

**SUMMARY OF ACTION  
 SANTA FE MPO TRANSPORTATION POLICY BOARD  
 THURSDAY, NOVEMBER 17, 2022, 5:00 PM  
 500 MARKET STREET, SUITE 200, ROUNDHOUSE ROOM  
 SANTA FE, NEW MEXICO**

<u><b>ACTION</b></u>	<u><b>ACTION</b></u>	<u><b>PAGE</b></u>
<b>CALL TO ORDER</b>		<b>1</b>
<b>ROLL CALL</b>	<b>QUORUM</b>	<b>1</b>
<b>APPROVAL OF AGENDA</b>	<b>APPROVED</b>	<b>1</b>
<b>APPROVAL OF MINUTES</b>	<b>APPROVED</b>	<b>1-2</b>
<b>COMMUNICATIONS FROM THE PUBLIC</b>	<b>NONE</b>	<b>2</b>
 <u><b>DISCUSSION/ACTION ITEMS</b></u>		
<b>PRESENTATION: COMPLETE STREETS ORDINANCE</b>	<b>INFORMATION/DISCUSSION</b>	<b>2</b>
 <u><b>MATTERS FROM STAFF</b></u>		
<b>APPROVAL OF FFY 2022-2027 TIP AMENDMENT 5 VIA SELF CERTIFICATE</b>	<b>APPROVED</b>	<b>2</b>
<b>APPROVAL OF SELF-CERTIFICATE “REQUEST TO THE CITY OF SANTA FE: ADDITIONAL ANNUAL VOLUNTARY FUNDS TO SUPPORT TRANSPORTATION PLANNING SERVICES FROM THE SANTA FE MPO”</b>	<b>APPROVED</b>	<b>2-4</b>
<b>APPROVAL OF 2023 MPO TCC AND TPB CALENDAR</b>	<b>APPROVED</b>	<b>4</b>

<b>AGENCY PROJECT UPDATES</b>	<b>NONE</b>	<b>4</b>
<b>MATTERS FROM THE BOARD</b>	<b>NONE</b>	<b>4</b>
<b>NEXT MEETING</b>	<b>NO MEETING SCHEDULED</b>	<b>4</b>
<b>ADJOURN</b>	<b>ADJOURNED</b>	<b>5</b>

**SANTA FE MPO TRANSPORTATION POLICY BOARD  
THURSDAY, NOVEMBER 17, 2022, 3:30 PM  
500 MARKET STREET, SUITE 200, ROUNDHOUSE ROOM  
SANTA FE, NEW MEXICO**

**1. CALL TO ORDER**

The meeting of the Santa Fe MPO Transportation Policy Board was called to order by Commissioner Hank Hughes, Chair, at 3:30 pm, on Thursday, November 17, 2022, and was held at 500 Market Street, Santa Fe, New Mexico.

**2. ROLL CALL**

**MEMBERS PRESENT**

Councilor Jamie Cassutt, Vice Chair  
Councilor Amanda Chavez  
Commissioner Rudy Garcia  
Commissioner Anna Hansen  
Javier Martinez, Alternate for Paul Brasher  
Councilor Renee Villarreal  
Commissioner Hank Hughes, Chair  
1 Vacancy

**MEMBERS ABSENT**

Paul Brasher

**OTHERS PRESENT**

Erick Aune, MPO Officer  
Leah Yngve, MPO  
Mehesh Sita, American Heart Association  
Elizabeth Martin, Stenographer

**3. APPROVAL OF AGENDA**

**MOTION** A motion was made by Commissioner Hansen, seconded by Councilor Chavez, to approve the agenda as presented.

**VOTE** The motion passed on a voice vote.

**4. APPROVAL OF MINUTES**

**MOTION** A motion was made by Commissioner Hansen, seconded by Councilor

Chavez, to approve the minutes as amended.

**VOTE** The motion passed on a voice vote.

**5. COMMUNICATIONS FROM THE PUBLIC**

None.

**6. DISCUSSION/ACTION ITEMS**

**A. PRESENTATION: COMPLETE STREETS ORDINANCES**

Mr. Sita presented a Power Point presentation including a brief update on Complete Streets and why the Heart Association is included.

Mr. Sita said we are involved because we want people to have easy access to a more active life. It is good for your heart and good for your health. The definition of Complete Streets is to have streets for everyone, no matter how they travel. We are asking the City Council to adopt an Ordinance on Complete Streets. They did pass a Resolution and that is a good first step.

Mr. Aune said Mr. Sita contacted us almost two years ago. We were working on a Complete Streets Resolution which was completed and then updated more recently. Both the City and the County and this Body have adopted the Resolution. The City is working on upgrading their City Code. We hope the Resolution will help inform that project.

Mr. Sita thanked Mr. Aune and the MPO for their support and for his expertise.

Chair Hughes said the County can also look at an update for their code.

**7. MATTERS FROM STAFF**

**A. APPROVAL OF FFY 2022-2027 TIP AMENDMENT 5 VIA SELF CERTIFICATE**

Ms. Yngve reviewed the staff report in the meeting packet.

**MOTION** A motion was made by Chair Hansen, seconded by Councilor Chavez, to approve FFY 2022-2027 TIP Amendment 5 via Self Certificate.

**VOTE** The motion passed on a voice vote.

**B. APPROVAL OF SELF-CERTIFICATE - "REQUEST TO THE CITY OF**

**SANTA FE: ADDITIONAL ANNUAL VOLUNTARY FUNDS TO SUPPORT TRANSPORTATION PLANNING SERVICES FROM THE SANTA FE MPO”**

Mr. Aune said two years ago we were grant funded and on a fixed budget. We had been able to hire an additional two people and our salaries took up most of that budget. We would like to City to consider adding additional funds for what we have been doing. This is not a criticism. We asking the City to take more advantage of what we do. Mr. Aune said he has sent a memo to Jason Kluck, Director of Land Use, and Regina Wheeler, Director of Public Works explaining this issue. A large part of what we do effects the City more than the County. The County also has a full time Transportation Planner that we work with as well. We are asking the City for additional funds, not the County. We have requested additional funds for the last two years in the budget process. Our ask did not make it past Mr. Kluck.

Mr. Aune said we thought it would be more effective if this Body would take a formal action to lend their support to additional funds and send that directly to the City Manager. We are asking for \$55,000. What do you think and are we missing anything.

Councilor Villarreal said the only thing she could not ascertain from this document is if these funds would come from our General Fund.

Mr. Aune said we looked at both grants and the City/County match. This request does not get into any of that. It is a separate request to the City.

Councilor Villarreal asked if the funds are referred to as Federal Funds.

Mr. Aune said Federal Grants are named by the Federal Government. The City and State use the name to identify the funding source.

Councilor Villarreal asked what is the City and County match.

Mr. Aune said per the Joint Powers Agreement, the local match in total is 20% of the funding. The County pays 30% of that and the City pays 70%. Typically the County pays between \$16,000 and \$19,000 a year and the City pays \$32,000 to \$38,000 a year.

Councilor Villarreal asked the County would stay the same and the City amount would go up \$55,000.

Mr. Aune said we are not asking you to change the calculations in the Joint Powers Agreement. They will stay the same. This is a separate request from the City.

Councilor Villarreal said so this request would come from the City's General

Fund. She agrees that the amount of work done by the MPO is beyond the scope of work for the Federal grants. She is trying to understand where the request number comes from. The City would continue with the \$32,000 to \$38,000 amount and on top of that would contribute an additional \$55,000.

Mr. Aune said correct.

Councilor Cassutt said budget conversations are starting to happen. It is possible that we will be looking at a flat budget. Mr. Kluck is under Mr. Brown. Have you had a conversation with Mr. Brown.

Mr. Aune said he has reached out, but has not been able to speak with him directly.

Councilor Cassutt said there is a possibility we will receive Federal Infrastructure dollars and that our GRT will be in the tank. She agrees with Councilor Villarreal that the MPO needs more money. There is a budget process. She knows the scope of your work is being pushed.

Mr. Aune said we volunteer to do additional work and enjoy doing it. We have been doing substantive work on the Midtown project as an example. We did a walk around audit on the Agua Fria project. We want to do these things. We can take the \$55,000 and work with the Federal funds to do more. Mr. Kluck and Ms. Wheeler are in support of this effort. We have gone through the proper procedure. The proper channel for us is Mr. Kluck.

Councilor Cassutt said another factor is what are other departments saving by using the MPO on projects they are doing. How would we balance that piece.

Councilor Chavez said she thinks it is appropriate to get this conversation started and to get a actionable outcome. She thinks this is a opportunity we have give the MPO the support of this Board. Their work in incredibly valuable and is so much for three people. We can start the conversation to get to where we have an additional flow of funds.

Mr. Aune said it would be great to have this Body voice their support before the City Manager.

Councilor Villarreal asked did Mr. Kluck recommend that you take this path.

Mr. Aune said we informed Mr. Kluck that we were going to take this direction.

Councilor Villarreal asked if Mr. Kluck recommended this route.

Mr. Aune said Mr. Kluck responded that the deadline is coming to submit budget

requests.

Councilor Villarreal asked what would the funds be used for. Will they be used to hire someone.

Mr. Aune said they would be used for consultant services essentially. That will help us with our updates to Federal requirements and plans. Right now we do that internally. This would allow us to have them done more professionally.

Councilor Villarreal asked would they be professional consultants.

Mr. Aune said yes.

Chair Hughes said he has no argument from the County in asking the City for more dollars.

**MOTION** A motion was made by Councilor Chavez, seconded by Councilor Cassutt, to approve the request to the City for additional funds.

**VOTE** The motion passed on a voice vote.

**C. APPROVAL OF 2023 MPO TCC AND TPB CALENDAR**

**MOTION** A motion was made by Commissioner Hughes, seconded by Councilor Chavez, to approve th 2023 MPO TCC and TPB calendars.

**VOTE** The motion passed on a voice vote.

**D. AGENCY PROJECT UPDATES**

There were no updates on specific projects.

Mr. Aune thanked the Board for their support.

**8. MATTERS FROM THE BOARD**

None.

**9. NEXT MEETING  
NO MEETING SCHEDULED**

**10. ADJOURN**

There being no additional business before the Board the meeting adjourned at 4:33 pm.



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Commissioner Hank Hughes, Chair



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Elizabeth Martin, Stenographer