

**SUMMARY OF ACTION
SANTA FE MPO TRANSPORTATION POLICY BOARD
THURSDAY, NOVEMBER 16, 2023, 3:00 PM
737 AGUA FRIA, MONICA ROYBAL CENTER
SANTA FE, NEW MEXICO**

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SANTA FE, NEW MEXICO**

1. CALL TO ORDER

The meeting of the Santa Fe MPO Transportation Policy Board was called to order by Councilor Jamie Cassutt, Chair, at 3:00 pm, on Thursday, November 16, 2023, and was held at 500 Market Street, Santa Fe, New Mexico.

2. ROLL CALL

MEMBERS PRESENT

Mr. Paul Brasher, arrived at 3:23 pm
Commissioner Anna Hansen
Commissioner Hank Hughes, for Commissioner Greene, via Zoom
Commissioner Justin Greene, arrived later in the meeting
Councilor Renee Villarreal, arrived at 3:23 pm
Councilor Jamie Cassutt, Chair

MEMBERS ABSENT

Councilor Amanda Chavez, Excused
Larry Samuel

OTHERS PRESENT

Erick Aune, MPO Officer
Leah Yngve, MPO
Hannah Burnham, MPO
Shannon Glendenning, NMDOT

There was NOT a quorum in attendance at this time, but a quorum did form later in the meeting.

3. APPROVAL OF AGENDA

MOTION A motion was made by Commissioner Hansen, seconded by Mr. Brasher, to approve the agenda as presented.

VOTE The motion passed on a voice vote.

4. APPROVAL OF MINUTES

A. APPROVAL OF THE MINUETS OF SEPTEMBER 28, 2023

MOTION A motion was made by Councilor Villarreal, seconded by Commissioner Hansen, to postpone the approval of the minutes.

VOTE The motion passed on a voice vote.

5. COMMUNICATIONS FROM THE PUBLIC

None.

6. ITEMS FOR DISCUSSION AND POSSIBLE ACTION

A. PRESENTATION: 2023 CARBON REDUCTION STRATEGY

Ms. Glendenning gave a Power Point presentation of the 2023 Carbon Reduction Strategy.

Councilor Villarreal and Mr. Brasher arrived at the meeting, creating a quorum.

The Board returned to items 3 and 4 to take action.

B. REVIEW AND RECOMMEND: UPDATE TO THE METROPOLITAN TRANSPORTATION PLAN AND BICYCLE MASTER PLAN PROJECT LISTS VIA SELF-CERTIFICATION

Ms. Yngve shared her screen and reviewed the staff memo and amendments, as included in the meeting packet, relative to the MTP Plan and the Bicycle Master Plan saying that the MPO did receive some public comment which is included in the packet.

Ms. Yngve said in the TCC meeting it was brought to our attention that we did not fully discuss the connection of the river trail to Romero Park. The TCC recommended approval of the updates with the exception of that connection in order for the County to properly vet the request.

Chair Cassutt asked that a conversation session with the County be set up sooner than later. This is something the community is very interested in.

Commissioner Hansen asked who is responsible to fix the St. Francis intersection at Cerrillos.

Mr. Brasher said it is the City's responsibility.

Commissioner Hansen said she is asking about the area around the railroad

tracks.

Mr. Brasher said on the downtown side it is the responsibility of the City. On the other side the responsibility is the State's.

Commissioner Greene arrived at the meeting via Zoom.

Commissioner Greene said it is literally ten feet from the track bed toward Whole Foods and is in such bad shape. Every winter it gets worse. Are the tracks to responsibility of the State.

Mr. Brasher said he thinks that is City space.

Commissioner Greene said it is pavement ten feet on either side of the track and then asphalt beside that toward downtown. It is terrible. It would be great to get that done before winter.

Mr. Aune said he drove that area after this was brought up at our last meeting. He will send a map to our streets engineer and will determine whose responsibility it is and then will send a memo to all of you.

Commissioner Hansen asked about Paseo Rael.

Mr. Aune said the only thing that has come up in his time here was the removal of a cattle guard lose to the Wastewater Treatment Plant. He has not heard anything from the City or County.

Commissioner Hansen said it is horrible and needs to be chip sealed.

Commissioner Greene said there is a high level of heavy trucks running that stretch. It is probably a maintenance issue, but could be reconstruction.

Mr. Aune said he will check into that and get back to you.

Commissioner Greene said regarding the recently surfaced frontage road in Tesuque, he received negative comments from bikers. They mentioned that the new surface is not conducive to bikers. It is brand new, but a rough surface. The Pueblo folks said the style of pavement kicks up rocks.

Commissioner Greene asked why on this list are some projects blank in the field for cost.

Ms. Yngve said those are soft surfaces. Those items are not ranked in that way.

Mr. Brasher said the style of surface of the frontage road is chip seal. That style

has been in use for centuries. We had some questions from the Pueblo. At that time we had not finished it yet. Now we are getting lots of calls thanking us for the improvement. That style is here to stay.

MOTION A motion was made by Commissioner Greene, seconded by Commissioner Hansen, to approve the updates to both plans with the exception of the trail project that the TCC excluded.

VOTE The motion passed on a roll call vote as follows:

Commissioner Greene, yes; Commissioner Hansen, yes; Councilor Villarreal, yes; Mr. Brasher, yes; Chair Cassutt, yes.

C. REVIEW AND RECOMMEND: ADOPTION OF THE 2024 SANTA FE MPO COMMITTEE MEETING CALENDAR

Mr. Aune reviewed the calendar.

MOTION A motion was made by Commissioner Hansen, seconded by Councilor Villarreal, to adopt the 2024 meeting calendar.

VOTE The motion passed on a roll call vote as follows:

Commissioner Greene, yes; Commissioner Hansen, yes; Councilor Villarreal, yes; Mr. Brasher, yes; Chair Cassutt, yes.

7. MATTERS FROM STAFF

Mr. Aune said there is potential for a special meeting in December to adopt the Safe Routes to Schools Plan before the program is handed over to the schools. December 14th has been discussed. He will send out an email to determine the time.

Mr. Aune said we deeply appreciate the leadership of Councilor Villarreal on this Board. We wish you well.

Councilor Villarreal said thank you.

Commissioner Hansen said she echos what Erick said. She will definitely miss Councilor Villarreal.

Councilor Villarreal said she has learned a lot from this group. She appreciates the team and all that you do.

8. MATTERS FROM THE BOARD

Commissioner Hughes said he is going to miss Rene.

Commissioner Greene said congratulations Councilor Villarreal on your two terms. Thank you for representing him. He appreciates it.


9. NEXT MEETING: FEBRUARY 22, 2024

10. ADJOURN

There being no further business before the Board, the meeting adjourned at 4:01 pm.

Jamie Cassutt, Chair- Santa Fe MPO TPB

Jamie Cassutt


Elizabeth Martin, Stenographer