

**SANTA FE MPO TECHNICAL COORDINATING COMMITTEE
 MONDAY, AUGUST 21, 2022, 1:30 PM
 500 MARKET STATION, SUITE 200, SANTA FE, NM**

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1.. CALL TO ORDER

The meeting of the Santa Fe MPO Technical Coordinating Committee was called to order by Bryce Gibson, Vice Chair, at 1:31 pm, on Monday, August 21, 2023, at 500 Market Station, Suite 200, Santa Fe, New Mexico.

2. ROLL CALL

MEMBERS PRESENT

Daniel Alvarado
Brett Clavio
Neal Denton, Acting Chair
John Lovato
Javier Martinez
Brian Snyder (for Ivan Trujillo)

MEMBERS ABSENT

Robert Frenier
Tomas Martinez
Romella Glorioso-Moss, Chair
Bryce Gibson, Vice Chair
Jeanne Wolfenbargar

OTHERS PRESENT

Erick Aune, MPO Officer
Lelah Yngve, MPO
Hannah Burnham, MPO
Neala Kruger, NMDOT
Elizabeth Martin, Stenographer

3. APPROVAL OF AGENDA

MOTION A motion was made by Mr. Lovato, seconded by Mr. Martinez, to approve the agenda as presented.

VOTE The motion passed on a roll call vote as follows:

Mr. Alvarado, yes; Mr. Clavio, yes; Chair Denton, yes; Mr. Lovato, yes; Mr. Martinez, yes; Mr. Snyder, yes.

4. APPROVAL OF MINUTES

A. MINUTES OF JUNE 20, 2023 AND MAY 22, 2023

MOTION A motion was made by Mr. Clavio, seconded by Mr. Lovato, to approve the minutes of June 20, 2023 and May 22, 2023.

VOTE The motion passed on a roll call vote as follows:

Mr. Alvarado, yes; Mr. Clavio, yes; Chair Denton, yes; Mr. Lovato, yes; Mr. Martinez, yes; Mr. Snyder, yes.

5. COMMUNICATIONS FROM THE PUBLIC

None.

6. DISCUSSION/ACTION ITEMS

A. RELEASE FOR 30 DAY PUBLIC REVIEW: SANTA FE SAFE ROUTES TO SCHOOL ACTION PLAN

Mr. Aune said it was the desire of the Santa Fe Conservation Trust to work with us to have the TCC and the Policy Board formally adopt the Safe Routes to School Action Plan. We agreed to support the Santa Fe Conservation Trust and have you and the Policy Board look at it. This is to release the plan for a 30 day public review. It will come back to you in November for a recommendation of adoption. The plan is in the packet.

MOTION A motion was made by Mr. Alvarado, seconded by Mr. Lovato, to approve the release of the Santa Fe Safe Routes to School Action Plan for 30 day public review.

VOTE The motion passed on a roll call vote as follows:

Mr. Alvarado, yes; Mr. Clavio, yes; Chair Denton, yes; Mr. Lovato, yes; Mr. Martinez, yes; Mr. Snyder, yes.

B. REVIEW AND RECOMMEND: ADOPTION OF THE FFY2024-2029 TIP

**VIA SELF-CERTIFICATE. INCLUDING NEW PROJECT ADDITION:
S100820 "TRAFFIC SIGNAL SAFETY IMPROVEMENTS" VIA
HIGHWAY SAFETY IMPROVEMENT PROGRAM FUNDS**

Ms. Yngve said the TIP is updated every two years. We have been going through the process of doing the update. No public comments were received.

Ms. Yngve reviewed the projects.

MOTION A motion was made by Mr. Clavio. Seconded by Mr. Martinez to recommend approval of the adoption of the FFY2024-2029 TIP via Self-Certificate.

VOTE The motion passed on a roll call vote as follows:

Mr. Alvarado, yes; Mr. Clavio, yes; Chair Denton, yes; Mr. Lovato, yes; Mr. Martinez, yes; Mr. Snyder, yes.

**C. CALL FOR PROJECTS: UPDATE TO THE METROPOLITAN
TRANSPORTATION PLAN AND BICYCLE MASTER PLAN PROJECT
LISTS**

Ms. Yngve said we have two calls. They are the MTP and the Bicycle Master Plan. In conversations with Eric we need to update our projects as needed rather than every five years. The staff report is on page 39 of the packet.

Ms. Yngve reviewed the staff report and the process.

Ms. Yngve said there is no vote required on this item. It is informational only.

Mr. Alvarado asked what kind of format needs to be used for recommending additions.

Ms. Yngve said we need the project description and location. She can map the project.

Mr. Alvarado he may need her help getting cost estimates. He will bring his recommendations to the Land Use Department as well.

Ms. Yngve said we just need an estimate for the Bicycle Master Plan. Both are due on September 8th.

**D. REVIEW AND RECOMMEND: ADOPTION OF ADMINISTRATIVE
AMENDMENT TO THE METROPOLITAN TRANSPORTATION PLAN TO**

ADD UPDATED PERFORMANCE MEASURES VIA SELF CERTIFICATE

Ms. Burnham said the staff report for this item is in the packet along with other data. This was an oversight and should have been done when we adopted the plan.

MOTION A motion was made by Chair Denton, seconded by Mr. Clavio. To recommend the adoption of an administrative amendment to the MTP to add updated performance measures via self-certificate.

VOTE The motion passed on a roll call vote as follows:

Mr. Alvarado, yes; Mr. Clavio, yes; Chair Denton, yes; Mr. Lovato, yes; Mr. Martinez, yes; Mr. Snyder, yes.

E. REVIEW AND RECOMMEND: ADOPTION OF UPDATES TO THE SANTA FE METROPOLITAN PLANNING ORGANIZATION'S BY-LAWS VIA SELF-CERTIFICATE

Mr. Aune said Ms. Kruger notified us that we needed to amend our bylaws to reflect the most recent legislation. We did that by updating the language regarding the use of video participation, and we made the Board positions more general in order to bring the bylaws into compliance.

MOTION A motion was made by Mr. Lovato, seconded by Chair Denton, to recommend adoption of the updates to the by-laws.

VOTE The motion passed on a roll call vote as follows:

Mr. Alvarado, yes; Mr. Clavio, yes; Chair Denton, yes; Mr. Lovato, yes; Mr. Martinez, yes; Mr. Snyder, yes.

F. PROJECT UPDATES

Ms. Yngve said the TIP projects in the packet have the most current update.

Each of the TCC members reviewed projects they are working on and gave updates.

There was discussion around the projects.

7. MATTERS FROM THE STAFF

Mr. Aune said this is the first meeting we have had in-person for a very long time. We will continue to meet in-person with Zoom as an alternate method of participation.

Mr. Aune asked that everyone introduce themselves.

Introductions were made.

Ms. Burnham said as a result of the 2020 census we are Federally required to update our urban boundaries in accordance with the new census data. We are working on that project.

8. MATTERS FROM COMMITTEE

None.


9. NEXT MEETING: MONDAY, SEPTEMBER 25, 2023

10. ADJOURN

There being no further business before the Committee the meeting adjourned at 2:22 pm.

Romella Glorioso-Moss

Romella Glorioso-Moss, Chair



Elizabeth Martin, Stenographer