



## Santa Fe Metropolitan Planning Organization

*"Promoting Interconnected Transportation Options"*



# Santa Fe MPO Transportation Policy Board

## Thursday, May 28th, 2020 5:00 P.M.

### AGENDA

#### SPECIAL PROCEDURES FOR VIRTUAL ATTENDANCE AND PUBLIC COMMENT:

In response to the State's declaration of a Public Health Emergency, the Mayor's Proclamation of Emergency, and the ban on public gatherings of more than five (5) people, this meeting will be conducted virtually using Zoom.

**Viewing on YouTube:** Members of the public may stream the meeting live on the City of Santa Fe's YouTube channel at <https://www.youtube.com/user/cityofsantafe>. The YouTube live stream can be accessed at this address from most computers, mobile devices, and smartphones. A video recording of the meeting will be posted on YouTube and available for viewing after the meeting.

**Attending on Zoom:** Members of the public may attend the Zoom meeting on a computer, mobile device, or phone. The video conference link and teleconference number will be posted on the City of Santa Fe's Calendar of Events website at least seventy-two (72) hours before the meeting: <https://www.santafenm.gov/events>. The direct Zoom link is: <https://us02web.zoom.us/j/85383617608?pwd=ZXhGcmN3ZFhUVpLREM4Qk5qODM4dz09> and use password: **515225**

**Attending Zoom by Phone:** Members of the public can attend the Zoom meeting by phone by dialing: **US 1-346-248-7799** and entering the Webinar ID: **853 8361 7608**

#### Public Comment:

- **By video:** A person attending the Zoom meeting by video conference (using a computer, mobile device, or smart phone) may provide public comment during the meeting. Attendees should use the "Raise Hand" function to be recognized by the chair to speak at the appropriate time.
- **By phone:** A person attending the Zoom meeting by phone may provide public comment during the meeting but **must** provide advance notice to MPO staff. Please contact Erick Aune (505-955-6664) [ejaune@santafenm.gov](mailto:ejaune@santafenm.gov) no later than Monday, May 25, 2020, and provide your **full name, address, and the phone number** you will be using to call in to the teleconference. Without your phone number, the chair will not be able to recognize you to speak at the meeting.
- **In writing:** A person may submit written public comments in advance of the meeting by email ([ejaune@santafenm.gov](mailto:ejaune@santafenm.gov)), by U.S. Postal Service (City of Santa Fe, ATTN: Erick Aune/MPO Officer, PO Box 909, Santa Fe, NM 87504-0909), or by dropping off a comment at the physical drop box which will be located outside City Hall at the entrance to Land Use Lobby facing Marcy Street. Please include your full name and address, and identify the specific agenda item you are commenting on. To be included in the official record and considered at the hearing, written public comment **must** be received no later than Monday, May 25th, 2020.

# AGENDA

- ◆ Call to Order
- ◆ Roll Call
- ◆ Approval of Agenda
- ◆ Approval of Meeting Minutes from Nov. 21<sup>st</sup> 2019 & February 27th, 2020

## 1. Communications from the Public

## 2. Items for Discussion and Possible Action:

- A. Review and Recommendation – Recommend Approval: 2020 – 2045 Metropolitan Transportation Plan via Santa Fe MPO Self Certification
- B. Review and Recommendation – Recommend Approval: 2020 Public Participation Plan via Santa Fe MPO Self Certification
- C. Review and Recommendation – Recommend Approval: 2021-2022 Santa Fe MPO Unified Planning Work Program Santa Fe MPO Self Certification
- D. Review and Recommendation – Recommended Approval: Draft NCRTD Agency Safety Plan via Santa Fe MPO Self Certification
- E. Review and Recommendation – Recommended Approval: NCRTD Memorandum of Understanding with Santa Fe MPO.
- F. Discussion – Updates on Staff Furloughs and Safe Routes to School Grant Support

## 3 Matters from the MPO Staff

## 4. Matters from TPB Members

## 5. Adjourn - Next TPB Meeting: June 25th, 2020

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RECEIVED AT THE CITY CLERK'S OFFICE

DATE: May 22, 2020

TIME: 3:47 PM

**SUMMARY OF ACTION  
SANTA FE MPO TRANSPORTATION POLICY BOARD  
VIA VIRTUAL ATTENDANCE  
THURSDAY, MAY 28, 2020, 5:00 PM**

<u>ITEM</u>	<u>ACTION</u>	<u>PAGE</u>
CALL TO ORDER		1
ROLL CALL	QUORUM	1
APPROVAL OF AGENDA	APPROVED	1-2
<u>APPROVAL OF MINUTES</u>		
NOVEMBER 21, 2019	APPROVED	2
FEBRUARY 27, 2020	APPROVED	2
COMMUNICATIONS FROM THE PUBLIC	NONE	2
<u>ITEMS FOR DISCUSSION AND POSSIBLE ACTION</u>		
REVIEW AND RECOMMENDATION - RECOMMEND APPROVAL: 2020-2045 METROPOLITAN TRANSPORTATION PLAN VIA SANTA FE MPO SELF CERTIFICATION.	APPROVED	2-7
REVIEW AND RECOMMENDATION - RECOMMEND APPROVAL: 2020 PUBLIC PARTICIPATION PLAN VIA SANTA FE MPO SELF CERTIFICATION.	APPROVED	7-8
REVIEW AND RECOMMENDATION - RECOMMEND APPROVAL: 2021-2022 SANTA FE MPO UNIFIED PLANNING WORK PROGRAM VIA SANTA FE MPO SELF CERTIFICATION.	APPROVED	8

<b>REVIEW AND RECOMMENDATION - RECOMMENDED APPROVAL: DRAFT NCRTD AGENCY SAFETY PLAN VIA SANTA FE MPO SELF CERTIFICATION.</b>	<b>APPROVED</b>	<b>9</b>
<b>REVIEW AND RECOMMENDATION - RECOMMENDED APPROVAL: NCRTD MEMORANDUM OF UNDERSTANDING WITH SANTA FE MPO.</b>	<b>APPROVED</b>	<b>9</b>
<b>DISCUSSION - UPDATES OF STAFF FURLOUGHS AND SAFE ROUTES TO SCHOOL GRANT SUPPORT</b>	<b>INFORMATION/DISCUSSION</b>	<b>9-11</b>
<b>MATTERS FROM THE MPO STAFF</b>	<b>NONE</b>	<b>11</b>
<b>MATTERS FROM TPB MEMBERS</b>	<b>NONE</b>	<b>11</b>
<b>NEXT MEETING</b>	<b>JUNE 25, 2020</b>	<b>11</b>
<b>ADJOURN</b>	<b>ADJOURNED</b>	<b>11</b>

**SANTA FE MPO TRANSPORTATION POLICY BOARD  
VIA VIRTUAL ATTENDANCE  
THURSDAY, MAY 28, 2020, 5:00 PM**

**CALL TO ORDER**

The meeting of the MPO Transportation Policy Board via virtual attendance was called to order by Commissioner Anna Hansen, Chair, at 5:00 pm on Thursday, May 28, 2020.

**ROLL CALL**

**MEMBERS PRESENT**

Commissioner Anna Hansen, Chair  
Councilor Renee Villarreal  
Commissioner Ed Moreno  
Councilor Jamie Cassutt-Sanchez  
Commissioner Rudy Garcia  
Edward Escudero, Pueblo of Tesuque  
Paul Brasher, NMDOT

**MEMBERS ABSENT**

Mayor Alan Webber

**OTHERS PRESENT**

Erick Aune, MPO Officer  
Hannah Burnham, MPO  
Leah Yngve, MPO  
Jenny Young, Felsburg, Holt and Ullevig  
Tony Mortillaro, NCRTD  
Delilah Garcia, NCRTD  
Elizabeth Martin, Stenographer

**APPROVAL OF AGENDA**

**MOTION** A motion was made by Councilor Villarreal, seconded by Mr. Brasher, to approve the agenda as presented.

**VOTE** The motion passed by roll call vote as follows:

Chair Hansen, yes; Commissioner Moreno, yes; Councilor Cassutt-

Sanchez, yes; Councilor Renee Villarreal, yes; Mr. Escudero, yes; Commissioner Garcia, yes; Mr. Brasher, yes.

## **APPROVAL OF MINUTES**

### **A. NOVEMBER 21, 2019**

Councilor Villarreal said the spelling of Angela's name was incorrect. It should be Angela Schackel Bordegoray.

Chair Hansen asked that her name be put on the signature page for signature as Vice Chair since she ran the meeting.

**MOTION** A motion was made by Councilor Villarreal, seconded by Mr. Brasher, to approve the minutes of November 21, 2019 as amended.

**VOTE** The motion passed by roll call vote of 6 yes and 1 abstentions as follows:

Chair Hansen, yes; Commissioner Moreno, yes; Councilor Cassutt-Sanchez, abstained; Councilor Renee Villarreal, yes; Mr. Escudero, yes; Commissioner Garcia, yes; Mr. Brasher, yes.

### **B. FEBRUARY 27, 2020**

**MOTION** A motion was made by Councilor Villarreal, seconded by Mr. Brasher, to approve the minutes of February 27, 2020.

**VOTE** The motion passed by a roll call vote of

Chair Hansen, yes; Commissioner Moreno, yes; Councilor Cassutt-Sanchez, yes; Councilor Renee Villarreal, yes; Mr. Escudero, yes; Commissioner Garcia, yes; Mr. Brasher, yes.

## **1. COMMUNICATIONS FROM THE PUBLIC**

None.

## **2. ITEMS FOR DISCUSSION AND POSSIBLE ACTION**

### **A. REVIEW AND RECOMMENDATION - RECOMMEND APPROVAL: 2020-2045 METROPOLITAN TRANSPORTATION PLAN VIA SANTA FE MPO SELF CERTIFICATION.**

Ms. Yngve reviewed the talking points and Executive Summary of the Plan.

Chair Hansen said the Plan looks beautiful. It is nicely displayed, well presented and engages people. She appreciates that.

Chair Hansen stated that on the acknowledgment page Councilor Moreno is listed twice. Is W. Alameda, Calle Nopal to Silar Road, listed anywhere on this plan. The County has \$750,000 dedicated to drainage in that area.

Ms. Yngve said it is listed on page 47.

Chair Hansen said thank you. We need to possibly include an idea of working from home that would have impact on climate change.

Ms. Yngve said it is not called out specifically, but we have it included in strategies. We can add some specifics there.

Chair Hansen said that sounds good.

Mr. Brasher said the map of the southwest part of Santa Fe with the pedestrian study display is well used. He does not necessarily agree with all the myths and facts shown, otherwise it is a helpful Plan.

Chair Hansen said she agrees with the sidewalk map. There is a huge need.

Mr. Brasher said the first order of business should be a requirement for sidewalks in developments. There are also dust problems that are an issue. Air Quality. The County does not have an Ordinance on that. The City does.

Chair Hansen said we do have a Dust Control Plan.

Councilor Villarreal said we do have requirements for sidewalks in new developments.

Commissioner Garcia said this is a great presentation. It is a 25 year plan. Can this plan be updated or are we stuck with this for 25 years.

Ms. Yngve said it can be changed. We are required to update it every five years.

Commissioner Garcia said the County has an ICIP plan. Maybe we can narrow down the projects to 25 or 30. Is I-25 and Richards Avenue on the list anywhere as high ranking.

Ms. Yngve said it is on the list, but not ranked especially high. It is incredibly expensive and other projects have to be completed before that can be done.

Commissioner Garcia said this is Federal money. This is what we need our elected officials to help us with. Funding. Have we heard any more about Federal funding for cities.

Mr. Aune said we are monitoring all legislative action. To date there has been no activity to change any funding going to states other than the CARES Act.

Chair Hansen said on the list of interchanges Via Veteranos is number 1 on the list. On 599 Via Veteranos is ranked the most serious due to the number of fatalities. We do need to lobby our delegation to get that moving.

Commissioner Garcia said Richards Avenue needs some help. Regarding the CARES Act, does the City and County have the ability to apply for those funds.

Mr. Aune said the City applied and was awarded over \$5 million for transportation.

Commissioner Garcia said when the State Legislature passed the GRT tax it said a portion of it was to go to the blue buses. That tax is going to sunset. Keep that in mind.

Chair Hansen said we passed a Resolution and it is no longer going to sunset. Everyone in the north passed it. It was on the 2018 ballot to stop the sunset.

Councilor Villarreal thanked staff for the very comprehensive report. It is very well put together. Thank you for all your hard work. She especially appreciates the opening letter that Hannah did on COVID.

Councilor Villarreal asked if we make adjustments now to the recommendations do we come back at the next meeting to vote.

Mr. Aune said we would make the changes and bring it back to you.

Councilor Villarreal said she has comments regarding equity throughout the document. On page 15 why don't we state sexual orientation in the section about shall not discriminate. The previous page is the same as well.

Ms. Yngve said that is the Federal language that we copied.

Ms. Young said that is in the Title 6 language. We can check that and make sure it is included.

Councilor Villarreal said on page 29, the section about training, for seniors it says they might not drive due to mental or physical ailments. Their disability is not necessarily a disease. Some photos we used may need to be captioned or permission



needs to be received to use the pictures. Check on that.

Chair Hansen said she understood that if someone is in a public space, permission is not required. She would like to ask staff to check on that.

Mr. Brasher said one of the photos has a senior and a young person crossing the street.

Councilor Cassutt-Sanchez said the phone in front of the school should be checked on. There are some restrictions in using students in photos.

Commissioner Garcia said we need to have staff look into that.

Councilor Villarreal said on page 46, map 3-5, we talk about minority population. New Mexico is a minority majority State. She thinks that language should be changed to people of color rather than minority. She hopes we can get out of that habit of using minority in Santa Fe.

Ms. Yngve said we stuck with the language used at the Federal level. She doesn't know if there is consensus that people of color is the preferred term. We are using census designated boundaries in Las Companas and in some census blocks in La Cienega.

Ms. Young said minority is a term used in the census. It is a valid point that causes confusion on a map like this. Perhaps we could use community of color.

Chair Hansen said we made changes to our blocks for the new census so it may look a bit off.

Commissioner Garcia said Henry Roybal is the census chair for the County. We have to use minority for Federal documents such as the census.

Chair Hansen said we do need to approve this so we can move forward.

Mr. Aune said that is the goal for tonight. He is happy to see a different articulation here. We can make changes if this Plan is approved with changes.

Councilor Villarreal said on page 47 it talks about household income. It says very low income individuals including some of Mexican nationality. Does that have to be pointed out. Is there another way to address that.

Mr. Aune said suppose we delete that sentence.

Councilor Villarreal said it would be good to take it out.

Councilor Villarreal said on page 56, the cultural section talks about the tri-culture myth. Is there another way to say that and not lose African American and Asian.

Ms. Yngve said that is a great point. We can make that cleaner and better stated.

Councilor Villarreal said on page 66, the crash history, she is wondering if we need to add there data including deaths.

Ms. Yngve said there are not many deaths of people biking. We do have a map in the document with all fatalities from all modes of transportation.

Ms. Burnham said that map is everyone. We decided not to do it by modality.

Chair Hansen said Tim Rogers is on the chat. He is saying we have not had a bike fatality in many years.

Mr. Aune said last year there was a bicyclist who was killed by a car. He was carrying his bike.

Councilor Villarreal said she did not want people to think we don't have accidents like that.

Ms. Burnham said we did list fatalities in intersections.

Councilor Villarreal said on page 113 she thinks this section needs an alternative view. There are equity issues with e-scooters as well. There are dangers and safety issues with them.

Chair Hansen said item #6 goes into detail about e-scooters.

Councilor Villarreal said it needs both perspectives.

Councilor Villarreal said she did not go through the detail on the projects list. She did scan it. She is assuming you took the lists and priority lists from the City and informed this.

Ms. Yngve said yes we did.

Councilor Villarreal said good job everyone.

**MOTION** A motion was made by by Mr. Brasher, seconded by Commissioner Moreno, to approve the Plan, via Santa Fe MPO self certification, with the changes incorporated and to send the final draft to the Board members for

review.

**VOTE** The motion passed by a roll call vote of

Chair Hansen, yes; Commissioner Moreno, yes; Councilor Cassutt-Sanchez, yes; Councilor Renee Villarreal, yes; Mr. Escudero, yes; Commissioner Garcia, yes; Mr. Brasher, yes.

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**B. REVIEW AND RECOMMENDATION - RECOMMEND APPROVAL:  
2020 PUBLIC PARTICIPATION PLAN VIA SANTA FE MPO SELF  
CERTIFICATION.**

Ms. Yngve gave an overview of the Plan.

Councilor Villarreal said in the document it did not talk about language access such as translation and inviting Spanish speakers.

Mr. Aune said the Title 6 Plan address that. This plan includes the need for Title 6.

Commissioner Garcia asked if they could make a motion to make this available in Spanish.

Mr. Aune said Title 6 spells that out.

Commissioner Garcia asked if they could have this document in Spanish on the website.

Councilor Villarreal said it would be a heavy lift to translate the entire document. It is pretty big. In general none of the meetings held were in Spanish.

Mr. Aune said correct.

Ms. Yngve said we did have Spanish speakers available for interpretation and we advertised in English and Spanish.

Councilor Villarreal asked was it based on request.

Chair Hansen said she believes that is correct. If someone does need it someone will be available to assist. It is part of the plan.

Mr. Escudero said he suggested that the key information pages be translated

and further documents can be translated upon request.

Councilor Villarreal said she liked that suggestion.

Mr. Aune said he liked the idea. He suggested they look into what other MPOs have done and that we do an overarching document as to what our priorities are and instructions in Spanish to ask for more information if they want it.

Mr. Escudero asked that translations be available in Native American languages if needed.

Chair Hansen said thank you Edward. She agrees.

Councilor Cassutt-Sanchez asked were announcements made at the meetings that translations were available.

Ms. Yngve said not specifically, but there were flyers in Spanish and English. We can consider that for the future.

Councilor Cassutt-Sanchez said that would be good.

**MOTION** A motion was made by Councilor Villarreal, seconded by Mr. Brasher, to approve the 2020 Public Participation Plan via Santa Fe MPO self certification.

**VOTE** The motion passed by a roll call vote of

Chair Hansen, yes; Commissioner Moreno, yes; Councilor Cassutt-Sanchez, yes; Councilor Renee Villarreal, yes; Mr. Escudero, yes; Commissioner Garcia, yes; Mr. Brasher, yes.

**C. REVIEW AND RECOMMENDATION - RECOMMEND APPROVAL:  
2021-2022 SANTA FE MPO UNIFIED PLANNING WORK PROGRAM  
VIA SANTA FE MPO SELF CERTIFICATION.**

Mr. Aune gave an overview of the plan which was included in the packet.

**MOTION** A motion was made by Commissioner Garcia, seconded by Mr. Brasher, to approve the 2021-2022 Santa Fe MPO Unified Planning Work Program via Santa Fe MPO self certification.

**VOTE** The motion passed by a roll call vote of

Chair Hansen, yes; Commissioner Moreno, yes; Councilor Cassutt-

Sanchez, yes; Councilor Renee Villarreal, yes; Mr. Escudero, yes; Commissioner Garcia, yes; Mr. Brasher, yes.

**D. REVIEW AND RECOMMENDATION - RECOMMENDED APPROVAL: DRAFT NCRTD AGENCY SAFETY PLAN VIA SANTA FE MPO SELF CERTIFICATION.**

Mr. Aune stated that the Safety Plan had been fully vetted by the MPO-TCC and they fully support it. He thanked Mr. Mortillaro and Ms. Garcia for joining the meeting.

Ms. Garcia gave an overview of the plan.

Councilor Villarreal asked if they needed to add COVID precautions into the document.

Ms. Garcia said that will be an addendum.

Commissioner Garcia thanked Commissioner Moreno for sitting on the NCRTD Board.

**MOTION** A motion was made by Commissioner Garcia, seconded by Mr. Brasher, to approve the NCRTD Agency Safety Plan via Santa Fe MPO self certification.

**VOTE** The motion passed by a roll call vote of

Chair Hansen, yes; Commissioner Moreno, yes; Councilor Cassutt-Sanchez, yes; Councilor Renee Villarreal, yes; Mr. Escudero, yes; Commissioner Garcia, yes; Mr. Brasher, yes.

**E. REVIEW AND RECOMMENDATION - RECOMMENDED APPROVAL: NCRTD MEMORANDUM OF UNDERSTANDING WITH SANTA FE MPO.**

Mr. Mortillaro gave an overview of the MOU and stated that his Board approved the MOU without changes. It is an FTA regulation to have the document.

**MOTION** A motion was made by Commissioner Moreno, seconded by Councilor Cassutt-Sanchez, to approve the NCRTD MOU with the Santa Fe MPO.

**VOTE** The motion passed by a roll call vote of

Chair Hansen, yes; Commissioner Moreno, yes; Councilor Cassutt-Sanchez, yes; Councilor Renee Villarreal, yes; Mr. Escudero, yes; Commissioner Garcia, yes; Mr. Brasher, yes.

**F. DISCUSSION - UPDATES OF STAFF FURLOUGHS AND SAFE ROUTES TO SCHOOL GRANT SUPPORT**

Chair Hansen said she felt that furloughs of staff at MPO is not necessary since the money for their budget comes from Federal funds. Cutting expenses also cuts funding.

Mr. Aune said MPO staff is part of the furlough plan initiated in early May. We have been reduced by eight hours per paycheck. We sent a memo to the Land Use Director and the City Manager reminding them that 80% of our salary is paid for through Federal funding and if this continued it would impact that funding.

Mr. Aune said the match is shared by the City and the County. The City pays 70% of the remaining 20% and the County pays 30%. For next fiscal year the City's share is \$30,000. He had a discussion with the NMDOT and sent a memo to Eli. Today he took the memo to the City Attorney regarding the implications to the JPA. He will bring the feedback he received to all of you.

Chair Hansen said the City is in a world of hurt at the moment. This is another example of the City not conferring with the County. How will furloughs be reflected at a County level. She finds this to be a lack of respect on the City's part.

Commissioner Garcia said he agrees totally. This should go before the City and County Managers.

Chair Hansen said she would be happy to put this on her list for her standing meetings with the County Manager as to discussing it with the City Manager for clarity.

Councilor Villarreal said she did not support the furloughs. She asked Erick to let her know if she can be of assistance.

Chair Hansen said the County Attorney and the City Attorney do not agree on furloughs at Buckman.

Councilor Villarreal said the funding formula needs to be evaluated as to revenues versus expenses.

Commissioner Garcia said this is a great discussion topic. This is not the time to talk about furloughs folks. Bring it to the City Manager. This is a touchy situation.

Mr. Aune stated that the City was a recipient of the Safe Routes To Schools grant with a \$50,000 match. MPO suggested to John Munoz that they designate MPO as the project manager for that program. Parks and Recreation is in survival mode. We agreed to support them by managing this. NMDOT said we could not do that. They

What are our next steps.

Mr. Aune said this is uncharted territory. It needs to be a formal proposal with some considerations. We can do it. It will be a lot of work. The next step is to talk to NMDOT and let them know that the Policy Board will consider a proposal.

Councilor Villarreal said she supports that. Let her know how she can assist with this.

Chair Hansen said she is supportive as well and will assist in any way she can.

**3. MATTERS FROM THE MPO STAFF**

None.

**4. MATTERS FROM TPB MEMBERS**

None.

**5. NEXT MEETING  
JUNE 25, 2020**

**6. ADJOURN**

There being no further business before the Board the meeting adjourned at 7:00 pm.

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Commissioner Anna Hansen, Chair



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Elizabeth Martin, Stenographer