote energy conservation, improve the quality of life, and promote consistency between transportation improvements and State and local planned growth and economic development patterns
- Enhance the integration and connectivity of the transportation system, across and between modes, for people and freight
- Promote efficient system management and operation
- Emphasize the preservation of the existing transportation system

The Santa Fe MPO was created in 1982 as the federally designated transportation planning entity for the Santa Fe Urban Area. The Census Bureau delineates geographic areas as urban or rural based on population density and land uses. Urban and rural area populations and designations are updated after each decennial census. At the 2010 Census, the Santa Fe Urban Area population was 89,284. Federal funding for an MPO is based on its Urban Area population. The MPO Planning Area extends beyond the Urban Area to include nearby urban clusters and those areas expected to become urbanized over the next 20 years. Its current boundary was set in 2009 and has a population of 116,386 [2010 Census]. (For boundary map please see APPENDIX 1.3)

In order for communities and agencies within the MPO Planning Area to be eligible to receive federal transportation funds, the MPO must meet all planning and other requirements under Title 23 U.S.C. (for highway funding) and Title 49 U.S.C. (for public transportation funding).

The MPO is required to develop a long range Metropolitan Transportation Plan (MTP) that reflects the public vision for a safe, accessible, and efficient multi-modal transportation system. It includes goals and objectives as well as performance measures to show progress towards their achievement. The UPWP identifies the strategies and activities to guide MPO staff toward implementation of the MTP 2015-2040. It is also designed to provide baseline data to enable development of performance measures for future updates of the MTP. The UPWP FFY 2017 & FFY 2018 is a two year program with an authorized budget allocated to these tasks and development of listed products. The MPO, working in partnership with the New Mexico Department of Transportation (NMDOT), will accomplish its tasks in accordance with federal government regulations and review by the Federal Highways Administration and the Federal Transit Administration.

PURPOSE

The federal definition of a Unified Planning Work Program (UPWP) is *“a statement of work identifying the planning priorities and activities to be carried out within a metropolitan planning area. At a minimum, a UPWP includes a description of the planning work and resulting products, who will perform the work, time frames for completing the work, the cost of the work, and the source(s) of funds”* (23CFR450.104)

The UPWP covers a two year period from October 1, 2016 through September 30, 2018. It includes definitions of activities and associated work products; who performs the work, budget sources; distribution of funding to tasks; and a timeline of major activities and milestones. The following section addresses planning priorities and challenges of developing a balanced and effective work program within a limited timeframe and with limited staff.

PLANNING PRIORITIES AND CHALLENGES

The planning priorities of the UPWP follow the goals and objectives stated in the Metropolitan Transportation Plan 2015-2040. The planning activities and work products are derived from the MTP Emphasis Areas found in Chapter 2(Our Vision) of the MTP 2015-2040.

<http://santafemipo.org/mtp/>

The MTP goals include:

- ◆ Safety – A safe and secure transportation system for motorized and non-motorized users.
- ◆ System Preservation – A well maintained transportation system.
- ◆ Multimodal Mobility and Accessibility – An accessible, connected, and integrated transportation system
- ◆ Congestion Relief and System Operations – An efficient and reliable transportation system.
- ◆ Economic and Community Vitality – A transportation system that supports economic and community vitality.
- ◆ Environmental Stewardship – A transportation system that protects and enhances the natural, cultural, and built environment.
- ◆ Partnership and Regional Funding – Regional collaboration in transportation planning, funding, and implementation.

The UPWP emphasizes **planning priorities** for:

- Enhanced traffic management and improved forecasting capability through an **updated travel demand model** maintained by the MPO.
- Implementation of the Santa Fe Metropolitan **Pedestrian Master Plan** guiding transportation network improvements for safety and accessibility and to encourage walking as ‘active’ transportation; and
- Implementation of the Santa Fe Metropolitan **Public Transit Master Plan** increasing awareness and usage of our regional transit services.
- Support of the 2015-2040 New Mexico Transportation Plan shares the goals and objectives of the SFMPO Metropolitan Transportation Plan 2015-2040

The activities of the UPWP are divided into four sections:

1. The *Management and Support of the Planning Process* section includes administration of the MPO in compliance with federal regulations. The focus will be on updating the Public Participation Plan with more proactive public outreach strategies incorporating social networking media. Also, on expanding technical capacity through professional development for staff.
2. The *Transportation Improvement Program* section details the respective MPO agency’s intent to construct or implement a specific project and the anticipated flow (obligation) of federal funds and matching state or local contributions.
3. The *Data Collection, Analysis and Forecasting* section focuses on upgrading the travel demand model and improving traffic data collection quality, presentation and public accessibility. Also included is an update of the functional classification of roads within the MPO Planning Area.
4. The *Transportation Planning* section focuses on implementing the Metropolitan Bicycle, Pedestrian and Public Transit Master Plans. Also, in promoting safety and “complete streets” principles by participation and review of MPO member agency plans, studies and projects. Improving public health by encouraging active transportation through planning initiatives and collaboration with public and community health agencies. Other major activities include working with NMDOT in development of a Strategic Highway Safety Plan and the New Mexico Transportation Plan.

The current estimated budget is based on anticipated funding through the FFY2017 and FFY2018 allocations for New Mexico under the FAST Act through FHWA and FTA planning grant programs. The budget will be adjusted as Work Authorizations/Notices to Proceed are received.

SANTA FE MPO MANAGEMENT COMPOSITION

Transportation Policy Board (TPB)

The TPB has four members: the City of Santa Fe, Santa Fe County, Pueblo of Tesuque, and the New Mexico Department of Transportation. As a multi-jurisdictional entity, the MPO addresses transportation systems and improvements as it relates to growth management and land use planning issues within the MPO Planning Area. Traffic and transportation system challenges often cross jurisdictional boundaries; therefore, the need exists for intergovernmental cooperation. The

planning process is intended to be integrated with existing individual government processes, and supports established policies and plans that ensure proper coordination among agencies and stakeholders. Representatives from the Federal Highway Administration (FHWA) and the Federal Transit Administration (FTA) are non-voting members and participate in an advisory capacity.

Technical Coordinating Committee

The Technical Coordinating Committee (TCC) serves in an advisory capacity to the Transportation Policy Board, with representation from Santa Fe County Public Works and Planning/Land Use Departments; City of Santa Fe Public Works (Engineering /Traffic), Long Range Planning, and Land Use/Current Planning; MPO Planning Area transit operators: Santa Fe Trails and the North Central Regional Transit District; Pueblo of Tesuque; and, the New Mexico Department of Transportation. The main functions of TCC are to ensure coordination among agencies and to develop policy and project recommendations for the MPO Transportation Policy Board.

MPO Staff

MPO Staff currently includes the MPO Officer, the MPO Senior Planner and the MPO Transportation Planner. A part time planning intern provides staff support. Part time administrative support is provided by the City of Santa Fe Housing and Community Development Department where the MPO resides. The City of Santa Fe acts as the fiscal and administrative agent and MPO staff are city employees. The City is responsible for the operational functions, pursuant to requirements outlined within 23 CFR Part 450 Subpart C and 49 CFR Part 613 Subpart A as referenced in MAP-21. MPO Staff work activities are defined by the UPWP. Tasks related to federal requirements include:

1. Develop a Unified Planning Work Program (UPWP), which itemizes all transportation planning activities and includes a budget with identified revenue sources that allocates planning funds to the listed activities.
2. Develop and amend a financially constrained four year Transportation Improvement Program (TIP) for the MPO Planning Area;
3. Organize meetings and develop agendas for the MPO Technical Coordinating Committee and Transportation Policy Board;
4. Maintain the MPO Intelligent Transportation Systems (ITS) architecture.
5. Coordinate with NMDOT and FHWA planning staff.
6. Document compliance with FAST Act requirements and the federal self- certification process.

NMDOT Planning Liaison

NMDOT assigns a staff planning liaison to work with the MPO and local governments. Primary duties of the Planning Liaison are:

- 1) To serve as a liaison to the Transportation Policy Board, TCC and MPO staff;
- 2) To provide technical assistance for the development and implementation of the Transportation Improvement Program and other MPO work products;
- 3) To monitor work progress, contracting and billing procedures and coordinate refinements with MPO staff; and

- 4) To assist in program management through the maintenance of current records of expenditures, the reimbursement of funds, the relaying of information, and the channeling of direction from FHWA, FTA, and NMDOT.

Northern Pueblo Regional Transportation Planning Organization

The Northern Pueblos Regional Transportation Planning Organization is a transportation planning organization for Rio Arriba County, Taos County, Los Alamos County and Santa Fe County. The NPRTPO membership includes staff from cities and the four counties, the pueblos of Tesuque, Picuris, Santa Clara, San Ildefonso, Nambe, Pojoaque, Taos, Ohkay Owingeh, the Jicarilla Apache Nation, and the NMDOT. The NPRTPO elicits projects for multi-modal transportation and enhancement improvements from its members and recommends them for inclusion into the 4-year Statewide Transportation Improvement Program (STIP). The North Central New Mexico Economic Development District (NCNMEDD) is the fiscal agent for the NPRTPO. The MPO and RTPO will have direct communication to coordinate transportation planning activities on projects that impact both organizations.

FUNDING SOURCES

The program areas in the FFY 2017 & FFY 2018 UPWP are funded from federal, state and local sources. Federal planning funds are provided through the FHWA (Section 112- Planning (PL) funds) and the FTA (Section 5303 and 5304 funds). NMDOT administered Special Planning Research (SPR) funds may also be available for specific activities or initiatives.

Specific funding sources are presented for each UPWP program area. The funding amounts shown may be amended as necessary to reflect modifications to a program's scope of work and changes in funding availability. (See APPENDIX: 1.1 Budget Sources)

1 – MANAGEMENT AND SUPPORT OF THE PLANNING PROCESS

1.1 Program Support and Administration [FTA code 44.21.00]

Staff Hours	Estimated Staff Costs	Consultant Services	Other Expenses	Estimated Total Costs
3200	\$ 166,400	\$ -	\$ 20,165	\$ 186,565

Objectives:

Efficiently manage and operate the MPO in a manner consistent with all applicable federal laws and regulations, including the Joint Powers Agreement forming the MPO; Memorandum of Agreement (MOA) between NMDOT and MPO; and the Planning Procedures Manual. This includes coordination with the City of Santa Fe (fiscal agent for the MPO) for administrative and program support such as budget and financial management.

Staff Activities:

- ☐ Manage the day-to-day operation of the MPO.
- ☐ Coordinate with the City of Santa Fe to receive annual authorized federal grant funding and to ensure local match requirement is met.
- ☐ Develop and maintain an annual MPO budget with City of Santa Fe Finance Department.
- ☐ Ensure all required documents, reports, contracts and records are maintained in electronic and paper format and are accessible online and in computer files.
- ☐ Use the approved NMDOT Planning Procedures Manual (PPM) to comply with deadlines and requirements of the MPO Planning Process.
- ☐ Ensure that all MPO documents, activities, and contracts comply with federal and state laws and regulations governing the transportation planning process.
- ☐ Review Joint Powers Agreement and Bylaws annually and amend as necessary
- ☐ Assess staffing needs including hiring of additional planning staff or consultants as needed.
- ☐ Attend statewide quarterly meetings of MPOs to discuss common issues, transportation policy updates, and other information with federal and NMDOT planning staff
- ☐ Inform and educate Policy Board members about the MPO Planning Process and the importance of being engaged and active participants in the process.
- ☐ Review Federal and State transportation laws, regulations, and guidance as needed.
- ☐ Staff Hours in this task also include non-work staff time (vacation, sick, etc.)

Related Expenses

- Office equipment and supplies (including notepad computers, printer, maintenance for plotter and printer, cartridges, etc.)
- Hosting and travel expenses for attending MPO Quarterly meetings

Work Products and Schedule [submitted according to approved PPM deadlines]

1. Attend statewide MPO Quarterly meetings.
2. Provide annual MPO Planning Process training for Policy Board members

PRODUCT	FFY 2017 (October 1, 2016 – September 30, 2017)													FFY 2018 (October 1, 2017 – September 30, 2018)												
	10	11	12	1	2	3	4	5	6	7	8	9	10	11	12	1	2	3	4	5	6	7	8	9		
MPO Quarterly Meetings			x			x			x			x			X			X			X			X		
Policy Member Training				x												X										

Key: X=Scheduled; C=Completed

1.2 Unified Planning Work Program [FTA code 44.21.00]

Staff Hours	Estimated Staff Costs	Consultant Services	Other Expenses	Estimated Total Costs
1100	\$ 57,200	\$ -	\$ -	\$ 57,200

Objectives:

Develop, execute, and amend as needed, a biennial Unified Planning Work Program (UPWP) that reflects the recommendations and priorities of the Metropolitan Transportation Plan (MTP), as well as federal and state planning requirements. The document outlines all planning and administrative activities that will be undertaken by the MPO and includes all funding sources and cost allocation to the activities.

Staff Activities:

- ☐ Prepare UPWP quarterly reports, invoices, and required documentation
- ☐ Coordinate with the City of Santa Fe, fiscal agent for MPO, to verify expenditures of federal transportation planning program funds.
- ☐ Submit reimbursement packet to NMDOT Planning Division according to the PPM guidelines.
- ☐ Prepare UPWP Annual Performance and Expenditure Reports
- ☐ Monthly meetings with NMDOT liaison to update status of UPWP timeline and milestones
- ☐ Weekly MPO staff meetings to monitor progress of activities identified in the UPWP
- ☐ Supervise and manage the work assignments of MPO staff to meet deadlines and milestones established in this UPWP according to the approved PPM.
- ☐ Amend the current UPWP as needed and process amendments according to the Planning Procedures Manual.
- ☐ Develop the FFY 2019 & FFY 2020 UPWP for TPB approval and submission to NMDOT Planning Division for final review and approval.

Work Products and Schedule [submitted according to approved PPM deadlines]

1. Quarterly Reports and Invoices with documentation (Reimbursement Packets)
2. Annual Performance and Expenditure Reports (APER)
3. MPO approved FFY 2019 & FFY 2020 UPWP by April 2018
4. Amended FFY 2017 & FFY 2018 UPWP as needed.

PRODUCT	FFY 2017 (October 1, 2016 – September 30, 2017)												FFY 2016 (October 1, 2017 – September 30, 2018)											
	10	11	12	1	2	3	4	5	6	7	8	9	10	11	12	1	2	3	4	5	6	7	8	9
Quarterly Reports	x			x			x			x			x			x			x			x		
APER		x												x										
2019&2020 UPWP Draft																			x					
2019&2020 UPWP Approved																						x		
2017&2018 UPWP Amendments			x		x				x			x			x			x			x			x

Key: X=Scheduled; C=Completed

1.3 Public Participation Process [FTA code 44.21.00]

Staff Hours	Estimated Staff Costs	Consultant Services	Other Expenses	Estimated Total Costs
900	\$ 46,800	\$ -	\$ 12,250	\$ 59,050

Objectives:

Proactively reach out to and engage the public in all MPO projects, activities, and public meetings pursuant to the New Mexico Open Meetings Act; the MPO Public Participation Plan (PPP) and Title VI Plan; the MPO Bylaws; and, applicable federal laws and regulations. Develop an annual meeting schedule of MPO Technical Coordinating Committee and Transportation Policy Board meetings. The MPO will continue to maintain a website and utilize other social media outlets in order to maximize public outreach.

Staff Activities:

- ☐ Timely distribution of public meeting notices and other publications as outlined in the Public Participation Plan.
- ☐ Update and maintain the MPO website: (www.santafemppo.org) to continue making MPO materials more accessible to and functional for the public.
- ☐ Develop and distribute an annual approved meetings schedule of MPO Technical Coordinating Committee and Transportation Policy Board meetings.
- ☐ Utilize social media outlets (Facebook, Twitter, etc.) for dissemination of MPO notices and products and gathering public input.
- ☐ Develop and distribute an electronic newsletter
- ☐ Review the MPO Public Participation Plan and update as needed.
- ☐ Provide staff support to the TCC and TPB, including developing and distributing meeting agendas and minutes at least one week prior to all public meetings.
- ☐ Provide information, guidance and regular updates on state and federal laws affecting the planning process to the TCC, TPB, and members of the general public.
- ☐ Post all draft and approved MPO documents to the MPO website.
- ☐ Respond to public inquiries by phone, email, or letter in a timely manner.
- ☐ Conduct public presentations and be present at local and regional events to inform local and regional advocacy groups, transportation professionals, and public officials about statewide and interregional transportation planning efforts, funding issues, or innovative programs.
- ☐ Sponsor education and other relevant transportation trainings.

Related Expenses

- Newspaper ads for Policy Board meetings; TIP amendments, etc.
- Website maintenance fees

Work Products and Schedule [submitted according to approved PPM deadlines]

1. Post agendas for TCC and TPB meetings at least one week prior to meeting dates
2. Newsletters emailed and posted to website at least quarterly.
3. Annual schedule of MPO committee meetings.

PRODUCT	FFY 2017 (October 1, 2016 – September 30, 2017)												FFY 2018 (October 1, 2017 – September 30, 2018)											
	10	11	12	1	2	3	4	5	6	7	8	9	10	11	12	1	2	3	4	5	6	7	8	9
TPB Meeting Notices	x	x		x	x	x	x	x		x	x	x	x	x		x	x	x	x	x	x		x	x
Newsletters			x			x			x			x			x			x		x	x			x

[illegible]

1.4 Santa Fe MPO Staff Training and Professional Development [FTA code 44.21.00]

<i>Staff Hours</i>	<i>Estimated Staff Costs</i>	<i>Consultant Services</i>	<i>Other Expenses</i>	<i>Estimated Total Costs</i>
600	\$ 31,200	\$ -	\$ 12,000	\$ 43,200

Objectives:

To ensure a professional level of planning staff and quality work products by improving technical capability and capacity through training and education. Improved networking with other professional transportation planners through attendance at conferences workshops and webinars as well as through membership in professional organizations and social media networks.

Staff Activities:

- ☐ Attend relevant, local, regional, state, national and web-based workshops, trainings and conferences to enhance staff professional skills and knowledge. These may include:
Transportation Research Board, American Planning Association, APA-NM, Institute of Transportation Engineers, Association of Pedestrian and Bicycle Professionals, NETMEC, Pro Walk Pro Bike, Association of Metropolitan Planning Organizations or other national, regional or local conferences or events relevant to the MPO UPWP.
- ☐ Support staff and MPO membership in transportation planning organizations (e.g. ITE, APA, AMPO, APBP, etc.) and social network media (e.g. LinkedIn, Facebook, etc.) to improve professional networking
- ☐ Support staff to obtain and maintain professional planning accreditation (e.g. PTP, AICP, CTP, etc.)
- ☐ Host training webinars on transportation-related and UPWP specified issues, initiatives and tasks.

Related Expenses

- Staff travel to out of State and in-State conferences
- Conference registration fees
- Membership fees for professional transportation planning organizations
- Webinar and Go-to-Meeting fees

Work Products and Schedule [submitted according to approved PPM deadlines]

[illegible]

Key: X=Scheduled; C=Completed

2 – TRANSPORTATION IMPROVEMENT PROGRAM (TIP)

2.1 Transportation Improvement Program Preparation and Project Assistance

[FTA code 44.25.00]

Staff Hours	Estimated Staff Costs	Consultant Services	Other Expenses	Estimated Total Costs
600	\$ 31,200	\$ -	\$ -	\$ 31,200

Objectives:

Develop and monitor a fiscally constrained, four-year program of transportation improvement projects that is consistent with the MTP 2015-2040, the NMDOT STIP/TIP Policies and Procedures, and all applicable federal laws and regulations, and facilitate multi-modalism. Facilitate deployment of existing and potential Intelligent Transportation Systems (ITS) architecture through continuing efforts of partners as well as in coordination with adjacent local and tribal governments.

Staff Activities:

- ☐ Manage the TIP for consistency with the NMDOT STIP/TIP Policies and Procedures.
- ☐ Work with MPO Technical Coordinating Committee, Transportation Policy Board members to prioritize projects, consistent with the MTP.
- ☐ Solicit project requests from member agencies for the FFY2018-2023 TIP in accordance with the NMDOT Planning Procedure Manual.
- ☐ Track progress of TIP projects and report status to TCC and TPB
- ☐ Facilitate any required adjustments or amendments to the TIP, and prepare TIP Amendments and Administrative Adjustments as needed, consistent with the NMDOT STIP/TIP Policies and Procedures.
- ☐ Post all adopted TIP amendments on the MPO website.
- ☐ Maintain a retrievable electronic archive of all current and expired TIP documents.
- ☐ Keep track of the status of obligated projects from previous TIPs.
- ☐ Work with member agencies to ensure that ITS elements are considered and deployed where necessary.

Work Products and Schedule [submitted according to approved PPM deadlines]

1. Amend current TIP as needed
2. Develop FFY 2018-2023 TIP
3. Prepare and submit Annual List of Obligated TIP Projects

PRODUCT	FFY 2017 (October 1, 2016 – September 30, 2017)												FFY 2018 (October 1, 2017 – September 30, 2018)											
	10	11	12	1	2	3	4	5	6	7	8	9	10	11	12	1	2	3	4	5	6	7	8	9
TIP Amendments		x			x			x			x		x				x			X			X	
FFY 2018-2023 TIP											x													
List of Obligated Projects			X												X									

Key: X=Scheduled; C=Completed

3– DATA COLLECTION, ANALYSIS, AND FORECASTING

3.1 Traffic Count and Additional Data Collection [FTA code 44.24.00]

Staff Hours	Estimated Staff Costs	Consultant Services	Other Expenses	Estimated Total Costs
250	\$ 13,000	\$ 7,500	\$ 3,500	\$ 24,000

Objectives:

To conduct, or have conducted, annual traffic volume and classification traffic counts within the MPO Planning Area to assist with the assessment of annual growth and traffic changes for land use planning and impacts from local and regional transit and commuter rail service development. To collect pertinent data to assist with the improvement of the base year inputs for the travel demand forecast model as well as for validation of forecasts. Improve Traffic Count Program coordinated with City, County and NMDOT.

Staff Activities:

- ☐ Collect traffic count data as specified in the PPM.
- ☐ Review traffic count program and work with NMDOT to identify traffic count locations required to meet NMDOT HPMS reporting requirements.
- ☐ Expand collection of traffic count data recorded by permanent count equipment operated by the City of Santa Fe, County of Santa Fe and NMDOT.
- ☐ Maintain and update web-based platform with new count data to assist with the calculation of annual growth rates and evaluation of traffic changes.
- ☐ Conduct or contract other data collection necessary to support the MPO Transportation Planning Activities.
- ☐ Work with member agencies to review road inventory and Functional Classes (FTA code 44.27.00) to update the MPO Planning Area inventory.
- ☐ Investigate equipment and methods to collect Bike/Ped usage data.

Consultant Services:

- Maintain annual license agreement with MS2 to host website for public access to MPO traffic data (\$2,250)
- Traffic volume data collection (\$5,000)

Related Expenses:

- Purchase supplies to maintain traffic count equipment (\$3,500)

Work Products and Schedule [submitted according to approved PPM deadlines]

1. Produce an annual traffic count map and upload to NMDOT and to consultant (MS2) website

PRODUCT	FFY 2017 (October 1, 2016 – September 30, 2017)												FFY 2018 (October 1, 2017 – September 30, 2018)											
	10	11	12	1	2	3	4	5	6	7	8	9	10	11	12	1	2	3	4	5	6	7	8	9
Annual Traffic Count Map						X											X							

Key: X=Scheduled; C=Completed

3.2 Travel Demand Modeling and Related Activities [FTA code 44.23.00]

Staff Hours	Estimated Staff Costs	Consultant Services	Other Expenses	Estimated Total Costs
150	\$ 7,800	\$ 36,000	\$ 2,000	\$ 45,800

Objectives:

Utilize the validated and calibrated base year model with a level of confidence for scenario testing and forecasting. The MPO Travel Demand forecast model compares a “no build” transportation network to a transportation network that includes investment options (infrastructure projects and service programs). Update the network coding and demographics to create a 2010 Base Year model. Utilize the model to guide investment decisions in the Metropolitan Transportation Plan and the Transportation Improvement Program. Update the Transit and Rail components of the model.

Activities:

- ☐ Utilize consulting services to provide technical support in maintaining the MPO Travel Demand Model.
- ☐ Manage the model, including updating the Base Year Network to provide an accurate reflection of the road network for the selected base year.
- ☐ Incorporate Census data to develop land use and demographic datasets for a 2010 Base year.
- ☐ Calibration and validation of Base Year Model.
- ☐ Coordinate with NMDOT staff to ensure statewide model interface with MPO model.
- ☐ Identify data needs to create a more robust transit and rail analysis within the model, implement if feasible.
- ☐ Utilize an on call Professional Service Agreement with consultant (ERMS) or other consultant(s) to assist with technical support of the model where necessary.
- ☐ Maintain the license for PTV Vision Suite.
- ☐ Receive staff training in PTV Vision Suite software as provided by NMDOT.

Consultant Services:

- Annual license fee (\$1,750) for PTV Vision Suite
- Complete update and validation of the MPO MPA Travel Demand Base Model (\$36,000)

Work Products and Schedule [submitted according to approved PPM deadlines]

- Completed Base Model Update June 30, 2017

PRODUCT	FFY 2017 (October 1, 2016 – September 30, 2017)												FFY 2018 (October 1, 2017 – September 30, 2018)											
	10	11	12	1	2	3	4	5	6	7	8	9	10	11	12	1	2	3	4	5	6	7	8	9
									x															

Key: X=Scheduled; C=Completed

4 – TRANSPORTATION PLANNING

4.1 Bikeways Planning [FTA code 44.23.00]

Staff Hours	Estimated Staff Costs	Consultant Services	Other Expenses	Estimated Total Costs
1300	\$ 67,600	\$ 10,000	\$ 5,000	\$ 82,600

Objectives:

Continue to implement all elements of the 2012 Metropolitan Bicycle Master Plan. Expand on the work previously completed to identify and prioritize new Bikeway connections and extensions and amend Bicycle Master Plan as necessary. Work with the City and County to ensure that appropriate bikeway connections and extensions and on road facilities are incorporated into development plans. Sponsor and/or participate in events to promote bicycling as a viable and safe mode of transportation. Utilize consultant services or additional MPO staff to assist with this task.

Staff Activities:

- ☐ Coordinate with MPO member agencies in implementing the MPO Bicycle Master Plan.
- ☐ Update and re-print the Santa Fe Bikeways and Trails Map as needed and if funding is available
- ☐ Investigate and implement a web-based bikeways mapping tool (e.g. Google maps).
- ☐ Work with City and County staff on incorporating bikeways into development plans.
- ☐ Investigate a multimodal or complete streets level of service standard with bicycle and pedestrian considerations.
- ☐ Sponsor and/or participate in the Santa Fe Bike to Work Week and other events or programs that promote bicycling.
- ☐ Investigate and distribute educational/promotional materials related to bicycling as a viable transportation option.
- ☐ Develop educational and training materials that may be incorporated into existing local traffic and defensive driving related training.
- ☐ Assist with the expansion of Albuquerque's Bike-Share program to Santa Fe.
- ☐ Assist the City of Santa Fe with the continuation of the bike corral pilot project
- ☐ Assist the City of Santa Fe with the expansion of the Green Lane pilot project.
- ☐ Develop working relationships with local law enforcement agencies and seek out partnerships regarding community outreach, education, safety and general information dissemination.
- ☐ Build productive relationships with local and state public health agencies. Detail the relevance of transportation infrastructure design and the impacts to public health through collaborative initiatives such as Bike-To-Work Week events and planning.

Consultant Services: (\$10,000)

- Help integrate safety and health into Bicycle Master Plan and coordinate document updates with other MTP sub-plans. Assist in updating Bikeways Map and projects in the Bicycle Master Plan
-

Work Products and Schedule [submitted according to approved PPM deadlines]

- Updated Bikeways Map by June 30, 2018

PRODUCT	FFY 2017 (October 1, 2016 – September 30, 2017)													FFY 2018 (October 1, 2017 – September 30, 2018)												
	10	11	12	1	2	3	4	5	6	7	8	9	10	11	12	1	2	3	4	5	6	7	8	9		
																					X					

Key: X=Scheduled; C=Completed

4.2 Pedestrian Planning [FTA code 44.23.00]

Staff Hours	Estimated Staff Costs	Consultant Services	Other Expenses	Estimated Total Costs
1000	\$ 52,000	\$ 10,000	\$ 1,000	\$ 63,000

Objectives:

Implement the Santa Fe Metropolitan Pedestrian Master Plan by following the steps outlined in the plan. Participate, promote or sponsor events to encourage walking as a viable transportation option. Help facilitate submitting application and the progressive levels of achievement for the City as a “Walk Friendly Community”.

Staff Activities:

- ☐ Facilitate implementation of the Metropolitan Pedestrian Master Plan objectives.
- ☐ Continue working with the NMDOT, City and County to identify deficiencies and prioritizing improvements in the existing pedestrian infrastructure.
- ☐ Utilize findings and recommendations from other pedestrian infrastructure studies such as: the Santa Fe Trails Bus Stop Assessment and Connectivity Study and the City of Santa Fe PROW Transition Plan in identifying projects for the PMP
- ☐ Work with MPO member agency staff and consultants as needed in developing a prioritized project list and maintenance program for the PMP
- ☐ Identify and promote best practices in safer road crossing treatments for pedestrians.
- ☐ Implement strategies that promote walking and are designed to improve the walking environment within the MPO Metropolitan Planning Area
- ☐ Investigate and develop educational/promotional materials or events related to walking as a viable transportation option.
- ☐ Work with the Santa Fe Public Schools, City, and County to improve access and identify safe routes to schools within the MPO Planning Area.
- ☐ Facilitate formation of a pedestrian advocacy advisory group to help implement the Pedestrian Master Plan
- ☐ Help facilitate designation of the City of Santa Fe as a “Walk Friendly Community”

Consultant Services: (\$10,000)

- Engage consultant services to help develop a prioritized project list from the PMP, which includes cost estimates.
- Help integrate safety and health into the Pedestrian Master Plan and coordinate document updates with other MTP sub-plans.

Work Products and Schedule [submitted according to approved PPM deadlines]

- Pedestrian Infrastructure Improvement Project list by September 30, 2017

PRODUCT	FFY 2017 (October 1, 2016 – September 30, 2017)												FFY 2018 (October 1, 2017 – September 30, 2018)											
	10	11	12	1	2	3	4	5	6	7	8	9	10	11	12	1	2	3	4	5	6	7	8	9
PMP Project List												X												

Key: X=Scheduled; C=Completed

4.3 Public Transit Planning [FTA code 44.23.00]

Staff Hours	Estimated Staff Costs	Consultant Services	Other Expenses	Estimated Total Costs
1250	\$ 65,000	\$ 15,000	\$ 1,500	\$ 81,500

Objectives:

Implement the Public Transit Master Plan and continue to facilitate and coordinate short term planning efforts between transit service agencies within the MPO Planning Area. As the area continues to urbanize, there are limited opportunities to expand the road network to create the needed vehicle capacity to accommodate the Single Occupancy Vehicle. Given that a majority of Santa Fe employees commute from all over the region a comprehensive plan needs to be developed to identify future transit and rail needs to accommodate travelers on public transportation as well as to identify strategies to attract new users.

Staff Activities:

- ☐ Assist with the implementation of the recommended strategies and goals set forth in the Santa Fe Metropolitan Public Transit Master Plan by working with local service providers.
- ☐ Support short, mid and long-range planning efforts initiated by local service providers and seek alignment of goals and objectives when practical.
- ☐ Coordinate with transit and rail operators and relevant agencies for input and guidance.
- ☐ Assist in the Rail Runner Express Zia Station evaluation.
- ☐ Investigate possible funding sources for transit improvements.
- ☐ Facilitate discussions between Santa Fe Trails, Regional Planning Authority and NCRTD to ensure continuity of existing services throughout the MPO Planning Area.
- ☐ Provide planning and travel demand model assistance as necessary to facilitate coordination of local and regional transit with commuter rail service.
- ☐ Attend meetings, where relevant which addresses services of the Santa Fe Trails, NCRTD, NMDOT Park and Ride and Rail Runner.
- ☐ Participate in planning of multimodal transportation activities including, but not limited to, the commuter rail corridor, the City Rail Yard pertaining to transportation, the development of plans for a future downtown transit facility, the NM Park and Ride Transit services, and promotion of “Alternatives to SOV Travel” and “Dump the Pump” types of events.
- ☐ Support the coordinated efforts of existing cell phone and tablet apps that promote transit usage (e.g. real time bus arrival to specific stop point).
- ☐ Investigate or develop educational/promotional materials and participate in events related to transit and rail as a viable transportation option.
- ☐ Implement relevant strategies, goals and objectives detailed in the Metropolitan Public Transit Master Plan that may advance the basic tenants of advantages of Travel Demand Management.

- ☐ Identify and review existing studies, data and information relevant to the public health and to the MPO Planning Area that may support access to and use of public transit.
- ☐ Support the Regional Transit Coordinating Committee for purposes of collaborative implementation of all planning initiatives.
- ☐ Project manage and participate in the study on Teen and Pre-teen Mobility

Consultant Services: (\$15,000)

- Engage consultant to develop a plan on Teen and Pre-Teen Mobility
- Help integrate safety and health into the Public Transit Master Plan and coordinate document updates with other MTP sub-plans

Work Products and Schedule [submitted according to approved PPM deadlines]

1. Completed Teen and Pre-teen Mobility Plan by June 30, 2017

PRODUCT	FFY 2017 (October 1, 2016 – September 30, 2017)												FFY 2018 (October 1, 2017 – September 30, 2018)											
	10	11	12	1	2	3	4	5	6	7	8	9	10	11	12	1	2	3	4	5	6	7	8	9
Teen&Pre-teen MobilityStudy									x															

Key: X=Scheduled; C=Completed

4.4 Participation in MPO Member Plans, Projects and Studies [FTA code 44.24.00]

Staff Hours	Estimated Staff Costs	Consultant Services	Other Expenses	Estimated Total Costs
550	\$ 28,600	\$ -	\$ -	\$ 28,600

Objectives:

Continue to participate and assist with the planning and data gathering in coordination with the TCC and the relevant NMDOT, City or County agency coordinating studies whose outcome will have impacts on the Transportation Network within the MPO Planning Area. Continue to participate with local governing, non-profit, business and citizens groups that strive to make the metro area a more walkable, bikeable and livable community. Coordination of these studies is critical in determining future project justification and funding priorities.

Staff Activities:

- ☐ Provide technical assistance and input for City and County development review process
- ☐ Participate in Project Management Teams for corridor, location, alignment, or transportation improvement projects and studies.
- ☐ Assist in development and/or implementation of statewide plans and studies including: State Rail Plan, Strategic Highway Safety Plan, the New Mexico Transportation Plan, etc.
- ☐ Assist member agencies in studies, plans and initiatives.
- ☐ Engage local groups that may assist with the goals and strategies detailed in the 2015-2040 MTP

Work Products and Schedule [submitted according to approved PPM deadlines]

PRODUCT	FFY 2017 (October 1, 2016 – September 30, 2017)												FFY 2018 (October 1, 2017 – September 30, 2018)											
	10	11	12	1	2	3	4	5	6	7	8	9	10	11	12	1	2	3	4	5	6	7	8	9
																					X			

4.5 Safety Planning [FTA code 44.24.00]

Staff Hours	Estimated Staff Costs	Consultant Services	Other Expenses	Estimated Total Costs
400	\$ 20,800	\$ 5,000	\$ -	\$ 25,800

Objectives:

Utilize the 2012 Worcester Polytechnic Institute Hazardous Locations Report to determine future transportation planning safety initiatives.

Staff Activities:

- ☐ Work with the NMDOT in development of the Strategic Highway Safety Plan (SHSP)
- ☐ Continue developing and formalizing an MPO Safety Plan that incorporates safety objectives for all roadway users including bicyclists and pedestrians.
- ☐ Coordinate with MPO Member Agencies to develop Highway Safety Improvement Plan (HSIP) eligible safety projects based on the findings of the Hazardous Locations Report.
- ☐ Coordinate and participate as needed with MPO Member Agencies on other safety related planning or initiatives.
- ☐ Participate in HSIP application review as appropriate.

Consultant Services: (\$5,000)

- Help integrate safety and health into the MTP and its Sub Plans and coordinate document updates

Work Products and Schedule [submitted according to approved PPM deadlines]

1. Identified and reviewed applications for future safety projects and planning initiatives.

PRODUCT	FFY 2017 (October 1, 2016 – September 30, 2017)												FFY 2018 (October 1, 2017 – September 30, 2018)											
	10	11	12	1	2	3	4	5	6	7	8	9	10	11	12	1	2	3	4	5	6	7	8	9

Key: X=Scheduled; C=Completed

4.6 Metropolitan Transportation Plan [FTA code 44.23.00]

Staff Hours	Estimated Staff Costs	Consultant Services	Other Expenses	Estimated Total Costs
300	\$ 15,600	\$ 5,000	\$ -	\$ 20,600

Objectives:

Implement recommended strategies found in the 2015-2040 MTP. Continue to coordinate with the implementation of the New Mexico Transportation Plan, especially in the arena of performance measures and any federal requirements to implement a performance management program.

Staff Activities:

- ☐ Facilitate amendments as necessary to the existing MTP 2015-2040.
- ☐ Work with NMDOT in the implementation of the New Mexico Transportation Plan

- ☐ Continue to consult with key stakeholders, such as Federal, State and local Agencies, Chamber of Commerce, Disability Groups, etc. to assist with the implementation of recommended strategies, programs and projects for the MPO Planning Area transportation network found in the MTP 2015-2040.
- ☐ Utilize where necessary the services of private consultants to assist with the implementation of the MTP.
- ☐ Capitalize on the MPO's constructive relationships with existing local economic development and affordable housing agencies/organizations by supporting MTP 2015-2040 goals and strategies within the framework and context of the impacts to local economic development and affordable housing factors.
- ☐ Implement relevant strategies, goals and objectives detailed in the 2015-2040 MTP update and master plans that may advance the basic tenants of advantages of Travel Demand Management.
- ☐ Continue to work with all possible stakeholders within the MPO Planning Area that may provide a substantive role in the management of transportation demand.
- ☐ Identify and review existing studies, data and information relevant to the public health and to the MPO Planning Area that may support active transportation. Work with public health agencies to develop strategies that promote active transportation.

Consultant Services: (\$5,000)

- Help integrate safety and health into the MTP and its Sub Plans and coordinate document updates

Work Products and Schedule [submitted according to approved PPM deadlines]

PRODUCT	FFY 2017 (October 1, 2016 – September 30, 2017)												FFY 2018 (October 1, 2017 – September 30, 2018)											
	10	11	12	1	2	3	4	5	6	7	8	9	10	11	12	1	2	3	4	5	6	7	8	9
																						X		

Key: X=Scheduled; C=Completed

Key: X=Scheduled; C=Completed

4.7 Public Health Planning and Collaboration [FTA code 44.24.00]

Staff Hours	Estimated Staff Costs	Consultant Services	Other Expenses	Estimated Total Costs
400	\$ 20,800	\$ -	\$ -	\$ 20,800

Objectives:

Integrate a public health component into transportation planning and project prioritization. Emphasize the benefits of using alternative modes of travel and personal active transportation to reduce the growing incidence of pre-diabetes, heart disease and other illnesses tied to an inactive life style.

Staff Activities:

- ☐ Work with Public and Community Health agency staff and advocates in furthering active transportation initiatives
- ☐ Coordinate events and promotional activities that encourage walking and bicycling.
- ☐ Identify and review existing studies, data and information relevant to the public health and to the MPO Planning Area that may support active transportation. Work with public health agencies to develop strategies that promote active transportation.

- ☐ Work with the Mexico Department of Health to expand their Prescription Trails Program and other initiatives that directly related to active transportation.

Work Products and Schedule [submitted according to approved PPM deadlines]

PRODUCT	FFY 2017 (October 1, 2016 – September 30, 2017)												FFY 2018 (October 1, 2017 – September 30, 2018)											
	10	11	12	1	2	3	4	5	6	7	8	9	10	11	12	1	2	3	4	5	6	7	8	9
																					X			

Key: X=Scheduled; C=Completed

APPENDIX 1.1: BUDGET SOURCES (10/01/16 – 9/30/18)

FUNDING SOURCE	AMOUNT	COMMENTS
FFY 2016 (Section 112) FHWA	\$ 34,948	Amount of unexpended funds requested for reauthorization to 12/31/16
FFY 2017 (Section 112) FHWA	\$ 220,596	Federal funds from FAST Act based on Metropolitan Planning \$ for NM and current NMDOT allocation formula
Total Federal Funds (Section 112)	\$ 255,544	
Required Local Match (14.56%)	\$ 43,548	
Total Funding for FFY 2017 (Section 112)	\$ 299,092	
FFY 2016 (Section 5303) FTA	\$ 22,020	Amount of unexpended FFY 2015 federal funds
FFY 2016 (Section 5304) FTA	\$ 18,737	Amount of unexpended federal funds from ongoing planning contract
FFY 2017 (Section 5303) FTA	\$ 62,468	Amount of federal funds from FAST Act based on FFY2016 authorized amount and current NMDOT allocation formula
Total Federal Funds (Secs.5303 & 5304)	\$ 103,225	
Required Local Match (20%)	\$ 25,806	
Total Funding for FFY 2017 (Section 5303)	\$ 129,031	
Total Federal Funds (Secs. 112 & 5303)	\$ 358,770	
Total Required Local Match (Secs. 112 & 5303)	\$ 69,354	
FFY 2017: TOTAL PROGRAM FUNDS	\$ 428,124	
FFY 2018 (Section 112) FHWA	\$ 223,547	Estimated federal funds from FAST Act based on Metropolitan Planning \$ for NM and current allocation formula
Required Local Match (14.56%)	\$ 38,095	
FFY 2018 (Section 112) Total Funding	\$ 261,642	
FFY 2018 (Section 5303) FTA	\$ 64,119	Estimated federal funds from FAST Act based on FFY2017 estimated amount w/2.0% increase
Required Local Match (20%)	\$ 16,030	
FFY 2018 (Section 5303) Total Funding	\$ 80,149	
Total Federal Funds (Sec. 112 & 5303)	\$ 287,666	
Total Required Local Match(Sec. 112 & 5303)	\$ 54,125	
FFY 2018: TOTAL PROGRAM FUNDS	\$ 341,791	
FFY 2017 & FFY 2018 UPWP: TOTAL FUNDING	\$ 769,915	

APPENDIX 1.2: BUDGET SUMMARY BY TASK (10/01/16 – 9/30/18)

1- MANAGEMENT AND SUPPORT OF THE PLANNING PROCESS

Task	FTA Codes	Staff Hours	Estimated Staff Cost	Consultant Services	Other Expenses	Estimated Total Costs
1.1 Program Support and Admin	21	3200	\$ 166,400	\$ -	\$ 20,165	\$ 186,565
1.2 UPWP	21	1100	\$ 57,200	\$ -	\$ -	\$ 57,200
1.3 Public Participation Process	21	900	\$ 46,800	\$ -	\$ 12,250	\$ 59,050
1.4 Staff Training/ Professional Dev	21	600	\$ 31,200	\$ -	\$ 12,000	\$ 43,200
TOTALS		5800	\$ 301,600	\$ -	\$ 44,415	\$ 346,015

Note: Staff Hours, may vary +/- 20%; Total Costs may only change by amendment of the UPWP.

2- TRANSPORTATION IMPROVEMENT PROGRAM

Task	FTA Codes	Staff Hours	Estimated Staff Cost	Consultant Services	Other Expenses	Estimated Total Costs
2.1 TIP Prep and Project Assistance	25	600	\$ 31,200	\$ -	\$ -	\$ 31,200
TOTALS		600	\$ 31,200	\$ -	\$ -	\$ 31,200

3- DATA COLLECTION AND ANALYSIS ACTIVITIES

Task	FTA Codes	Staff Hours	Estimated Staff Cost	Consultant Services	Other Expenses	Estimated Total Costs
3.1 Traffic count&add'l data collection	24	250	\$ 13,000	\$ 7,500	\$ 3,500	\$ 24,000
3.2 Travel Demand Model	23	150	\$ 7,800	\$ 36,000	\$ 2,000	\$ 45,800
TOTALS		400	\$ 20,800	\$ 43,500	\$ 5,500	\$ 69,800

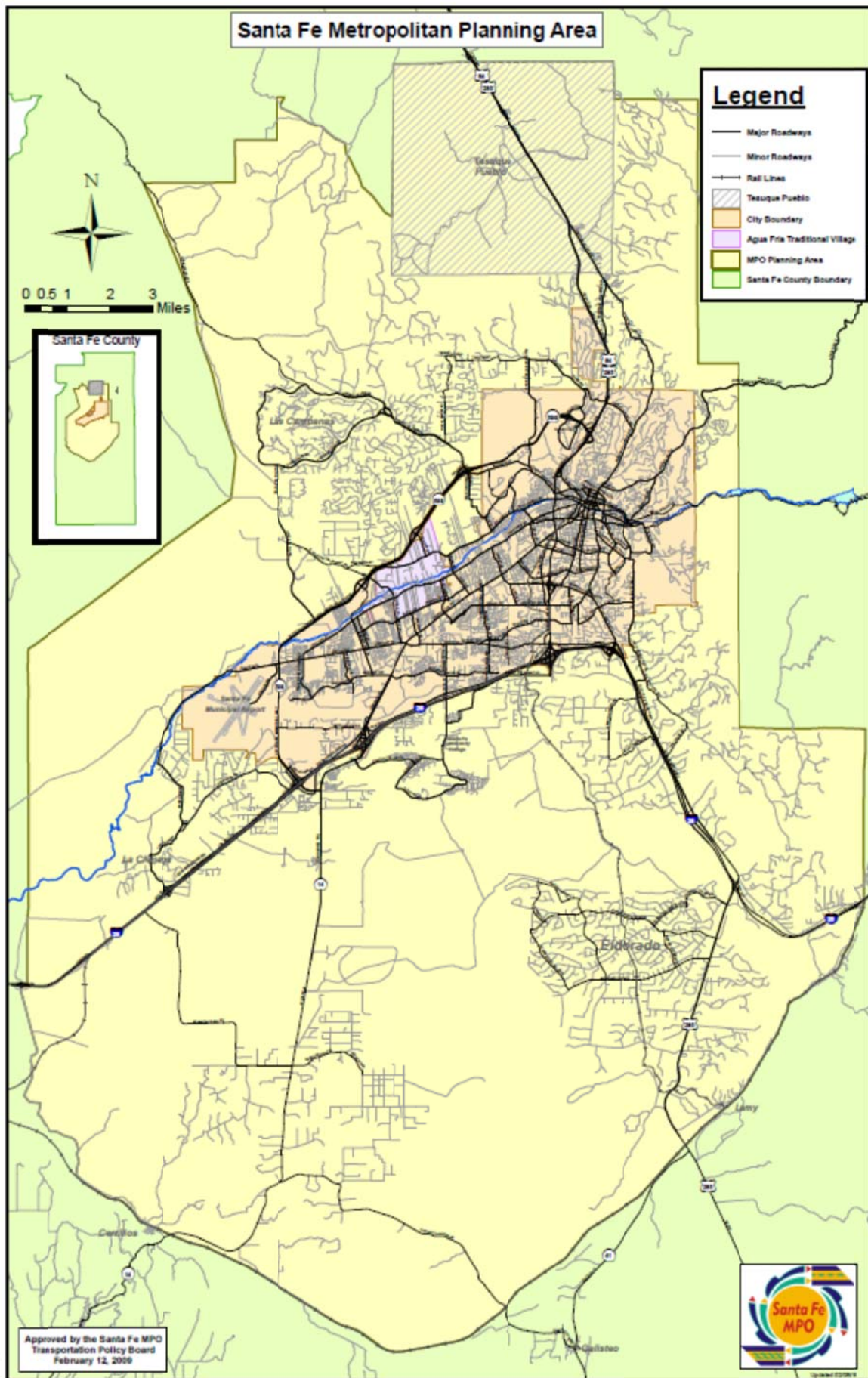
4- TRANSPORTATION PLANNING

Task	FTA Codes	Staff Hours	Estimated Staff Cost	Consultant Services	Other Expenses	Estimated Total Costs
4.1 Bikeways Planning	23	1300	\$ 67,600	\$ 10,000	\$ 5,000	\$ 82,600
4.2 Pedestrian Planning	23	1000	\$ 52,000	\$ 10,000	\$ 1,000	\$ 63,000
4.3 Public Transit Planning	23	1250	\$ 65,000	\$ 15,000	\$ 1,500	\$ 81,500
4.4 Participation in Plans and Studies	24	550	\$ 28,600	\$ -	\$ -	\$ 28,600
4.5 Safety Planning	24	400	\$ 20,800	\$ 5,000	\$ -	\$ 25,800
4.6 Metropolitan Transportation Plan	23	300	\$ 15,600	\$ 5,000	\$ -	\$ 20,600
4.7 Public Health Planning and Collaboration	24	400	\$ 20,800	\$ -	\$ -	\$ 20,800
TOTALS		5200	\$ 270,400	\$ 45,000	\$ 7,500	\$ 322,900

Note: Staff Hours, may vary +/- 20%; Total Costs may only change by amendment of the UPWP.

TOTALS FOR ALL TASKS	12000	\$ 624,000	\$ 88,500	\$ 57,415	\$ 769,915
-----------------------------	--------------	-------------------	------------------	------------------	-------------------

FTA Codes: 44.21.00 Program Support Administration 44.22.00 General Development and Comprehensive Planning 44.23.00 Long Range Transportation Planning	44.24.00 Short Range Transportation Planning 44.25.00 Transportation Improvement Program 44.26.00 Planning Emphasis Areas 44.27.00 Other Activities
---	--



Santa Fe MPO – Transportation Improvement Program (TIP) Project Status Summary

Control Number	Project Title/Description	Lead Agency	Project Cost/Funding	Status
ROADWAY PROJECTS				
S100070	NM599/Jaguar Drive Interchange & Ext of Jaguar Drive Construction of a New Interchange and connecting Roadways	NMDOT D5	\$9,593,000 100% Privately Funded [FFY2013]	INTERCHANGE CONSTRUCTION COMPLETE Construction of Jaguar Rd Ext Underway Currently Scheduled for Completion Spring 2017 <i>Note: Interchange will not open until Jaguar Connection is completed</i>
S100120	North-East/South-East Connectors Location Study Study following NMDOT Location Study Procedures. NE Connector from St Francis to Richards Ave. SE Connector from the NE Connector to eastern edge of Windmill Ridge Subdivision, also including extensions of College Dr., Avenida Del Sur and Sunshine Mesa	Santa Fe County	\$500,000 \$427,200 (Federal) \$72,800 (County) [FFY2012]	NMDOT APPROVAL OF PHASE A/B REPORT RECEIVED OCTOBER 2015 Phase C Environmental Report in Development Expected to be completed by March 2017
S100121	North-East Connector (I-25 Frontage Road) - ROW Acquisition, Design and Construction of a New Section of Roadway and Upgrade of Existing Roadway	Santa Fe County/ NMDOT	\$3,651,644 \$ 225,000 (County) \$2,927,725 (Federal) \$ 498,919 (State) [FFY2016 & FFY2018]	AWAITING NMDOT/FHWA APPROVAL OF PHASE C REPORT before moving into Final Design and ROW Acquisition. NMDOT in process of renegotiating a new MOU with the County. Design on hold.
S100122	South-East Connector – ROW Acquisition, Design and Construction of a New Roadway	Santa Fe County	\$6,775,000 \$6,775,000 (County) [FFY2016 & FFY2018]	AWAITING NMDOT/FHWA APPROVAL OF PHASE C REPORT County finalizing RFP for release for Design Services.
S100130	Cerrillos Road Reconstruction Phase IIC Camino Carlos Rey to St Michaels Drive Design, ROW Acquisition and Reconstruction. Improvements include construction of an underground storm water drainage system and multi-modal facility upgrades for vehicles, pedestrians, transit and bicycle use.	City of Santa Fe	\$11,000,000 \$9,398,400 (Federal) \$1,601,600 (State) [FFY2013, FFY2014 & FFY2015]	Construction Started March 2016 Project 45 Days behind Schedule. Minimal Traffic delays expected as they complete medians and landscaping by Mid Nov. Final paving will be completed in Spring 2017 Project Website: www.cerrillosroad.com
S100140	I-25 at Cerrillos Interchange Interchange Improvements, Bridge Replacement/Rehabilitation Diverging Diamond Interchange Preferred Alternative.	NMDOT D5	\$20,999,999 \$17,839,040 (Federal) \$3,160,959 (State) [FFY 2014 & 2015]	Construction started June 2015. Project Substantially Complete Ribbon Cutting held October 31, 2016 Project Website: www.santafeddi.com
5100160	I-25 at Canoncito Interchange Bridge Replacement, Drainage and on and off Ramp Improvements	NMDOT D5	\$8,400,000 \$7,176,960 (Federal) \$1,223,040 (State) [FFY2013]	INTERCHANGE CONSTRUCTION COMPLETE AND OPEN TO TRAFFIC Aesthetic Wall by Church to be Completed next month
S100230	NM14 (Cerrillos Rd) ADA Study ADA Feasibility Study and ROW Acquisition	NMDOT D5	\$1,250,000 \$1,068,000 (Federal) \$ 182,000 (State) [FFY2018 & FFY2019]	FUNDED IN FFY2018 & 2019
S100250	Interstate Pavement Preservation Pavement Preservation at various location along Interstate 25 in the MPO Area	NMDOT D5	\$10,000,000 \$8,544,000 (Federal) \$1,456,000 (State) [FFY2020 & FFY2021]	FUNDED IN FFY2020 & 2021
S100270	Pedestrian Signal Head Upgrade Upgrade all 415 pedestrian signal heads at 58 intersections to countdown type. This countermeasure is related to reducing pedestrian related crashes.	City of Santa Fe	\$300,000 \$277,920 (Federal) \$22,080 (State) [FFY2015]	FUNDING OBLIGATED 09/03/15 Installation of new Pedestrian Signal Completed 05/20/16 Project Close out in process

Santa Fe MPO – Transportation Improvement Program (TIP) Project Status Summary

Control Number	Project Title/Description	Lead Agency	Project Cost/Funding	Status
S100340	NM466 (St Michaels Drive) Pedestrian ADA Improvements	NMDOT D5	\$323,629 \$276,509 (Federal) \$47,120 (State) [FFY2019]	FUNDING MOVED TO FFY2019 WITH TIP AMENDMENT 3
S100350	Guadalupe Street Bridge (#6487) Off-Ramp Rehabilitation (Bridge Deck Replacement)	NMDOT D5	\$1,500,000 \$1,281,600 (Federal) \$218,400 (State) [FFY2017]	FUNDED IN FFY2017 Design Development Underway.
S100370	Agua Fria/Cottonwood Drive Intersection Safety Improvements Design, ROW Acquisition and Construction of a Roundabout at the Intersection of Agua Fria St/Cottonwood Dr	City of Santa Fe	\$1,200,000 \$1,111,680 (Federal) \$88,320 (State) [FFY2015 & FFY2018]	DESIGN FUNDING OBLIGATED 08/20/15 Design Started April 2016 Public Input Meeting Held 09/21/16 Construction Funded in FFY2018
S100420	FR-2098 Arroyo Hondo Bridge Preventative Maintenance Project Bridge Deck Overlay	NMDOT D5	\$312,000 \$266,573 (Federal) \$45,427 (State) [FFY2017]	FUNDED IN FFY2017 Design Development Underway. Construction scheduled to be Let in Jan 2017
S100430	NM599/US84-285 Ramp Modification Lengthen SB On-Ramp from NM599 to US84/285	NMDOT D5	\$395,819 \$338,188 (Federal) \$ 57,631 (State) [FFY2018]	FUNDED IN FFY2018 Design to be done by the District and completed by March 2018.
S100440	St Francis Dr/St Michaels Dr Interchange Improvements Study, Design and Construction of Improvements to the Interchange	NMDOT D5	\$750,000 \$427,200 (Federal) \$322,800 (State) [FFY2016 & FFY2019]	Study Awarded to Radian Engineering Study underway July 2016 Construction Funding (\$5,500,000) currently programmed in FFY2021
S100450	US84/285 & NM502 Bridge Maintenance Project Bridge Maintenance on Bridge #9312 inside MPO Planning Area and Bridges #7516, #8943 and #8661 outside the MPO Planning Area	NMDOT D5	\$2,209,300 \$1,887,626 (Federal) \$ 321,674 (State) [FFY2016]	Project Funding moved to FFY2017 with Amendment 2 Additional funding to be added with Amendment 4
L500219	Defouri Street & Guadalupe Street Bridges Project Replacement of the Defouri Bridge (#4063) and Rehabilitation of the Guadalupe Bridge (#6944)	City of Santa Fe	\$1,259,543 \$ 80,000 (State) \$1,179,543 (City) [FFY2016]	Project rebid. Expect Council approval of contract by December Construction expected to start January 2016?
S100460	Guadalupe Street Reconstruction "Road Diet" The proposed project identified through the RSA is the following: Lane Reduction, Pedestrian Improvement, bicycle Improvements, Signalized Intersections Improvements, Lighting, Drainage Accommodations, new Signing and Striping.	City of Santa Fe	\$4,000,000 \$3,582,900 (Federal) \$ 362,500 (State) \$ 54,600 (City) [FFY2017 & FFY2019]	DESIGN FUNDED IN FFY2017 Agreement Request Form for Design Funds Submitted April 2016. Still awaiting Agreement from NMDOT CONSTRUCTION FUNDED IN FFY2019
S100480	Old Santa Fe Trail Bike Lanes Construction of Bike Lanes to the Existing Roadway	Santa Fe County	\$559,063 \$559,063 (County) [FFY2016]	PROJECT COMPLETED MAY 2016
S100520	I-25 Pavement Preservation – M.P. 290 -294 (Eldorado to Canoncito IC)	NMDOT D5	\$7,500,000 \$6,408,000 (Federal) \$1,092,000 (State) [FFY2016]	Design for project being finalized Let for bids scheduled at the end of November

Santa Fe MPO – Transportation Improvement Program (TIP) Project Status Summary

Control Number	Project Title/ Description	Lead Agency	Project Cost/Funding	Status
TRANSIT & RAIL PROJECTS				
TS00110	Downtown Transit Center Sheridan Ave Improvements Construction of ADA-compliant pedestrian, bicycle and transit facilities, and streetscape improvements	City of Santa Fe	\$2,340,824 \$2,000,000 (Federal) \$ 340,824 (City) [FFY2016]	FUNDING TRANSFERRED TO FEDERAL TRANSIT ADMINISTRATION Design Finalized. Awaiting FTA Approval to release funding. Construction expected to start Jan/Feb 2017
NON MOTORIZED PROJECTS				
S100280	Santa Fe River Trail – Connections and Improvements Multi-use Trail connections, crosswalks and trail widening, from Camino de Chelly to Defourin St.	City of Santa Fe	\$439,070 \$250,000 (Federal) \$189,070 (City) [FFY2015]	CONSTRUCTION FUNDING OBLIGATED 09/14/15 Construction Contract Award to Council for Approval 05/25 Construction started November 2016
S100281	Santa Fe River Trail/E. Alameda St Pedestrian Improvements Design and construction of pedestrian improvements including new sidewalk, retaining structures and handrail along East Alameda Street and Santa Fe River.	City of Santa Fe	\$455,000 \$388,752 (Federal) \$ 66,248 (City) [FFY2014 & FFY2015]	CONSTRUCTION FUNDING OBLIGATED 09/01/15 Construction Started August 2016 Project expected to be completed in November 2016
S100282	Santa Fe Rail Trail – Segment 4 Construction of a natural surface Multi-use Trail parallel to the Santa Fe Southern Railroad from Avenida Vista Grande to Avenida Eldorado	Santa Fe County	\$471,213 \$96,798 (Federal) \$374,415 (County) [FFY2015]	CONSTRUCTION FUNDING OBLIGATED 08/03/15 Construction Contract Awarded Construction started July 2016
S100390	Acequia Trail/Railyard Crossing Construction Construct a Multi-use Path Grade Separated Crossing (Underpass) of St Francis Drive (US 84/285)	City of Santa FE	\$4,290,463 \$3,665,772 (Federal) \$ 624,691 (City) [FFY2015 & FFY2016]	CONSTRUCTION FUNDING OBLIGATED 09/17/15 Additional \$470,464 in CMAQ-Flex funding added 12/14/15 Construction started October 2016 Work being done at night to minimize traffic impacts.
S100410	El Camino Real Buckman Road Retracement Project (NM FLAP TRAIL 77000(1)) Design and Construction:: Segment 1 - 5ft natural surface recreational trail from USFS Headquarters Trail to USFS Dead Dog Trail (9.6 miles). Segment 2 - 10ft Multi Use Trail from Santa Fe River Greenway Trail to USFS Headquarters Trail (4.7 miles).	Santa Fe County	\$3,311,095 \$2,829,000 (Federal) \$482,096 (County/City) [FFY2015 & FFY2016]	Design Phase underway June 2015 30% Design Complete. Currently Preparing Environmental Document and Final Design CONSTRUCTION FUNDED IN FFY2016
S100470	Rail Trail Underpass at NM466 (St Michaels Drive) The proposed project identified through the RSA is the following: Design and Construct a Trail Underpass	City of Santa Fe	\$3,135,000 \$2,808,504 (Federal) \$ 285,000 (State) \$ 41,496 (State) [FFY2017 & FFY2019]	DESIGN FUNDED IN FFY2017 CONSTRUCTION FUNDED IN FFY2019 Through Administrative Modification lead agency was changed from City to NMDOT.
S100500	Improvements to Motocross & All Terrain Tracks and Facilities at La Tierra	City of Santa Fe	\$278,200 \$236,470 (Federal) \$ 41,730 (City) [FFY2017]	Recreational Trail Program Funding Award Added to TIP by Administrative Modification 04/08/16