

**SUMMARY OF ACTIVITY
MPO POLICY BOARD
THURSDAY, APRIL 28, 2022, 5:00 PM
ATTENDED VIRTUALLY**

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**MPO POLICY BOARD
THURSDAY, APRIL 28, 2022, 5:00 PM
ATTENDED VIRTUALLY**

1. CALL TO ORDER

The meeting of the MPO Policy Board was called to order by Commissioner Hank Hughes, Chair at 5:00 pm, on Thursday, April 28, 2022, and was attended virtually.

2. ROLL CALL

MEMBERS PRESENT

Paul Brasher, NMDOT
Councilor Jamie Cassutt, Vice Chair
Councilor Amanda Chavez
Commissioner Anna Hansen
Councilor Renee Villarreal
Commissioner Hank Hughes, Chair

MEMBERS ABSENT

Commissioner Rudy Garcia

OTHERS PRESENT

Erick Aune, MPO Officer
Leah Yngve, MPO
Hannah Burnham, MPO

3. APPROVAL OF AGENDA

MOTION A motion was made by Councilor Villarreal, seconded by Commissioner Hansen, to approve the agenda as presented.

VOTE The motion passed on a roll call vote as follows:

Mr. Brasher, yes; Councilor Cassutt, yes; Councilor Chavez, yes; Commissioner Hansen, yes; Councilor Villarreal, yes; Chair Hughes, yes.

4. APPROVAL OF MINUTES

MOTION A motion was made by Councilor Cassutt, seconded by Mr. Brasher, to approve the minutes as presented.

VOTE The motion passed on a roll call vote as follows:

Mr. Brasher, yes; Councilor Cassutt, yes; Councilor Chavez, yes; Commissioner Hansen, yes; Councilor Villarreal, yes; Chair Hughes, yes.

5. COMMUNICATIONS FROM THE PUBLIC

None.

6. DISCUSSION/ACTION ITEMS

**A. RECOMMEND APPROVAL AND ADOPTION OF THE FFY2023-2024
UNIFIED PLANNING WORK PROGRAM (UPWP)**

Mr. Aune said this is a very important document. We are within our deadlines for bringing this Plan for your consideration. The TCC met Monday and reviewed the document and recommended it for approval. This Plan is a budgetary and planning document for the MPO for the next two years, including the anticipated spending of Federal funds. This plan is submitted to the NMDOT.

Mr. Aune reviewed the staff memo included in the packet.

Mr. Brasher asked if travel and training is included in the Plan.

Mr. Aune said yes, it is included under Professional Development.

Councilor Villarreal said she wants to make sure someone will update the beginning of the document regarding the title date, make up of the Board and TCC members. Also on page 6, there is an item titled 2020 that needs to be updated.

Mr. Aune said we will amend the document to make those corrections.

Commissioner Hansen commented that the version of the document in PrimeGov is different from the one included in our packet. She believes Councilor Villarreal is looking at the document in PrimeGov.

Commissioner Hansen said Charlie Dorame is listed in the version included in our packet, but he is retired. The Pueblo of Tesuque has a new Governor. Also, does this reflect any of the infrastructure funds. She would like to see the MPO have more funds.

Mr. Aune said the amount of planning funds allocated to the MPOs through the Legislature did not change as they decided on distribution with a formula based on population. It is important to note that because the Mid Region MPO has such a large

population, they give us \$300,000 each year, \$100,000 to each of the three other MPOs, to maintain equity. That has been going on for years. There has been discussion about increasing that amount. It may happen, but it would not be a substantive amount. We asked the City of Santa Fe to up their match, but that request did not make it. Maybe it will in the future.

Commissioner Hansen asked if this Plan is more about the general expenses.

Mr. Aune said yes, you could categorize it that way.

Councilor Cassutt said she also had the old version in PrimeGov. Looking at the updated version in the packet there are still corrections needed such as Councilor Chavez's last name is spelled with a z rather than an s, my last name is Cassutt only, and I am the Vice Chair and Councilor Lee Garcia is our alternate.

Chair Hughes asked what is the contribution for each local government.

Mr. Aune said according to the bylaws, the City contributes 70% of the match and the County contributes 30%. Generally that equates to the City giving \$25,000 to \$35,000 annually, and the County giving \$15,000 to \$18,000 annually.

Chair Hughes asked if Mr. Aune had requested an increase from the County.

Mr. Aune said no, we did not. We put together a document for them to ask for an increase in direct funds. Since he became the MPO Officer in 2019, it has been his intention and vision to expand the MPO.

Chair Hughes said at a future meeting, he would like to see a presentation from Mr. Aune as to his expansion vision.

Councilor Cassutt asked what was the amount you were looking for from the City.

Mr. Aune said we were asking for an additional \$100,000. About a year ago, we entered into some critical discussions with Public Works. We are under Land Use at this time. We do more supportive work for Public Works. There was a request for a full time Transportation Engineer in our budget to support Land Use as it relates to development. As an example, that would include development review and traffic studies and fill the voids we have in our work.

Councilor Cassutt said she would like to have a further discussion with Mr. Aune about that at some time in the future.

MOTION A motion was made by Commissioner Hansen, seconded by Councilor Cassutt, to approve the adoption of the FFY2023-2024 Unified Planning

Work Program.

VOTE The motion passed on a roll call vote as follows:

Mr. Brasher, yes; Councilor Cassutt, yes; Councilor Chavez, yes; Commissioner Hansen, yes; Councilor Villarreal, yes; Chair Hughes, yes.

**B. REVIEW AND RECOMMENDATION TO APPROVE FINAL DRAFT
UPDATE SANTA FE MPO COMPLETE STREETS RESOLUTION
#2022-01**

Mr. Aune stated that they brought this Resolution to this Board at your February meeting. The TCC has heard it twice and has recommended approval. At the February Policy Board meeting, you requested that we take the draft to the County Transportation Board. We did that and had a robust conversation. They wanted us to recognize, verbally, the different design aspects that come with rural roads, and to incorporate language regarding equine transportation and consider that in the designs. We did incorporate what the Transportation Board asked us to and they are now going to move this Resolution to the Board of County Commissioners. It is our hope that the City will take their version to City Council.

Councilor Villarreal said thank you to the team for putting this together. This document is enriching. There are a considerable amount of grammatical errors, but they do not change the intention of the Resolution.

Mr. Aune said the Board can adopt the Resolution with the grammatical errors corrected. Councilor Villarreal can send him the corrections and he will make them for the final document.

Councilor Chavez said she is very excited about this. She has been meeting with the American Heart Association, who is also excited about the health implications. Las Cruces just adopted an Ordinance like this and are amending their code. She applauds our movement in that direction. Thank you for your work on this. It is essential.

Commissioner Hansen commented that she appreciates Councilor Villarreal's diligent reading of the document.

MOTION A motion was made by Commissioner Hansen, seconded by Councilor Chavez, to approve and adopt the Resolution with the corrections included.

Mr. Aune thanked the Board, saying this is a great direction to go. He hopes it will translate to steps toward improving Santa Fe.

Councilor Villarreal said in the budget, there is a plan to re-organize Public Works to include a Complete Streets Division.

Mr. Aune said that happened through the leadership of Regina Wheeler. Maybe we had something to do with that in conversations.

Councilor Villarreal said we talked a bit about Complete Streets and planning in the budget hearings. Proactive planning is important to her. She hopes this helps us move to that.

Councilor Cassutt said she has been in conversations with Mr. Aune and Mr. Kluck, regarding mechanisms we could use to actually implement Complete Streets as we do the Chapter 14 rewrite, as well as the General Plan updates. She said thank you Erick. You are an incredible advocate for that within the City and for alternate solutions.

VOTE The motion passed on a roll call vote as follows:

Mr. Brasher, yes; Councilor Cassutt, yes; Councilor Chavez, yes; Commissioner Hansen, yes; Councilor Villarreal, yes; Chair Hughes, yes.

C. DISCUSSION - UPDATE OF AGENCY TIP PROJECTS AND RETURN TO IN-PERSON MEETINGS

Ms. Yngve shared her screen and reviewed the projects packet information and updates to the Transportation Implementation Plan.

Mr. Aune said the City is going to return to in-person meetings in May. We are prepared to do that. We will meet in the Roundhouse Conference Room at Market Station.

Chair Hughes asked if there will be a hybrid option.

Mr. Aune said we will have a provision for that.

Councilor Villarreal suggested that Mr. Aune check into the process for people without passes to be able to park in the garage.

Mr. Aune said he will do that.

Commissioner Hansen said the County has budget hearings that day. She and Commissioner Hughes will be involved. We will make sure we are out in time.

Mr. Aune said it will be a short meeting.

7. MATTERS FROM STAFF

Ms. Yngve said next month is Bike Month. She invited the Board to attend the "Art By Bike" event on Saturday, May 14, 2022 from 11:00 am to 3:00 pm. There will be a loop to ride along with local artist displays along the way.

Councilor Cassutt asked that she be sent a calendar invite.

8. MATTERS FROM THE BOARD

Councilor Villarreal asked that staff send her a word version of the Complete Streets Resolution.

Mr. Aune will do that.

**9. NEXT MEETING
THURSDAY, MAY 26, 2022**

10. ADJOURN

MOTION A motion was made by Councilor Cassutt, seconded by Commissioner Hansen to adjourn the meeting.

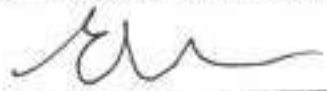
VOTE The motion passed on a roll call vote as follows:

Mr. Brasher, yes; Councilor Cassutt, yes; Councilor Chavez, yes; Commissioner Hansen, yes; Councilor Villarreal, yes; Chair Hughes, yes.

There being no further business before the Board, the meeting adjourned at 6:05 pm.



Commissioner Hank Hughes, Chair



Elizabeth Martin, Stenographer