



Santa Fe Metropolitan Planning Organization

"Promoting Interconnected Transportation Options"



Santa Fe MPO Technical Coordinating Committee

Tuesday, May 26th, 2020 1:30 P.M.

AGENDA

SPECIAL PROCEDURES FOR VIRTUAL ATTENDANCE AND PUBLIC COMMENT:

In response to the State's declaration of a Public Health Emergency, the Mayor's Proclamation of Emergency, and the ban on public gatherings of more than five (5) people, this meeting will be conducted virtually using Zoom.

Viewing on YouTube: Members of the public may stream the meeting live on the City of Santa Fe's YouTube channel at <https://www.youtube.com/user/cityofsantafe>. The YouTube live stream can be accessed at this address from most computers, mobile devices, and smartphones. A video recording of the meeting will be posted on YouTube and available for viewing after the meeting.

Attending on Zoom: Members of the public may attend the Zoom meeting on a computer, mobile device, or phone. The video conference link and teleconference number will be posted on the City of Santa Fe's Calendar of Events website at least seventy-two (72) hours before the meeting: <https://www.santafenm.gov/events>. The direct Zoom link is: <https://us02web.zoom.us/j/89985979547?pwd=MzRSd011bDMxNWJSL0JRbSt0dWxUdz09> and use password: 345844.

Attending Zoom by Phone: Members of the public can attend the Zoom meeting by phone by dialing:
US – 1-346-248-7799
and entering the Webinar ID: 899 8597 9547

Public Comment:

- **By video:** A person attending the Zoom meeting by video conference (using a computer, mobile device, or smart phone) may provide public comment during the meeting. Attendees should use the "Raise Hand" function to be recognized by the chair to speak at the appropriate time.
- **By phone:** A person attending the Zoom meeting by phone may provide public comment during the meeting but **must** provide advance notice to MPO staff. Please contact Erick Aune (505-955-6664) ejaune@santafenm.gov no later than Monday, May 25, 2020, and provide your **full name, address, and the phone number** you will be using to call in to the teleconference. Without your phone number, the chair will not be able to recognize you to speak at the meeting.
- **In writing:** A person may submit written public comments in advance of the meeting by email (ejaune@santafenm.gov), by U.S. Postal Service (City of Santa Fe, ATTN: Erick Aune/MPO Officer, PO Box 909, Santa Fe, NM 87504-0909), or by dropping off a comment at the physical drop box which will be located outside City Hall at the entrance to Land Use Lobby facing Marcy Street. Please include your full name and address, and identify the specific agenda item you are commenting on. To be included in the official record and considered at the hearing, written public comment **must** be received no later than Monday, May 25th, 2020.

AGENDA

- ◆ Call to Order
- ◆ Roll Call
- ◆ Approval of Agenda
- ◆ Approval of Meeting Minutes from February 24th, 2020

1. Communications from the Public

2. Items for Discussion and Possible Action:

- A. Review and Recommendation – Recommend Approval: 2020 – 2045 Metropolitan Transportation Plan via Santa Fe MPO Self Certification
- B. Review and Recommendation – Recommend Approval: 2020 Public Participation Plan via Santa Fe MPO Self Certification
- C. Review and Recommendation – Recommend Approval: 2021-2022 Santa Fe MPO Unified Planning Work Program Santa Fe MPO Self Certification
- D. Review and Recommendation – Recommended Approval: Draft NCRTD Agency Safety Plan via Santa Fe MPO Self Certification
- E. Review and Recommendation – Recommended Approval: NCRTD Memorandum of Understanding with the Santa Fe MPO
- F. Discussion – Updates on Staff Furloughs and Safe Routes to School Grant Support

3 Matters from the MPO Staff

4. Matters from TCC Members

5. Adjourn - Next TCC Meeting: June 22nd, 2020

Persons with disabilities in need of accommodations, contact the City Clerk's office at 955-6520, five (5) working days prior to the meeting date. The Santa Fe MPO is committed to compliance with Title VI of the Civil Rights Act of 1964, 49 CFR, part 2, and all related regulations and directives. The Santa Fe MPO assures that no person shall on the grounds of race, color, national origin, gender, age, or disability be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity under any Santa Fe MPO program, activity or service.

RECEIVED AT THE CITY CLERK'S OFFICE

DATE: May 14, 2020

TIME: 3:47 PM

**SUMMARY OF ACTION
SANTA FE MPO TECHNICAL COORDINATING COMMITTEE
MEETING VIA VIRTUAL ATTENDANCE
TUESDAY, MAY 26, 2020, 1:30 PM**

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APPROVAL OF MINUTES	APPROVED	2
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REVIEW AND RECOMMENDATION- RECOMMEND APPROVAL: 2020-2045 METROPOLITAN TRANSPORTATION PLAN VIA SANTA FE MPO SELF CERTIFICATION	APPROVED	2-3
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REVIEW AND RECOMMENDATION - RECOMMEND APPROVAL: 2021-2022 SANTA FE MPO UNIFIED PLANNING WORK PROGRAM VIA SANTA FE MPO SELF CERTIFICATION	APPROVED	3-4
REVIEW AND RECOMMENDATION - RECOMMEND APPROVAL: DRAFT NCRTD AGENCY SAFETY PLAN VIA	APPROVED	4

SANTA FE MPO SELF CERTIFICATION

REVIEW AND RECOMMENDATION - RECOMMENDED APPROVAL: NCRTD MEMORANDUM OF UNDERSTANDING WITH THE SANTA FE MPO	APPROVED	4-5
DISCUSSION - UPDATES ON STAFF FURLOUGHS AND SAFE ROUTES TO SCHOOL GRANT SUPPORT	INFORMATION/DISCUSSION	5-6
MATTERS FROM THE MPO STAFF	INFORMATION/DISCUSSION	6
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**SANTA FE MPO TECHNICAL COORDINATING COMMITTEE
MEETING VIA VIRTUAL ATTENDANCE
TUESDAY, MAY 26, 2020, 1:30 PM**

CALL TO ORDER

The meeting of the Santa Fe MPO Technical Coordinating Committee was called to order by Keith Wilson, Chair, at 1:30 pm, on Monday, May 26, 2020, via virtual attendance.

ROLL CALL

MEMBERS PRESENT

Keith Wilson, Santa Fe Trails, Chair
Brett Clavio, Santa Fe County
Noah Berke, City of Santa Fe
Sarah Anderson, City of Santa Fe
Tony Mortillaro, NCRTD
Edward Escudero, Pueblo of Tesuque
Paul Kavanaugh, Santa Fe County
Javier Martinez, NMDOT
Neal Denton, City of Santa Fe
(1 vacancy)

MEMBERS ABSENT

John Romero, Excused
Diego Gomez

OTHERS PRESENT

Erick Aune, MPO Officer
Hannah Burnham, MPO Planner
Leah Yngve, MPO Planner
Joe Moriarty, NMDOT Liaison
Delilah Garcia, NCRTD
Carlos Gamora, Land Use Department
Elizabeth Martin, Stenographer

APPROVAL OF AGENDA

MOTION A motion was made by Mr. Mortillaro, seconded by Ms. Anderson, to approve the agenda as presented.

VOTE The motion passed unanimously by roll call vote as follows:

Chair Wilson, yes; Mr. Clavio, yes; Ms. Anderson, yes; Mr. Mortillaro, yes; Mr. Escudero, yes; Mr. Kavanaugh, yes; Mr. Martinez, yes; Mr. Denton, yes; Mr. Berke, yes.

APPROVAL OF MINUTES

A. NOVEMBER 21, 2019

MOTION A motion was made by Mr. Escudero, seconded by Mr. Berke, to approve the minutes of November 21, 2019 as presented.

VOTE The motion passed unanimously by roll call vote as follows:

Chair Wilson, yes; Mr. Clavio, yes; Ms. Anderson, yes; Mr. Mortillaro, yes; Mr. Escudero, yes; Mr. Kavanaugh, yes; Mr. Martinez, yes; Mr. Denton, yes; Mr. Berke, yes.

B. FEBRUARY 27, 2020

Ms. Anderson asked to correct the spelling of Glorioso.

MOTION A motion was made by Ms. Anderson, seconded by Mr. Berke, to approve the minutes of February 27th as amended.

VOTE The motion passed unanimously by roll call vote as follows:

Chair Wilson, yes; Mr. Clavio, yes; Ms. Anderson, yes; Mr. Mortillaro, yes; Mr. Escudero, yes; Mr. Kavanaugh, yes; Mr. Martinez, yes; Mr. Denton, yes; Mr. Berke, yes.

1. COMMUNICATIONS FROM THE PUBLIC

None.

2. ITEMS FOR DISCUSSION AND POSSIBLE ACTION

A. REVIEW AND RECOMMENDATION - RECOMMEND APPROVAL: 2020-2045 METROPOLITAN TRANSPORTATION PLAN VIA SANTA FE MPO SELF CERTIFICATION

Ms. Yngve reviewed the changes to the plan that were made after the last

meeting and gave an overview of the plan.

Mr. Clavio said this is a fantastic plan. Congratulations.

MOTION A motion was made by Mr. Clavio, seconded by Mr. Denton, to recommend approval of the 2020-2045 Metropolitan Transportation Plan via Santa Fe MPO Self Certification to the Policy Board.

VOTE The motion passed unanimously by roll call vote as follows:

Chair Wilson, yes; Mr. Clavio, yes; Ms. Anderson, yes; Mr. Mortillaro, yes; Mr. Escudero, yes; Mr. Kavanaugh, yes; Mr. Martinez, yes; Mr. Denton, yes; Mr. Berke, yes.

B. REVIEW AND RECOMMENDATION - RECOMMEND APPROVAL: 2020 PUBLIC PARTICIPATION PLAN VIA SANTA FE MPO SELF CERTIFICATION

Mr. Aune gave an overview of the plan.

Mr. Denton stated that this plan was completed before he joined the Board therefore his name is not shown in the Board member list at the beginning of the plan and on page 15.

Mr. Aune said he would correct that.

MOTION A motion was made by Mr. Escudero, seconded by Mr. Mortillaro, to recommend approval of the Public Participation Plan via Santa Fe MPO Self Certification to the Policy Board.

VOTE The motion passed unanimously by roll call vote as follows:

Chair Wilson, yes; Mr. Clavio, yes; Ms. Anderson, yes; Mr. Mortillaro, yes; Mr. Escudero, yes; Mr. Kavanaugh, yes; Mr. Martinez, yes; Mr. Denton, yes; Mr. Berke, yes.

C. REVIEW AND RECOMMENDATION - RECOMMEND APPROVAL: 2021-2022 SANTA FE MPO UNIFIED PLANNING WORK PROGRAM VIA SANTA FE MPO SELF CERTIFICATION

Mr. Aune gave an overview of the plan.

Mr. Denton asked if under item 3 something could be added about legalized BMT collection.

Mr. Aune said we will get more specific on that in task 3.

MOTION A motion was made by Mr. Denton, seconded by Mr. Clavio, to recommend approval of the 2021-2022 Santa Fe MPO Unified Planning Work Program via Santa Fe MPO Self Certification to the Policy Board.

VOTE The motion passed unanimously by roll call vote as follows:

Chair Wilson, yes; Mr. Clavio, yes; Ms. Anderson, yes; Mr. Mortillaro, yes; Mr. Escudero, yes; Mr. Kavanaugh, yes; Mr. Martinez, yes; Mr. Denton, yes; Mr. Berke, yes

**D. REVIEW AND RECOMMENDATION - RECOMMEND APPROVAL:
DRAFT NCRTD AGENCY SAFETY PLAN VIA SANTA FE MPO SELF
CERTIFICATION**

Ms. Garcia reviewed the plan.

Mr. Clavio asked if the NCRTD would have a formal safety officer.

Ms. Garcia answered that the HR Director is the Safety Officer. We in Operations work with him on compliance and training.

MOTION A motion was made by Mr. Clavio, seconded by Mr. Mortillaro, to recommend approval of the Draft NCRTD Agency Safety Plan via Santa Fe MPO Self Certification to the Policy Board.

VOTE The motion passed unanimously by roll call vote as follows:

Chair Wilson, yes; Mr. Clavio, yes; Ms. Anderson, yes; Mr. Mortillaro, yes; Mr. Escudero, yes; Mr. Kavanaugh, yes; Mr. Martinez, yes; Mr. Denton, yes; Mr. Berke, yes

**E. REVIEW AND RECOMMENDATION - RECOMMENDED APPROVAL:
NCRTD MEMORANDUM OF UNDERSTANDING WITH THE SANTA FE
MPO**

Mr. Mortillaro gave an overview of the MOU.

MOTION A motion was made by Mr. Berke, seconded by Mr. Clavio, to recommend approval of the NCRTD Memorandum of Understanding with the Santa Fe MPO to the Policy Board.

VOTE The motion passed unanimously by roll call vote as follows:

Chair Wilson, yes; Mr. Clavio, yes; Ms. Anderson, yes; Mr. Mortillaro, yes; Mr. Escudero, yes; Mr. Kavanaugh, yes; Mr. Martinez, yes; Mr. Denton, yes; Mr. Berke, yes

F. DISCUSSION - UPDATES ON STAFF FURLOUGHS AND SAFE ROUTES TO SCHOOL GRANT SUPPORT

Mr. Aune said MPO staff is part of the furlough plan initiated in early May. We have been reduced by eight hours per paycheck. We sent a memo to the Land Use Director and the City Manager reminding them that 80% of our salary is paid for through Federal funding and if this continued it would impact that funding.

Chair Wilson asked what is the City's contribution.

Mr. Aune said the match is shared by the City and the County. The City pays 70% of the remaining 20% and the County pays 30%. For next fiscal year the City's share is \$30,000.

Mr. Berke said the Furloughs were meant to reduce salary costs. If the City reduced 5% the Feds will reduce 5%.

Chair Wilson said that is not quite accurate. The Federal funding is based on a total amount. It is not broken into categories like salaries.

Mr. Berke asked are other MPOs in the same situation around the country.

Mr. Aune said yes.

Mr. Mortillaro asked since the County also contributes are they going to reduce their contribution. Have you had those discussions.

Mr. Aune said we have not discussed that with the County.

Mr. Clavio said it seems you are performing a Federal function as an MPO. It is disheartening to hear about the reductions. He feels you should be operating at full capacity. This is a Policy Board decision.

Mr. Aune said a \$24,000 loss to the MPO is a \$7,888 savings for the City.

Mr. Gamora said you may want to create a visual representation of the situation. If the City changes what does that mean to the County and the region. Incorporate that.

Mr. Aune said we can do that. That is a good idea.

Mr. Aune said as to Safe Routes to School, the MPO has been assisting the Parks and Recreation Department over the last year on this. We requested from Parks that we be designated Manager of that grant. John Munoz was supportive of that request. We have sent a request to NMDOT for approval to do that.

3. MATTERS FROM THE MPO STAFF

Mr. Aune said he wanted to give a shout out to Leah and Hannah for the work products they have produced.

4. MATTERS FROM TCC MEMBERS

Ms. Anderson reported that the City had started work on the Old Santa Fe Trail and are working on the bike lanes. The Rail Trail is the next project along with community conversations.

Mr. Berke said he could post that on Next Door.

Mr. Gamora reported that last week Santa Fe was designated as the World's Second LEAD Gold City. It is us and Orlando, Florida.

**5. NEXT MEETING
JUNE 22, 2020**

6. ADJOURN

There being no further business before the Board the meeting adjourned at 2:30 PM.



John J. Romero, Vice-Chair



Elizabeth Martin, Stenographer